

Town Meeting Warrant
Date to be determined based on State Orders regarding public gatherings.

To Danielle E. Loring, a Constable in the Town of Minot in the County of Androscoggin.

Greetings:

In the name of the State of Maine you are hereby required to notify and warn the inhabitants of said Town of Minot, qualified by law to vote in town affairs, to meet at the Minot Consolidated School, in said Town on **Saturday, April 17, 2021 at nine o'clock in the morning (9:00am)**, then and there to act on Article 1 through the completion of the Warrant as legally posted, to wit:

Article 1. To elect a **Moderator by Secret Ballot** to preside at said meeting and give him/her power to appoint tellers.

Article 2. To hear and act on the **report of the Town Officers and acceptance of the Town Report.**

Article 3. To elect one (1) **Assessor** for a **three (3) year term.**

Article 4. To see what action the Town will take in regard to setting the **salaries of Selectmen, Assessors, and Overseer of the Poor.** Recommendations are as follows:

	<u>Amount Requested</u>	<u>Budget Committee Recommends</u>
Selectmen	\$1,500.00 each	\$1,500.00 each
Chairman of Selectmen	\$ 500.00	\$ 500.00
Three Assessors	\$ 50.00 each	\$ 50.00 each
Chairman of Overseer of Poor	\$ n/a	\$ n/a

Article 5. To see if the Town will vote to adopt amendments to **Chapter 14-102.2: Definitions** of the Land Use Code of the Town of Minot as adopted March 4, 2006 and amended through March 7, 2020, by adding the underlined language type as shown.

Proposed ordinance changes are appended in Town Report immediately following Town Meeting Warrant Articles.

The Planning Board Recommends Article 5

The Board of Selectmen Recommend Article 5

Article 6. To see if the Town will vote to adopt amendments to **Chapter 4-701.2:Permits Required** of the Land Use Code of the Town of Minot as adopted March 4, 2006 and amended through March 7, 2020, by adding the underlined language type as shown.

The Planning Board Recommends Article 6

The Board of Selectmen Recommend Article 6

Article 7. To see if the Town will vote to adopt a new Ordinance as **Chapter 12: Local Food Freedom [Sovereignty] Ordinance** of the Land Use Code of the Town of Minot as adopted March 4, 2006 and amended through March 7, 2020, by adding the underlined language and deleting the strikethrough type as shown.

The Planning Board Recommends Article 7
The Board of Selectmen Recommend Article 7

Article 8. To see if the Town will vote to adopt amendments to **Chapter 4.301.5 (District Uses)** of the **Land Use Code of the Town of Minot** as adopted March 4, 2006 and amended through March 7, 2020, by adding the underlined language and deleting the strikethrough type as shown to amend the Table of Land Uses.

The Planning Board Recommends Article 8
The Board of Selectmen Recommend Article 8

Article 9. To see if the Town will vote to adopt amendments to **Chapter 4-501: Performance Standards** of the Land Use Code of the Town of Minot as adopted March 4, 2006 and amended through March 7, 2020, for **Solar Energy Systems** by adding the underlined language type as shown.

The Planning Board Recommends Article 9
The Board of Selectmen Recommend Article 9

Article 10. To see if the Town will vote to adopt amendments to **Chapter 4-501: Performance Standards** of the Land Use Code of the Town of Minot as adopted March 4, 2006 and amended through March 7, 2020 for **Tower Structures**, by adding the underlined language type as shown.

The Planning Board Recommends Article 10
The Board of Selectmen Recommend Article 10

Article 11. To see if the Town of Minot will vote to carry forward the unexpended balances in the following **Reserve Accounts** and to authorize the Selectmen to expend funds from these **Reserve Accounts** for the purposes for which they were established:

Town Office Equipment Reserve Account, balance of **\$73.03**
Highway Capital Equipment Reserve Account, balance of **\$1,520.78**
General Assistance Donation (Eda's Elf Fund) Reserve Account, balance of **\$6,040.92**
Town Well Reserve Account, balance of **\$3,827.49**
Cemetery Reserve Account, balance of **\$5,397.50**
Minot Community Events Reserve, balance of **\$2,700.49**
Fire Department Apparatus Reserve, balance of **\$6,500.00**
Fire Department Grant Reserve, balance of **\$10,000.00**
Fire Department Capital Equipment Reserve, balance of **\$6,500.00**
IT Reserve, balance of **\$400.02**
Broadband Reserve, balance of **\$20,618.19**

Selectmen recommend to carry forward all balances by a vote of 4 yes 0 no
Budget Committee Recommends to carry forward all balances by a vote of 5 yes 0 no

Article 12. To see if the Town will vote to exceed the **property tax levy limit of \$907,456** established for the Town of Minot by State law in the event that the municipal budget approved under the following articles will result in a tax commitment that is greater than that property tax levy limit.

Article 13. To authorize the Selectmen to appoint and set salaries for any necessary Town Officials that are not elected); and to see what sum the Town will vote to raise and appropriate for **Town Salaries and Benefits.** (\$346,234.00 in 2020, expended \$330,643.72)

Selectmen Recommend	\$364,678.00	vote: 4 yes 0 no
Budget Committee Recommends	\$364,678.00	vote: 5 yes 0 no

Article 14. To see what sum the Town will vote to raise and appropriate for **Town Office Maintenance and Supplies** (\$29,500.00 in 2020, expended \$27,771.48)

Selectmen Recommend	\$29,500.00	vote: 4 yes 0 no
Budget Committee Recommends	\$29,500.00	vote: 4 yes 0 no

Article 15. To see what sum the Town will vote to raise and appropriate for **Interdepartment & IT Services** for the ensuing year:

Mileage Reimbursement
Contract services (payroll, tax billing, trash removal...etc.)
Advertising
Deed and Lien services
Annual Software Licensing
Hardware Upgrades
Network Security

(\$30,649.75in 2020, expended \$27,466.25).

Selectmen Recommend	\$29,650.00	vote: 4 yes 0 no
Budget Committee Recommends	\$29,650.00	vote: 4 yes 0 no

(Intentionally Left Blank)

Article 16. Paving Bond

Shall the Town (1) **approve** a capital project consisting of road construction and paving of Town roadways, including transaction costs and other expenses reasonably related thereto. Said roadways to include, but not limited to, the Brighton Hill Road, Hersey Hill School Road, and Death Valley Road; (2) **appropriate** the sum of \$1,000,000 to fund the project; (3) **authorize** the Town Treasurer and the Chair of the Select Board to issue general obligation securities of the Town (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed \$1,000,000 to fund the appropriation; and (4) **delegate** to the Treasurer and the Chair of the Select Board the authority and discretion to fix the dates, maturities, interest rates, denominations, calls for redemption (with or without premium), form, and other details of said securities, including authority to execute and deliver the securities on behalf of the Town?

FINANCIAL STATEMENT

1. TOTAL BOND INDEBTEDNESS

a. Bonds outstanding and unpaid (Fire truck):	\$ 243,974.88
b. Bonds authorized and unissued (other than this loan):	\$ -0-
c. Maximum amount to be issued if approved:	\$1,000,000.00

2. COSTS

At an estimated maximum interest rate of 1.68% for a three (3) year maturity, the estimated cost of this bond will be:

Principal	\$1,000,000.00
Interest	\$ 25,550.42
Total:	\$1,025,550.42

3. VALIDITY

The validity of the bonds and the voter's ratification of the bonds may not be affected by any error in the above estimates. If the actual amount of the total debt service varies from the estimates, the ratification by the voters nevertheless conclusive, and the validity of the bond issue is not affected by reason of the variance.

Town Treasurer

Selectmen Recommend accepting the \$1,000,000 bond for paving to be set for a three (3) year term and to be closed at a reasonable rate of interest. Vote: 4 yes 0 no

Budget Committee Recommends accepting the \$1,000,000 bond for paving to be set for a three (3) year term and to be closed at a reasonable rate of interest. Vote: 5 yes 0 no

Article 17. If the paving bond in Article 16 is defeated, to see what sum the Town will vote to raise and appropriate for **Paving and Patching Roads** for the ensuing year (\$271,680.00 in 2020, expended \$268,786.76)

Selectmen "Makes no Recommendation" to appropriate a total of \$426,000, raise \$365,616 and use \$60,384.00 from LRAP	vote: 4 yes 0 no
Budget Committee Recommends the "same"	vote: 5 yes 0 no

Article 18. To see what sum the Town will vote to raise and appropriate for **Operating Costs of the Town Garage and Equipment Repair.** (\$80,080 in 2020, expended \$82,883.80)

Selectmen Recommend	\$80,150.00	vote: 4 yes	0 no
Budget Committee Recommends	\$80,150.00	vote: 4 yes	0 no

Article 19. To see what sum the Town will vote to raise and appropriate for **Winter Roads** for the ensuing year (\$270,468.00 in 2020, expended \$279,627.52)

Selectmen Recommend	\$270,468.00	vote: 4 yes	0 no
Budget Committee Recommends	\$270,468.00	vote: 4 yes	0 no

Article 20. To see what sum the Town will vote to raise and appropriate for the **Maintenance of Common Roads, Culverts, Bridges and Bushes** for the ensuing year. (\$243,510.00 in 2020, expended \$236,881.04)

Selectmen Recommend	\$271,710.00	vote: 4 yes	0 no
Budget Committee Recommends	\$271,710.00	vote: 4 yes	0 no

Article 21. To see what sum the Town will vote to raise and appropriate for the **Minot Municipal Fire Department including the Rescue Division** for the ensuing year (\$97,000.00 in 2020, expended \$67,317.75)

Selectmen Recommend	\$81,710.00	vote: 4 yes	0 no
Budget Committee Recommends	\$81,710.00	vote: 4 yes	0 no

Article 22. To see what sum the Town will vote to raise and appropriate for **Principal Payments and Interest.** (\$95,560.33 in principle and \$4,439.67 in interest for a total of \$100,000 in 2020, expended \$100,000)

Backhoe (2 of 2):	Principal:	\$49,239
Refinanced Engine 8 Fire Pumper: (1 of 2)		\$125,000
	Interest:	\$1,285.00

Selectmen Recommend	\$175,524	vote: 4 yes	0 no
Budget Committee Recommends	\$175,524	vote: 4 yes	0 no

Article 23. To see what sum the Town will vote to raise and appropriate for **Contract Assessing & GIS Services.** (\$23,000.00 in 2020, expended \$23,000.00)

Selectmen Recommend	\$22,500.00	vote: 4 yes	0 no
Budget Committee Recommends	\$22,500.00	vote: 4 yes	0 no

Article 24. To see what sum the Town will vote to raise and appropriate for the **Code Enforcement and Planning** for the ensuing year. (\$29,350 in 2020, expended \$24,414.28)

Selectmen Recommend	\$31,550.00	vote: 4 yes 0 no
Budget Committee Recommends	\$31,550.00	vote: 4 yes 0 no

Article 25. To see what sum the Town will vote to raise and appropriate for the **Annual Audit** of the Town books and officer's accounts. (\$8,650.00 in 2020, expended \$7,100.00)

Selectmen Recommend	\$8,650.00	vote: 4 yes 0 no
Budget Committee Recommends	\$8,650.00	vote: 4 yes 0 no

Article 26. To see what sum the Town will vote to raise and appropriate for **Legal Fees** for the ensuing year. (\$5,000.00 in 2020, expended \$2,889.50)

Selectmen Recommend	\$10,000.00	vote: 4 yes 0 no
Budget Committee Recommends	\$10,000.00	vote: 4 yes 0 no

Article 27. To see what sum the Town will vote to raise and appropriate for the **County Tax** set by Androscoggin County. (\$273,750 in 2020, Expended \$273,750)

Selectmen Recommend	\$287,400.00	vote: 4 yes 0 no
Budget Committee Recommends	\$287,400.00	vote: 5 yes 0 no

Article 28. To see what sum the Town will vote to raise and appropriate for **Solid Waste Disposal & Contract Services.** (Raised \$56,600 in 2020, expended \$49,842.60)

Selectmen Recommend	\$58,600.00	vote: 4 yes 0 no
Budget Committee Recommends	\$58,600.00	vote: 4 yes 0 no

Article 29. To see what sum the Town will vote to raise and appropriate for **Street Lights.** (\$3,400.00 in 2020, expended \$2,935.40)

Selectmen Recommend	\$3,400.00	vote: 4 yes 0 no
Budget Committee Recommends	\$3,400.00	vote: 4 yes 0 no

Article 30. To see what sum the Town will vote to raise and appropriate for **Municipal Organizations and Contracts.** (\$20,706 in 2020, expended \$20,713.28)

Maine Municipal Association (MMA)	\$3,419
Androscoggin Valley Council of Governments (AVCOG)	\$3,520
Greater Androscoggin Humane Society (GAHS)	\$3,598
TRIO	\$8,230

Selectmen Recommend	\$18,767.00	vote: 4 yes 0 no
Budget Committee Recommends	\$18,767.00	vote: 5 yes 0 no

Article 31. To see what sum the Town will vote to raise and appropriate for the support of the **Minot Conservation Committee.** (\$100.00 in 2020, expended \$0.00)

Selectmen Recommend	\$100.00	vote: 4 yes 0 no
Budget Committee Recommends	\$100.00	vote: 4 yes 0 no

Article 32. To see what sum the Town will vote to raise and appropriate for **Town Insurance.** (\$42,065 in 2020, expended \$38,767.00)

Selectmen Recommend	\$43,010.00	vote: 4 yes 0 no
Budget Committee Recommends	\$43,010.00	vote: 4 yes 0 no

Article 33. To see what sum the Town will vote to raise and appropriate for **Library Services** with the Auburn Public Library. (\$22,000.00 in 2020, expended \$22,000.00)

Selectmen Recommend	\$22,000.00	vote: 4 yes 0 no
Budget Committee Recommends	\$22,000.00	vote: 4 yes 0 no

Article 34. To see what sum the Town will vote to raise and appropriate for the **Animal Control Officer.** (\$3,650 in 2020, expended \$4,093.64)

Selectmen Recommend	\$3,850.00	vote: 4 yes 0 no
Budget Committee Recommends	\$3,850.00	vote: 4 yes 0 no

Article 35. To see what sum the Town will vote to raise and appropriate for **General Assistance** (Health and Welfare). (Raised \$2,000.00 in 2020, expended \$768.63)

Selectmen Recommend	\$2,000.00	vote: 4 yes 0 no
Budget Committee Recommends	\$2,000.00	vote: 4 yes 0 no

Article 36. To see if the Town wishes to appropriate **\$75,000** from the Undesignated Fund Balance to the **Revaluation Reserve**

Selectmen Recommend	\$75,000	vote: 4 yes 0 no
Budget Committee Recommends	\$75,000	vote: 4 yes 0 no

Article 37. To see if the Town wishes to expend **\$150,000** from the **Revaluation Reserve** for the 2022 Revaluation

Selectmen Recommend	\$150,000	vote: 4 yes 0 no
Budget Committee Recommends	\$150,000	vote: 4 yes 0 no

Article 38. To see what action the Town wishes to take regarding the **cable franchise agreement fees** received annually from the Charter/Spectrum. Selectmen request **2021 revenues in the amount of \$18,400.16** be used for the purposes of broadband expansion. (\$18,715.33 in 2020)

Selectmen Recommend designating **the 2021 cable franchise agreement fees for broadband expansion**

vote: 4 yes 0 no

Budget Committee Recommends **the 2021 cable franchise agreement fees for broadband expansion**

vote: 3 yes 1 no

Article 39. To see what action the Town wishes to take regarding the **snowmobile registration refund** received annually from the Maine Department of Inland Fisheries and Wildlife. (Minot Moonshiners request **2020 snowmobile registration reimbursement** be donated to their club for trail maintenance. (\$1,668.24 in 2020) *Amount received in 2021 is \$1,674.86*

Selectmen Recommend the donation of **the 2021 snowmobile registration reimbursement of \$** *to the Minot Moonshiners for trail maintenance* vote: 4 yes 0 no

Budget Committee Recommends **“Same”** vote: 4 yes 0 no

Article 40. To see what sum the Town will vote to raise and appropriate for **Elections and Annual Town Meeting.** (\$8,510 in 2020, expended \$5079.01)

Selectmen Recommend **\$7,000.00** vote: 4 yes 0 no

Budget Committee Recommends **\$7,000.00** vote: 4 yes 0 no

Article 41. To see what sum the Town will vote to raise and appropriate for the funding care and maintenance of **Minot’s Cemeteries.** (Raised \$5,000 in 2020, expended \$3,396.701)

Selectmen Recommend **\$3,350.00** vote: 4 yes 0 no

Budget Committee Recommends **\$3,350.00** vote: 4 yes 0 no

Article 42. To see what sum the Town will vote to raise and appropriate for the funding **Recreational Field Maintenance.** (Raised \$5000 in 2020, expended \$3,458.37)

Selectmen Recommend **\$5,000.00** vote: 4 yes 0 no

Budget Committee Recommends **\$5,000.00** vote: 4 yes 0 no

Article 43. To see what sum the Town will vote to raise and appropriate to be donated to **Charitable Organizations.** (\$0.00 raised in 2020)

Requests:

Tri-County Mental Health Services	\$ 500
SafeVoices	\$ 250
Maine Public	\$ 100
SeniorsPlus	\$ 500
Community Concepts	\$2000
<u>Community Health and Counseling Services</u>	<u>\$ 50</u>
TOTAL:	\$3400

Selectmen make no recommendation	vote: 4 yes 0 no
Budget Committee Recommends \$0.00	vote: 4 yes 0 no

Article 44. Shall the Town vote to accept the **categories of funds** listed here as provided by the Maine State Legislature (Categories), and further authorize the Town to expend any such funds (Selectmen so recommend): Municipal Revenue Sharing; Local Roads Assistance Program; State Aid to Education; Public Library Aid Per Capita; Civil Emergency (FEMA) Funds; Snowmobile Registration Money; Tree Growth Reimbursement; General Assistance Reimbursement; Veteran's Exemption and Homestead Exemption Reimbursement; and State and Federal Grants or other funds.

Article 45. To see what action the Town wishes to take to establish a **due date for payment for the 2021 property taxes** and to set the interest rate applied to delinquent accounts.

Selectmen and Budget Committee Recommends **December 13, 2021** with interest charged thereafter at the State maximum rate of 6.0%

Article 46. To see what action the Town wishes to take to establish an **overpayment interest rate.**

Selectmen recommend a rate 4 percentage points less than the delinquent rate as allowed by State law for overpayments resulting from abatements.

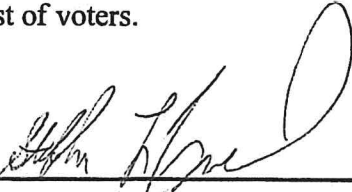
Article 47. To see if the Town will vote to give the **Selectmen the authority** to use whatever sum they deem advisable from surplus to **lower the 2021 tax rate.** (Selectmen so recommend).

Article 48. To see if the Town will give the **Selectmen the authority to estimate the Excise Tax Revenue** and use the same to **lower the 2021 tax rate** (Selectmen so recommend).

- Article 49.** To see if the Town will vote to authorize the Selectmen to **spend an amount not to exceed 25% of the budgeted amount in each category of the 2022 annual budget** during the period of **January 1, 2022 through the 2022 Annual Town Meeting.**
- Article 50.** To see what action the Town wishes to take regarding authorizing the **Tax Collector** to **collect interest and costs** before applying funds to the principal of the oldest outstanding tax assessment. (Selectmen so recommend).
- Article 51.** To see if the Town will vote to authorize the **Selectmen to overdraft accounts** with **uncontrollable expenditures** when necessary and such overdraft will come out of the Undesignated Fund Balance.
- Article 52.** To see if the Town will vote **to authorize the Town Treasurer**, with approval of the **Selectmen, to sell and dispose of any real estate acquired by the Town** for non-payment of taxes thereon, on such terms as they deem advisable and in the best interest of the Town, and execute quitclaim deeds without covenant for any such property. Except that the Selectmen shall use the special sale process required by Title 36 MRS § 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s).
- Article 53.** To see if the Town will vote **to authorize the Selectmen to procure a temporary loan or loans** in anticipation of taxes, for the purpose of paying obligations of the Town, such loan or loans to be paid during the ensuing year out of money raised during the ensuing year by taxes.
- Article 54.** To see if the Town will vote to authorize the **Selectmen and Town Treasurer** to sell and assign **unmatured tax liens** for not less than the unpaid interest and costs.

To transact any business that may legally come before this meeting.

The Registrar will be in session at the Minot Town Office, and at the Minot Consolidated School, Minot at nine o'clock in the morning (9:00am) on Saturday, April 17, 2021 of said meeting day for the purpose of correcting the list of voters.

X 

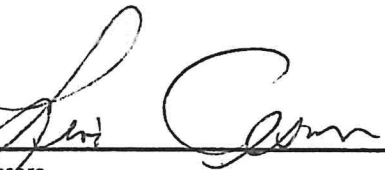
Steve French, Chairman

X 

Daniel W. Gilpatric, Vice Chairman

X 

Matthew R. Callahan

X 

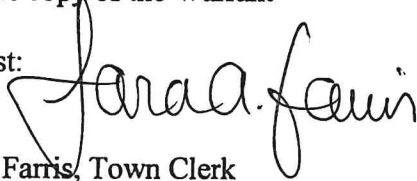
Lisa Cesare

X 

Brittany Hemond

A true copy of the Warrant

Attest:


Sara Farris, Town Clerk
Town of Minot

CONSTABLE'S RETURN

County of Androscoggin, ss

By virtue of the within warrant to me directed, I have warned and notified the inhabitants of the Town of Minot to assemble at the time and place and for the purpose therein named, by having posted attested copies of the Warrant at the Minot Town Office, Minot Post Office and the Minot Consolidated School, the same being public and conspicuous places within the said Town of Minot the 23rd day of March in the year of our Lord two thousand and twenty-one, the same being at least seven days before the appointed time for said meeting.

Dated at Minot this 22nd day of March, two thousand and twenty-one.

Attest: Sara A. Farris Sara A. Farris
Town Clerk
Town of Minot, ME

X Danielle E. Loring
Danielle E. Loring, Constable