

Town of Minot
Paving Request for Proposals

The Town of Minot is seeking proposals for paving projects for the 2025 Paving bids must be submitted in sealed envelopes with “**Road Bid**” clearly printed on the exterior. Proposals must include contractor’s name, address, phone(s), contact person, as well as a price per ton for mix and square yard for reclaim work. The official bid form must be used, and bidders must observe all required local, state and federal requirements, laws and policies.. It is the Town’s intent to complete the listed work but is dependent on tonnage pricing.

All inquiries regarding bids should be directed to Highway Director, Scott Parker, at 207-754-3406 or email sparker@minotme.org. For a copy of bid documents, visit www.minotme.org

Proposals must be delivered to:

Danielle Loring, Town Administrator
Town of Minot
329 Woodman Hill Road
Minot, ME, 04258

Bids will be received no later than **4:00pm, Monday, April 14, 2025**. They will be opened and read publicly in the Town Office conference room at the Selectmen’s Meeting that evening at 6:30pm.

The Town of Minot reserves the right to reject any or all bids. The Minot Town Board of Selectmen reserves the right to renegotiate with the lead bidder to fit the project to available funds.

Description of Course

The work shall consist of constructing a hot mix asphalt pavement using a current 2025 MDOT mix design. All work shall be constructed as outlined in this contract and as directed by the municipal representative.

Project Locations/Descriptions by Paving Season

1. **Marston Hill Road:** Approximately 21' wide and 11,616' (2.2 miles) long. Requesting combined 2" of tack, shim and overlay after compaction. Includes:
 - a. 2320' of 2" binder course (divided over 3 sections)

Equipment Requirements

1. All Hauling Equipment used on the project will meet the requirements of the most recent edition of MDOT Supplemental Specifications, section 401.08.
2. All Pavers used on the project will meet the requirements of the most recent edition of the MDOT Supplemental Specifications, section 401.09.
3. All Rollers used on the project will meet the requirements of the most recent edition of the MDOT Supplemental, section 401.10. At a minimum, must use, two (2) 10-ton steel rollers with vibes and one (1) 12-roller with curtains.

Plant Requirements

1. Batch and Drum Plants used to produce mix for this project shall meet the requirements of the most recent edition of the MDOT Supplemental Specifications, section 401.07.
2. The automation of batching shall meet the requirements of the most recent edition of the MDOT Supplemental Specifications, section 401.072.
3. At automatic mixing plants, automatic tickets shall be printed, which meet MDOT supplemental Specifications, section 401.073, and provided to the municipal representative.

Materials

1. The Hot Mix Asphalt shall be composed of a mixture of aggregate and bituminous material. The aggregate fractions shall be sized, uniformly graded, and combined in accordance with MDOT Supplemental Specifications 401.03 for 9.5mm and 12.5mm.
2. The Contractor shall submit, for the municipal representative's approval, a current Job Mix Formula (JMF).
3. The JMF shall state the source, gradation, and percentage of each fraction of the aggregate and filler, if required. It shall state the name of the refiner and the supplier of the particular bituminous material to be used and the plant location.

Construction

1. Contractor shall reclaim roads to a depth of at least 8" and to a maximum of 4" minus material. The price per sq. yard shall be for reclaiming, rough grading and traffic and control only. The watering, and compacting at time of reclaiming shall be the responsibility of the Contractor. Town of Minot will be responsible for fine grading.
2. The Contractor shall mill and match into all existing paved driveways and intersections with the wing on

paver except for specified joints that are to be ground. The Contractor shall grind joints to match into existing pavement, as specified on Bid Form. A 10" asphalt extension (paver wing) shall be installed at all earthen driveways unless otherwise specified by the municipal representative.

3. The construction of hot mix asphalt shall be carried on only when the surface on which the material is to be placed is dry and when the atmospheric temperature is above 45° F and rising.
4. All existing paved surfaces to be newly paved shall be thoroughly cleaned, dry, and tack coated prior to placement at a minimum rate of .02 gal/sq. yd. In addition, any manholes or catch basins will be adjusted by the Highway Department. or other town dept. **All paving operations shall cease when the surface to repave is wet. No lanes of paving will be left open overnight.**
5. All sweeping shall be the responsibility of the Town of Minot.
6. The contractor will provide all traffic control and all traffic control devices and setups shall conform to the latest edition of Part VI of the Manual on Uniform Traffic Control Devices (MUTCD) at all times other than those specifically listed to be supplied by the Town of Minot
7. Surface tolerances shall be checked according to MDOT Supplemental Specifications, sections 401.101.
8. All mixing, spreading, finishing, and compacting and constructing joints shall meet MDOT Supplemental Specifications, sections 401.14, 401.15, 401.16, 401.17 respectively.

Testing

All materials and every detail of work will be subject to inspection by the municipal representative or her/his designated third party. The municipal representative shall be allowed access to all parts of the work. The municipal representative shall also have the right to inspect and test, at the municipality's expense, by the following methods:

1. Pavement Samples
 - a. Core samples for density testing may be taken in accordance with AASHTO procedures.
 - b. Samples of the Hot Mix Asphalt may be taken in accordance with AASHTO procedures to check for Asphalt Content, Gradation, and Theoretical Maximum Density.
 - c. All test results will be required to be within the allowable tolerances given in Section 400 of the most recent edition of the MDOT Supplemental Specifications.
 - d. Upon demand from the municipal representative, the Contractor must supply a ten-foot straightedge. The surface, when tested, shall be in accordance with Section 401.20 of the most recent edition of the MDOT Supplemental Specifications.
2. Amendment of Work
 - a. If the municipal representative requests it, the Contractor shall remove portions of the finished work as may be directed. After examination, the Contractor shall restore the removed areas of the work to the standards of the specifications. If in the judgment of the municipal representative the exposed work proves to be acceptable, the removing and replacing of the covering or making good the parts removed, will be paid for as extra work. Should the work exposed prove to be unacceptable in the judgment of the municipal representative, the removing and the replacing of the material will be at the Contractors expense.

- b. Any work done without supervision or inspection by an authorized municipal representative may be ordered removed and replaced at the Contractor's expense unless the municipal representative failed to inspect after having been given reasonable notice that work was to be performed.

Miscellaneous

1. Pre-inspection- Each Contractor, before submitting an offer, shall become completely familiar with the required work and shall rely on his own investigation. The municipal representative will be available to have the site/sites proposed for paving inspected. No consideration will be granted for any alleged misunderstanding of the material to be furnished, the work to be done, or for any defects in the final product that are the result of the absence of pre-inspection of a site.
2. Right to Change or Additional Work- The municipality reserves the right to submit change orders in writing to the Contractor. In that event, the municipality will negotiate with the Contractor to determine the new costs.
3. Subcontracting – The Contractor shall not sublet or subcontract to any other vendor or agent without first receiving written consent from the Town of Minot.
4. Clean-up- At the completion of paving, each site shall be left in a neat and clean condition, subject to approval of the municipal representative.
5. Insurance- The Contractor shall have and maintain liability and workmen's compensation insurance that is in force until the work is completed and accepted by the municipalities. The Contractor shall furnish, to the municipality a certificate of insurance, listing the Town as Additionally Insured, before the bid is awarded.
6. Warranties- The Contractor guarantees that the work to be done under this contract and the materials to be furnished by the supplier for use in the construction of the same will be free from defects or flaws. This warranty shall be for a period of one year from the date of completion.
7. Indemnification- To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the municipality, and their agents, and employees against all claims, damages, losses and expenses, including, but not limited to, attorneys' fees arising out of or resulting from the performance of the work regardless of standard of care. This indemnification extends to all costs and all attorneys' fees incurred by the municipality.
8. Time Frame – Project roads will be ready no later than August 2025. Paving will be completed by a mutually agreed upon date but not to exceed the last full week of September. Deductions in payment may be made for paving that occurs after September 30th. There will be no paving on holidays or weekend days unless otherwise permitted by the municipal representative.
9. Acceptance – The Town shall notify bidder of acceptance within 14 days of approval.
10. Rejection of Offers- The municipality reserves the right to reject any or all proposals whenever such rejection is in their best interest. The municipality reserves the right to reject the proposal of a Contractor who has previously failed to perform properly or to complete on time contracts of a similar nature. The municipality also reserves the right to reject a proposal from a Contractor if an investigation shows that the Contractor is not in a position to perform the Contract.

11. Pre-bid Conference- At the discretion of the municipal representatives a pre-bid conference may be scheduled to discuss scope of services, terms of this contract, and scheduling of work. Contractors who wish to be considered for acceptance must attend any scheduled conference.
12. Payment- The municipal representative shall make payment in full after completion, inspection and acceptance. The **Unit Price Per Ton** will include surface preparation, mobilization, hauling and placing material, and traffic control, and final cleanup.

ESCALATOR CLAUSE: Contractor's quoted prices shall be equitably adjusted on a periodic basis to reflect any increase or decrease in the price of liquid asphalt since the date of the quote, or bid. (Asphalt Weekly Monitor / Avg. New England Selling Price) per MDOT's weekly publication.

**TOWN OF MINOT
BID FORM – 2025 PAVING SEASON**

Paving Firm: _____

Primary Contact: _____ Primary Phone: _____

Address: _____

Email Address: _____

Minot Roadways

Year	Road	Dimensions (LxW)	Estimated Tonnage	# of Joints
2025	Marston Hill Road (Surface)	11,616' x 21'	3,000	5
	Marston Hill Road (Binder)	2320' x 21'	600	
			TOTAL: 3,600 tons	Joints: 5

2025

PAVING BID AMOUNT: \$ _____ PER TON for 3,000 tons of 9.5mm (total)
BINDER BID AMOUNT: \$ _____ PER TON for 600 tons of ¾" binder for Marston Hill Road

BID FORM DUE ON OR BEFORE Monday, April 14, 2025, 4:00 pm
*Bid opening will be during the Selectmen's meeting on April 14, 2025, 6:30 pm.
Call or email admin@minotme.org for meeting information*

By signing this bid form, I agree to the attached bid specifications.

AUTHORIZED SIGNATURE: _____

PRINT NAME & TITLE: _____

DATED: _____
