



Town of Minot Selectmen Epacket

October 15, 2024 at 6:30pm
Regular Meeting

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Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Tuesday, October 15, 2024
Agenda*

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. Monday, September 30, 2024
4. Warrants
 - a. Payroll Expense Warrant
 - b. Treasurer's Warrant
5. Assessors' Business
 - a. Consideration of Approval of Abatement
6. New Business
 - a. Updated Proposal for Town Office Bulletin Board – Scout Troop 1791
 - b. Discussion of Plow Truck Repairs and Highway FY2024 Budget
7. Old Business (Pending Matters)
 - a. Consideration of Approval of Budget Committee Appointment – George Buker
8. Department Head Updates
 - a. Clerk's Report
 - b. Highway Report
 - c. Fire Department Report
9. Town Administrator's Report
10. Selectmen Comment
11. Public Comment (3-minute limit) – Items in public comment may be scheduled for a future meeting to provide for Board consideration and public notice
12. Next Meeting Dates
 - a. Monday, October 21, 2024 – Joint Meeting w/ Budget Committee – Department Heads Presentations
 - b. Tuesday, October 22, 2024 – Joint Meeting w/ Budget Committee – Committees & Follow Up
 - c. Monday, October 28, 2024 (Regular Meeting)
13. Adjournment



Town of Minot

329 Woodman Hill Rd.
Minot, ME 04258
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www.minotme.org

Board of Selectmen Meeting
Minot Town Office
Monday, September 30, 2024
6:30 pm
Minutes*

REGULAR MEETING

Selectmen: Chair Daniel Gilpatric, Vice Chair Lisa Cesare, William Perry, and Matthew Callahan

Absent: Brittany Hemond

Staff: Danielle Loring (Town Administrator), Jeffrey Burt (Fire Chief), and Sara Farris (Clerk & Recording Secretary),

Public: Angela Swenson
Michael Downing

Both Minot residents and RSU 16 School Board Members

1. Call to Order

Chair Daniel Gilpatric called the meeting to order at 6:30 pm. A quorum was present.

2. Pledge of Allegiance

Recited.

3. Approval of Minutes

a. Tuesday, September 3, 2024 – Regular Meeting

Motion: Matthew Callahan made a motion to approve the meeting minutes from September 16, 2024 as written; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (4/0)

The Selectmen signed the September 16, 2024 Selectmen Meeting minutes.

4. Warrants

a. Payroll Expense Warrant

b. Treasurer's Warrant

c. Review and Consideration of July & August Check Reconciliation

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$24,257.65 and the Treasurer's Warrant in the amount of \$20,853.47; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (4/0)

The Selectmen signed the Payroll Expense and Treasurer's Warrants.

5. Public Hearing

a. Consideration of Approval for 2024-25 General Assistance Maximums.

Motion: Lisa Cesare made a motion to open the Public Hearing at 6:33 pm; second by William Perry.

Discussion: None

Vote: Unanimous Approval (4/0)

Danielle stated that the Town is required to adopt the State maximum amount each year and that the maximum amounts increased about \$5.00 which is not helpful to struggling individuals/ families in this economy.

There was no other comment on the topic.

Motion: Lisa Cesare made a motion to closed the Public Hearing at 6:35 pm; second by William Perry.

Discussion: None

Vote: Unanimous Approval (4/0)

Motion: Lisa Cesare made a motion to adopt the 2024-25 General Assistance Maximums set by the State of Maine as presented; second by William Perry.

Discussion: None

Vote: Unanimous Approval (4/0)

6. New Business

a. Consideration of Appointment of Budget Committee Members

Sara Farris provided the Selectmen with 4 appointments to the Budget Committee for approval. Sara added that she has not heard back for sure from everyone, but schedules were mailed out to the people who showed interest.

Motion: Lisa Cesare made a motion to appoint Matthew LeClair, Kristin Carlton, Donald Dubuc, and Susan Spencer to the Budget Committee for a 3-year term; second by William Perry.

Discussion: None

Vote: Unanimous Approval (4/0)

The Selectmen signed the appointments as presented.

7. Old Business (Pending Matters)

a. Consideration and Review of Revised Planning Board Bylaws (Section 2 Paragraph G)

The Selectmen agreed that the addition of Paragraph G fulfilled their request regarding AVCOG and had no other comments to add. No vote was required by the Selectmen. Danielle said she would let Alexandria Richardson, Planning Board Secretary, know that the draft is ok for approval by the Planning Board.

Lisa Cesare added that AVCOG has been cut from the County's preliminary budget in the amount of \$8,000.00 because the County believes that Towns and Cities pay for the services already. Lisa stated that she was going to work to get the funds included back in the budget.

8. Department Head Updates

a. Clerks Report submitted and read by Clerk Sara Farris

See attached report for more information.

- Since Sara mailed the reminder letters to residents with unpaid 2022 taxes some have paid or started making payments.
- Sara believes excise for September 2024 will end up being around the same as the 2023 amount as rapid renewals are still coming in.

b. Highway Report Submitted by Highway Supervisor Scott Parker and read by Administrator Danielle Loring.

See attached report for more information.

**c. Fire Department Report Submitted and read by Fire Chief
Jeffrey Burt**

See attached report for more information.

- L/A Appliances were able to help the Fire Department purchase a new stove for \$300.00 compared to \$700.00 after the old stove was ruined by rodents.
- Chief Burt and Danielle will be conducting an air quality test at West Minot Station as there appears to be some kind of damage to the ceiling. Chief Burt added that if they were no longer able to use the West Minot Station it would not affect the town's ISO rating because mutual aid is close enough to the area.

9. Town Administrator's Report given by Danielle Loring, Administrator

- Danielle is working on multiple grants regarding roads and Highway related items including but not limited to:
 - \$50,000.00 for Bucknam Bridge Road
 - A CRP Grant in the amount of \$30,000.00 for part of Bucknam Bridge Road and Marston Hill Rd.
 - A CRP Grant for an energy audit of all town buildings
 - BRICK Grant for the sand/ salt shed
- Maine Municipal Association came last week to do an inspection of all the town building and there were a few minor items required at each building.
- Danielle is working to get fiber to the Highway Garage as lightening keeps damaging the bridge that was installed. This interrupts phone and internet services.
- Danielle has started working on budgets with department heads. The first Budget Meeting will be held on 10/21 at 6:30 pm.
- LPC has started up and Danielle is on subcommittee regarding GA and housing, unfunded mandates, and PFAS and gave the Selectmen an overview of each.

10. Selectmen Comment

None

11. Public Comment

Angela Swenson and Michael Downing were present from the RSU 16 School Board. There was some discussion regarding the funding formula. Angela does not believe that the RSU has found a mediator yet. If the process moves forward the decision will ultimately be up to the voters.

Regarding the heating issues in the Elementary Schools the RSU is looking at utilizing SRRF funds and focusing on Minot Consolidated first instead of all 3 schools. They are also exploring and applying for grant options.

Michael and Angela believe the School Board is taking steps in the right direction. The members are speaking up and asking more questions at the meetings.

The Selectmen thanked Angela and Michael for attending and they both left the meeting so the Selectmen could enter Executive Session.

6. New Business

b. Executive Session Pursuant to Title 1 MRSA §405 (6) (a): Personnel Matter Discussion with Town Administrator and Fire Chief

Motion: Lisa Cesare made a motion to enter executive session at 7:22 pm;
second by William Perry.

Discussion: None

Vote: Unanimous Approval (4/0)

Motion: Lisa Cesare made a motion to enter executive session at 7:36 pm;
second by William Perry.

Discussion: None

Vote: Unanimous Approval (4/0)

No votes were required after this session.

**c. Executive Session Pursuant to Title 1 MRSA §405 (6) (e):
Discussion of Ongoing Legal Matters**

Motion: Lisa Cesare made a motion to enter executive session at 7:38 pm;
second by William Perry.

Discussion: None

Vote: Unanimous Approval (4/0)

Motion: Lisa Cesare made a motion to enter executive session at 7:50 pm;
second by William Perry.

Discussion: None

Vote: Unanimous Approval (4/0)

No votes were required after this session.

**d. Executive Session Pursuant to Title 1 MRSA §405 (6) (a): Town
Administrator's Annual Review**

Motion: Lisa Cesare made a motion to enter executive session at 7:55 pm;
second by William Perry.

Discussion: None

Vote: Unanimous Approval (4/0)

Danielle Loring and Sara Farris left the room so the Selectmen could discuss.
Lisa Cesare called Danielle back to the session.

Motion: Matthew Callahan made a motion to exit executive session at 8:20
pm; second by William Perry.

Discussion: None

Vote: Unanimous Approval (4/0)

Sara was called back to the meeting. No votes were required after this
session.

12. Next Meeting Dates

a. Tuesday, October 15, 2024 – Regular Meeting

Date acknowledged.

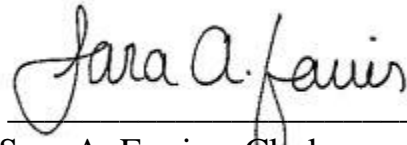
13. Adjournment

Motion: Matthew Callahan made the motion to adjourn at 8:22 pm; second by William Perry.

Discussion: None

Vote: Unanimous Approval (4/0)

The board adjourned at 8:22 pm.



Sara A. Farris – Clerk
Recording Secretary

Daniel Gilpartic – Chair

Matthew Callahan

Lisa Cesare – Vice Chair

William Perry

Brittany Hemond



INTEROFFICE MEMO

To: Board of Selectmen

CC: Danielle Loring, Town Administrator

From: Scott Parker, Highway Director

RE: Highway Department (09/30– 10/13/2024)

There are still a few driveways that are not completed on Shaw Hill Road. I have spoken to Heath from P&B Paving, and he said he could not get to it until next week. The shoulders have been installed on all the newly paved roads and striping has been completed as well.

We currently have one of the plow trucks that is not operational. It is the 2015 wheeler that has gone into derate mode which means the engine has lost power and, if continued to be run, would cause all loss of power. After trying to diagnose it with my scan tool, I had to call a mechanic, and it turns out it needs a new DPF filter. This was not figured into this year's budget so I am asking permission to proceed with purchasing the parts, and we will fix it in house. This will not cause an overage at this time but there could be if there are additional unanticipated repairs. I have provided two quotes from separate vendors.

ALLEGIANCE

TRUCKS™

AT SOUTHERN MAINE, LLC
 ALLEGIANCE TRUCKS AUBURN
 1175 MINOT AVE
 AUBURN, ME 04210
 P:(207) 783-8548
 F:(207) 782-5218
 www.allegiancetrucks.com



BILL TO
 MINOT HIGHWAY DEPARTMENT - 119205
 329 WOODMAN HILL ROAD
 MINOT, ME 04258
 P: (207) 346-9096

DELIVER TO
 MINOT HIGHWAY DEPARTMENT - 119205
 329 WOODMAN HILL ROAD
 MINOT ME 04258
 P: (207) 346-9096



ESTIMATE: E501010573
 ESTIMATE:

DATE SHIPPED	SHIP VIA	DATE INVOICE	SALESPERSON	UNIT ID	VIN	SALE TYPE	TERMS	EMPID	CUS REFERENCE
10/10/2024	PICKUP	10/10/2024 5:18 pm	MATT			PRET	CB		

QTY SHP	QTY BIO	ITEM	DESCRIPTION	BIN	LIST PRICE	UNIT PRICE	EXTD PRICE
1		501C/4353295	MODULE,INLET CATALYST	NOLOC	5,788.57	4,642.70	4,642.70
1		501C/5579357	KIT,PARTICULATE FILTER	NOLOC	2,776.15	2,226.60	2,226.60
1		501C/5300523	MODULE,OUTLET	NOLOC	1,870.46	1,500.20	1,500.20
1		501C/2866636	GASKET,AFM DEVICE INLET	U31C02	18.80	13.96	13.96
1		501C/2866481	ELBOW,TUBE CONNECTOR	NOLOC	910.88	717.56	717.56
1		501C/2880371	ELBOW,TUBE CONNECTOR	NOLOC	669.01	536.57	536.57
1		501C/5304601	CLAMP,V BAND	NOLOC	75.71	60.11	60.11
1		501C/5304600	CLAMP,V BAND	NOLOC	82.18	65.26	65.26
2		501T/561.29475-B	V-BAND CLAMP BREEZE	NOLOC	19.80	12.87	25.74
1		501N/FLTEC50VBS	QUICK LATCH DESIGN V-INSERT CL	002E01	35.33	20.02	20.02
1		501C/2880215	GASKET,AFM DEVICE	U31C04	23.96	18.12	18.12
1		501C/2880214	GASKET,EXH OUT CONNECTION	U31C04	16.48	12.24	12.24
1		501C/2866636	GASKET,AFM DEVICE INLET	U31C02	18.80	13.96	13.96
1		501C/2866337	GASKET,AFM DEVICE	U31C02	18.80	13.96	13.96

THANK YOU-WE APPRECIATE YOUR BUSINESS **ESTIMATE**

DISCLAIMER:

The seller hereby expressly disclaims all warranties, either express or implied, including all implied warranties of merchantability or fitness for the particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sales of these parts. Customer agrees to pay all costs of collections, including attorney fees, if amount due on invoice become delinquent. Due and payable by 10th of following month, subject to late charges of 1.5% per month. No refund without this invoice. 25% handling charge on parts returned within 10 days. Special order and electrical parts not returnable. No parts returnable after 10 days. All cores must be returned within 30 days or no returns will be accepted.

SUB-TOTAL	\$ 9,867.00
PREPAY	\$ 0.00
TAX	\$ 0.00
SHIPPING	\$ 0.00
TOTAL	\$ 9,867.00

Please Remit Payment to:
 AT SOUTHERN MAINE, LLC
 CORPORATE BILLING LLC
 DEPT 100 PO BOX 830604
 BIRMINGHAM, AL 35283

SIGNATURE X _____



Quality & Class come together

WHITED TRUCK CENTER

2160 HOTEL ROAD
 AUBURN, ME 04210
 (207) 786-3673
 (800) 235-3613

REMIT PAYMENT TO:
 WHITED TRUCK CENTER
 207 PERRY ROAD
 BANGOR, ME 04401
 (207) 947-3673

DATE ENTERED 08 OCT 24	YOUR ORDER NO.	DATE SHIPPED 08 OCT 24	INVOICE DATE	INVOICE NUMBER Q105671
---------------------------	----------------	---------------------------	--------------	---------------------------

**** I N V O I C E Q U O T E - DO NOT PAY ****

S
O
L
D
T
O

ACCOUNT NO. 14134

PAGE 1 OF 1

TOWN OF MINOT
 MINOT
 329 WOODMAN HILL RD
 MINOT, ME 04258

MINOT, TOWN OF
 329 WOODMAN HILL RD
 MINOT, ME 04258

SHIP VIA		SLSM.	B/L NO.	TERMS	F.O.B. POINT		
		6922	FD264342	CHARGE WHOLESALE	AUBURN ME		
QTY	UNIT	NO.	PART NO.	DESCRIPTION	LIST	NET	AMOUNT
1		0	4353295CUM	MODULE, INL	7304.21	4935.28	4,935.28
1		0	5579357CUM	KIT, PARTIC	3503.05	2366.93	2,366.93
1		0	5300523CUM	MODULE-AFT	2360.21	1594.74	1,594.74
1		0	M66-6628-001	PIPE-EXHAU	200.72	153.18	153.18
1		0	90-0012	CLAMP-V BA	21.51	16.25	16.25
1		0	2866636CUM	GASKET, AF	23.74	17.81	17.81
1		0	2866481CUM	ELBOW-SCR	1126.98	791.93	791.93
1		0	2880371CUM	ELBOW-TUBE	844.17	593.20	593.20
1		0	5304601CUM	CLAMP-4"	99.70	76.70	76.70
1		0	5304600CUM	CLAMP-V BA	108.23	77.70	77.70
1		0	90-0012	CLAMP-V BA	21.51	16.25	16.25
1		0	90-0013	CLAMP-V BA	22.28	16.83	16.83
1		0	2880215CUM	GASKET, AF	30.82	23.12	23.12
1		0	2880214CUM	GASKET, EXH	20.82	15.62	15.62
1		0	2866636CUM	GASKET, AF	23.74	17.81	17.81
1		0	2866337CUM	GASKET, AF	23.74	17.81	17.81
				**** I N V O I C E Q U O T E - DO NOT PAY ****			
THANK YOU FOR YOUR PURCHASE				CORE CHARGES			
NO CORE CREDIT AFTER 45 DAYS				CORE CREDITS			
(MUST BE IN ORIGINAL BOX)				PARTS			
20% RESTOCKING FEE ON RETURNS				FREIGHT			
20% RESTOCKING FEE ON RETURNS				SALES TAX			
CUSTOMER'S SIGNATURE				TOTAL			
X				\$10,731.16			

NO RETURNS WITHOUT THIS INVOICE - TERMS NET CASH

NO RETURNS AFTER 30 DAYS

NO REFUNDS OR EXCHANGES ON ELECTRICAL, FUEL AND/OR SPECIAL ORDERED PARTS

20% HANDLING CHARGE ON RETURNED MERCHANDISE

13:05

CERTIFICATE OF APPOINTMENT
(Title 30, M.R.S.A. § 2253)

SELECTMEN'S OFFICE

MUNICIPALITY OF MINOT

On September 30th, A.D. 2024.

To George Buker

of Minot, in the County of Androscoggin.

and State of Maine. There being a vacancy in the position of Budget Committee Member

the Selectmen of the Municipality of Town Of Minot do in

accordance with the provisions of the laws of the State of Maine, hereby appoint you within and

for the Municipality of the Town Of Minot, such appointment to be effective until

December 31st, 2027.

Given under our hand this 30th day of September, 2024.

_____)
_____)
_____)
_____)
_____)

Selectmen
of
TOWN OF MINOT.

COUNTY OF ANDROSCOGGIN, ss.

September 30th 2024

Personally appeared the above named George Buker

who has been duly appointed by the Selectmen as a Budget Committee Member

in said Municipality, and took the oath necessary to qualify him/her to discharge said duties for

the term specified above according to law, before me.

_____, Notary Public
Sara A. Farris

**This Certificate and the Certificate of Oath shall be returned
to the Municipal Clerk for Filing.**



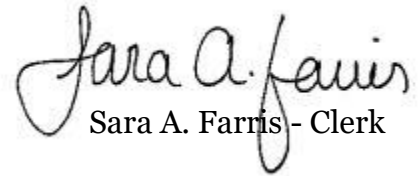
TOWN OF MINOT

329 Woodman Hill Road
Minot, Maine 04258-0329

Tel: 1-207-345-3305
Fax: 1-207-346-0924

Clerk's Report

October 15, 2024


Sara A. Farris - Clerk

Hello Selectmen,

Updates:

Board of Appeals & Planning Board:

The Planning Board approved the Minot Woods Subdivision application on October 1st. The Planning Board does not have anything on the agenda for November and will not meet again until December 3rd.

11/5 General Election

We have issued 381 requests so far and have received 149 back.

The cut off to make a request without special circumstances is 10/31 at 6 pm.

Test was completed last week with no issues

Today is the last day to accept online, mail in, or 3rd party voter registration.

SOAA

Municipal Clerks and Ballot Clerks Statewide received national recognition from Secretary of State Shenna Bellows for our election work! The recognition letter is in your Epacket.

Political Signs

Regarding the political sign by the road...

"Unless you have a local ordinance that prohibits campaign signs on town property entirely, you should keep the sign posted (or re-post it) that is more than 250 feet away from the building. The one on private property is good as you correctly determined."

Julie L. Flynn

Deputy Secretary of State

From Mac's Office door to the road is about 300 ft, I had him measure with his address wheel, so it is able to be there as we do not have a sign ordinance.

Inland Fisheries & Wildlife:

Boat Excise YTD: \$ 3,728.00

September IF&W

o Boats

o done online for September.

o Snowmobile

Snowmobile stickers should arrive late September/ early October

o ATVs

3 Game Licenses

The above amounts are as of 10/15/2024.

Vitals:

Vital Requests as of 10/15
Reported to State semi-annually.
Birth Certificates - 23
Death Certificates - 6
Marriage Certificate - 13
Marriage Intentions/ Licenses - 9

Dogs:

Reminders were mailed out and we can start selling licenses.
The State is rolling out a new dog registration system and staff has attended training.
The State has decided to take over online dog registrations this year to help relieve some of the stress from the new system. They will reimburse the town fees after 2/1/2025

Building/ Plumbing Permits for 2024:

Building Permits:

New Home	11
Garage	12
Addition	3
Remodel	16
Shed	4
Porch/ deck	4
Pool	4
Solar Panels	7
Demo Permits	6
Camping Permits	1

As of October 15, 2024

Plumbing Permits:

Internal	22
Septic	17

As of October 15, 2024

Real Estate Taxes:

2022 taxes - \$ 3,241.09 for 6 accounts
 • Foreclosure 1/27/2025
2023 taxes - \$ 33,942.63 for 23 accounts
2024 taxes - \$ 3,349,050.20 for 1258 accounts
2025 prepayments – \$1,787.66
Total owed: \$ 3,386,233.92
 - \$ 114,704.67

Personal Property Taxes:

2023 - \$960.79 on 3 accounts
2024 - \$12,438.18 on 19 accounts

Excise Tax:

<u>MONTH</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>+/-</u>
JAN.	\$43,055.03	\$50,306.29	\$46,666.44	- \$ 3,639.85
FEB.	\$48,596.73	\$51,718.92	\$53,006.15	+ \$ 1,287.23
MARCH	\$56,912.29	\$62,362.95	\$57,687.68	- \$ 4,675.27
APRIL	\$61,663.04	\$59,196.83	\$76,488.98	+ \$ 17,292.15
MAY	\$64,848.92	\$74,257.14	\$83,538.89	+ \$ 9,281.72
JUNE	\$92,120.11	\$70,938.58	\$74,819.34	+ \$ 3,880.76
JULY	\$63,394.65	\$57,419.67	\$72,889.97	+ \$ 15,470.30
AUG.	\$65,209.36	\$79,431.44	\$79,217.28	- \$ 214.16
SEPT.	\$69,727.87	\$66,921.22	\$64,758.99	- \$ 2,162.23
OCT.	\$54,012.11	\$67,752.92	\$33,037.23	
NOV.	\$50,624.95	\$52,230.54		
DEC.	\$45,564.33	\$43,334.63		
TOTAL	\$ 715,719.57	\$ 735,871.13	\$ 642,110.95	- \$ 93,760.18



STATE OF MAINE
SECRETARY OF STATE
AUGUSTA, MAINE 04333-0148

SHENNA BELLOWS
SECRETARY OF STATE

October 2, 2024

*Municipal Clerks and Ballot Clerks of Maine
Maine Municipal Association
Annual Convention
Augusta, ME 04330*

Dear Municipal Clerks of Maine,

*Thank you for your outstanding dedicated public service to the
citizens of Maine municipalities statewide!*

*Your contributions to the excellent administration of the electoral
process in cities, towns and plantations throughout our great State,
has resulted in outstanding public confidence in Municipal, State
and Federal elections. During each and every election, you have
ensured fair access to voting, trained and educated election workers,
identified needed electoral reforms and promoted effective voting
practices in your municipalities and beyond.*

*Your collective focus is democracy and the fair and proper successful
management of our elections with commitment and integrity.*

*Thank you again for the work that you do each day, and your
perseverance in making Maine's elections safe and secure for your
community and beyond!*

*Congratulations on receiving the National recognition of the Spirit of
America Foundation Award for Municipal Clerks and Ballot Clerks.*

Take Care,

*Shenna Bellows
Secretary of State*

Select board meeting department update

October 15, 2024

Minot Fire / Rescue Department

Chief Jeff Burt

Calls for service: 6 fire / 6 medical (12 total)

Old business:

- Gear quotes arrived: Morning Pride is notably more expensive with more options, and Ricochet is approximately \$500 cheaper per set of coats, pants, and boots, with reports of higher-quality materials used.
- Gas detection meters were placed in all buildings, and an air quality assessment was scheduled

New business:

- Fire prevention was successful with the school
- Multiple mutual aid functions in the next few weeks
- No other new business

Thank you for your time and consideration.

Respectfully submitted

~ Chief Jeff Burt

Expense detail report

WARRANT #21

10/15/2024

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
2500 - AUDIT SERVIC				8,650.00	0.00	0.00	8,650.00
0213 - CONTRAC SVCS				8,650.00	6,460.00	0.00	2,190.00
		Department..		8,650.00	6,460.00	0.00	2,190.00
2550 - ASSESS CONTR				27,400.00	0.00	0.00	27,400.00
0213 - CONTRAC SVCS				27,400.00	4,000.00	0.00	23,400.00
		Department..		27,400.00	4,000.00	0.00	23,400.00
3050 - SNOMBL REFD				0.00	0.00	0.00	0.00
0001 - APPROPRIATED				0.00	0.00	1,343.86	1,343.86
0197 - REIMBURS.				0.00	1,343.86	0.00	-1,343.86
		Department..		0.00	1,343.86	1,343.86	0.00
3550 - EDA ELF RESE				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				8,160.59	0.00	0.00	8,160.59
0012 - DONATIONS				0.00	0.00	380.00	380.00
0198 - FOOD				0.00	1,283.85	0.00	-1,283.85
0201 - ELECTRICITY				0.00	324.99	0.00	-324.99
0205 - SUPPLIES				0.00	425.80	0.00	-425.80
		Department..		8,160.59	2,034.64	380.00	6,505.95
4000 - AUB. PUB LIB				22,000.00	0.00	0.00	22,000.00
0213 - CONTRAC SVCS				22,000.00	22,000.00	0.00	0.00
		Department..		22,000.00	22,000.00	0.00	0.00
4025 - TWNWELL RES				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				4,147.69	0.00	0.00	4,147.69
0197 - REIMBURS.				0.00	0.00	1,739.56	1,739.56
0207 - DUES/SUBSCR				0.00	158.60	0.00	-158.60
0209 - POSTAGE				0.00	15.05	0.00	-15.05
0300 - LABOR				0.00	800.00	0.00	-800.00
0401 - TESTING				0.00	355.00	0.00	-355.00
7010 - PAYROLL TAX				0.00	68.85	0.00	-68.85
		Department..		4,147.69	1,397.50	1,739.56	4,489.75
5000 - OFF SALARIES				435,035.00	0.00	0.00	435,035.00
1001 - CLK/TAX COLL				56,375.00	44,023.50	0.00	12,351.50
1002 - DEP CLERK				75,000.00	53,272.95	0.00	21,727.05
1003 - ADMINISTRAT				76,000.00	58,538.53	0.00	17,461.47

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ACCOUNT-----	DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
5000 - OFF SALARIES CONT'D								
					8,000.00	0.00	0.00	8,000.00
					150.00	0.00	0.00	150.00
					17,000.00	11,347.65	0.00	5,652.35
					184,500.00	155,256.18	19,646.61	48,890.43
					0.00	1,134.00	1,070.36	-63.64
					5,600.00	9,602.30	5,055.30	1,053.00
					10,410.00	7,212.07	0.00	3,197.93
					0.00	484.80	496.92	12.12
					2,000.00	0.00	179.00	2,179.00
			Department..		435,035.00	340,871.98	26,448.19	120,611.21
5075 - CODE ENF/PLA					57,100.00	0.00	0.00	57,100.00
					700.00	638.36	0.00	61.64
					500.00	0.00	0.00	500.00
					150.00	0.00	0.00	150.00
					750.00	690.00	0.00	60.00
					1,500.00	1,060.78	0.00	439.22
					5,000.00	2,227.24	0.00	2,772.76
					0.00	335.68	150.00	-185.68
					45,000.00	25,586.19	0.00	19,413.81
					0.00	100.00	0.00	-100.00
					3,500.00	2,195.69	0.00	1,304.31
			Department..		57,100.00	32,833.94	150.00	24,416.06
5100 - T-O RESERVE					0.00	0.00	0.00	0.00
					73.03	0.00	0.00	73.03
			Department..		73.03	0.00	0.00	73.03
5200 - TOWN INSUR					57,950.00	0.00	0.00	57,950.00
					32,250.00	32,266.00	1,375.00	1,359.00
					25,000.00	25,408.00	901.00	493.00
					600.00	952.00	0.00	-352.00
					100.00	70.00	0.00	30.00
			Department..		57,950.00	58,696.00	2,276.00	1,530.00
5300 - T-O MAINT					35,000.00	0.00	0.00	35,000.00

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ACCOUNT-----	DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
5300 - T-O MAINT CONT'D								
0198 - FOOD					0.00	51.92	0.00	-51.92
0200 - TELEPHONE					2,500.00	2,202.57	39.00	336.43
0201 - ELECTRICITY					5,000.00	2,719.72	0.00	2,280.28
0203 - FUEL & GAS					6,000.00	4,154.01	0.00	1,845.99
0204 - REPAIRS					2,500.00	764.97	0.00	1,735.03
0205 - SUPPLIES					4,000.00	7,449.93	0.00	-3,449.93
0206 - JANITORIAL					3,500.00	3,450.00	0.00	50.00
0207 - DUES/SUBSCR					1,000.00	519.00	0.00	481.00
0208 - STAFF TRAIING					2,000.00	1,385.00	0.00	615.00
0209 - POSTAGE					3,000.00	4,147.16	358.24	-788.92
0210 - MLG/EXP REIM					0.00	202.52	180.00	-22.52
0212 - INSPECTIONS					1,500.00	795.00	0.00	705.00
0213 - CONTRAC SVCS					4,000.00	5,637.59	0.00	-1,637.59
0401 - TESTING					0.00	304.20	0.00	-304.20
0403 - SECURITY					0.00	29.99	0.00	-29.99
			Department..		35,000.00	33,813.58	577.24	1,763.66
5350 - ELECT/MEET					12,000.00	0.00	0.00	12,000.00
0198 - FOOD					300.00	242.40	151.00	208.60
0205 - SUPPLIES					100.00	0.00	108.00	208.00
0209 - POSTAGE					1,500.00	73.91	40.02	1,466.11
0213 - CONTRAC SVCS					3,250.00	3,568.67	650.22	331.55
0215 - EQUIPMENT					700.00	0.00	0.00	700.00
0217 - ADVERTISING					200.00	0.00	0.00	200.00
1011 - ELEC CLERKS					5,650.00	2,913.75	2,376.90	5,113.15
1012 - MODERATOR					300.00	250.00	0.00	50.00
7010 - PAYROLL TAX					0.00	36.44	0.00	-36.44
			Department..		12,000.00	7,085.17	3,326.14	8,240.97
5400 - CEMETERY MAI					10,000.00	0.00	0.00	10,000.00
0001 - APPROPRIATED					10,000.00	0.00	0.00	10,000.00
0002 - (CARRY FWD)					11,006.74	0.00	0.00	11,006.74
0197 - REIMBURS.					0.00	0.00	1,300.00	1,300.00
0205 - SUPPLIES					0.00	2,263.20	0.00	-2,263.20

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5400 - CEMETERY MAI CONT'D								
					0.00	200.00	0.00	-200.00
					0.00	23,222.50	5,300.00	-17,922.50
					0.00	385.00	0.00	-385.00
			Department..		21,006.74	26,070.70	6,600.00	1,536.04
5650 - REC. DEPT RE					5,000.00	0.00	0.00	5,000.00
					5,000.00	0.00	0.00	5,000.00
					3,143.00	0.00	0.00	3,143.00
					0.00	0.00	5,081.50	5,081.50
					0.00	924.87	0.00	-924.87
					0.00	238.95	0.00	-238.95
					0.00	4,402.54	0.00	-4,402.54
			Department..		8,143.00	5,566.36	5,081.50	7,658.14
6200 - COMMON RDS					288,200.00	0.00	0.00	288,200.00
					5,800.00	3,917.90	0.00	1,882.10
					1,000.00	0.00	0.00	1,000.00
					40,000.00	31,104.20	0.00	8,895.80
					175,000.00	127,130.45	15,347.46	63,217.01
					400.00	212.00	0.00	188.00
					40,000.00	23,488.94	1,792.50	18,303.56
					13,500.00	15,130.50	0.00	-1,630.50
					12,500.00	9,056.95	1,124.55	4,567.60
			Department..		288,200.00	210,040.94	18,264.51	96,423.57
6300 - PAVINGS RDS					335,756.00	0.00	0.00	335,756.00
					74,244.00	0.00	0.00	74,244.00
					310,756.00	0.00	0.00	310,756.00
					25,000.00	16,386.65	0.00	8,613.35
			Department..		410,000.00	16,386.65	0.00	393,613.35
6400 - WINTER RDS					381,100.00	0.00	0.00	381,100.00
					15,000.00	9,965.43	0.00	5,034.57
					70,000.00	63,561.17	0.00	6,438.83
					150,000.00	84,677.44	0.00	65,322.56
					8,600.00	7,336.55	0.00	1,263.45

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ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
6400 - WINTER RDS CONT'D							
0406 - SALT				82,000.00	64,325.32	0.00	17,674.68
0407 - SAND				44,000.00	0.00	0.00	44,000.00
7010 - PAYROLL TAX				11,500.00	6,106.34	0.00	5,393.66
		Department..		381,100.00	235,972.25	0.00	145,127.75
6500 - HWY EQ REP.							
0203 - FUEL & GAS				38,000.00	21,302.32	1,068.21	17,765.89
0204 - REPAIRS				33,000.00	38,213.81	10,575.00	5,361.19
0205 - SUPPLIES				9,000.00	7,839.55	98.97	1,259.42
0213 - CONTRAC SVCS				6,000.00	4,277.63	0.00	1,722.37
0406 - SALT				0.00	0.00	0.00	0.00
		Department..		86,000.00	71,633.31	11,742.18	26,108.87
6600 - HWAY CAP EQ							
0002 - (CARRY FWD)				23,575.80	0.00	0.00	23,575.80
0205 - SUPPLIES				0.00	915.00	0.00	-915.00
0213 - CONTRAC SVCS				0.00	0.00	261.17	261.17
0214 - PRINCIP PMTS				0.00	20,809.20	0.00	-20,809.20
		Department..		23,575.80	21,724.20	261.17	2,112.77
6670 - 2024 PICK-UP							
0214 - PRINCIP PMTS				15,000.00	15,000.00	0.00	0.00
		Department..		15,000.00	15,000.00	0.00	0.00
6679 - 2024 PLOW TR							
0214 - PRINCIP PMTS				71,000.00	70,836.04	0.00	163.96
		Department..		71,000.00	70,836.04	0.00	163.96
6700 - TOWN GARAGE							
0200 - TELEPHONE				650.00	606.81	193.28	236.47
0201 - ELECTRICITY				4,000.00	2,948.57	0.00	1,051.43
0203 - FUEL & GAS				6,000.00	1,717.17	0.00	4,282.83
0204 - REPAIRS				2,400.00	913.57	0.00	1,486.43
0205 - SUPPLIES				3,000.00	2,987.88	0.00	12.12
0206 - JANITORIAL				500.00	600.00	0.00	-100.00
0212 - INSPECTIONS				400.00	376.15	0.00	23.85
0213 - CONTRAC SVCS				0.00	405.00	0.00	-405.00

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6700 - TOWN GARAGE CONT'D								
0401 - TESTING					0.00	0.00	0.00	0.00
			Department..		16,950.00	10,555.15	193.28	6,588.13
7000 - SOLID WASTE					65,100.00	0.00	0.00	65,100.00
0205 - SUPPLIES					600.00	575.05	0.00	24.95
0213 - CONTRAC SVCS					62,000.00	40,477.86	0.00	21,522.14
0225 - ENVIRON HHW					2,500.00	578.00	0.00	1,922.00
			Department..		65,100.00	41,630.91	0.00	23,469.09
7100 - COMM DAY RES					0.00	0.00	0.00	0.00
0002 - (CARRY FWD)					694.45	0.00	0.00	694.45
0012 - DONATIONS					0.00	0.00	225.00	225.00
			Department..		694.45	0.00	225.00	919.45
7200 - GENL ASSIST					2,000.00	0.00	0.00	2,000.00
0001 - APPROPRIATED					2,000.00	0.00	0.00	2,000.00
0201 - ELECTRICITY					0.00	915.25	0.00	-915.25
0230 - RENT					0.00	695.00	0.00	-695.00
			Department..		2,000.00	1,610.25	0.00	389.75
7300 - CONSER COMM					0.00	0.00	0.00	0.00
0002 - (CARRY FWD)					100.00	0.00	0.00	100.00
			Department..		100.00	0.00	0.00	100.00
7400 - STREET LTS					3,000.00	0.00	0.00	3,000.00
0201 - ELECTRICITY					3,000.00	2,562.79	0.00	437.21
			Department..		3,000.00	2,562.79	0.00	437.21
7700 - LEGAL FEES					10,000.00	0.00	0.00	10,000.00
0213 - CONTRAC SVCS					10,000.00	4,454.69	0.00	5,545.31
7052 - BRIDGHAM					0.00	541.50	0.00	-541.50
			Department..		10,000.00	4,996.19	0.00	5,003.81
7810 - MMA DUES					4,000.00	0.00	0.00	4,000.00
0207 - DUES/SUBSCR					4,000.00	3,822.00	0.00	178.00
			Department..		4,000.00	3,822.00	0.00	178.00
7820 - AVCOG DUES					4,200.00	0.00	0.00	4,200.00
0207 - DUES/SUBSCR					4,200.00	0.00	0.00	4,200.00
0213 - CONTRAC SVCS					0.00	4,191.35	0.00	-4,191.35

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7820 - AVCOG DUES CONT'D								
			Department..		4,200.00	4,191.35	0.00	8.65
7830 - BROADBAND					0.00	0.00	0.00	0.00
0001 - APPROPRIATED					-16,681.03	0.00	16,681.03	0.00
0002 - (CARRY FWD)					17,130.02	0.00	0.00	17,130.02
			Department..		448.99	0.00	16,681.03	17,130.02
7900 - COUNTY TAX					361,935.00	0.00	0.00	361,935.00
0213 - CONTRAC SVCS					361,935.00	361,935.00	0.00	0.00
			Department..		361,935.00	361,935.00	0.00	0.00
7950 - OVERLAY					0.00	0.00	0.00	0.00
0001 - APPROPRIATED					54,605.61	0.00	0.00	54,605.61
0900 - ABATEMENTS					0.00	498.00	0.00	-498.00
			Department..		54,605.61	498.00	0.00	54,107.61
8000 - INTERDEPT					10,000.00	0.00	0.00	10,000.00
0196 - ONBOARDING					0.00	177.13	0.00	-177.13
0198 - FOOD					0.00	627.76	0.00	-627.76
0199 - INTERNET					0.00	117.74	0.00	-117.74
0207 - DUES/SUBSCR					0.00	55.00	0.00	-55.00
0210 - MLG/EXP REIM					1,000.00	82.82	0.00	917.18
0213 - CONTRAC SVCS					5,000.00	4,592.16	2.00	409.84
0217 - ADVERTISING					2,500.00	845.74	90.00	1,744.26
0500 - PLAN BOARD					0.00	0.00	75.00	75.00
0501 - DEED TRANS					500.00	220.00	0.00	280.00
0502 - LIENS					1,000.00	852.90	0.00	147.10
			Department..		10,000.00	7,571.25	167.00	2,595.75
8025 - IT SERVICES					29,800.00	0.00	0.00	29,800.00
0199 - INTERNET					1,500.00	1,085.79	0.00	414.21
0200 - TELEPHONE					3,300.00	2,728.32	0.00	571.68
0202 - HARDWARE					2,000.00	1,733.25	0.00	266.75
0205 - SUPPLIES					2,000.00	40.03	0.00	1,959.97
0212 - INSPECTIONS					0.00	792.00	0.00	-792.00
0213 - CONTRAC SVCS					15,000.00	13,512.00	0.00	1,488.00
0218 - SOFTWARE LIC					6,000.00	1,748.70	0.00	4,251.30

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8025 - IT SERVICES CONT'D								
			Department..		29,800.00	21,640.09	0.00	8,159.91
8026 - TRIO					10,020.00	0.00	0.00	10,020.00
0213 - CONTRAC SVCS					10,020.00	10,019.11	0.00	0.89
			Department..		10,020.00	10,019.11	0.00	0.89
8210 - HUMANE SOC					3,928.00	0.00	0.00	3,928.00
0213 - CONTRAC SVCS					3,928.00	4,011.00	0.00	-83.00
			Department..		3,928.00	4,011.00	0.00	-83.00
8220 - ANIMAL CTL					3,850.00	0.00	0.00	3,850.00
0210 - MLG/EXP REIM					600.00	499.45	0.00	100.55
0300 - LABOR					3,000.00	2,250.00	0.00	750.00
7010 - PAYROLL TAX					250.00	172.14	0.00	77.86
			Department..		3,850.00	2,921.59	0.00	928.41
8600 - EDUCATION					0.00	0.00	0.00	0.00
0213 - CONTRAC SVCS					2,679,614.46	2,139,258.80	0.00	540,355.66
			Department..		2,679,614.46	2,139,258.80	0.00	540,355.66
9000 - MINOT FIRE					200,329.00	0.00	0.00	200,329.00
0195 - EMPLOYEE APP					0.00	755.79	0.00	-755.79
0196 - ONBOARDING					5,000.00	6,595.00	0.00	-1,595.00
0198 - FOOD					4,500.00	1,240.30	0.00	3,259.70
0200 - TELEPHONE					1,200.00	1,305.83	0.00	-105.83
0201 - ELECTRICITY					5,000.00	4,668.75	0.00	331.25
0203 - FUEL & GAS					10,000.00	5,932.79	0.00	4,067.21
0204 - REPAIRS					10,500.00	16,975.27	0.00	-6,475.27
0205 - SUPPLIES					2,500.00	6,101.45	0.00	-3,601.45
0207 - DUES/SUBSCR					500.00	200.00	0.00	300.00
0208 - STAFF TRAIING					3,500.00	3,490.53	0.00	9.47
0210 - MLG/EXP REIM					200.00	264.38	0.00	-64.38
0212 - INSPECTIONS					1,000.00	40.50	0.00	959.50
0213 - CONTRAC SVCS					2,500.00	1,136.50	0.00	1,363.50
0219 - DISPATCHING					16,779.00	15,904.50	0.00	874.50
0221 - RESCUE SUPP					2,500.00	3,392.80	108.09	-784.71
0223 - APP. SUPP.					7,500.00	5,843.90	0.00	1,656.10

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9000 - MINOT FIRE CONT'D								
					10,000.00	30,389.60	0.00	-20,389.60
					2,500.00	1,270.53	0.00	1,229.47
					20,000.00	19,387.04	0.00	612.96
					20,000.00	12,444.73	0.00	7,555.27
					7,000.00	5,859.68	0.00	1,140.32
					0.00	235.10	0.00	-235.10
					60,000.00	21,936.55	0.00	38,063.45
					7,650.00	4,087.56	0.00	3,562.44
			Department..		200,329.00	169,459.08	108.09	30,978.01
9200 - FIRE DEPT CP								
					0.00	0.00	0.00	0.00
					4,531.39	0.00	0.00	4,531.39
					0.00	3,625.00	0.00	-3,625.00
			Department..		4,531.39	3,625.00	0.00	906.39
9250 - FD APP RES								
					0.00	0.00	0.00	0.00
					520.58	0.00	0.00	520.58
					0.00	225.00	0.00	-225.00
			Department..		520.58	225.00	0.00	295.58
9300 - GRANT								
					0.00	0.00	0.00	0.00
					7,077.92	0.00	0.00	7,077.92
			Department..		7,077.92	0.00	0.00	7,077.92
9400 - FEMA								
					0.00	0.00	0.00	0.00
					0.00	750.00	0.00	-750.00
					0.00	1,305.22	0.00	-1,305.22
			Department..		0.00	2,055.22	0.00	-2,055.22
9600 - DEBT SERVICE								
					46,363.00	0.00	0.00	46,363.00
					0.00	0.00	326.17	326.17
					0.00	43,928.41	0.00	-43,928.41
					2,435.00	2,434.24	0.00	0.76
					43,928.00	0.00	0.00	43,928.00
			Department..		46,363.00	46,362.65	326.17	326.52
9900 - ARPA								
					0.00	0.00	0.00	0.00
					0.00	810.00	0.00	-810.00

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9900 - ARPA CONT'D							
0213 - CONTRAC SVCS				0.00	5,410.00	0.00	-5,410.00
		Department..		0.00	6,220.00	0.00	-6,220.00
Final Totals				5,490,610.25	4,028,937.55	95,890.92	1,557,563.62