

Town of Minot
Request for Qualifications (RFQ):

Maine Infrastructure Adaption Fund (MIAF)
Bucknam Bridge Road Scoping/Design Project

Purpose:

The Town of Minot seeks a licensed individual or firm to evaluate Bucknam Bridge Road in Minot to:

- Determine the underlying causes for flooding issues;
- Design potential strategies or solutions to correct water problems; and,
- Create a budget for those mitigation efforts.

Background:

At least 1-2 times annually, Bucknam Bridge Road (located off out Route 124) becomes flooded or washed out. The Town attempted to mitigate these issues in 2008 when they used Town funds to increase the grade of the road by approximately 5 feet from Route 124 to the approach on the bridge. Given current weather conditions, the work has not been sustainable long term and the other side of the bridge regularly experiences flooding.

In Attachment A, there are pictures of the flooding and resulting damage from one of these events. The Town has applied for MIAF funds for scoping and design to correct these issues, and they were awarded a grant in the amount of \$50,000. Conditions of that award are in Attachment B. The intention of this project is to get the relative groundwork and budget to apply for additional funding sources through either the Maine Department of Transportation (MDOT) or mitigation funding through the Federal Emergency Management Agency (FEMA).

Scope of Services and Deliverables:

Consultant would work with the Town Administrator and Highway Director to review existing site conditions and provide designs, including cross sections, specifications, and budget, for potential solutions. Work would need to be completed by March 2025 and final deliverables in hand by April 2025.

Deliverables will include:

- Two (2) large scale copies of designs and construction specs
- Digital copies of designs and specs in both PDF and CAD
- Hardcopy and digital (PDF) copy of construction budget

Qualifications:

Individuals assigned to the project should have a degree in engineering and experience in working with environmental issues such as community resiliency and mitigation. They should

also be well versed in laws and regulations for related agencies, including but not limited to the Department of Environmental Protection (DEP), Army Corps of Engineers, FEMA and MDOT.

Submissions:

Submissions shall include:

- Background for firm, if applicable
- Bios for individuals who will be assigned to the project
- One to three relevant work examples

Materials should be submitted in PDF format to Danielle Loring, Town Administrator, at dloring@minotme.org by Thursday, June 20th at 4pm. Questions about the project can be directed via email or by calling 207-345-3305 x 101.

Review:

Firms should expect to hear back within one to two weeks, depending on the number of responses, and two to three firms will be chosen to interview and provide full proposals including projected timelines and pay out schedules.