



Town of Minot Selectmen Epacket

November 12, 2024 at 6:30pm
Regular Meeting

Table of Contents

<i>Agenda</i>	<i>1</i>
<i>Minutes:</i>	
• <i>October 15, 2024 (Regular Meeting).....</i>	<i>2</i>
<i>New Business</i>	
○ <i>Information RE: RSU Cost-Share Formula Review Committee.....</i>	<i>8</i>
<i>Department Head Reports.</i>	
• <i>Clerks Report.....</i>	<i>12</i>
• <i>Highway Report.....</i>	<i>15</i>
• <i>Fire Department Report.....</i>	<i>16</i>
 <i>Expense Detail Report</i>	 <i>18</i>



Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Tuesday, November 12, 2024
Agenda*

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. Monday, October 28, 2024 – Regular Meeting
4. Warrants
 - a. Payroll Expense Warrant
 - b. Treasurer's Warrant
5. New Business
 - a. Consideration of Appointment for Representatives for the RSU Cost-Sharing Review Committee
 - b. Consideration of Approval of E911 Road Name for Bear Foot Drive (private)
6. Old Business (Pending Matters)
 - a. Continued Discussion Regarding Memorial Field Lighting Options w/ MHAA (Tentative)
7. Department Head Updates
 - a. Clerk's Report
 - b. Highway Report
 - c. Fire Department Report
8. Town Administrator's Report
9. Selectmen Comment
10. Public Comment (3-minute limit) – Items in public comment may be scheduled for a future meeting to provide for Board consideration and public notice
11. Next Meeting Dates
 - a. Monday, November 25, 2024 (Regular Meeting)
12. Adjournment



Town of Minot

329 Woodman Hill Rd.
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen Meeting
Minot Town Office
Monday, October 28, 2024
6:30 pm
Minutes*

REGULAR MEETING

Selectmen: Chair Daniel Gilpatric, Vice Chair Lisa Cesare, William Perry, Brittany Hemond, and Matthew Callahan

Staff: Danielle Loring (Town Administrator), Jeffrey Burt (Fire Chief), and Sara Farris (Clerk & Recording Secretary),

Public: Eriks Peterson – Sun Journal
Anthony Corey

1. Call to Order

Chair Daniel Gilpatric called the meeting to order at 6:30 pm. A quorum was present.

2. Pledge of Allegiance

Recited

3. Approval of Minutes

a. **Tuesday, October 15, 2024 – Regular Meeting**

b. **Monday, October 21, 2024 – Joint Meeting w/ Budget Committee**

c. **Tuesday, October 22, 2024 – Joint Meeting w/ Budget Committee**

Motion: Brittany Hemond made a motion to approve the meeting minutes from the Regular Meeting held on October 15, 2024 and the Joint Meetings held on October 21, 2024 and October 22, 2024 as written; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (5/0)

The Selectmen signed the October 15, October 21, and October 22, 2024 Selectmen Meeting and Joint Meeting minutes.

Board of Selectmen Meeting Minutes Dated October 28, 2024.

*Items may be taken out of order at the Chairman's Discretion.

4. Warrants

a. Payroll Expense Warrant

b. Treasurer's Warrant

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$24,125.98 and the Treasurer's Warrant in the amount of \$34,968.72; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

The Selectmen signed the Payroll Expense and Treasurer's Warrants.

5. Assessors' Business

a. Consideration of Approval of Abatement

Chelsey & Kyle Bouffard

197 Center Minot Hill Rd.

Map R07, Lot 013-003

Account # 1479

Requesting abatement for valuation difference based on appraisal

The Selectmen were provided the abatement application submitted by the Bouffard's and a draft denial and approval letter for their consideration and review (attached). Danielle explained that at the request of the applicant this abatement application would not be handled by J.E. O'Donnell's. J. E. O'Donnell's also agreed that they did not want to work on this abatement application because of a legal conflict. Danielle is requesting that the Selectmen consider the abatement application as presented to avoid the administrative denial process which would happen if the Town did not respond within 45 days. The applicant is requesting the abatement based on the appraisal they received from a bank. After reviewing the information provided by the applicant and various discussion the Selectmen came to the agreement that the value assed by J.E. O'Donnell was a fair value and within the 10% +/- range allowed by law and within their right to deny the application for abatement.

Motion: Lisa Cesare motioned to deny the abatement application received by Chelsey & Kyle Bouffard; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

The Selectmen signed the denial letter as presented by Sara Farris. Sara will mail the letter to the Bouffard's certified mail tomorrow morning.

8. Department Head Updates

a. Clerks Report submitted and read by Clerk Sara Farris

See attached report for more information.

b. Highway Report submitted by Highway Supervisor Scott Parker and read by Administrator Danielle Loring

See attached report for more information.

- Danielle, with the approval of Chief Burt, is using one of the Fire Department's Tough Books for a computer program to help the Highway Department read codes on their trucks. Timmy's truck is now having issues, and the code reader program will help avoid taking it to a dealership to have the code read. The program is about \$800 a year.
- Perry Transport was having issues with their trucks, so the Highway Department is using their trucks to haul the winter sand from Peter Hemond.

c. Fire Department Report submitted and read by Chief Jeffrey Burt

- Chief Burt is looking to receive quotes for the insulation installation at Central Station.
- Danielle would like Chief Burt to speak with her before he installs the new fire danger sign to discuss placement.

9. Town Administrator's Report given by Danielle Loring, Administrator

- Danielle praised the Department Heads for their budget presentation on October 21. She held a post budget meeting discussion with the Department Heads to summarize the discussions from the budget meeting on October 22 that they did not attend. Danielle instructed staff to compile a list of places in their budgets they would be willing to cut if needed at Town Meeting.
- The air quality test was completed with a specialist at West Minot Station. Danielle explained that the mold found was smooth asbestos and cleaning and painting over the spot was recommended. They also recommended that the Town consider ventilation in the form of an air exchanger or a dehumidifier.
- Danielle asked the Selectmen to consider moving their budget recommendation meeting to November 25 instead of November 12 as she will not have numbers for town insurance by the 12th. The Selectmen agreed to move their recommendation to the 25th.

Board of Selectmen Meeting Minutes Dated October 28, 2024.

*Items may be taken out of order at the Chairman's Discretion.

10. Selectmen Comment

None

11. Public Comment

Lisa Cesare asked if Eriks Peterson had any questions before they entered the executive sessions, and he would have to leave. There was some clarifying discussion regarding the minutes from the budget meetings held on October 21 and 22 as Mr. Peterson could not attend both meetings like he had hoped to. Danielle confirmed that the Selectmen would make their budget recommendations at the meeting on November 25 and the Budget Committee would make theirs at their meeting on December 5. Eriks Peterson left the meeting.

6. New Business

a. Executive Session Pursuant to Title 1 MRSA §405 (6)(a): Personnel Hearing

Motion: Lisa Cesare motioned to enter Executive Session at 7:10 pm; second by Willaim Perry.

Discussion: None

Vote: Unanimous Approval (5/0)

The Board entered the Executive Session with Anthony Corey and Chief Burt.

Motion: Lisa Cesare motioned to exit Executive Session at 7:30 pm; second by Willaim Perry.

Discussion: None

Vote: Unanimous Approval (5/0)

There was various discussion following the Executive Session.

Left blank

**b. Executive Session Pursuant to Title 1 MRSA §405 (6)(a):
Personnel Matter Discussion**

Motion: Brittany Hemond motioned to enter Executive Session at 7:43 pm;
second by Willaim Perry.

Discussion: None

Vote: Unanimous Approval (5/0)

The Board entered the Executive Session.

Motion: Brittany Hemond motioned to exit Executive Session at 8:06 pm;
second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (5/0)

No vote was required after the Executive Session.

12. Next Meeting Dates

a. Tuesday, November 12, 2024 – Regular Meeting

Date acknowledged.

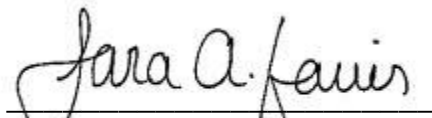
13. Adjournment

Motion: Brittany Hemond made the motion to adjourn at 8:06 pm; second by
Willaim Perry.

Discussion: None

Vote: Unanimous Approval (5/0)

The board adjourned at 8:06 pm.



Sara A. Farris – Clerk
Recording Secretary

Daniel Gilpartic – Chair

Matthew Callahan

Lisa Cesare – Vice Chair

William Perry

Brittany Hemond



RSU 16

MECHANIC FALLS – MINOT – POLAND

Amy Hediger, Superintendent
Stacie Field, Business Manager
John Hawley, Operations Director

November 5, 2024

Minot Board of Selectmen
Poland Board of Selectpersons
Mechanic Falls Town Council
Minot Town Administrator
Poland Town Manager
Mechanic Falls Town Manager

Dear Board Members and Town Administrators,

At its meeting on September 9, 2024, the RSU 16 School Board approved a motion to initiate the process of reviewing the local cost-sharing formula in accordance with the procedures outlined in our Reorganization Plan. This local cost sharing formula applies only to the amount, if any, of additional local funds and non-state funded debt service raised by the regional school unit. It does not apply to the required local contributions raised by each municipality pursuant to 20-A M.R.S.A § 15688.

On November 4, 2024 the School Board voted to engage the services of Suzan Beaudoin. Suzan Beaudoin served as the Acting Deputy Commissioner of Education at the Maine Department of Education in 2016. She previously served as the Department's Director of Finance and Operations, she brings over 30 years of expertise in education finance and is an expert on the EPS (Essential Programs and Services) funding formula. The facilitator shall:

- (1) At the first meeting, review and present data and information pertaining to sharing of costs within the region. Pertinent information may include, but is not limited to, a description of the region's cost-sharing method, the elements involved in the calculation of each municipality's cost and graphic depiction of the current and historic distribution of costs in the region.
- (2) Solicit and prepare a balanced summary of the concerns of municipal officials, educators and the public about the current method if cost sharing: and
- (3) Develop a plan of action for consideration by the municipal representatives that responds to the information collected and the concerns raised. The plan of actions must include a list of expectations for the conduct of the parties, options for preceding and an assessment of the likely success of those options.

Each member municipality must have two at-large representatives, chosen by its municipal officers, and one member from the RSU 16 School Board, also selected by the municipality's officers, at the review meeting(s). Notice of any meeting will be provided to each municipality at least 15 days in advance.

Thank you for your attention to this important matter. Please submit the names, email addresses, and phone numbers of your representatives to me at your earliest convenience.

Sincerely,

Amy Hediger
Superintendent of Schools
RSU 16

Central Office, 3 Aggregate Road, Poland, ME 04274
207-998-2727 Fax 207-998-2753

CERTIFICATE OF APPOINTMENT
(Title 30, M.R.S.A. § 2253)

1

SELECTMEN'S OFFICE

MUNICIPALITY OF MINOT

On November 12th, A.D. 2024.

To _____

of Minot, in the County of Androscoggin,

and State of Maine.

There being a vacancy in the position of Minot Cost Sharing at-Large Representative the
Selectmen of the Municipality of Town Of Minot do in accordance with the
provisions of the laws of the State of Maine, hereby appoint you within and for the
Municipality of the Town Of Minot, such appointment to expire June 30th, 2025.

Given under our hand this 12th day of November, 2024.

_____)
_____)
_____)
_____)
_____)

Selectmen
of
TOWN OF MINOT

COUNTY OF ANDROSCOGGIN, ss.

November 12th 2024

Personally appeared the above named _____
who has been duly appointed by the Selectmen as a Minot Cost Sharing at-Large Representative
in said Municipality, and took the oath necessary to qualify him/her to discharge said duties for
the term specified above according to law, before me.

_____, Notary Public
Sara A. Farris

**This Certificate and the Certificate of Oath shall be returned
to the Municipal Clerk for Filing.**

CERTIFICATE OF APPOINTMENT
(Title 30, M.R.S.A. § 2253)

2

SELECTMEN'S OFFICE

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On November 12th, A.D. 2024.

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Given under our hand this 12th day of November, 2024.

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_____)
_____)
_____)
_____)

Selectmen
of
TOWN OF MINOT.

COUNTY OF ANDROSCOGGIN, ss.

November 12th 2024

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who has been duly appointed by the Selectmen as a Minot Cost Sharing at-Large Representative
in said Municipality, and took the oath necessary to qualify him/her to discharge said duties for
the term specified above according to law, before me.

_____, Notary Public
Sara A. Farris

**This Certificate and the Certificate of Oath shall be returned
to the Municipal Clerk for Filing.**



TOWN OF MINOT

329 Woodman Hill Road
Minot, Maine 04258-0329

Tel: 1-207-345-3305
Fax: 1-207-346-0924

Clerk's Report

November 12, 2024

Sara A. Farris
Sara A. Farris - Clerk

Hello Selectmen,

Updates:

Board of Appeals & Planning Board:

The Planning Board does not have anything on the agenda for November and will not meet again until December 3rd.

11/5 General Election Recap

- On Friday 11/1 we early processed 690 Absentee Ballots!
- On Tuesday there were 1,867 votes cast for President! The biggest turnout in Minot history!
- Jordan and Alex registered 109 new/ new to Minot voters! There was also a good number of corrections and updates completed.
- Minot currently has 2,166 active registered voters.
- Republican = 867 Democrat = 490 Green Independent = 126 Libertarian = 23 No Labels = 51 Unenrolled = 602
- THAT IS AN 86% TURNOUT!!!
- The November 2020 Election was a huge turnout of 1,785 but we beat that Tuesday by 82 voters!

Nomination Papers

Nomination Papers are available November 20th!

They are due back 12/30/2024 at 4 pm.

Bill and Danny are up for Selectmen and Steve Holbrook and Sarah Robinson are up for the RSU

Tri-Town 5K

The Tri-Town 5K took place on the Minot trails on Sunday, November 10. It was a fun event with a good turnout.

GAHS Pet Clinic

November 16 from 9 - 11:30 am at the Town Office

For cats and dogs

Microchips, Rabies Vaccines, Bordetella for dogs, distemper, and pet food.

Staff will be available for Minot residents to complete dog registrations.

Inland Fisheries & Wildlife:

Boat Excise YTD: \$ 3,728.00

November IF&W

0 Boats

0 done online for November.

6 Snowmobiles

1 ATV

3 Game Licenses

The above amounts are as of 11/12/2024.

Vitals:

Vital Requests as of 11/12

Reported to State semi-annually.

Birth Certificates - 25

Death Certificates - 6

Marriage Certificate - 15

Marriage Intentions/ Licenses - 10

Dogs:

18 Dog Registrations for November

Some residents are saying that the online registration option through the State is difficult to use so we may have more in person or over the phone registrations this year.

Building/ Plumbing Permits for 2024:

Building Permits:

New Home	12
Garage	12
Addition	3
Remodel	16
Shed	5
Porch/ deck	5
Pool	4
Solar Panels	8
Demo Permits	6
Camping Permits	2

As of November 12, 2024

Plumbing Permits:

Internal	27
Septic	19

As of November 12, 2024

Real Estate Taxes:

2022 taxes - \$ 3,250.19 for 6 accounts
 • *Foreclosure 1/27/2025*
2023 taxes - \$ 29,435.71 for 20 accounts
2024 taxes - \$ 3,192,092.56 for 1174 accounts
2025 prepayments – \$ 2,366.38 for 4 accounts
Total owed: \$ 3,224,778.46
 - \$ 99,027.81

Personal Property Taxes:

2023 - \$966.39 on 3 accounts
2024 - \$12,438.18 on 19 accounts
2025 prepayments - \$1.00 on 1 account

Excise Tax:

<u>MONTH</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>+/-</u>
JAN.	\$43,055.03	\$50,306.29	\$46,666.44	- \$ 3,639.85
FEB.	\$48,596.73	\$51,718.92	\$53,006.15	+ \$ 1,287.23
MARCH	\$56,912.29	\$62,362.95	\$57,687.68	- \$ 4,675.27
APRIL	\$61,663.04	\$59,196.83	\$76,488.98	+ \$ 17,292.15
MAY	\$64,848.92	\$74,257.14	\$83,538.89	+ \$ 9,281.72
JUNE	\$92,120.11	\$70,938.58	\$74,819.34	+ \$ 3,880.76
JULY	\$63,394.65	\$57,419.67	\$72,889.97	+ \$ 15,470.30
AUG.	\$65,209.36	\$79,431.44	\$79,217.28	- \$ 214.16
SEPT.	\$69,727.87	\$66,921.22	\$64,758.99	- \$ 2,162.23
OCT.	\$54,012.11	\$67,752.92	\$72,613.20	+ \$ 4,860.28
NOV.	\$50,624.95	\$52,230.54	\$15,741.42	
DEC.	\$45,564.33	\$43,334.63		
TOTAL	\$ 715,719.57	\$ 735,871.13	\$ 697,428.34	- \$ 38,442.79



INTEROFFICE MEMO

To: Board of Selectmen

CC: Danielle Loring, Town Administrator

From: Scott Parker, Highway Director

RE: Highway Department (10/14– 10/27/2024)

The 2015-wheeler dump truck is back up and running. We have the new diagnostic program purchased and installed. The former service writer from Whited will be coming to do a crash course so I will know how to use it.

Winter sand is completed, and the pile is tarped.

The crew has been changing a few driveway culverts as well as cleaning leaves from cemeteries.

The new plow truck is scheduled to be completed this week. We have requested the information to cut a check and take delivery.



Minot Fire Department
P.O. Box 154
Minot, ME 04258



Jeffrey Burt
Fire Chief



To Selectmen:

1. Per-Diems: I have sent out applications to the members who have expressed interest; I have also spoken with Sarah about forming posters. I will email her the expectations of P/D and call the company
2. As mentioned, I followed up with Kevin, and my door code is now working on the FD server room; the Toughbook should be connected to the shared drive now.
3. I spoke with Dan, the town electrician, about the compressor on 11-06-2024; he has yet to begin the process of installing it, yet I informed him of the GFI outlet that needs to be installed in the bathroom along with the emergency exit sign near Squad 7 and Engine 1
4. Marissa Kimball is all set to go; I brought the paperwork over; she only needs the door code request; I will get that to her.
5. I will send an email to Dean and Dale to set up times to review interested applicants for Captain, Lieutenant, and Safety; I have multiple parties applied, and I will post it for thirty days per SOP
6. Purchased items from Mechanic Falls are in service at central, numbered, and awaiting invoice.
7. Tank 3's air leak has been repaired
8. E-1 has been stickered; it is out of alignment and needs at least the front two tires; we can manage not adding the four rear tires for right now; if you elect to get all six tires, this will likely put us to the over-budget status for 12-31-2024, pre factoring in payroll, fuel, and all other expenses.

9. November 15 is a forest service grant, and I will apply for nozzles and hose lines as our nozzles are in very rough condition. This is a matched grant, but funds would be expected in January 2025
10. The AFG grant opens on November 12 and closes at the end of December; I will put in all new radios for the department, including apparatus and members. I encourage looking at Lexiprol grant writers; they are experts at this and have a 70+ percent acceptance rate, almost triple the number of agencies applying independently. For them to write the narrative is \$2,250, and the complete application is \$4,500. These funds could be utilized in the 2025 budget if I am elected to do the grant; it will take at least a week of data entry for all federal requirements, just providing options.
11. In January, I will apply for a cancer reduction grant for Maine in an attempt to obtain exhaust removal devices for all three stations.
12. The budget is good to go with the board's proposed changes, and I will continue factoring in additional potential cuts pending the March vote.

WARRANT #16

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
2500 - AUDIT SERVIC				8,650.00	0.00	0.00	8,650.00
0213 - CONTRAC SVCS				8,650.00	6,460.00	0.00	2,190.00
		Department..		8,650.00	6,460.00	0.00	2,190.00
2550 - ASSESS CONTR				27,400.00	0.00	0.00	27,400.00
0213 - CONTRAC SVCS				27,400.00	4,000.00	0.00	23,400.00
		Department..		27,400.00	4,000.00	0.00	23,400.00
3050 - SNOMBL REFD				0.00	0.00	0.00	0.00
0001 - APPROPRIATED				0.00	0.00	1,343.86	1,343.86
0197 - REIMBURS.				0.00	1,343.86	0.00	-1,343.86
		Department..		0.00	1,343.86	1,343.86	0.00
3550 - EDA ELF RESE				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				8,160.59	0.00	0.00	8,160.59
0012 - DONATIONS				0.00	0.00	600.00	600.00
0198 - FOOD				0.00	1,283.85	0.00	-1,283.85
0201 - ELECTRICITY				0.00	324.99	0.00	-324.99
0205 - SUPPLIES				0.00	425.80	0.00	-425.80
		Department..		8,160.59	2,034.64	600.00	6,725.95
4000 - AUB. PUB LIB				22,000.00	0.00	0.00	22,000.00
0213 - CONTRAC SVCS				22,000.00	22,000.00	0.00	0.00
		Department..		22,000.00	22,000.00	0.00	0.00
4025 - TWNWELL RES				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				4,147.69	0.00	0.00	4,147.69
0197 - REIMBURS.				0.00	0.00	8,408.07	8,408.07
0207 - DUES/SUBSCR				0.00	233.60	0.00	-233.60
0209 - POSTAGE				0.00	15.05	0.00	-15.05
0300 - LABOR				0.00	800.00	0.00	-800.00
0401 - TESTING				0.00	380.00	0.00	-380.00
7010 - PAYROLL TAX				0.00	68.85	0.00	-68.85
		Department..		4,147.69	1,497.50	8,408.07	11,058.26
5000 - OFF SALARIES				435,035.00	0.00	0.00	435,035.00
1001 - CLK/TAX COLL				56,375.00	48,535.50	0.00	7,839.50
1002 - DEP CLERK				75,000.00	58,657.56	0.00	16,342.44
1003 - ADMINISTRAT				76,000.00	64,692.41	0.00	11,307.59

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
5000 - OFF SALARIES CONT'D							
1004 - SELECTMEN				8,000.00	0.00	0.00	8,000.00
1005 - ASSESSORS				150.00	0.00	0.00	150.00
7010 - PAYROLL TAX				17,000.00	12,517.61	0.00	4,482.39
7020 - HLTH INSUR				184,500.00	171,553.27	21,565.25	34,511.98
7021 - VISION INS				0.00	1,250.19	1,177.68	-72.51
7025 - DENTAL INSUR				5,600.00	10,606.32	5,548.50	542.18
7030 - SIMPLE IRA				10,410.00	7,946.19	0.00	2,463.81
7035 - AFLAC				0.00	533.28	545.40	12.12
7040 - UNEMPLOYMENT				2,000.00	0.00	179.00	2,179.00
		Department..		435,035.00	376,292.33	29,015.83	87,758.50
5075 - CODE ENF/PLA							
0200 - TELEPHONE				57,100.00	0.00	0.00	57,100.00
0205 - SUPPLIES				700.00	701.26	0.00	-1.26
0207 - DUES/SUBSCR				500.00	100.00	0.00	400.00
0208 - STAFF TRAIING				150.00	0.00	0.00	150.00
0210 - MLG/EXP REIM				750.00	800.00	0.00	-50.00
0213 - CONTRAC SVCS				1,500.00	1,137.52	0.00	362.48
0217 - ADVERTISING				5,000.00	2,227.24	0.00	2,772.76
1007 - CODE ENFORCE				0.00	335.68	150.00	-185.68
1016 - ADDRESSING				45,000.00	29,426.19	0.00	15,573.81
7010 - PAYROLL TAX				0.00	100.00	0.00	-100.00
		Department..		3,500.00	2,524.74	0.00	975.26
		Department..		57,100.00	37,352.63	150.00	19,897.37
5100 - T-O RESERVE							
0002 - (CARRY FWD)				0.00	0.00	0.00	0.00
		Department..		73.03	0.00	0.00	73.03
		Department..		73.03	0.00	0.00	73.03
5200 - TOWN INSUR							
0103 - PROP/CASULTY				57,950.00	0.00	0.00	57,950.00
0106 - WORKERS COMP				32,250.00	32,266.00	1,375.00	1,359.00
0301 - CALL MEMBER				25,000.00	25,408.00	901.00	493.00
0303 - VOLUNTEER				600.00	952.00	0.00	-352.00
		Department..		100.00	70.00	0.00	30.00
		Department..		57,950.00	58,696.00	2,276.00	1,530.00
5300 - T-O MAINT							
				35,000.00	0.00	0.00	35,000.00

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----	DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
5300 - T-O MAINT CONT'D								
0198 - FOOD					0.00	51.92	0.00	-51.92
0200 - TELEPHONE					2,500.00	2,417.58	39.00	121.42
0201 - ELECTRICITY					5,000.00	3,091.68	0.00	1,908.32
0203 - FUEL & GAS					6,000.00	4,154.01	0.00	1,845.99
0204 - REPAIRS					2,500.00	764.97	0.00	1,735.03
0205 - SUPPLIES					4,000.00	7,935.57	0.00	-3,935.57
0206 - JANITORIAL					3,500.00	4,025.00	0.00	-525.00
0207 - DUES/SUBSCR					1,000.00	549.00	0.00	451.00
0208 - STAFF TRAIING					2,000.00	1,410.00	0.00	590.00
0209 - POSTAGE					3,000.00	4,747.16	568.69	-1,178.47
0210 - MLG/EXP REIM					0.00	276.72	180.00	-96.72
0212 - INSPECTIONS					1,500.00	795.00	0.00	705.00
0213 - CONTRAC SVCS					4,000.00	5,816.58	0.00	-1,816.58
0401 - TESTING					0.00	304.20	0.00	-304.20
0403 - SECURITY					0.00	29.99	0.00	-29.99
			Department..		35,000.00	36,369.38	787.69	-581.69
5350 - ELECT/MEET					12,000.00	0.00	0.00	12,000.00
0198 - FOOD					300.00	330.44	151.00	120.56
0205 - SUPPLIES					100.00	0.00	108.00	208.00
0209 - POSTAGE					1,500.00	284.36	40.02	1,255.66
0213 - CONTRAC SVCS					3,250.00	3,568.67	650.22	331.55
0215 - EQUIPMENT					700.00	0.00	0.00	700.00
0217 - ADVERTISING					200.00	0.00	0.00	200.00
1011 - ELEC CLERKS					5,650.00	3,678.75	2,376.90	4,348.15
1012 - MODERATOR					300.00	250.00	0.00	50.00
7010 - PAYROLL TAX					0.00	36.44	0.00	-36.44
			Department..		12,000.00	8,148.66	3,326.14	7,177.48
5400 - CEMETERY MAI					10,000.00	0.00	0.00	10,000.00
0001 - APPROPRIATED					10,000.00	0.00	0.00	10,000.00
0002 - (CARRY FWD)					11,006.74	0.00	0.00	11,006.74
0197 - REIMBURS.					0.00	0.00	1,300.00	1,300.00
0205 - SUPPLIES					0.00	2,510.69	0.00	-2,510.69

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----	DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
5400 - CEMETERY MAI CONT'D								
					0.00	200.00	0.00	-200.00
					0.00	23,222.50	5,300.00	-17,922.50
					0.00	385.00	0.00	-385.00
			Department..		21,006.74	26,318.19	6,600.00	1,288.55
5650 - REC. DEPT RE					5,000.00	0.00	0.00	5,000.00
					5,000.00	0.00	0.00	5,000.00
					3,143.00	0.00	0.00	3,143.00
					0.00	0.00	5,081.50	5,081.50
					0.00	924.87	0.00	-924.87
					0.00	238.95	0.00	-238.95
					0.00	7,109.16	0.00	-7,109.16
			Department..		8,143.00	8,272.98	5,081.50	4,951.52
6200 - COMMON RDS					288,200.00	0.00	0.00	288,200.00
					5,800.00	4,331.11	0.00	1,468.89
					1,000.00	0.00	0.00	1,000.00
					40,000.00	31,504.20	0.00	8,495.80
					175,000.00	144,376.65	15,347.46	45,970.81
					400.00	274.00	0.00	126.00
					40,000.00	27,104.34	1,792.50	14,688.16
					13,500.00	15,130.50	0.00	-1,630.50
					12,500.00	10,277.25	1,124.55	3,347.30
			Department..		288,200.00	232,998.05	18,264.51	73,466.46
6300 - PAVINGS RDS					335,756.00	0.00	0.00	335,756.00
					74,244.00	0.00	0.00	74,244.00
					310,756.00	0.00	0.00	310,756.00
					25,000.00	17,224.95	0.00	7,775.05
			Department..		410,000.00	17,224.95	0.00	392,775.05
6400 - WINTER RDS					381,100.00	0.00	0.00	381,100.00
					15,000.00	9,965.43	0.00	5,034.57
					70,000.00	64,851.67	0.00	5,148.33
					150,000.00	84,677.44	0.00	65,322.56
					8,600.00	7,336.55	0.00	1,263.45

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----	DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
6400 - WINTER RDS CONT'D								
					82,000.00	74,776.51	0.00	7,223.49
					44,000.00	32,308.00	0.00	11,692.00
					11,500.00	6,106.34	0.00	5,393.66
			Department..		381,100.00	280,021.94	0.00	101,078.06
6500 - HWY EQ REP.					86,000.00	0.00	0.00	86,000.00
					38,000.00	21,766.42	1,068.21	17,301.79
					33,000.00	47,583.36	10,575.00	-4,008.36
					9,000.00	8,381.24	98.97	717.73
					6,000.00	4,277.63	0.00	1,722.37
					0.00	0.00	0.00	0.00
			Department..		86,000.00	82,008.65	11,742.18	15,733.53
6600 - HWAY CAP EQ					0.00	0.00	0.00	0.00
					23,575.80	0.00	0.00	23,575.80
					0.00	915.00	0.00	-915.00
					0.00	0.00	261.17	261.17
					0.00	20,809.20	0.00	-20,809.20
			Department..		23,575.80	21,724.20	261.17	2,112.77
6670 - 2024 PICK-UP					15,000.00	0.00	0.00	15,000.00
					15,000.00	15,000.00	0.00	0.00
			Department..		15,000.00	15,000.00	0.00	0.00
6679 - 2024 PLOW TR					71,000.00	0.00	0.00	71,000.00
					71,000.00	70,836.04	0.00	163.96
			Department..		71,000.00	70,836.04	0.00	163.96
6700 - TOWN GARAGE					16,950.00	0.00	0.00	16,950.00
					650.00	668.71	193.28	174.57
					4,000.00	3,302.45	740.95	1,438.50
					6,000.00	2,219.62	0.00	3,780.38
					2,400.00	913.57	0.00	1,486.43
					3,000.00	3,181.23	0.00	-181.23
					500.00	700.00	0.00	-200.00
					400.00	376.15	0.00	23.85
					0.00	450.00	0.00	-450.00

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----	DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
6700 - TOWN GARAGE CONT'D								
0401 - TESTING					0.00	0.00	0.00	0.00
			Department..		16,950.00	11,811.73	934.23	6,072.50
7000 - SOLID WASTE					65,100.00	0.00	0.00	65,100.00
0205 - SUPPLIES					600.00	575.05	0.00	24.95
0213 - CONTRAC SVCS					62,000.00	45,451.99	0.00	16,548.01
0225 - ENVIRON HHW					2,500.00	714.00	0.00	1,786.00
			Department..		65,100.00	46,741.04	0.00	18,358.96
7100 - COMM DAY RES					0.00	0.00	0.00	0.00
0002 - (CARRY FWD)					694.45	0.00	0.00	694.45
0012 - DONATIONS					0.00	0.00	225.00	225.00
			Department..		694.45	0.00	225.00	919.45
7200 - GENL ASSIST					2,000.00	0.00	0.00	2,000.00
0001 - APPROPRIATED					2,000.00	0.00	0.00	2,000.00
0201 - ELECTRICITY					0.00	1,340.25	0.00	-1,340.25
0213 - CONTRAC SVCS					0.00	2,200.18	0.00	-2,200.18
0230 - RENT					0.00	695.00	0.00	-695.00
			Department..		2,000.00	4,235.43	0.00	-2,235.43
7300 - CONSER COMM					0.00	0.00	0.00	0.00
0002 - (CARRY FWD)					100.00	0.00	0.00	100.00
			Department..		100.00	0.00	0.00	100.00
7400 - STREET LTS					3,000.00	0.00	0.00	3,000.00
0201 - ELECTRICITY					3,000.00	2,818.32	0.00	181.68
			Department..		3,000.00	2,818.32	0.00	181.68
7700 - LEGAL FEES					10,000.00	0.00	0.00	10,000.00
0213 - CONTRAC SVCS					10,000.00	4,532.69	0.00	5,467.31
7052 - BRIDGHAM					0.00	1,009.50	0.00	-1,009.50
			Department..		10,000.00	5,542.19	0.00	4,457.81
7810 - MMA DUES					4,000.00	0.00	0.00	4,000.00
0207 - DUES/SUBSCR					4,000.00	3,822.00	0.00	178.00
			Department..		4,000.00	3,822.00	0.00	178.00
7820 - AVCOG DUES					4,200.00	0.00	0.00	4,200.00
0207 - DUES/SUBSCR					4,200.00	0.00	0.00	4,200.00

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----	DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
7820 - AVCOG DUES CONT'D								
0213 - CONTRAC SVCS					0.00	4,191.35	0.00	-4,191.35
			Department..		4,200.00	4,191.35	0.00	8.65
7830 - BROADBAND					0.00	0.00	0.00	0.00
0001 - APPROPRIATED					-16,681.03	0.00	16,681.03	0.00
0002 - (CARRY FWD)					17,130.02	0.00	0.00	17,130.02
			Department..		448.99	0.00	16,681.03	17,130.02
7900 - COUNTY TAX					361,935.00	0.00	0.00	361,935.00
0213 - CONTRAC SVCS					361,935.00	361,935.00	0.00	0.00
			Department..		361,935.00	361,935.00	0.00	0.00
7950 - OVERLAY					0.00	0.00	0.00	0.00
0001 - APPROPRIATED					54,605.61	0.00	0.00	54,605.61
0900 - ABATEMENTS					0.00	498.00	0.00	-498.00
			Department..		54,605.61	498.00	0.00	54,107.61
8000 - INTERDEPT					10,000.00	0.00	0.00	10,000.00
0196 - ONBOARDING					0.00	177.13	0.00	-177.13
0198 - FOOD					0.00	627.76	0.00	-627.76
0199 - INTERNET					0.00	117.74	0.00	-117.74
0205 - SUPPLIES					0.00	151.17	0.00	-151.17
0207 - DUES/SUBSCR					0.00	55.00	0.00	-55.00
0210 - MLG/EXP REIM					1,000.00	82.82	0.00	917.18
0213 - CONTRAC SVCS					5,000.00	5,142.90	2.00	-140.90
0217 - ADVERTISING					2,500.00	945.74	90.00	1,644.26
0500 - PLAN BOARD					0.00	0.00	75.00	75.00
0501 - DEED TRANS					500.00	279.00	0.00	221.00
0502 - LIENS					1,000.00	890.90	0.00	109.10
			Department..		10,000.00	8,470.16	167.00	1,696.84
8025 - IT SERVICES					29,800.00	0.00	0.00	29,800.00
0199 - INTERNET					1,500.00	1,208.01	0.00	291.99
0200 - TELEPHONE					3,300.00	2,728.32	0.00	571.68
0202 - HARDWARE					2,000.00	3,346.47	0.00	-1,346.47
0205 - SUPPLIES					2,000.00	323.54	0.00	1,676.46
0212 - INSPECTIONS					0.00	792.00	0.00	-792.00

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----	DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
8025 - IT SERVICES CONT'D								
					15,000.00	13,512.00	0.00	1,488.00
					6,000.00	1,999.02	0.00	4,000.98
			Department..		29,800.00	23,909.36	0.00	5,890.64
8026 - TRIO								
					10,020.00	0.00	0.00	10,020.00
					10,020.00	10,019.11	0.00	0.89
			Department..		10,020.00	10,019.11	0.00	0.89
8210 - HUMANE SOC								
					3,928.00	0.00	0.00	3,928.00
					3,928.00	4,011.00	0.00	-83.00
			Department..		3,928.00	4,011.00	0.00	-83.00
8220 - ANIMAL CTL								
					3,850.00	0.00	0.00	3,850.00
					600.00	641.03	0.00	-41.03
					3,000.00	2,250.00	0.00	750.00
					250.00	172.14	0.00	77.86
			Department..		3,850.00	3,063.17	0.00	786.83
8600 - EDUCATION								
					0.00	0.00	0.00	0.00
					2,679,614.46	2,365,939.63	0.00	313,674.83
			Department..		2,679,614.46	2,365,939.63	0.00	313,674.83
9000 - MINOT FIRE								
					200,329.00	0.00	0.00	200,329.00
					0.00	1,327.59	0.00	-1,327.59
					5,000.00	7,001.00	0.00	-2,001.00
					4,500.00	1,460.65	0.00	3,039.35
					1,200.00	1,442.71	0.00	-242.71
					5,000.00	5,404.89	0.00	-404.89
					10,000.00	6,966.06	0.00	3,033.94
					10,500.00	17,120.17	0.00	-6,620.17
					2,500.00	6,669.38	0.00	-4,169.38
					500.00	300.00	0.00	200.00
					3,500.00	4,120.77	500.00	-120.77
					200.00	614.15	0.00	-414.15
					1,000.00	650.50	0.00	349.50
					2,500.00	1,136.50	0.00	1,363.50
					16,779.00	15,904.50	0.00	874.50

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----	DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
9000 - MINOT FIRE CONT'D								
					2,500.00	3,716.94	108.09	-1,108.85
					7,500.00	5,866.86	0.00	1,633.14
					10,000.00	30,389.60	0.00	-20,389.60
					2,500.00	1,286.51	0.00	1,213.49
					20,000.00	19,502.94	0.00	497.06
					20,000.00	14,067.82	0.00	5,932.18
					7,000.00	5,859.68	0.00	1,140.32
					0.00	235.10	0.00	-235.10
					60,000.00	26,205.79	0.00	33,794.21
					7,650.00	4,546.79	0.00	3,103.21
			Department..		200,329.00	181,796.90	608.09	19,140.19
9200 - FIRE DEPT CP								
					0.00	0.00	0.00	0.00
					4,531.39	0.00	0.00	4,531.39
					0.00	3,625.00	0.00	-3,625.00
			Department..		4,531.39	3,625.00	0.00	906.39
9250 - FD APP RES								
					0.00	0.00	0.00	0.00
					520.58	0.00	0.00	520.58
					0.00	225.00	0.00	-225.00
			Department..		520.58	225.00	0.00	295.58
9300 - GRANT								
					0.00	0.00	0.00	0.00
					7,077.92	0.00	0.00	7,077.92
			Department..		7,077.92	0.00	0.00	7,077.92
9400 - FEMA								
					0.00	0.00	0.00	0.00
					0.00	750.00	0.00	-750.00
					0.00	1,305.22	0.00	-1,305.22
			Department..		0.00	2,055.22	0.00	-2,055.22
9600 - DEBT SERVICE								
					46,363.00	0.00	0.00	46,363.00
					0.00	0.00	326.17	326.17
					0.00	43,928.41	0.00	-43,928.41
					2,435.00	2,434.24	0.00	0.76
					43,928.00	0.00	0.00	43,928.00
			Department..		46,363.00	46,362.65	326.17	326.52

Expense detail report

ALL Accounts
ALL Months

ACCOUNT----- DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
9900 - ARPA CONT'D							
9900 - ARPA				0.00	0.00	0.00	0.00
0202 - HARDWARE				0.00	810.00	0.00	-810.00
0213 - CONTRAC SVCS				0.00	5,410.00	0.00	-5,410.00
		Department..		0.00	6,220.00	0.00	-6,220.00
Final Totals				5,490,610.25	4,405,892.26	106,798.47	1,191,516.46