



Town of Minot Selectmen Epacket

August 19, 2024 at 6:30pm
Regular Meeting

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Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Monday, August 19, 2024
Revised Agenda*

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. Monday, August 5, 2024
4. Warrants
 - a. Payroll Expense Warrant
 - b. Treasurer's Warrant
5. Assessor's Business
 - a. Consideration of Approval of County Tax Return
6. Public Hearing
 - a. Consideration of Approval for Liquor License Application
Doom Forrest Distiller DBA Chadwick's Craft Spirits
Wedding Reception located at 695 Woodman Hill Rd.
7. New Business
 - a. Review and Discussion of Planning Board Bylaws
 - b. Consideration and Approval of the RSU 16 Budget Validation Election Warrant
 - c. Executive Session pursuant to Title 1 MRSA §405 (6)(e): Discussion of Potential Legal Matters
8. Old Business (Pending Matters)
 - a. Discussion Regarding York Road Lot Development – Andrea Gleezen
9. Department Head Updates
 - a. Clerk's Report
 - b. Highway Report
 - c. Fire Department Report
10. Town Administrator's Report
11. Selectmen Comment
12. Public Comment (3-minute limit) – Items in public comment may be scheduled for a future meeting to provide for Board consideration and public notice
13. Next Meeting Dates
 - a. Wednesday, August 21, 2024 – Employee Appreciation Event
 - b. Tuesday, September 3, 2024 – Regular Meeting (Basement)
14. Adjournment



Town of Minot

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Minot, ME 04258
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Board of Selectmen Meeting

Minot Town Office
Monday, August 5, 2024
6:30 pm
Minutes*

REGULAR MEETING

Selectmen: Chair Daniel Gilpatric, Vice Chair Lisa Cesare, Matthew Callahan, and William Perry

Absent: Brittany Hemond

Staff: Danielle Loring (Town Administrator), Jeffrey Burt (Fire Chief), and Sara Farris (Clerk & Recording Secretary),

Public: Eriks Peterson – Sun Journal

1. Call to Order

Chair Daniel Gilpatric called the meeting to order at 6:30 pm. A quorum was present.

2. Pledge of Allegiance

Recited.

3. Approval of Minutes

a. Monday, July 22, 2024 – Regular Meeting

Motion: Matthew Callahan made a motion to approve the meeting minutes from July 22, 2024 as written; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (4/0)

The Selectmen signed the July 22, 2024 Selectmen Meeting minutes.

Board of Selectmen Meeting Minutes Dated July 22, 2024.

*Items may be taken out of order at the Chairman’s Discretion.

4. Warrants

a. Payroll Expense Warrant

b. Treasurer's Warrant

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$23,122.91 and the Treasurer's Warrant in the amount of \$32,363.39; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (4/0)

The Selectmen signed the Payroll Expense and Treasurer's Warrants.

Chair Gilpatric moved **7. Department Head Updates, c. Fire Department Report** up in the agenda as Chief Burt was present. See attached report provided by Chief Burt for more information regarding the Fire Department within the last 2 weeks and ongoing projects.

William Perry asked Chief Burt how many Members were currently on the Department and Chief Burt answered that there are 33 Members. The Selectmen were very happy to hear that membership is continuing to grow under Chief Burt.

The Selectmen were in agreement that all Fire Department Members should be invited to the Employee Supper on August 21 and Chief Burt said he would extend the invitation.

5. New Business

a. Consideration and Approval of the 2024 Tax Commitment

Danielle Loring provided the Selectmen with 3 rate options (10.85, 11.15, and 11.40) and a memo explaining her choices (attached). Brittany Hemond was absent from the meeting, but Danielle requested her input beforehand. Brittany stated that she thought the 11.15 was the best option. There was various discussion regarding the RSU 16 School Budget and Androscoggin County's Budget and how they impact the Town's Budget and Tax Commitment. The Selectmen agreed that the loss in State revenue for schools is making it difficult for any schools to pass budgets and that the additional revenue that the State is saying they ended the year with should go back to schools to help relieve the tax burden.

Possible areas to cut in the RSU Budget were discussed in extracurriculars/sports or facility/ maintenance. The Selectmen did not believe that these were good options, but they are unsure where else the RSU could cut.

Lisa Cesare suggested seeing what a rate of 11.25 looked like as an option but it was decided that a rate of 11.15 will create a commitment that residents are expecting and provide some cushion for next year's commitment.

Board of Selectmen Meeting Minutes Dated July 22, 2024.

*Items may be taken out of order at the Chairman's Discretion.

Motion: William Perry motioned to set the mil rate for the 2024 Tax Commitment at 11.15 using \$100,000.00 from the Undesignated Fund Balance and \$54,605.61 from Overlay; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (4/0)

Sara Farris provided the Selectmen with the 11.15 rate Commitment paperwork, and they signed it.

Danielle Loring wanted to have an early discussion regarding the Town's upcoming budget. Lisa Cesare asked if there were any bigger items that were up for replacement this year.

Danielle answered that for the Highway Department the Loader will need work as well as the 1 ton. The 1 ton is not due for replacement until 2027. There was also some discussion regarding purchasing a roadside mower instead of relying on other Town's equipment.

For the Fire Department, Truck 5 (Forestry Truck) and Squad 7 could be replaced. Willam Perry asked Chief Burt if he knew of any grants that could be used to help with the Forestry Truck. The Chief said that FEMA would be the way to go if it was something they were looking to issue grants for that year. FEMA usually takes 7-8 months to hear back with a decision. There was some discussion regarding purchasing a used Forestry Truck instead of a new one and expanding the use of the truck by making it an all-purpose truck.

Lisa Cesare asked Chief Burt what items he was considering in the Fire Department budget this year. Chief Burt answered that the Forestry Truck, enrolling in Maine PERS retirement, and increasing Per Diem hours to make sure Friday, Saturday, and Sunday are covered as well as holidays. In the next 2-3 years United will most likely start billing for services so that will impact future budgets.

Danielle added that the Town was awarded a grant for \$50,000 to fix Bucknam Bridge Road and working with Sebago Technics, a \$30,000 Community Resilience Program (CRP) grant, and she is working on a grant to repair Marston Hill Road involving alewives protection. The Town will also receive reimbursement from FEMA for winter storm and wing wall work on Shaw Hill Road.

6. Assessors Business

a. Tree Growth Penalty

Nicole Limatola

R07-033

Supplement in the amount of \$11,111.60 to remove 11 acres from Tree Growth

Motion: William Perry motioned to approve the Tree Growth Penalty in the amount of \$11,111.60 for Nicole Limatola; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (4/0)

7. Old Business (Pending Matters)

a. Discussion Regarding York Road Lot Development – Andrea Gleezen

Mrs. Gleezen was not present, and this item was not discussed.

8. Department Head Updates

a. Clerks Report submitted by Clerk Sara Farris

See attached report for more information. Was not read or discussed.

b. Highway Report Submitted by Highway Supervisor Scott Parker and read by Administrator Danielle Loring.

See attached report for more information.

Danielle added that they are starting to work on Sand Bid preparation.

9. Town Administrator's Report given by Danielle Loring, Administrator

Already discussed in previous agenda items.

10. Selectmen Comment

There was some discussion as to who planned on attending the RSU 16 Leadership Meeting on August 13 at 6 pm at Elm Street School. Danielle believes that the Selectmen should attend to mostly listen and that the RSU needs to work on regaining the taxpayer's trust. She also believes that this year's budget has been the most transparent and fiscal. Lisa Cesare believes that the Selectmen should attend and be supportive of the RSU and that the new administration is trying to rebuild from past issues. Lisa added that Minot cannot keep shorting Minot's residents by keeping the Town budget low to make up for what the RSU and the County does. The other Selectmen and Danielle agreed with that statement.

Board of Selectmen Meeting Minutes Dated July 22, 2024.

*Items may be taken out of order at the Chairman's Discretion.

11. Public Comment

None

12. Next Meeting Dates

a. Monday, August 19, 2024 – Regular Meeting

Date acknowledged.

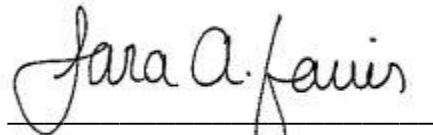
13. Adjournment

Motion: Matthew Callahan made the motion to adjourn at 7:53 pm; second by William Perry.

Discussion: None

Vote: Unanimous Approval (4/0)

The board adjourned at 7:53 pm.



Sara A. Farris – Clerk
Recording Secretary

Daniel Gilpartic – Chair

Matthew Callahan

Lisa Cesare – Vice Chair

William Perry

Brittany Hemond

Board of Selectmen Meeting Minutes Dated July 22, 2024.

*Items may be taken out of order at the Chairman’s Discretion.

State of Maine

Androscoggin, ss.

To the Assessors of **Minot** in said County,

GREETING:

At the Court of County Commissioners, begun and held in Auburn, within and for the County of Androscoggin, on February 21st, 2024.

Whereas, Pursuant to Section 5.5.4 of the Androscoggin County Charter and Title 30-A M.R.S.A. Section 706, the Androscoggin County Commissioners have passed and apportioned for said County, the sums necessary for defraying the charges of the County for the year ensuing, and exhibited by the Administrator of said Court, granted a tax of \$13,801,410 dollars: to be assessed, collected, and paid according to law and applied for the purpose aforesaid.

And Whereas, upon a due appointment of the sum on the several Cities and Towns in said County, your proportion is found to be **\$361,935**.

You are hereby required, in the name of the State of Maine, to assess the said sum last mentioned upon the Inhabitants of said City/Town, agreeably to the laws of the said State, and cause the same in like manner to be collected and paid to Androscoggin County Treasurer's Office, on or before the first day of September next.

Hereof Fail Not, and make due return to the said County Treasurer's Office, of the names of the person or persons to whom your list of assessments shall be committed.

Witness Androscoggin Interim County Administrator Sheriff Eric Samson, this 21st day of February A.D. 2024.



Sheriff Eric Samson
Interim County Administrator

Assessor's Return

~~~~~

Pursuant to a Warrant to us directed, from Interim County Administrator Sheriff Eric Samson, for the County of Androscoggin, dated the 21<sup>st</sup> day of February 2024, we have assessed the Polls and Estates of the Inhabitants and the Estates of the non-resident Proprietors of **Minot** the sum of **\$361,935** and have committed Lists thereof to Collector of said town, with a warrant, in due Form of Law, for collecting and paying the same to the Treasurer's Office of the County of Androscoggin, on or before the first day of September, 2024.

In Witness Whereof, we have hereunto set our hands, at 6:30pm the 21<sup>st</sup> day of August 2024.

Assessors of

.....  
.....  
.....

**\$361,935**

To: Androscoggin County Treasurer's Office

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To be filled out and forwarded to the County Treasurer's Office as soon as the Assessment is completed. All delinquent taxes shall be charged interest at a rate of 3% compounded monthly plus fees.



STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS  
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

**Application for a Catering Permit**

**Section A: Licensee Information:**

1. Legal Name and DBA of the Licensee Catering the Event:
  - a. Legal Name: Doom Forest Distillery
  - b. DBA: Chadwick's Craft Spirits
2. License No.: CAL-2022-14353 Email: doomforestdistillery@gmail.com
3. Complete Mailing Address: 29 Chadwick Lane  
Pittston Me 04345
4. Telephone/Mobile Number: 207 462 1990

**Section B: Event Information:**

1. Title Event: Wedding Reception
2. Purpose of Event: Celebration
3. Type of Event: (check one)
 

|         |                                     |        |                                     |         |                                     |
|---------|-------------------------------------|--------|-------------------------------------|---------|-------------------------------------|
| Public  | <input type="checkbox"/>            | Indoor | <input type="checkbox"/>            | Outdoor | <input type="checkbox"/>            |
| Private | <input checked="" type="checkbox"/> | Indoor | <input checked="" type="checkbox"/> | Outdoor | <input checked="" type="checkbox"/> |
4. Municipality where Event will take place: Minot
5. Complete Physical Address of Event:
 

695 Woodman Hill road  
Minot Me 04258
6. Date of Event: 9/24/2024 Time: From \_\_\_\_\_ To \_\_\_\_\_
 

Under Maine liquor laws, alcoholic beverages can **only** be served from 5:00 am to 1:00 am of the next day, Sunday through Saturday; event times cannot deviate from this statutory requirement.
7. Requesting party for your catering services:
 

|                                                 |                                                |                                   |
|-------------------------------------------------|------------------------------------------------|-----------------------------------|
| <input type="checkbox"/> Nonprofit Organization | <input checked="" type="checkbox"/> Individual | <input type="checkbox"/> Business |
|-------------------------------------------------|------------------------------------------------|-----------------------------------|
8. Mailing Address of Requesting Party: 204 Lower St  
Turner ME 04282

**Please note:** In question 9, for a nonprofit or business requesting party, please provide the name of the nonprofit or business as well as the name of an individual to contact at the nonprofit or business.

9. Contact Name of Requesting Party: \_\_\_\_\_  
a. Contact Telephone/Mobile Number: \_\_\_\_\_  
b. Contact Email address: \_\_\_\_\_

10. Number of Persons Attending: 100

11. Describe specific indoor and/or outdoor area to be licensed: (for an outdoor event, please include a diagram of the outside space in Section F below.)

*See page 4*

12. Will dancing be part of the event? Yes  No   
a. Does the venue have a dance license? Yes  No   
b. If yes, please provide a copy of the license from the State's Fire Marshall's Office

**Section C: Signature of Licensee**

By signing this application, the licensee understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 8/6/24



Signature of Licensee or Duly Authorized Person

Lynn Chadwick

Printed Name of Licensee or Duly Authorized Person

Submit completed forms to: Bureau of Alcoholic Beverages and Lottery Operations  
Division of Liquor Licensing and Enforcement

Mailing address: 8 SHS, Augusta, ME 04333-0008

Courier delivery: 19 Union Street, 3rd floor, Suite 301-B, Augusta, ME 04330

(continue to next page)

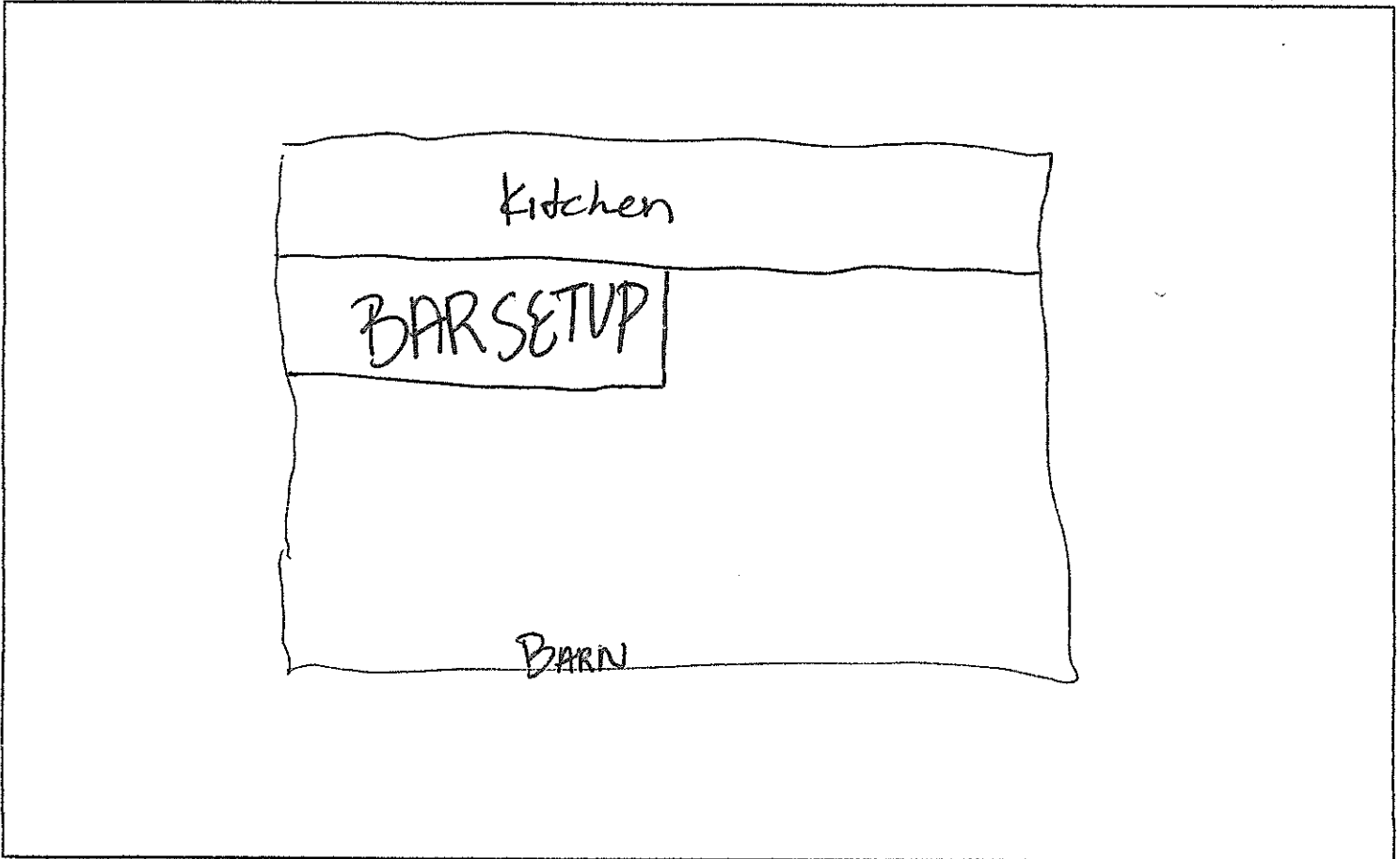


**Section F: Catering Permit Diagram for Outdoor Events**

The following restrictions apply to outdoor events:

- There must be a stanchion or a fence completely enclosing the area.
- Signs must be posted stating "No alcohol beyond this point".
- There must be sufficient employees at the event to control and monitor the area.

In an effort to clearly define the area that consumption and storage of liquor will occur during this outdoor event, diagrams must be submitted on this form and should be as accurate as possible. Be sure to label the areas of consumption and storage on your diagram.



**For Division Use Only**

Date Filed: \_\_\_\_\_

Approved

Not Approved

Date Approved: \_\_\_\_\_

Approved By: \_\_\_\_\_

License No: \_\_\_\_\_

Deposit Date: \_\_\_\_\_

Amt. Deposited: \_\_\_\_\_

Payment Type: \_\_\_\_\_

**TOWN OF MINOT  
PLANNING BOARD BYLAWS**

Adopted August 4<sup>th</sup>, 2024  
Amended September 3<sup>rd</sup>, 2024

Please note: dates are placeholders and are for illustrative purposes only.

# TOWN OF MINOT PLANNING BOARD BYLAWS

## SECTION 1 - PURPOSE

The purpose of these bylaws is to establish guidelines and operational procedures for the Minot Planning Board (hereafter MPB).

## SECTION 2 - ORGANIZATION AND AUTHORITY

- A. The MPB serves expressly by appointment of the Minot Board of Selectmen.
- B. The MPB shall be constituted of five (5) regular members and two (2) alternate members. Regular members shall serve staggered terms of three (3) years while alternate members shall serve staggered terms of two (2) years. A quorum shall be no less than three (3) eligible members; the Chairman shall vote only to make quorum or to break a tie vote.
- C. The MPB shall have a Chairman and a Vice-Chairman, elected by the MPB annually at the January meeting.
- D. The Chairman shall conduct meetings, schedule events and generally oversee the functioning of the MPB. The Chairman shall take responsibility for any additional duties assigned by the Minot Board of Selectmen.
- E. The Vice-Chairman shall assume the duties of the Chairman in their absence. The Vice-Chairman shall take responsibility for any additional duties assigned by the Chairman.
- F. The MPB shall have an assigned Secretary provided by the Town of Minot. The Secretary shall record meeting minutes, receive applications, conduct correspondence, and serve as a conduit between the public and the MPB. The Secretary, in coordination with the Chairman, shall prepare meeting agendas and ensure all materials and information needed by the MPB are made available.

## SECTION 3 - MEETINGS

- A. **Regular** meetings of the MPB shall be held at 6:30 p.m. on the first Tuesday of each month, as practicable and required. If a public hearing is scheduled, the public hearing shall convene at 6:00 p.m., with the regular meeting to follow.
- B. **Special** meetings may be called by the Chairman or requested by (and by majority vote of) the MPB. Special meetings will be supplemental to regular meetings but will function similarly.
- C. **Workshops** may be convened at the Chairman's discretion. Subject matter for workshops may include, but not be limited to, training, ordinance review, research or other matters beyond the scope of a regular meeting.
- D. **Site walks** shall be scheduled by the Chairman as needed for application evaluation.

E. **Executive sessions** may be called by majority vote if a quorum is present. If an executive session is called, the public shall be barred from the proceedings and the Town's legal counsel shall be present. The Chairman shall allow only the subject matter initiating the executive session to be discussed. The motion to go into executive session must indicate, by express wording, the purpose behind the motion. Acceptable purposes are as follows:

- 1.) Privileged discussions concerning appointments, employment, compensation, evaluations, disciplines, resignations/terminations, legal issues (e.g. complaints, charges, investigations) or any other such confidential topics as may occur.
- 2.) Private discussions between the MPB and its legal counsel as regards legal rights, obligations/duties and/or litigation.

Once in executive session, no minutes shall be recorded, nor final decisions made or voted on. Final decisions shall only be made in regular meetings where a public record will be available.

#### **SECTION 4 - CONDUCT OF MEETINGS**

##### **A. General**

- 1.) The Chairman shall call the meeting to order at the prescribed time. If a quorum is present, the Chairman shall call for the approval of the minutes from the preceding meeting and then proceed with the meeting's agenda. If a quorum is not present, the Chairman shall so state for the record and entertain a motion to adjourn the meeting.
- 2.) The Chairman shall declare all votes. Should any member doubt a vote, the Chairman shall declare a recount without debate. The Secretary shall record all votes.
- 3.) Conduct of MPB meetings shall be guided by Maine State Statutes, Minot Town Ordinances and Robert's Rules of Order.
- 4.) Prior to any vote taken by the MPB, it is incumbent upon each voting member to declare potential conflicts of interest with respect to that item. A member with a potential conflict may voluntarily recuse themselves and join the audience, physically removing themselves from the table. Should a conflict of interest be acknowledged or alleged, and the board member(s) fail(s) to voluntarily recuse themselves, a majority vote shall be taken to determine whether a conflict exists. If recused member(s) negate quorum, no vote shall be held on the item until such time as quorum is again present. Regardless of voluntary or involuntary recusal, the presumed member(s) shall not vote nor influence the vote in any way.
- 5.) Applicant presentations shall not exceed fifteen (15) minutes in length. The Chairman may, at their discretion, grant an extension of time.

- 6.) In the interest of expediency, items before the MPB may only be tabled two (2) times. Any item appearing on the agenda a third time shall be deemed, without a vote, “inactive” and the stakeholder(s) so notified. Inactive items may be revived with a new request when the condition(s) which caused the initial tabling motion have been addressed. Applicants have one (1) year from the date of the inactive classification in which to revive their submission before all fees are forfeited and a completely new application is required for consideration.
- 7.) Regardless of type, no meeting shall continue past 10:00 p.m. By a majority vote of the board, a meeting may be extended past 10:00 p.m. **only** to close open items and begin adjournment. Under no circumstances shall the extension exceed thirty (30) minutes.

#### B. Decorum and Order

The Chairman shall preserve and maintain decorum throughout the meeting, deciding questions of order and procedure. If members of the public are present, they shall conduct themselves appropriately or be asked to leave by the Chairman. During regular meetings (as distinct from public hearings) public participation is solely at the Chairman’s discretion.

#### C. Public Comment

- 1.) Public hearings are the forum for public participation. Anyone wishing to address the MPB shall first be recognized by the Chairman and will be given three (3) minutes to express their view(s); additional time may be given at the Chairman’s discretion. The speaker should state their name and when speaking, use an audible voice for the record. The Chairman may decline to recognize anyone who has previously spoken on the same issue. Once the Chairman gavels public comment closed, no member of the public shall be allowed to address the MPB. However, public comment may be reopened at the Chairman’s discretion.
- 2.) During regular or special meetings, members of the public may submit, in writing, questions or comments they wish the MPB to address or comment on. While the public is always welcome to all but executive sessions, public participation is solely at the discretion of the Chairman.
- 3.) Members of the public are welcome to observe the MPB workshops, but interactive participation is strictly limited to advanced submission of written questions or comments; no public comment will be allowed.
- 4.) Members of the public are also welcome to join the MPB during site walks, however they will only be allowed to ask questions by permission of the Chairman and will only address members of the MPB, not the stakeholder(s) of the project. Questions should be limited to the physical characteristics of the site; more substantive questions should be reserved for the public hearing where a record will be made. Members of the public shall remain with the MPB while on private property.

**SECTION 5 – VACATION OF OFFICE**

- A. **By Design** – Members wishing to resign from the MPB should, whenever possible, give written notice to the Minot Board of Selectmen and the MPB Chairman.
- B. **By Fault** – Missing three (3) consecutive regular meetings without prior notice or consent of the Chairman or five (5) regular meetings during a single calendar year shall be construed as having resigned from the MPB.

Upon resignation, regardless the method, the MPB Chairman shall notify the Minot Board of Selectman.

**SECTION 6 – AMENDING**

A supra-majority of regular MPB members may, as needed, affect changes to this document. As the MPB is currently constituted, four (4) regular MPB members comprise a supra-majority.

**Warrant for Regional School Unit Sixteen (16) Budget Validation Referendum (20-A M.R.S.A. §1486)**

To: Stacie Field, a resident of the RSU 16 in the County of Androscoggin in the State of Maine.

**Greetings:** In the name of the State of Maine you are hereby required to notify and warn the inhabitants of the Town of Minot qualified to vote in Town affairs to meet at the **Minot Town Hall** on Tuesday, the 17<sup>th</sup> day of September 2024 A.D. beginning at 8:00 a.m. in the morning to act on Articles 1 and 2 of this warrant to wit:

You are hereby notified that Article 2 will be determined on a printed ballot by referendum vote in conformity with sections 2528 to 2532 of Title 30-A of the Maine Revised Statutes, as amended, which is the Australian secret ballot law, so called.

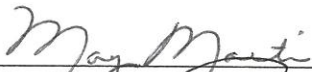
The polls will be open between the hours of 8:00 a.m. and 8:00 p.m.

The Registrar of Voters, Sara Farris, gives notice that the registrar's office will be in session from 8:00 a.m. to 8:00 p.m. on Tuesday, September 17, 2024 to register new voters and to correct the current list of voters.

**Article 1:** To choose a moderator to preside at said meeting.

**Article 2:** "Do you favor approving the Regional School Unit Sixteen (16) budget for the upcoming school year that was adopted at the latest regional school unit budget meeting? (Yes/No)"


Given under our hands this 12<sup>th</sup> day of August 2024:


  
\_\_\_\_\_  
Mary Martin


  
\_\_\_\_\_  
Joe Parent.

  
\_\_\_\_\_  
Andrea Winn


  
\_\_\_\_\_  
Angela Swenson

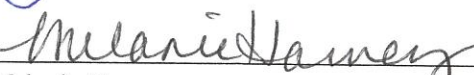
  
\_\_\_\_\_  
Christina DeSantis


  
\_\_\_\_\_  
Elizabeth Martin


  
\_\_\_\_\_  
Emily Rinchich

  
\_\_\_\_\_  
Steve Turner

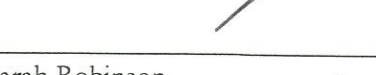
  
\_\_\_\_\_  
Jessa Smith

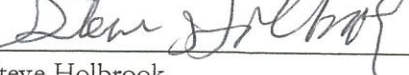
  
\_\_\_\_\_  
Melanie Harvey

  
\_\_\_\_\_  
Mike Downing

  
\_\_\_\_\_  
Patrick Irish

  
\_\_\_\_\_  
Randy Lautz

  
\_\_\_\_\_  
Sarah Robinson

  
\_\_\_\_\_  
Steve Holbrook

A majority of the Board of Directors, Regional School Unit Sixteen (16)

**Warrant for Regional School Unit Sixteen (16) Budget Validation Referendum (20-A M.R.S.A. §1486)**

Countersigned:

\_\_\_\_\_  
Daniel Gilpatric

\_\_\_\_\_  
Brittany Hemond

\_\_\_\_\_  
Lisa Cesare

\_\_\_\_\_  
William Perry

\_\_\_\_\_  
Matthew Callahan

A majority of the Municipal Officers of Minot, Maine

ATTEST: A True Copy

\_\_\_\_\_  
Sara Farris, Town Clerk


RETURN

Pursuant to the within notice, I have notified and warned the voters of the Town of Minot, Maine to meet at the time and place for the purposes therein named, by posting this day an attested copy of the within warrant, at the Post Office in Minot and at the Town Office, the same being conspicuous and public places in said Town.

\_\_\_\_\_  
Stacie Field  
Resident of the RSU 16

Date \_\_\_\_\_

STATE OF MAINE  
REGIONAL SCHOOL UNIT NO. 16  
REGIONAL SCHOOL UNIT REFERENDUM  
OFFICIAL BALLOT FOR THE TOWN OF MINOT  
September 17, 2024

  
\_\_\_\_\_  
Chair of the School Board

**INSTRUCTIONS TO VOTERS:**

**Vote “yes” or “no” by making a cross (X) or check mark (✓) in the square of your choice at the left of the article.**

---

**Yes**

**No**

**Question 1:**

Do you favor approving the Regional School Unit Sixteen (16) budget for the upcoming 2024 – 2025 school year that was adopted at the latest Regional School Unit Budget Meeting?



# TOWN OF MINOT

329 Woodman Hill Road  
Minot, Maine 04258-0329

Tel: 1-207-345-3305  
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## Clerk's Report

August 19, 2024

*Sara A. Farris*  
Sara A. Farris - Clerk

Hello Selectmen,

### **Updates:**

#### Board of Appeals & Planning Board:

The Abbott and Laliberte applications were passed last meeting  
The subdivision on Garfield/ Shaw Hill is returning for the September meeting. Erica from AVCOG said they should be all set to be deemed complete.

#### 3<sup>rd</sup> RSU 16 Budget Election

##### District Budget Meeting

9/5 6pm

Office will be closing early for staff to attend.

##### Budget Validation Election

9/17 8am – 8pm

Absentee requests are available.

Staff has been asking as people request absentees for the 11/5 election.

#### 11/5 General Election

Absentee requests are available. We have received 42 requests so far.

### **Inland Fisheries & Wildlife:**

Boat Excise YTD: \$ 3,674.40

+ \$ 19.00

#### August IF&W

4 Boats

1 done online for August.

0 Snowmobile

11 ATVs

4 Game Licenses

*The above amounts are as of 8/19/2024.*

### **Vitals:**

Vital Requests as of 8/19

Reported to State semi-annually.

Birth Certificates-20

Death Certificates- 4

Marriage Certificate- 8

Marriage Intentions/ Licenses- 5

**Dogs:**

No dog registrations for August at this time.  
Reminders will go out at the beginning of October.

**Building/ Plumbing Permits for 2024:**

Building Permits:

|                 |    |
|-----------------|----|
| New Home        | 9  |
| Garage          | 10 |
| Addition        | 3  |
| Remodel         | 14 |
| Shed            | 3  |
| Porch           | 2  |
| Pool            | 4  |
| Solar Panels    | 6  |
| Demo Permits    | 4  |
| Camping Permits | 1  |

*As of August 19, 2024*

Plumbing Permits:

|          |    |
|----------|----|
| Internal | 12 |
| Septic   | 12 |

*As of August 19, 2024*

**Real Estate Taxes:**

2022 taxes - \$ 10,048.61 for 8 accounts

- Foreclosure 1/27/2025

2023 taxes - \$ 43,374.49 for 28 accounts

- Returned check for 1 account
- 1 account required a Lien correction

2024 taxes - \$ 3,652,603.88 for 1418 accounts

2025 prepayments - none

Total owed: \$ 3,706,026.98

**Personal Property Taxes:**

2023 - \$949.39 on 3 accounts

2024 - \$16,224.50

**Excise Tax:**

| <b><u>MONTH</u></b> | <b><u>2022</u></b>   | <b><u>2023</u></b>   | <b><u>2024</u></b>   | <b><u>+/-</u></b>      |
|---------------------|----------------------|----------------------|----------------------|------------------------|
| JAN.                | \$43,055.03          | \$50,306.29          | \$46,666.44          | - \$ 3,639.85          |
| FEB.                | \$48,596.73          | \$51,718.92          | \$53,006.15          | + \$ 1,287.23          |
| MARCH               | \$56,912.29          | \$62,362.95          | \$57,687.68          | - \$ 4,675.27          |
| APRIL               | \$61,663.04          | \$59,196.83          | \$76,488.98          | + \$ 17,292.15         |
| MAY                 | \$64,848.92          | \$74,257.14          | \$83,538.89          | + \$ 9,281.72          |
| JUNE                | \$92,120.11          | \$70,938.58          | \$74,819.34          | + \$ 3,880.76          |
| JULY                | \$63,394.65          | \$57,419.67          | \$72,889.97          | + \$ 15,470.30         |
| AUG.                | \$65,209.36          | \$79,431.44          | \$45,838.52          | - \$ 33,592.92         |
| SEPT.               | \$69,727.87          | \$66,921.22          |                      |                        |
| OCT.                | \$54,012.11          | \$67,752.92          |                      |                        |
| NOV.                | \$50,624.95          | \$52,230.54          |                      |                        |
| DEC.                | \$45,564.33          | \$43,334.63          |                      |                        |
| <b>TOTAL</b>        | <b>\$ 715,719.57</b> | <b>\$ 735,871.13</b> | <b>\$ 510,935.97</b> | <b>- \$ 224,935.16</b> |

Excise ended high for July and we are on track to meet the August total.



## INTEROFFICE MEMO

To: Board of Selectmen

CC: Danielle Loring, Town Administrator

From: Scott Parker, Highway Director

RE: Highway Department (08/04– 08/18/2024)

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Some of the crew continues to mow roadside, and they others have been fixing washouts that we can now see after mowing. The hired mower that we have in Town is slower than I expected but is doing a great job. Having said that, we may not have enough money to do the entire Town, but I will be talking to Raymond's Public Works Director to see if he can do better on the price per hour.

Paving is scheduled to start this Wednesday on Shaw Hill Road and Hillside Ave.

Select board meeting department update

August 19, 2024

Minot Fire / Rescue Department

Chief Jeff Burt

Calls for service: 1 fire / 9 medical (10 total)

Old business:

- Spoke with NorthEast about BT-5; they have a quote and are sending over the form at some point today (notation added at 08:57 hours)
- Waiting to hear back from the town electrician.
- Mobile radios are being programmed and will be in shortly
- Contact made with UAS, scheduling a time for their truck to come in
- Substantial overhaul and cleaning out of EMS room: I am continuing to work to organize everything and establish a list of needed equipment

New business:

- The Per-diem program will start shortly; initial applications will be sent out. I am working on forming a posting for both call and per-diem positions with associated job performance measures and certification expectations.
- S-7 out for servicing 08-28-2024
- There is an upcoming Hebron FD tanker training in September. Minot will attend to build upon water supply methodologies and mutual aid relations.

I am working on updating and creating SOPs / SOGs about per-diem and other standard department functions such as orientation, onboarding, and on-the-job training.

Thank you for your time and consideration.

Respectfully submitted

~ Chief Jeff Burt

### Expense detail report

WARRANT #17

08/19/2024

| ACCOUNT-----               |      |                     |             | CURRENT          |                  |                 | UNEXPENDED       |
|----------------------------|------|---------------------|-------------|------------------|------------------|-----------------|------------------|
| DATE                       | JRNL | DESC---             | VENDOR----- | BUDGET           | DEBITS           | CREDITS         | BALANCE          |
| 2500 - AUDIT SERVIC        |      |                     |             | 8,650.00         | 0.00             | 0.00            | 8,650.00         |
| <b>0213 - CONTRAC SVCS</b> |      |                     |             | <b>8,650.00</b>  | <b>6,460.00</b>  | <b>0.00</b>     | <b>2,190.00</b>  |
|                            |      | <b>Department..</b> |             | <b>8,650.00</b>  | <b>6,460.00</b>  | <b>0.00</b>     | <b>2,190.00</b>  |
| 2550 - ASSESS CONTR        |      |                     |             | 27,400.00        | 0.00             | 0.00            | 27,400.00        |
| <b>0213 - CONTRAC SVCS</b> |      |                     |             | <b>27,400.00</b> | <b>2,000.00</b>  | <b>0.00</b>     | <b>25,400.00</b> |
|                            |      | <b>Department..</b> |             | <b>27,400.00</b> | <b>2,000.00</b>  | <b>0.00</b>     | <b>25,400.00</b> |
| 3050 - SNOMBL REFD         |      |                     |             | 0.00             | 0.00             | 0.00            | 0.00             |
| <b>0001 - APPROPRIATED</b> |      |                     |             | <b>0.00</b>      | <b>0.00</b>      | <b>1,343.86</b> | <b>1,343.86</b>  |
| <b>0197 - REIMBURS.</b>    |      |                     |             | <b>0.00</b>      | <b>1,343.86</b>  | <b>0.00</b>     | <b>-1,343.86</b> |
|                            |      | <b>Department..</b> |             | <b>0.00</b>      | <b>1,343.86</b>  | <b>1,343.86</b> | <b>0.00</b>      |
| 3550 - EDA ELF RESE        |      |                     |             | 0.00             | 0.00             | 0.00            | 0.00             |
| <b>0002 - (CARRY FWD)</b>  |      |                     |             | <b>8,160.59</b>  | <b>0.00</b>      | <b>0.00</b>     | <b>8,160.59</b>  |
| <b>0012 - DONATIONS</b>    |      |                     |             | <b>0.00</b>      | <b>0.00</b>      | <b>90.00</b>    | <b>90.00</b>     |
| <b>0198 - FOOD</b>         |      |                     |             | <b>0.00</b>      | <b>1,283.85</b>  | <b>0.00</b>     | <b>-1,283.85</b> |
| <b>0201 - ELECTRICITY</b>  |      |                     |             | <b>0.00</b>      | <b>324.99</b>    | <b>0.00</b>     | <b>-324.99</b>   |
| <b>0205 - SUPPLIES</b>     |      |                     |             | <b>0.00</b>      | <b>425.80</b>    | <b>0.00</b>     | <b>-425.80</b>   |
|                            |      | <b>Department..</b> |             | <b>8,160.59</b>  | <b>2,034.64</b>  | <b>90.00</b>    | <b>6,215.95</b>  |
| 4000 - AUB. PUB LIB        |      |                     |             | 22,000.00        | 0.00             | 0.00            | 22,000.00        |
| <b>0213 - CONTRAC SVCS</b> |      |                     |             | <b>22,000.00</b> | <b>22,000.00</b> | <b>0.00</b>     | <b>0.00</b>      |
|                            |      | <b>Department..</b> |             | <b>22,000.00</b> | <b>22,000.00</b> | <b>0.00</b>     | <b>0.00</b>      |
| 4025 - TWNWELL RES         |      |                     |             | 0.00             | 0.00             | 0.00            | 0.00             |
| <b>0002 - (CARRY FWD)</b>  |      |                     |             | <b>4,147.69</b>  | <b>0.00</b>      | <b>0.00</b>     | <b>4,147.69</b>  |
| <b>0197 - REIMBURS.</b>    |      |                     |             | <b>0.00</b>      | <b>0.00</b>      | <b>1,739.56</b> | <b>1,739.56</b>  |
| <b>0207 - DUES/SUBSCR</b>  |      |                     |             | <b>0.00</b>      | <b>158.60</b>    | <b>0.00</b>     | <b>-158.60</b>   |
| <b>0209 - POSTAGE</b>      |      |                     |             | <b>0.00</b>      | <b>15.05</b>     | <b>0.00</b>     | <b>-15.05</b>    |
| <b>0300 - LABOR</b>        |      |                     |             | <b>0.00</b>      | <b>500.00</b>    | <b>0.00</b>     | <b>-500.00</b>   |
| <b>0401 - TESTING</b>      |      |                     |             | <b>0.00</b>      | <b>105.00</b>    | <b>0.00</b>     | <b>-105.00</b>   |
| <b>7010 - PAYROLL TAX</b>  |      |                     |             | <b>0.00</b>      | <b>45.90</b>     | <b>0.00</b>     | <b>-45.90</b>    |
|                            |      | <b>Department..</b> |             | <b>4,147.69</b>  | <b>824.55</b>    | <b>1,739.56</b> | <b>5,062.70</b>  |
| 5000 - OFF SALARIES        |      |                     |             | 435,035.00       | 0.00             | 0.00            | 435,035.00       |
| <b>1001 - CLK/TAX COLL</b> |      |                     |             | <b>56,375.00</b> | <b>34,999.50</b> | <b>0.00</b>     | <b>21,375.50</b> |
| <b>1002 - DEP CLERK</b>    |      |                     |             | <b>75,000.00</b> | <b>42,259.35</b> | <b>0.00</b>     | <b>32,740.65</b> |
| <b>1003 - ADMINISTRAT</b>  |      |                     |             | <b>76,000.00</b> | <b>46,769.28</b> | <b>0.00</b>     | <b>29,230.72</b> |

### Expense detail report

ALL Accounts  
ALL Months

| ACCOUNT-----                      | DATE | JRNL | DESC---             | VENDOR----- | CURRENT<br>BUDGET | DEBITS            | CREDITS          | UNEXPENDED<br>BALANCE |
|-----------------------------------|------|------|---------------------|-------------|-------------------|-------------------|------------------|-----------------------|
| <b>5000 - OFF SALARIES CONT'D</b> |      |      |                     |             |                   |                   |                  |                       |
|                                   |      |      |                     |             | <b>8,000.00</b>   | <b>0.00</b>       | <b>0.00</b>      | <b>8,000.00</b>       |
|                                   |      |      |                     |             | <b>150.00</b>     | <b>0.00</b>       | <b>0.00</b>      | <b>150.00</b>         |
|                                   |      |      |                     |             | <b>17,000.00</b>  | <b>9,030.19</b>   | <b>0.00</b>      | <b>7,969.81</b>       |
|                                   |      |      |                     |             | <b>184,500.00</b> | <b>138,035.97</b> | <b>15,809.33</b> | <b>62,273.36</b>      |
|                                   |      |      |                     |             | <b>0.00</b>       | <b>1,017.81</b>   | <b>855.72</b>    | <b>-162.09</b>        |
|                                   |      |      |                     |             | <b>5,600.00</b>   | <b>8,598.28</b>   | <b>4,068.90</b>  | <b>1,070.62</b>       |
|                                   |      |      |                     |             | <b>10,410.00</b>  | <b>5,754.19</b>   | <b>0.00</b>      | <b>4,655.81</b>       |
|                                   |      |      |                     |             | <b>0.00</b>       | <b>363.60</b>     | <b>399.96</b>    | <b>36.36</b>          |
|                                   |      |      |                     |             | <b>2,000.00</b>   | <b>0.00</b>       | <b>179.00</b>    | <b>2,179.00</b>       |
|                                   |      |      | <b>Department..</b> |             | <b>435,035.00</b> | <b>286,828.17</b> | <b>21,312.91</b> | <b>169,519.74</b>     |
| <b>5075 - CODE ENF/PLA</b>        |      |      |                     |             | <b>57,100.00</b>  | <b>0.00</b>       | <b>0.00</b>      | <b>57,100.00</b>      |
|                                   |      |      |                     |             | <b>700.00</b>     | <b>514.87</b>     | <b>0.00</b>      | <b>185.13</b>         |
|                                   |      |      |                     |             | <b>500.00</b>     | <b>0.00</b>       | <b>0.00</b>      | <b>500.00</b>         |
|                                   |      |      |                     |             | <b>150.00</b>     | <b>0.00</b>       | <b>0.00</b>      | <b>150.00</b>         |
|                                   |      |      |                     |             | <b>750.00</b>     | <b>635.00</b>     | <b>0.00</b>      | <b>115.00</b>         |
|                                   |      |      |                     |             | <b>1,500.00</b>   | <b>919.65</b>     | <b>0.00</b>      | <b>580.35</b>         |
|                                   |      |      |                     |             | <b>5,000.00</b>   | <b>1,927.24</b>   | <b>0.00</b>      | <b>3,072.76</b>       |
|                                   |      |      |                     |             | <b>0.00</b>       | <b>167.50</b>     | <b>150.00</b>    | <b>-17.50</b>         |
|                                   |      |      |                     |             | <b>45,000.00</b>  | <b>19,920.53</b>  | <b>0.00</b>      | <b>25,079.47</b>      |
|                                   |      |      |                     |             | <b>0.00</b>       | <b>100.00</b>     | <b>0.00</b>      | <b>-100.00</b>        |
|                                   |      |      |                     |             | <b>3,500.00</b>   | <b>1,691.66</b>   | <b>0.00</b>      | <b>1,808.34</b>       |
|                                   |      |      | <b>Department..</b> |             | <b>57,100.00</b>  | <b>25,876.45</b>  | <b>150.00</b>    | <b>31,373.55</b>      |
| <b>5100 - T-O RESERVE</b>         |      |      |                     |             | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>      | <b>0.00</b>           |
|                                   |      |      |                     |             | <b>73.03</b>      | <b>0.00</b>       | <b>0.00</b>      | <b>73.03</b>          |
|                                   |      |      | <b>Department..</b> |             | <b>73.03</b>      | <b>0.00</b>       | <b>0.00</b>      | <b>73.03</b>          |
| <b>5200 - TOWN INSUR</b>          |      |      |                     |             | <b>57,950.00</b>  | <b>0.00</b>       | <b>0.00</b>      | <b>57,950.00</b>      |
|                                   |      |      |                     |             | <b>32,250.00</b>  | <b>32,266.00</b>  | <b>0.00</b>      | <b>-16.00</b>         |
|                                   |      |      |                     |             | <b>25,000.00</b>  | <b>21,663.55</b>  | <b>0.00</b>      | <b>3,336.45</b>       |
|                                   |      |      |                     |             | <b>600.00</b>     | <b>952.00</b>     | <b>0.00</b>      | <b>-352.00</b>        |
|                                   |      |      |                     |             | <b>100.00</b>     | <b>70.00</b>      | <b>0.00</b>      | <b>30.00</b>          |
|                                   |      |      | <b>Department..</b> |             | <b>57,950.00</b>  | <b>54,951.55</b>  | <b>0.00</b>      | <b>2,998.45</b>       |
| <b>5300 - T-O MAINT</b>           |      |      |                     |             | <b>35,000.00</b>  | <b>0.00</b>       | <b>0.00</b>      | <b>35,000.00</b>      |

### Expense detail report

ALL Accounts  
ALL Months

| ACCOUNT-----                   |      |              |             | CURRENT   |           |          | UNEXPENDED |
|--------------------------------|------|--------------|-------------|-----------|-----------|----------|------------|
| DATE                           | JRNL | DESC---      | VENDOR----- | BUDGET    | DEBITS    | CREDITS  | BALANCE    |
| <b>5300 - T-O MAINT CONT'D</b> |      |              |             |           |           |          |            |
| 0200 - TELEPHONE               |      |              |             | 2,500.00  | 1,777.16  | 39.00    | 761.84     |
| 0201 - ELECTRICITY             |      |              |             | 5,000.00  | 2,055.72  | 0.00     | 2,944.28   |
| 0203 - FUEL & GAS              |      |              |             | 6,000.00  | 4,154.01  | 0.00     | 1,845.99   |
| 0204 - REPAIRS                 |      |              |             | 2,500.00  | 693.28    | 0.00     | 1,806.72   |
| 0205 - SUPPLIES                |      |              |             | 4,000.00  | 6,633.55  | 0.00     | -2,633.55  |
| 0206 - JANITORIAL              |      |              |             | 3,500.00  | 2,875.00  | 0.00     | 625.00     |
| 0207 - DUES/SUBSCR             |      |              |             | 1,000.00  | 519.00    | 0.00     | 481.00     |
| 0208 - STAFF TRAING            |      |              |             | 2,000.00  | 1,280.00  | 0.00     | 720.00     |
| 0209 - POSTAGE                 |      |              |             | 3,000.00  | 3,247.16  | 300.97   | 53.81      |
| 0210 - MLG/EXP REIM            |      |              |             | 0.00      | 0.00      | 180.00   | 180.00     |
| 0212 - INSPECTIONS             |      |              |             | 1,500.00  | 795.00    | 0.00     | 705.00     |
| 0213 - CONTRAC SVCS            |      |              |             | 4,000.00  | 5,105.61  | 0.00     | -1,105.61  |
| 0401 - TESTING                 |      |              |             | 0.00      | 304.20    | 0.00     | -304.20    |
| 0403 - SECURITY                |      |              |             | 0.00      | 29.99     | 0.00     | -29.99     |
|                                |      | Department.. |             | 35,000.00 | 29,469.68 | 519.97   | 6,050.29   |
| <b>5350 - ELECT/MEET</b>       |      |              |             |           |           |          |            |
| 0198 - FOOD                    |      |              |             | 300.00    | 175.85    | 0.00     | 124.15     |
| 0205 - SUPPLIES                |      |              |             | 100.00    | 0.00      | 0.00     | 100.00     |
| 0209 - POSTAGE                 |      |              |             | 1,500.00  | 16.64     | 0.00     | 1,483.36   |
| 0213 - CONTRAC SVCS            |      |              |             | 3,250.00  | 3,568.67  | 0.00     | -318.67    |
| 0215 - EQUIPMENT               |      |              |             | 700.00    | 0.00      | 0.00     | 700.00     |
| 0217 - ADVERTISING             |      |              |             | 200.00    | 0.00      | 0.00     | 200.00     |
| 1011 - ELEC CLERKS             |      |              |             | 5,650.00  | 2,358.75  | 0.00     | 3,291.25   |
| 1012 - MODERATOR               |      |              |             | 300.00    | 250.00    | 0.00     | 50.00      |
| 7010 - PAYROLL TAX             |      |              |             | 0.00      | 28.98     | 0.00     | -28.98     |
|                                |      | Department.. |             | 12,000.00 | 6,398.89  | 0.00     | 5,601.11   |
| <b>5400 - CEMETERY MAI</b>     |      |              |             |           |           |          |            |
| 0001 - APPROPRIATED            |      |              |             | 10,000.00 | 0.00      | 0.00     | 10,000.00  |
| 0002 - (CARRY FWD)             |      |              |             | 11,006.74 | 0.00      | 0.00     | 11,006.74  |
| 0197 - REIMBURS.               |      |              |             | 0.00      | 0.00      | 1,300.00 | 1,300.00   |
| 0205 - SUPPLIES                |      |              |             | 0.00      | 1,806.24  | 0.00     | -1,806.24  |
| 0213 - CONTRAC SVCS            |      |              |             | 0.00      | 22,695.00 | 5,300.00 | -17,395.00 |

### Expense detail report

ALL Accounts  
ALL Months

| ACCOUNT-----               | DATE | JRNL | DESC---             | VENDOR----- | CURRENT<br>BUDGET | DEBITS            | CREDITS          | UNEXPENDED<br>BALANCE |
|----------------------------|------|------|---------------------|-------------|-------------------|-------------------|------------------|-----------------------|
| 5400 - CEMETERY MAI CONT'D |      |      |                     |             |                   |                   |                  |                       |
| <b>0218 - SOFTWARE LIC</b> |      |      |                     |             | <b>0.00</b>       | <b>385.00</b>     | <b>0.00</b>      | <b>-385.00</b>        |
|                            |      |      | <b>Department..</b> |             | <b>21,006.74</b>  | <b>24,886.24</b>  | <b>6,600.00</b>  | <b>2,720.50</b>       |
| 5650 - REC. DEPT RE        |      |      |                     |             |                   |                   |                  |                       |
| <b>0001 - APPROPRIATED</b> |      |      |                     |             | <b>5,000.00</b>   | <b>0.00</b>       | <b>0.00</b>      | <b>5,000.00</b>       |
| <b>0002 - (CARRY FWD)</b>  |      |      |                     |             | <b>3,143.00</b>   | <b>0.00</b>       | <b>0.00</b>      | <b>3,143.00</b>       |
| <b>0197 - REIMBURS.</b>    |      |      |                     |             | <b>0.00</b>       | <b>0.00</b>       | <b>5,081.50</b>  | <b>5,081.50</b>       |
| <b>0204 - REPAIRS</b>      |      |      |                     |             | <b>0.00</b>       | <b>870.00</b>     | <b>0.00</b>      | <b>-870.00</b>        |
| <b>0213 - CONTRAC SVCS</b> |      |      |                     |             | <b>0.00</b>       | <b>4,312.54</b>   | <b>0.00</b>      | <b>-4,312.54</b>      |
|                            |      |      | <b>Department..</b> |             | <b>8,143.00</b>   | <b>5,182.54</b>   | <b>5,081.50</b>  | <b>8,041.96</b>       |
| 6200 - COMMON RDS          |      |      |                     |             |                   |                   |                  |                       |
| <b>0205 - SUPPLIES</b>     |      |      |                     |             | <b>5,800.00</b>   | <b>2,864.63</b>   | <b>0.00</b>      | <b>2,935.37</b>       |
| <b>0208 - STAFF TRAING</b> |      |      |                     |             | <b>1,000.00</b>   | <b>0.00</b>       | <b>0.00</b>      | <b>1,000.00</b>       |
| <b>0213 - CONTRAC SVCS</b> |      |      |                     |             | <b>40,000.00</b>  | <b>0.00</b>       | <b>0.00</b>      | <b>40,000.00</b>      |
| <b>0300 - LABOR</b>        |      |      |                     |             | <b>175,000.00</b> | <b>90,627.31</b>  | <b>15,347.46</b> | <b>99,720.15</b>      |
| <b>0401 - TESTING</b>      |      |      |                     |             | <b>400.00</b>     | <b>212.00</b>     | <b>0.00</b>      | <b>188.00</b>         |
| <b>0404 - MATERIALS</b>    |      |      |                     |             | <b>40,000.00</b>  | <b>21,664.91</b>  | <b>1,792.50</b>  | <b>20,127.59</b>      |
| <b>0405 - TRUCKS- EQUI</b> |      |      |                     |             | <b>13,500.00</b>  | <b>15,130.50</b>  | <b>0.00</b>      | <b>-1,630.50</b>      |
| <b>7010 - PAYROLL TAX</b>  |      |      |                     |             | <b>12,500.00</b>  | <b>6,462.55</b>   | <b>1,124.55</b>  | <b>7,162.00</b>       |
|                            |      |      | <b>Department..</b> |             | <b>288,200.00</b> | <b>136,961.90</b> | <b>18,264.51</b> | <b>169,502.61</b>     |
| 6300 - PAVINGS RDS         |      |      |                     |             |                   |                   |                  |                       |
| <b>0002 - (CARRY FWD)</b>  |      |      |                     |             | <b>335,756.00</b> | <b>0.00</b>       | <b>0.00</b>      | <b>335,756.00</b>     |
| <b>0213 - CONTRAC SVCS</b> |      |      |                     |             | <b>74,244.00</b>  | <b>0.00</b>       | <b>0.00</b>      | <b>74,244.00</b>      |
| <b>0404 - MATERIALS</b>    |      |      |                     |             | <b>310,756.00</b> | <b>0.00</b>       | <b>0.00</b>      | <b>310,756.00</b>     |
|                            |      |      | <b>Department..</b> |             | <b>25,000.00</b>  | <b>15,624.94</b>  | <b>0.00</b>      | <b>9,375.06</b>       |
|                            |      |      |                     |             | <b>410,000.00</b> | <b>15,624.94</b>  | <b>0.00</b>      | <b>394,375.06</b>     |
| 6400 - WINTER RDS          |      |      |                     |             |                   |                   |                  |                       |
| <b>0205 - SUPPLIES</b>     |      |      |                     |             | <b>381,100.00</b> | <b>0.00</b>       | <b>0.00</b>      | <b>381,100.00</b>     |
| <b>0213 - CONTRAC SVCS</b> |      |      |                     |             | <b>15,000.00</b>  | <b>9,965.43</b>   | <b>0.00</b>      | <b>5,034.57</b>       |
| <b>0300 - LABOR</b>        |      |      |                     |             | <b>70,000.00</b>  | <b>63,561.17</b>  | <b>0.00</b>      | <b>6,438.83</b>       |
| <b>0404 - MATERIALS</b>    |      |      |                     |             | <b>150,000.00</b> | <b>84,677.44</b>  | <b>0.00</b>      | <b>65,322.56</b>      |
| <b>0406 - SALT</b>         |      |      |                     |             | <b>8,600.00</b>   | <b>0.00</b>       | <b>0.00</b>      | <b>8,600.00</b>       |
| <b>0407 - SAND</b>         |      |      |                     |             | <b>82,000.00</b>  | <b>64,325.32</b>  | <b>0.00</b>      | <b>17,674.68</b>      |
| <b>7010 - PAYROLL TAX</b>  |      |      |                     |             | <b>44,000.00</b>  | <b>0.00</b>       | <b>0.00</b>      | <b>44,000.00</b>      |
|                            |      |      |                     |             | <b>11,500.00</b>  | <b>6,106.34</b>   | <b>0.00</b>      | <b>5,393.66</b>       |

### Expense detail report

ALL Accounts  
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| ACCOUNT-----<br>DATE     | JRNL | DESC---                      | VENDOR----- | CURRENT<br>BUDGET | DEBITS            | CREDITS          | UNEXPENDED<br>BALANCE |
|--------------------------|------|------------------------------|-------------|-------------------|-------------------|------------------|-----------------------|
| 6400 - WINTER RDS CONT'D |      |                              |             |                   |                   |                  |                       |
|                          |      | <b>Department..</b>          |             | <b>381,100.00</b> | <b>228,635.70</b> | <b>0.00</b>      | <b>152,464.30</b>     |
| 6500 - HWY EQ REP.       |      |                              |             |                   |                   |                  |                       |
|                          |      |                              |             | 86,000.00         | 0.00              | 0.00             | 86,000.00             |
|                          |      | <b>0203 - FUEL &amp; GAS</b> |             | <b>38,000.00</b>  | <b>18,481.32</b>  | <b>1,068.21</b>  | <b>20,586.89</b>      |
|                          |      | <b>0204 - REPAIRS</b>        |             | <b>33,000.00</b>  | <b>37,543.13</b>  | <b>10,575.00</b> | <b>6,031.87</b>       |
|                          |      | <b>0205 - SUPPLIES</b>       |             | <b>9,000.00</b>   | <b>5,795.41</b>   | <b>0.00</b>      | <b>3,204.59</b>       |
|                          |      | <b>0213 - CONTRAC SVCS</b>   |             | <b>6,000.00</b>   | <b>3,108.21</b>   | <b>0.00</b>      | <b>2,891.79</b>       |
|                          |      | <b>0406 - SALT</b>           |             | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>      | <b>0.00</b>           |
|                          |      | <b>Department..</b>          |             | <b>86,000.00</b>  | <b>64,928.07</b>  | <b>11,643.21</b> | <b>32,715.14</b>      |
| 6600 - HWAY CAP EQ       |      |                              |             |                   |                   |                  |                       |
|                          |      |                              |             | 0.00              | 0.00              | 0.00             | 0.00                  |
|                          |      | <b>0002 - (CARRY FWD)</b>    |             | <b>23,575.80</b>  | <b>0.00</b>       | <b>0.00</b>      | <b>23,575.80</b>      |
|                          |      | <b>0205 - SUPPLIES</b>       |             | <b>0.00</b>       | <b>915.00</b>     | <b>0.00</b>      | <b>-915.00</b>        |
|                          |      | <b>0213 - CONTRAC SVCS</b>   |             | <b>0.00</b>       | <b>0.00</b>       | <b>261.17</b>    | <b>261.17</b>         |
|                          |      | <b>0214 - PRINCIP PMTS</b>   |             | <b>0.00</b>       | <b>20,809.20</b>  | <b>0.00</b>      | <b>-20,809.20</b>     |
|                          |      | <b>Department..</b>          |             | <b>23,575.80</b>  | <b>21,724.20</b>  | <b>261.17</b>    | <b>2,112.77</b>       |
| 6670 - 2024 PICK-UP      |      |                              |             |                   |                   |                  |                       |
|                          |      |                              |             | 15,000.00         | 0.00              | 0.00             | 15,000.00             |
|                          |      | <b>0214 - PRINCIP PMTS</b>   |             | <b>15,000.00</b>  | <b>15,000.00</b>  | <b>0.00</b>      | <b>0.00</b>           |
|                          |      | <b>Department..</b>          |             | <b>15,000.00</b>  | <b>15,000.00</b>  | <b>0.00</b>      | <b>0.00</b>           |
| 6679 - 2024 PLOW TR      |      |                              |             |                   |                   |                  |                       |
|                          |      |                              |             | 71,000.00         | 0.00              | 0.00             | 71,000.00             |
|                          |      | <b>0214 - PRINCIP PMTS</b>   |             | <b>71,000.00</b>  | <b>70,836.04</b>  | <b>0.00</b>      | <b>163.96</b>         |
|                          |      | <b>Department..</b>          |             | <b>71,000.00</b>  | <b>70,836.04</b>  | <b>0.00</b>      | <b>163.96</b>         |
| 6700 - TOWN GARAGE       |      |                              |             |                   |                   |                  |                       |
|                          |      |                              |             | 16,950.00         | 0.00              | 0.00             | 16,950.00             |
|                          |      | <b>0200 - TELEPHONE</b>      |             | <b>650.00</b>     | <b>485.32</b>     | <b>193.28</b>    | <b>357.96</b>         |
|                          |      | <b>0201 - ELECTRICITY</b>    |             | <b>4,000.00</b>   | <b>2,427.16</b>   | <b>0.00</b>      | <b>1,572.84</b>       |
|                          |      | <b>0203 - FUEL &amp; GAS</b> |             | <b>6,000.00</b>   | <b>1,717.17</b>   | <b>0.00</b>      | <b>4,282.83</b>       |
|                          |      | <b>0204 - REPAIRS</b>        |             | <b>2,400.00</b>   | <b>913.57</b>     | <b>0.00</b>      | <b>1,486.43</b>       |
|                          |      | <b>0205 - SUPPLIES</b>       |             | <b>3,000.00</b>   | <b>2,987.88</b>   | <b>0.00</b>      | <b>12.12</b>          |
|                          |      | <b>0206 - JANITORIAL</b>     |             | <b>500.00</b>     | <b>500.00</b>     | <b>0.00</b>      | <b>0.00</b>           |
|                          |      | <b>0212 - INSPECTIONS</b>    |             | <b>400.00</b>     | <b>0.00</b>       | <b>0.00</b>      | <b>400.00</b>         |
|                          |      | <b>0213 - CONTRAC SVCS</b>   |             | <b>0.00</b>       | <b>315.00</b>     | <b>0.00</b>      | <b>-315.00</b>        |
|                          |      | <b>0401 - TESTING</b>        |             | <b>0.00</b>       | <b>376.15</b>     | <b>0.00</b>      | <b>-376.15</b>        |
|                          |      | <b>Department..</b>          |             | <b>16,950.00</b>  | <b>9,722.25</b>   | <b>193.28</b>    | <b>7,421.03</b>       |
| 7000 - SOLID WASTE       |      |                              |             |                   |                   |                  |                       |
|                          |      |                              |             | 65,100.00         | 0.00              | 0.00             | 65,100.00             |

### Expense detail report

ALL Accounts  
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| ACCOUNT-----                     | DATE | JRNL | DESC---                    | VENDOR----- | CURRENT<br>BUDGET | DEBITS           | CREDITS          | UNEXPENDED<br>BALANCE |
|----------------------------------|------|------|----------------------------|-------------|-------------------|------------------|------------------|-----------------------|
| <b>7000 - SOLID WASTE CONT'D</b> |      |      |                            |             |                   |                  |                  |                       |
|                                  |      |      |                            |             | <b>600.00</b>     | <b>575.05</b>    | <b>0.00</b>      | <b>24.95</b>          |
|                                  |      |      | <b>0205 - SUPPLIES</b>     |             |                   |                  |                  |                       |
|                                  |      |      | <b>0213 - CONTRAC SVCS</b> |             | <b>62,000.00</b>  | <b>30,710.75</b> | <b>0.00</b>      | <b>31,289.25</b>      |
|                                  |      |      | <b>0225 - ENVIRON HHW</b>  |             | <b>2,500.00</b>   | <b>374.00</b>    | <b>0.00</b>      | <b>2,126.00</b>       |
|                                  |      |      | <b>Department..</b>        |             | <b>65,100.00</b>  | <b>31,659.80</b> | <b>0.00</b>      | <b>33,440.20</b>      |
| <b>7100 - COMM DAY RES</b>       |      |      |                            |             |                   |                  |                  |                       |
|                                  |      |      |                            |             | 0.00              | 0.00             | 0.00             | 0.00                  |
|                                  |      |      | <b>0002 - (CARRY FWD)</b>  |             | <b>694.45</b>     | <b>0.00</b>      | <b>0.00</b>      | <b>694.45</b>         |
|                                  |      |      | <b>0012 - DONATIONS</b>    |             | <b>0.00</b>       | <b>0.00</b>      | <b>185.00</b>    | <b>185.00</b>         |
|                                  |      |      | <b>Department..</b>        |             | <b>694.45</b>     | <b>0.00</b>      | <b>185.00</b>    | <b>879.45</b>         |
| <b>7200 - GENL ASSIST</b>        |      |      |                            |             |                   |                  |                  |                       |
|                                  |      |      |                            |             | 2,000.00          | 0.00             | 0.00             | 2,000.00              |
|                                  |      |      | <b>0001 - APPROPRIATED</b> |             | <b>2,000.00</b>   | <b>0.00</b>      | <b>0.00</b>      | <b>2,000.00</b>       |
|                                  |      |      | <b>0201 - ELECTRICITY</b>  |             | <b>0.00</b>       | <b>915.25</b>    | <b>0.00</b>      | <b>-915.25</b>        |
|                                  |      |      | <b>0230 - RENT</b>         |             | <b>0.00</b>       | <b>695.00</b>    | <b>0.00</b>      | <b>-695.00</b>        |
|                                  |      |      | <b>Department..</b>        |             | <b>2,000.00</b>   | <b>1,610.25</b>  | <b>0.00</b>      | <b>389.75</b>         |
| <b>7300 - CONSER COMM</b>        |      |      |                            |             |                   |                  |                  |                       |
|                                  |      |      |                            |             | 0.00              | 0.00             | 0.00             | 0.00                  |
|                                  |      |      | <b>0002 - (CARRY FWD)</b>  |             | <b>100.00</b>     | <b>0.00</b>      | <b>0.00</b>      | <b>100.00</b>         |
|                                  |      |      | <b>Department..</b>        |             | <b>100.00</b>     | <b>0.00</b>      | <b>0.00</b>      | <b>100.00</b>         |
| <b>7400 - STREET LTS</b>         |      |      |                            |             |                   |                  |                  |                       |
|                                  |      |      |                            |             | 3,000.00          | 0.00             | 0.00             | 3,000.00              |
|                                  |      |      | <b>0201 - ELECTRICITY</b>  |             | <b>3,000.00</b>   | <b>1,981.75</b>  | <b>0.00</b>      | <b>1,018.25</b>       |
|                                  |      |      | <b>Department..</b>        |             | <b>3,000.00</b>   | <b>1,981.75</b>  | <b>0.00</b>      | <b>1,018.25</b>       |
| <b>7700 - LEGAL FEES</b>         |      |      |                            |             |                   |                  |                  |                       |
|                                  |      |      |                            |             | 10,000.00         | 0.00             | 0.00             | 10,000.00             |
|                                  |      |      | <b>0213 - CONTRAC SVCS</b> |             | <b>10,000.00</b>  | <b>3,974.69</b>  | <b>0.00</b>      | <b>6,025.31</b>       |
|                                  |      |      | <b>Department..</b>        |             | <b>10,000.00</b>  | <b>3,974.69</b>  | <b>0.00</b>      | <b>6,025.31</b>       |
| <b>7810 - MMA DUES</b>           |      |      |                            |             |                   |                  |                  |                       |
|                                  |      |      |                            |             | 4,000.00          | 0.00             | 0.00             | 4,000.00              |
|                                  |      |      | <b>0207 - DUES/SUBSCR</b>  |             | <b>4,000.00</b>   | <b>3,822.00</b>  | <b>0.00</b>      | <b>178.00</b>         |
|                                  |      |      | <b>Department..</b>        |             | <b>4,000.00</b>   | <b>3,822.00</b>  | <b>0.00</b>      | <b>178.00</b>         |
| <b>7820 - AVCOG DUES</b>         |      |      |                            |             |                   |                  |                  |                       |
|                                  |      |      |                            |             | 4,200.00          | 0.00             | 0.00             | 4,200.00              |
|                                  |      |      | <b>0207 - DUES/SUBSCR</b>  |             | <b>4,200.00</b>   | <b>0.00</b>      | <b>0.00</b>      | <b>4,200.00</b>       |
|                                  |      |      | <b>0213 - CONTRAC SVCS</b> |             | <b>0.00</b>       | <b>4,191.35</b>  | <b>0.00</b>      | <b>-4,191.35</b>      |
|                                  |      |      | <b>Department..</b>        |             | <b>4,200.00</b>   | <b>4,191.35</b>  | <b>0.00</b>      | <b>8.65</b>           |
| <b>7830 - BROADBAND</b>          |      |      |                            |             |                   |                  |                  |                       |
|                                  |      |      |                            |             | 0.00              | 0.00             | 0.00             | 0.00                  |
|                                  |      |      | <b>0001 - APPROPRIATED</b> |             | <b>0.00</b>       | <b>0.00</b>      | <b>16,681.03</b> | <b>16,681.03</b>      |
|                                  |      |      | <b>0002 - (CARRY FWD)</b>  |             | <b>17,130.02</b>  | <b>0.00</b>      | <b>0.00</b>      | <b>17,130.02</b>      |

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| ACCOUNT-----               | DATE | JRNL | DESC---             | VENDOR----- | CURRENT<br>BUDGET | DEBITS            | CREDITS          | UNEXPENDED<br>BALANCE |
|----------------------------|------|------|---------------------|-------------|-------------------|-------------------|------------------|-----------------------|
| 7830 - BROADBAND CONT'D    |      |      |                     |             |                   |                   |                  |                       |
|                            |      |      | <b>Department..</b> |             | <b>17,130.02</b>  | <b>0.00</b>       | <b>16,681.03</b> | <b>33,811.05</b>      |
| 7900 - COUNTY TAX          |      |      |                     |             | 361,935.00        | 0.00              | 0.00             | 361,935.00            |
| <b>0213 - CONTRAC SVCS</b> |      |      |                     |             | <b>361,935.00</b> | <b>361,935.00</b> | <b>0.00</b>      | <b>0.00</b>           |
|                            |      |      | <b>Department..</b> |             | <b>361,935.00</b> | <b>361,935.00</b> | <b>0.00</b>      | <b>0.00</b>           |
| 7950 - OVERLAY             |      |      |                     |             | 0.00              | 0.00              | 0.00             | 0.00                  |
| <b>0900 - ABATEMENTS</b>   |      |      |                     |             | <b>0.00</b>       | <b>115.00</b>     | <b>0.00</b>      | <b>-115.00</b>        |
|                            |      |      | <b>Department..</b> |             | <b>0.00</b>       | <b>115.00</b>     | <b>0.00</b>      | <b>-115.00</b>        |
| 8000 - INTERDEPT           |      |      |                     |             | 10,000.00         | 0.00              | 0.00             | 10,000.00             |
| <b>0198 - FOOD</b>         |      |      |                     |             | <b>0.00</b>       | <b>627.76</b>     | <b>0.00</b>      | <b>-627.76</b>        |
| <b>0199 - INTERNET</b>     |      |      |                     |             | <b>0.00</b>       | <b>117.74</b>     | <b>0.00</b>      | <b>-117.74</b>        |
| <b>0207 - DUES/SUBSCR</b>  |      |      |                     |             | <b>0.00</b>       | <b>55.00</b>      | <b>0.00</b>      | <b>-55.00</b>         |
| <b>0210 - MLG/EXP REIM</b> |      |      |                     |             | <b>1,000.00</b>   | <b>12.06</b>      | <b>0.00</b>      | <b>987.94</b>         |
| <b>0213 - CONTRAC SVCS</b> |      |      |                     |             | <b>5,000.00</b>   | <b>3,807.73</b>   | <b>1.00</b>      | <b>1,193.27</b>       |
| <b>0217 - ADVERTISING</b>  |      |      |                     |             | <b>2,500.00</b>   | <b>645.74</b>     | <b>0.00</b>      | <b>1,854.26</b>       |
| <b>0500 - PLAN BOARD</b>   |      |      |                     |             | <b>0.00</b>       | <b>0.00</b>       | <b>75.00</b>     | <b>75.00</b>          |
| <b>0501 - DEED TRANS</b>   |      |      |                     |             | <b>500.00</b>     | <b>160.00</b>     | <b>0.00</b>      | <b>340.00</b>         |
| <b>0502 - LIENS</b>        |      |      |                     |             | <b>1,000.00</b>   | <b>678.00</b>     | <b>0.00</b>      | <b>322.00</b>         |
|                            |      |      | <b>Department..</b> |             | <b>10,000.00</b>  | <b>6,104.03</b>   | <b>76.00</b>     | <b>3,971.97</b>       |
| 8025 - IT SERVICES         |      |      |                     |             | 29,800.00         | 0.00              | 0.00             | 29,800.00             |
| <b>0199 - INTERNET</b>     |      |      |                     |             | <b>1,500.00</b>   | <b>737.30</b>     | <b>0.00</b>      | <b>762.70</b>         |
| <b>0200 - TELEPHONE</b>    |      |      |                     |             | <b>3,300.00</b>   | <b>2,182.33</b>   | <b>0.00</b>      | <b>1,117.67</b>       |
| <b>0202 - HARDWARE</b>     |      |      |                     |             | <b>2,000.00</b>   | <b>1,405.27</b>   | <b>0.00</b>      | <b>594.73</b>         |
| <b>0205 - SUPPLIES</b>     |      |      |                     |             | <b>2,000.00</b>   | <b>0.00</b>       | <b>0.00</b>      | <b>2,000.00</b>       |
| <b>0213 - CONTRAC SVCS</b> |      |      |                     |             | <b>15,000.00</b>  | <b>9,512.00</b>   | <b>0.00</b>      | <b>5,488.00</b>       |
| <b>0218 - SOFTWARE LIC</b> |      |      |                     |             | <b>6,000.00</b>   | <b>1,415.70</b>   | <b>0.00</b>      | <b>4,584.30</b>       |
|                            |      |      | <b>Department..</b> |             | <b>29,800.00</b>  | <b>15,252.60</b>  | <b>0.00</b>      | <b>14,547.40</b>      |
| 8026 - TRIO                |      |      |                     |             | 10,020.00         | 0.00              | 0.00             | 10,020.00             |
| <b>0213 - CONTRAC SVCS</b> |      |      |                     |             | <b>10,020.00</b>  | <b>10,019.11</b>  | <b>0.00</b>      | <b>0.89</b>           |
|                            |      |      | <b>Department..</b> |             | <b>10,020.00</b>  | <b>10,019.11</b>  | <b>0.00</b>      | <b>0.89</b>           |
| 8210 - HUMANE SOC          |      |      |                     |             | 3,928.00          | 0.00              | 0.00             | 3,928.00              |
| <b>0213 - CONTRAC SVCS</b> |      |      |                     |             | <b>3,928.00</b>   | <b>4,011.00</b>   | <b>0.00</b>      | <b>-83.00</b>         |
|                            |      |      | <b>Department..</b> |             | <b>3,928.00</b>   | <b>4,011.00</b>   | <b>0.00</b>      | <b>-83.00</b>         |

### Expense detail report

ALL Accounts  
ALL Months

| ACCOUNT-----             | DATE | JRNL | DESC---      | VENDOR----- | CURRENT<br>BUDGET | DEBITS       | CREDITS | UNEXPENDED<br>BALANCE |
|--------------------------|------|------|--------------|-------------|-------------------|--------------|---------|-----------------------|
| 8220 - ANIMAL CTL CONT'D |      |      |              |             |                   |              |         |                       |
| 8220 - ANIMAL CTL        |      |      |              |             | 3,850.00          | 0.00         | 0.00    | 3,850.00              |
| 0210 - MLG/EXP REIM      |      |      |              |             | 600.00            | 499.45       | 0.00    | 100.55                |
| 0300 - LABOR             |      |      |              |             | 3,000.00          | 1,500.00     | 0.00    | 1,500.00              |
| 7010 - PAYROLL TAX       |      |      |              |             | 250.00            | 114.76       | 0.00    | 135.24                |
|                          |      |      | Department.. |             | 3,850.00          | 2,114.21     | 0.00    | 1,735.79              |
| 8600 - EDUCATION         |      |      |              |             | 0.00              | 0.00         | 0.00    | 0.00                  |
| 0213 - CONTRAC SVCS      |      |      |              |             | 0.00              | 1,714,895.14 | 0.00    | -1,714,895.14         |
|                          |      |      | Department.. |             | 0.00              | 1,714,895.14 | 0.00    | -1,714,895.14         |
| 9000 - MINOT FIRE        |      |      |              |             | 200,329.00        | 0.00         | 0.00    | 200,329.00            |
| 0195 - EMPLOYEE APP      |      |      |              |             | 0.00              | 663.29       | 0.00    | -663.29               |
| 0196 - ONBOARDING        |      |      |              |             | 5,000.00          | 4,947.00     | 0.00    | 53.00                 |
| 0198 - FOOD              |      |      |              |             | 4,500.00          | 1,058.04     | 0.00    | 3,441.96              |
| 0200 - TELEPHONE         |      |      |              |             | 1,200.00          | 1,034.39     | 0.00    | 165.61                |
| 0201 - ELECTRICITY       |      |      |              |             | 5,000.00          | 3,729.11     | 0.00    | 1,270.89              |
| 0203 - FUEL & GAS        |      |      |              |             | 10,000.00         | 4,878.79     | 0.00    | 5,121.21              |
| 0204 - REPAIRS           |      |      |              |             | 10,500.00         | 16,970.91    | 0.00    | -6,470.91             |
| 0205 - SUPPLIES          |      |      |              |             | 2,500.00          | 5,360.79     | 0.00    | -2,860.79             |
| 0207 - DUES/SUBSCR       |      |      |              |             | 500.00            | 200.00       | 0.00    | 300.00                |
| 0208 - STAFF TRAIING     |      |      |              |             | 3,500.00          | 1,674.00     | 0.00    | 1,826.00              |
| 0210 - MLG/EXP REIM      |      |      |              |             | 200.00            | 172.42       | 0.00    | 27.58                 |
| 0212 - INSPECTIONS       |      |      |              |             | 1,000.00          | 40.50        | 0.00    | 959.50                |
| 0213 - CONTRAC SVCS      |      |      |              |             | 2,500.00          | 940.00       | 0.00    | 1,560.00              |
| 0219 - DISPATCHING       |      |      |              |             | 16,779.00         | 15,904.50    | 0.00    | 874.50                |
| 0221 - RESCUE SUPP       |      |      |              |             | 2,500.00          | 2,027.10     | 108.09  | 580.99                |
| 0223 - APP. SUPP.        |      |      |              |             | 7,500.00          | 3,498.29     | 0.00    | 4,001.71              |
| 0224 - PPE EQUIP         |      |      |              |             | 10,000.00         | 19,340.69    | 0.00    | -9,340.69             |
| 0226 - BLDING MAINT      |      |      |              |             | 2,500.00          | 352.33       | 0.00    | 2,147.67              |
| 0301 - FIRE FIGHTER      |      |      |              |             | 20,000.00         | 14,253.76    | 0.00    | 5,746.24              |
| 0302 - PER DIEMS         |      |      |              |             | 20,000.00         | 10,404.94    | 0.00    | 9,595.06              |
| 0401 - TESTING           |      |      |              |             | 7,000.00          | 1,843.28     | 0.00    | 5,156.72              |
| 0405 - TRUCKS- EQUI      |      |      |              |             | 0.00              | 235.10       | 0.00    | -235.10               |
| 1014 - FIRE CHIEF        |      |      |              |             | 60,000.00         | 13,600.00    | 0.00    | 46,400.00             |

### Expense detail report

ALL Accounts  
ALL Months

| ACCOUNT-----               | DATE | JRNL | DESC---             | VENDOR----- | CURRENT<br>BUDGET   | DEBITS              | CREDITS          | UNEXPENDED<br>BALANCE |
|----------------------------|------|------|---------------------|-------------|---------------------|---------------------|------------------|-----------------------|
| 9000 - MINOT FIRE CONT'D   |      |      |                     |             |                     |                     |                  |                       |
| <b>7010 - PAYROLL TAX</b>  |      |      |                     |             | <b>7,650.00</b>     | <b>2,901.88</b>     | <b>0.00</b>      | <b>4,748.12</b>       |
|                            |      |      | <b>Department..</b> |             | <b>200,329.00</b>   | <b>126,031.11</b>   | <b>108.09</b>    | <b>74,405.98</b>      |
| 9200 - FIRE DEPT CP        |      |      |                     |             |                     |                     |                  |                       |
| <b>0002 - (CARRY FWD)</b>  |      |      |                     |             | <b>4,531.39</b>     | <b>0.00</b>         | <b>0.00</b>      | <b>4,531.39</b>       |
| <b>0215 - EQUIPMENT</b>    |      |      |                     |             | <b>0.00</b>         | <b>2,500.00</b>     | <b>0.00</b>      | <b>-2,500.00</b>      |
|                            |      |      | <b>Department..</b> |             | <b>4,531.39</b>     | <b>2,500.00</b>     | <b>0.00</b>      | <b>2,031.39</b>       |
| 9250 - FD APP RES          |      |      |                     |             |                     |                     |                  |                       |
| <b>0002 - (CARRY FWD)</b>  |      |      |                     |             | <b>520.58</b>       | <b>0.00</b>         | <b>0.00</b>      | <b>520.58</b>         |
| <b>0213 - CONTRAC SVCS</b> |      |      |                     |             | <b>0.00</b>         | <b>225.00</b>       | <b>0.00</b>      | <b>-225.00</b>        |
|                            |      |      | <b>Department..</b> |             | <b>520.58</b>       | <b>225.00</b>       | <b>0.00</b>      | <b>295.58</b>         |
| 9300 - GRANT               |      |      |                     |             |                     |                     |                  |                       |
| <b>0002 - (CARRY FWD)</b>  |      |      |                     |             | <b>7,077.92</b>     | <b>0.00</b>         | <b>0.00</b>      | <b>7,077.92</b>       |
|                            |      |      | <b>Department..</b> |             | <b>7,077.92</b>     | <b>0.00</b>         | <b>0.00</b>      | <b>7,077.92</b>       |
| 9400 - FEMA                |      |      |                     |             |                     |                     |                  |                       |
| <b>0213 - CONTRAC SVCS</b> |      |      |                     |             | <b>0.00</b>         | <b>750.00</b>       | <b>0.00</b>      | <b>-750.00</b>        |
| <b>0250 - 2023 STORM</b>   |      |      |                     |             | <b>0.00</b>         | <b>1,305.22</b>     | <b>0.00</b>      | <b>-1,305.22</b>      |
|                            |      |      | <b>Department..</b> |             | <b>0.00</b>         | <b>2,055.22</b>     | <b>0.00</b>      | <b>-2,055.22</b>      |
| 9600 - DEBT SERVICE        |      |      |                     |             |                     |                     |                  |                       |
| <b>0197 - REIMBURS.</b>    |      |      |                     |             | <b>0.00</b>         | <b>0.00</b>         | <b>293.17</b>    | <b>293.17</b>         |
| <b>0214 - PRINCIP PMTS</b> |      |      |                     |             | <b>0.00</b>         | <b>43,928.41</b>    | <b>0.00</b>      | <b>-43,928.41</b>     |
| <b>0600 - INTEREST</b>     |      |      |                     |             | <b>2,435.00</b>     | <b>2,434.24</b>     | <b>0.00</b>      | <b>0.76</b>           |
| <b>0602 - 2023 PLOW TR</b> |      |      |                     |             | <b>43,928.00</b>    | <b>0.00</b>         | <b>0.00</b>      | <b>43,928.00</b>      |
|                            |      |      | <b>Department..</b> |             | <b>46,363.00</b>    | <b>46,362.65</b>    | <b>293.17</b>    | <b>293.52</b>         |
| 9900 - ARPA                |      |      |                     |             |                     |                     |                  |                       |
| <b>0202 - HARDWARE</b>     |      |      |                     |             | <b>0.00</b>         | <b>810.00</b>       | <b>0.00</b>      | <b>-810.00</b>        |
| <b>0213 - CONTRAC SVCS</b> |      |      |                     |             | <b>0.00</b>         | <b>5,410.00</b>     | <b>0.00</b>      | <b>-5,410.00</b>      |
|                            |      |      | <b>Department..</b> |             | <b>0.00</b>         | <b>6,220.00</b>     | <b>0.00</b>      | <b>-6,220.00</b>      |
| <b>Final Totals</b>        |      |      |                     |             | <b>2,773,071.21</b> | <b>3,376,769.58</b> | <b>84,543.26</b> | <b>-519,155.11</b>    |