



Town of Minot

329 Woodman Hill Rd.
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen Meeting

Minot Town Office
Monday, August 5, 2024
6:30 pm
Minutes*

REGULAR MEETING

Selectmen: Chair Daniel Gilpatric, Vice Chair Lisa Cesare, Matthew Callahan, and William Perry

Absent: Brittany Hemond

Staff: Danielle Loring (Town Administrator), Jeffrey Burt (Fire Chief), and Sara Farris (Clerk & Recording Secretary),

Public: Eriks Peterson – Sun Journal

1. Call to Order

Chair Daniel Gilpatric called the meeting to order at 6:30 pm. A quorum was present.

2. Pledge of Allegiance

Recited.

3. Approval of Minutes

a. Monday, July 22, 2024 – Regular Meeting

Motion: Matthew Callahan made a motion to approve the meeting minutes from July 22, 2024 as written; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (4/0)

The Selectmen signed the July 22, 2024 Selectmen Meeting minutes.

4. Warrants

a. Payroll Expense Warrant

b. Treasurer's Warrant

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$23,122.91 and the Treasurer's Warrant in the amount of \$32,363.39; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (4/0)

The Selectmen signed the Payroll Expense and Treasurer's Warrants.

Chair Gilpatric moved **7. Department Head Updates, c. Fire Department Report** up in the agenda as Chief Burt was present. See attached report provided by Chief Burt for more information regarding the Fire Department within the last 2 weeks and ongoing projects.

William Perry asked Chief Burt how many Members were currently on the Department and Chief Burt answered that there are 33 Members. The Selectmen were very happy to hear that membership is continuing to grow under Chief Burt.

The Selectmen were in agreement that all Fire Department Members should be invited to the Employee Supper on August 21 and Chief Burt said he would extend the invitation.

5. New Business

a. Consideration and Approval of the 2024 Tax Commitment

Danielle Loring provided the Selectmen with 3 rate options (10.85, 11.15, and 11.40) and a memo explaining her choices (attached). Brittany Hemond was absent from the meeting, but Danielle requested her input beforehand. Brittany stated that she thought the 11.15 was the best option. There was various discussion regarding the RSU 16 School Budget and Androscoggin County's Budget and how they impact the Town's Budget and Tax Commitment. The Selectmen agreed that the loss in State revenue for schools is making it difficult for any schools to pass budgets and that the additional revenue that the State is saying they ended the year with should go back to schools to help relieve the tax burden.

Possible areas to cut in the RSU Budget were discussed in extracurriculars/sports or facility/ maintenance. The Selectmen did not believe that these were good options, but they are unsure where else the RSU could cut.

Lisa Cesare suggested seeing what a rate of 11.25 looked like as an option but it was decided that a rate of 11.15 will create a commitment that residents are expecting and provide some cushion for next year's commitment.

Board of Selectmen Meeting Minutes Dated July 22, 2024.

*Items may be taken out of order at the Chairman's Discretion.

Motion: William Perry motioned to set the mil rate for the 2024 Tax Commitment at 11.15 using \$100,000.00 from the Undesignated Fund Balance and \$54,605.61 from Overlay; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (4/0)

Sara Farris provided the Selectmen with the 11.15 rate Commitment paperwork, and they signed it.

Danielle Loring wanted to have an early discussion regarding the Town's upcoming budget. Lisa Cesare asked if there were any bigger items that were up for replacement this year.

Danielle answered that for the Highway Department the Loader will need work as well as the 1 ton. The 1 ton is not due for replacement until 2027. There was also some discussion regarding purchasing a roadside mower instead of relying on other Town's equipment.

For the Fire Department, Truck 5 (Forestry Truck) and Squad 7 could be replaced. Willam Perry asked Chief Burt if he knew of any grants that could be used to help with the Forestry Truck. The Chief said that FEMA would be the way to go if it was something they were looking to issue grants for that year. FEMA usually takes 7-8 months to hear back with a decision. There was some discussion regarding purchasing a used Forestry Truck instead of a new one and expanding the use of the truck by making it an all-purpose truck.

Lisa Cesare asked Chief Burt what items he was considering in the Fire Department budget this year. Chief Burt answered that the Forestry Truck, enrolling in Maine PERS retirement, and increasing Per Diem hours to make sure Friday, Saturday, and Sunday are covered as well as holidays. In the next 2-3 years United will most likely start billing for services so that will impact future budgets.

Danielle added that the Town was awarded a grant for \$50,000 to fix Bucknam Bridge Road and working with Sebago Technics, a \$30,000 Community Resilience Program (CRP) grant, and she is working on a grant to repair Marston Hill Road involving alewives protection. The Town will also receive reimbursement from FEMA for winter storm and wing wall work on Shaw Hill Road.

6. Assessors Business

a. Tree Growth Penalty

Nicole Limatola

R07-033

Supplement in the amount of \$11,111.60 to remove 11 acres from Tree Growth

Motion: William Perry motioned to approve the Tree Growth Penalty in the amount of \$11,111.60 for Nicole Limatola; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (4/0)

7. Old Business (Pending Matters)

a. Discussion Regarding York Road Lot Development – Andrea Gleezen

Mrs. Gleezen was not present, and this item was not discussed.

8. Department Head Updates

a. Clerks Report submitted by Clerk Sara Farris

See attached report for more information. Was not read or discussed.

b. Highway Report Submitted by Highway Supervisor Scott Parker and read by Administrator Danielle Loring.

See attached report for more information.

Danielle added that they are starting to work on Sand Bid preparation.

9. Town Administrator's Report given by Danielle Loring, Administrator

Already discussed in previous agenda items.

10. Selectmen Comment

There was some discussion as to who planned on attending the RSU 16 Leadership Meeting on August 13 at 6 pm at Elm Street School. Danielle believes that the Selectmen should attend to mostly listen and that the RSU needs to work on regaining the taxpayer's trust. She also believes that this year's budget has been the most transparent and fiscal. Lisa Cesare believes that the Selectmen should attend and be supportive of the RSU and that the new administration is trying to rebuild from past issues. Lisa added that Minot cannot keep shorting Minot's residents by keeping the Town budget low to make up for what the RSU and the County does. The other Selectmen and Danielle agreed with that statement.

Board of Selectmen Meeting Minutes Dated July 22, 2024.

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11. Public Comment

None

12. Next Meeting Dates

a. Monday, August 19, 2024 – Regular Meeting

Date acknowledged.

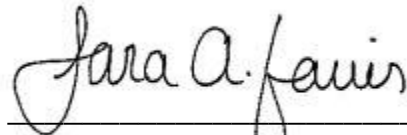
13. Adjournment

Motion: Matthew Callahan made the motion to adjourn at 7:53 pm; second by William Perry.

Discussion: None

Vote: Unanimous Approval (4/0)

The board adjourned at 7:53 pm.



Sara A. Farris – Clerk
Recording Secretary

Daniel Gilpartic – Chair

Matthew Callahan

Lisa Cesare – Vice Chair

William Perry

Brittany Hemond