



# Town of Minot Selectmen Epacket

June 24, 2024 at 6:30pm  
Regular Meeting

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# Town of Minot

329 Woodman Hill Road  
Minot, ME 04258  
207-345-3305  
[www.minotme.org](http://www.minotme.org)

Board of Selectmen  
Minot Town Office  
329 Woodman Hill Road  
Monday, June 24, 2024  
Agenda\*

## REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
  - a. June 10, 2024
4. Warrants
  - a. Payroll Expense Warrant
  - b. Treasurer's Warrant
  - c. Consideration of Approval of May Check Reconciliation
5. New Business
  - a. Discussion Regarding York Road Lot Development – Andrea Gleezen
  - b. Consideration of Approval for FY2023 Audit
6. Old Business (Pending Matters)
  - a. Creation of Private Drive Off Shaw Hill Road – Joshua Bealanger
7. Department Head Updates
  - a. Clerk's Report
  - b. Highway Report
  - c. Fire Department Report
8. Town Administrator's Report
  - a. Discussion about July 4<sup>th</sup> Holiday Schedule
9. Selectmen Comment
10. Public Comment (3-minute limit) – Items in public comment may be scheduled for a future meeting to provide for Board consideration and public notice
11. Next Meeting Dates
  - a. Monday, July 8, 2024 – Regular Meeting
12. Adjournment



# Town of Minot

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Board of Selectmen Meeting

Minot Town Office  
Monday, June 10, 2024  
6:30 pm  
Minutes\*

## REGULAR MEETING

**Selectmen:** Chair Daniel Gilpatric, Vice Chair Lisa Cesare, Matthew Callahan, and William Perry  
**Absent:** Brittany Hemond  
**Staff:** Sara Farris (Clerk & Recording Secretary), Jeffrey Burt (Fire Chief), and Danielle Loring (Town Administrator)  
**Public:** Dean Campbell, Joshua Belanger, and Eriks Peterson – SunJournal

### 1. Call to Order

Chair Daniel Gilpatric called the meeting to order at 6:30pm. A quorum was present.

### 2. Pledge of Allegiance

Recited.

### 3. Approval of Minutes

#### a. Tuesday, May 28, 2024 – Regular Meeting

**Motion:** Lisa Cesare made a motion to approve the meeting minutes from May 28, 2024 as written; second by Matthew Callahan.

**Discussion:** None

**Vote:** Unanimous Approval (4/0)

The Selectmen signed the May 28, 2024 Selectmen Meeting minutes.

\*\* Written minutes serve as reference to the official record, which are recording kept at the Town Office.

Board of Selectmen Meeting Minutes Dated June 10, 2024.

\*Items may be taken out of order at the Chairman's Discretion.

#### **4. Warrants**

##### **a. Payroll Expense Warrant**

##### **b. Treasurer's Warrant**

##### **c. Consideration of Approval of March and April Check Reconciliation**

Motion: Lisa Cesare motioned to accept the Payroll Expense Warrant in the amount of \$22,399.07 and the Treasurer's Warrant in the amount of \$286,619.34; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (4/0)

The Selectmen signed the Payroll Expense and Treasurer's Warrants.

Motion: Lisa Cesare motioned to accept the Check Reconciliation for March and April as written; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (4/0)

The Selectmen signed the March and April Check Reconciliation.

Chair Gilpatric moved **7. Department Head Updates, c. Fire Department Report** up in the agenda as Chief Burt was present.

- This was Chief Burt's first week as the Fire Chief. He has been getting to know the members and the department needs.
- The quote for Truck 5 should be complete just waiting to hear from NorthEast.
- Basic Fire Attack School is complete with 3 members graduating.
- 2 members have completed EMT School, and they are working on their clinicals.
- Chief Burt has scheduled full in-depth inspections on Engine 8 and Engine 1.
- Minot won the bid through Farmington Fire Department for a used SCBA compressor. The bid was for \$2,500 and the equipment was in good condition. The used equipment saved the Town quite a bit of money and we will not have to use surrounding towns anymore.
- The department attended the school fun day at MCS and the department will also be at the touch a truck event at Poland Springs Resort on Saturday. Chief Burt added that member participation has been great. Members have been attending extra events and extra trainings after calls.
- Oxygen bottles sent to Maine Oxy for testing.

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Board of Selectmen Meeting Minutes Dated June 10, 2024.

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- Squad 7 needs a new light bar, updated communication technology, and new tires.

*See attached report for more information.*

## **6. Old Business (Pending Matters)**

### **a. Creation of Private Drive Off Shaw Hill Road – Joshua Belanger**

Joshua Belanger provided the Selectmen with a sketch of his proposed private drive and a plan of action. *See attached documents.*

Chief Burt voiced his concern with the 60' turn around. He believes that a T shape would be better for an apparatus to turn around in if needed. Mr. Belanger said there is room to change the turnaround to 75' if needed. There is also room to back an apparatus up in Mr. Belanger's driveway and Mr. Delorenzo's driveway.

Matthew Callahan requested that Mr. Belanger provide a more specific sketch of the road regarding what he is using for gravel, where he is using it, and the depth of it (gravel road profile).

Dean Campbell asked if the town had any regulations in place to make sure the road is maintained. Danielle answered that they do not, and the Selectmen agreed. Mr. Belanger answered that he would maintain the road and if anything were to happen to him, he has an agreement in place with his neighbors to maintain.

The Selectmen would like to have Mr. Belanger complete the gravel road profile, go before the Planning Board for their input, and receive input from Highway Supervisor Scott Parker. Mr. Belanger is going to try to get the information requested to Danielle before the 24<sup>th</sup> to be included at the next Planning Board meeting.

## **5. New Business**

### **a. Discussion Regarding York Road Lot Development- Andrea Gleezen**

Mrs. Gleezen was not present for the meeting. Danielle gave the selectmen an overview of what the issue was with the lot so when Mrs. Gleezen did attend, they would be informed. The concern is that the Gleezen's lot does not have road frontage on York Road but an easement. Danielle has done some research regarding the lot in question, and it appears that prior Code Officer Ken Pratt would not approve 3 building permits for the lot and the decision was taken to the Appeals Board. The Appeals Board sided with the applicant and the Selectmen took the Appeals Board to Superior Court. Superior Court sided with the Appeals

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Board of Selectmen Meeting Minutes Dated June 10, 2024.

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Board but only granted 1 building permit, the Gleezen's property. The main concern is that the definition of back lot driveway was unclear. Danielle is also working with Erica at AVCOG to make sure they have all the information when Mrs. Gleezen comes to a future meeting. Lisa Cesare asked if the new LD 2003 law for accessory dwellings would be allowed for this lot and Danielle said it would and that Code Officer Scott McElravy offered it to the Gleezens as an option.

**b. Consideration of Approval for FY 2023 Audit**

Danielle requested that the Selectmen table approval so they have time to review it and present any questions they may have. The Selectmen agreed and tabled the approval.

**7. Department Head Updates**

**a. Clerks Report submitted and read by Clerk Sara Farris**

- Overview of applications that are going before the Planning Board.
- There have been 61 absentee requests for the State Primary and 60 Requests for the RSU.
- Boat excise is continuing to come in with every registration.
- Unpaid 2023 taxes will receive 30-day notices on July 1 and liened July 31. There are currently 55 accounts eligible.
- Excise tax ended up increasing around \$9,000 compared to May 2023.  
*See attached report for more information.*

**b. Highway Report Submitted by Highway Supervisor Scott Parker and read by Administrator Danielle Loring.**

- Continuing ditching on Shaw Hill Road.
- Mowing ball fields and cemeteries.
- Gravel delivered from Pike Industries.
- Scott and Danielle went to MCS to take a picture with Mrs. Gagnon's class for submitting the winning plow truck name Frostbite.  
*See attached report for more information.*

**8. Town Administrator's Report given by Danielle Loring, Administrator**

- The town will receive \$60,000 back from FEMA for the storms this past winter. They will also help with the Bucknam Bridge Road project and the wing walls on Shaw Hill Road.

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Board of Selectmen Meeting Minutes Dated June 10, 2024.

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- The town received a grant for \$30,000 from the Community Resilience Program. The next round of grants will be available soon and Danielle would like to try for the Sand/ Salt Shed.
- The RFQ for the MDOT Grant is available. This process allows firms to show how they can meet Minot's needs and then allows the town to pick what works best for the town.
- Danielle has been working with Chief Burt in his first week as Chief. She believes he is doing great.

## **9. Selectmen Comment**

- Lisa Cesare requested to discuss the Sun Journal article regarding the property on Lower Road. Danielle said she did speak with the writer of the article and provided him with the actual letter that was sent to the property management company and cc'd the property owners. The letter did not say the owner would be fined but requested that they contact the town and clean it up or the town would take further action. Danielle also said when she spoke with the writer she tried to keep a neutral/ no comment stance. She was also concerned that the article mentions a \$10,000 septic but no permits were filed at the town office.
- Lisa Cesare also asked if roadside mowing was going to be completed this year. Danielle answered that Scott Parker has been in contact with the Town of Raymond and the mowing will start around the 1<sup>st</sup> week in August.

## **10. Public Comment**

None

## **11. Next Meeting Dates**

### **a. Monday, June 24, 2024 – Regular Meeting**

Date acknowledged.

## **12. Adjournment**

Motion: Lisa Cesare made the motion to adjourn at 7:20 pm; second by Matthew Callahan.

Discussion: None

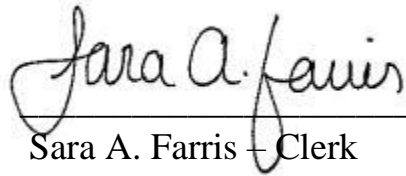
Vote: Unanimous Approval (4/0)

The board adjourned at 7:20 pm.

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Board of Selectmen Meeting Minutes Dated June 10, 2024.

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Sara A. Farris – Clerk  
Recording Secretary

\_\_\_\_\_  
Daniel Gilpartic – Chair

\_\_\_\_\_  
Matthew Callahan

\_\_\_\_\_  
Lisa Cesare – Vice Chair

\_\_\_\_\_  
William Perry

\_\_\_\_\_  
Brittany Hemond

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Board of Selectmen Meeting Minutes Dated June 10, 2024.

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# TOWN OF MINOT

329 Woodman Hill Road  
Minot, Maine 04258-0329

Tel: 1-207-345-3305  
Fax: 1-207-346-0924

## Clerk's Report

June 24, 2024

*Sara A. Farris*  
Sara A. Farris - Clerk

Hello Selectmen,

### Updates:

#### Board of Appeals & Planning Board:

Alex says:

4 applications, 1 new

Chief Burt and Mac went to check out the Hemond property. They took pictures for the Planning Board and gave their opinion on the property based on fire safety and code regulations.

2 of the applications will most likely go through, 2 will most likely not.

#### June State Primary, RSU Budget, and RSU Bond Election

All my voter registrations are updated as well as Absentee Ballots.

Waiting for the State to allow voter participation so I can start on that.

#### 2<sup>nd</sup> RSU 16 Budget Election

- Budget Meeting

July 10 - PRHS/BWMS Auditorium - 6 pm

- Election

No set date yet but Danielle and I suggested July 30 or August 6 to keep with the Tuesday day of the week for elections and to match up with their usual timeline of 3 weeks from the Budget Meeting. Poland agreed with our July 30<sup>th</sup> date.

My plan is to use paper ballots to hand count because I did not budget for the tabulator for the RSU for another time. It will be an easy hand count though with just the yes/ no question.

#### New Pine Tree Plates

The site to reserve your current plate number through the state is now up and running. We have posters with QR codes and paper applications for residents that want to do that.

May 1, 2025 all plates with chickadees will be changed to the pine tree style through our office or through the State at the time of re-registration. Passenger (PC) plates have the pine tree option or the option of a "no tree" plate. As it gets closer the State will send us plate inventory based on our current and projected new registrations.

#### 2023 Taxes

I sent out reminders for unpaid taxes before sending the 30-Day Notices and we have had some residents pay to avoid the extra fees from the 30-Day Notices and possible Liens. I decided to try this after seeing some discussion about it on the Clerk's ListServ.

**Inland Fisheries & Wildlife:**

Boat Excise YTD: \$ 3,039.40  
+ \$ 369.90

June IF&W

26 Boats

6 done online for June.

0 Snowmobile

180ATVs

12 Game Licenses

*The above amounts are as of 6/24/2024.*

**Vitals:**

Vital Requests as of 6/24

Reported to State semi-annually.

Birth Certificates-17

Death Certificates- 4

Marriage Certificate- 3

Intentions/ Licenses- 4

**Dogs:**

NO dog registrations in June so far.

**Building/ Plumbing Permits for 2024:**

Building Permits: 38

New Home	6
Garage	9
Addition	2
Remodel	13
Shed	2
Porch	2
Pool	3
Solar Panels	4
Demo Permits	4
Camping Permits	1

*As of June 20, 2024*

Plumbing Permits: 18

Internal	10
Septic	8

*As of June 20, 2024*

**Real Estate Taxes:**

2022 taxes - \$ 19,720.64 for 13 accounts

- *Foreclosure 1/27/2025*

2023 taxes - \$ 100,217.64 for 50 accounts

- *30-Day Notices mailed 7/1/2024*
- *Liened 7/31/2024 10 days to file at the Registry.*

2024 pre-payments - \$ 22,876.80 for 29 accounts

Total owed: \$ 119,938.28

- \$ 8,170.78

**Personal Property Taxes:**

2023 - \$938.19 on 3 accounts

**Excise Tax:**

<b><u>MONTH</u></b>	<b><u>2022</u></b>	<b><u>2023</u></b>	<b><u>2024</u></b>	<b><u>+/-</u></b>
JAN.	\$43,055.03	\$50,306.29	\$46,666.44	- \$ 3,639.85
FEB.	\$48,596.73	\$51,718.92	\$53,006.15	+ \$ 1,287.23
MARCH	\$56,912.29	\$62,362.95	\$57,687.68	- \$ 4,675.27
APRIL	\$61,663.04	\$59,196.83	\$76,488.98	+ \$ 17,292.15
MAY	\$64,848.92	\$74,257.14	\$83,538.89	+ \$ 9,281.72
JUNE	\$92,120.11	\$70,938.58	\$48,555.17	- \$ 22,383.41
JULY	\$63,394.65	\$57,419.67		
AUG.	\$65,209.36	\$79,431.44		
SEPT.	\$69,727.87	\$66,921.22		
OCT.	\$54,012.11	\$67,752.92		
NOV.	\$50,624.95	\$52,230.54		
DEC.	\$45,564.33	\$43,334.63		
<b>TOTAL</b>	<b>\$ 715,719.57</b>	<b>\$ 735,871.13</b>	<b>\$ 365,943.31</b>	<b>- \$ 369,927.82</b>

We will receive some Rapid Renewals for June after July 1.

We are halfway through the year, and it seems like we are on track to stay in our normal excise collection range.

End of June 2023 = \$ 368,780.71

End of June 2024 = \$ 365,943.31 (still a week left and rapid renewals)



## INTEROFFICE MEMO

To: Board of Selectmen

CC: Danielle Loring, Town Administrator

From: Scott Parker, Highway Director

RE: Highway Department (06/10– 06/23/2024)

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The ditching on Shaw Hill Road is complete. I am going to wait until we are closer to the actual paving date to rehab the road sections so that it does not wash out, which should to the end of July to beginning of August. Center Minot Hill is all set for the time being, and I may consider doing some work on Hillside Avenue.

I spoke to the Public Works Director in Raymond and the first week of August is when they will be coming to start roadside mowing and will be here a minimum of two weeks. I think that it would be good to start discussing whether the Town should purchase their own used boom mower, because we cannot rent them anymore and I am concerned with relying on another Town to have staff or the equipment available.

Danielle and I are starting to discuss crack sealing and may put that out to bid to see what pricing looks like.

Select board meeting department update

June 10, 2024

Minot Fire / Rescue Department

Chief Jeff Burt

**Calls for service:** 6 fire / 7 medical (13 total)

**Old business:**

- Brush truck 5's quote should be completed, I contacted Scott with NorthEast at noon on today's date for an update, he was out of the office at the time but will be back in before the end of the day, I will follow up.
- Dirigo fire com quote still in progress
- NorthEast completed the servicing on E-8 and -1, no issues with E-1, E-8 had a cotter pin not secured on front right axle, they fixed this saving a considerable amount of money
- Cascade compressor arrived at station; electrician contacted to wire it.
- S-7 needs updates. These include:
  - A new lightbar ordered for \$740.00 high quality Whelen lightbar that is manufacture refurbished, new version would have been approximately \$2,700.
  - Dept spare Kenwood radio installed, appears to have far improved communications ability with dispatch.
  - All scheduled community events were completed with no issues.
  - Oxygen bottles are being hydro tested, awaiting their return.

**New business:**

- Fire tech & safety has completed the annual flow testing
- New in town FF / EMT joining dept, two more interested potential applicants
- Per-Diem program created, anticipating moving forward with the program shortly
- E-8 and T-3 organized by FF R. Cohen and FF T. Kimball with my approval and guidance, multiple nozzles no longer operational as they are seized up, will attempt to lubricate them as a temporary fix.
- Working on quotes for battery powered extrication tools for upcoming grants. If approved, this will allow one set on each end of town.

Thank you for your time and consideration.

Respectfully submitted

~ Chief Jeff Burt

### Expense detail report

WARRANT #14

06/24/2024

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
2500 - AUDIT SERVIC				8,650.00	0.00	0.00	8,650.00
<b>0213 - CONTRAC SVCS</b>				<b>8,650.00</b>	<b>160.00</b>	<b>0.00</b>	<b>8,490.00</b>
		<b>Department..</b>		<b>8,650.00</b>	<b>160.00</b>	<b>0.00</b>	<b>8,490.00</b>
2550 - ASSESS CONTR				27,400.00	0.00	0.00	27,400.00
<b>0213 - CONTRAC SVCS</b>				<b>27,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27,400.00</b>
		<b>Department..</b>		<b>27,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27,400.00</b>
3050 - SNOMBL REFD				0.00	0.00	0.00	0.00
<b>0001 - APPROPRIATED</b>				<b>0.00</b>	<b>0.00</b>	<b>1,343.86</b>	<b>1,343.86</b>
<b>0197 - REIMBURS.</b>				<b>0.00</b>	<b>1,343.86</b>	<b>0.00</b>	<b>-1,343.86</b>
		<b>Department..</b>		<b>0.00</b>	<b>1,343.86</b>	<b>1,343.86</b>	<b>0.00</b>
3550 - EDA ELF RESE				0.00	0.00	0.00	0.00
<b>0002 - (CARRY FWD)</b>				<b>8,160.59</b>	<b>0.00</b>	<b>0.00</b>	<b>8,160.59</b>
<b>0198 - FOOD</b>				<b>0.00</b>	<b>1,283.85</b>	<b>0.00</b>	<b>-1,283.85</b>
<b>0205 - SUPPLIES</b>				<b>0.00</b>	<b>425.80</b>	<b>0.00</b>	<b>-425.80</b>
		<b>Department..</b>		<b>8,160.59</b>	<b>1,709.65</b>	<b>0.00</b>	<b>6,450.94</b>
4000 - AUB. PUB LIB				22,000.00	0.00	0.00	22,000.00
<b>0213 - CONTRAC SVCS</b>				<b>22,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22,000.00</b>
		<b>Department..</b>		<b>22,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22,000.00</b>
4025 - TWNWELL RES				0.00	0.00	0.00	0.00
<b>0002 - (CARRY FWD)</b>				<b>4,147.69</b>	<b>0.00</b>	<b>0.00</b>	<b>4,147.69</b>
<b>0197 - REIMBURS.</b>				<b>0.00</b>	<b>0.00</b>	<b>1,739.56</b>	<b>1,739.56</b>
<b>0209 - POSTAGE</b>				<b>0.00</b>	<b>15.05</b>	<b>0.00</b>	<b>-15.05</b>
<b>0300 - LABOR</b>				<b>0.00</b>	<b>400.00</b>	<b>0.00</b>	<b>-400.00</b>
<b>0401 - TESTING</b>				<b>0.00</b>	<b>105.00</b>	<b>0.00</b>	<b>-105.00</b>
<b>7010 - PAYROLL TAX</b>				<b>0.00</b>	<b>38.25</b>	<b>0.00</b>	<b>-38.25</b>
		<b>Department..</b>		<b>4,147.69</b>	<b>558.30</b>	<b>1,739.56</b>	<b>5,328.95</b>
5000 - OFF SALARIES				435,035.00	0.00	0.00	435,035.00
<b>1001 - CLK/TAX COLL</b>				<b>56,375.00</b>	<b>26,019.36</b>	<b>0.00</b>	<b>30,355.64</b>
<b>1002 - DEP CLERK</b>				<b>75,000.00</b>	<b>31,404.11</b>	<b>0.00</b>	<b>43,595.89</b>
<b>1003 - ADMINISTRAT</b>				<b>76,000.00</b>	<b>35,076.96</b>	<b>0.00</b>	<b>40,923.04</b>
<b>1004 - SELECTMEN</b>				<b>8,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>
<b>1005 - ASSESSORS</b>				<b>150.00</b>	<b>0.00</b>	<b>0.00</b>	<b>150.00</b>
<b>7010 - PAYROLL TAX</b>				<b>17,000.00</b>	<b>6,734.08</b>	<b>0.00</b>	<b>10,265.92</b>

### Expense detail report

ALL Accounts  
ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
<b>5000 - OFF SALARIES CONT'D</b>							
7020		HLTH INSUR		184,500.00	105,441.79	11,972.05	91,030.26
7021		VISION INS		0.00	785.43	641.08	-144.35
7025		DENTAL INSUR		5,600.00	6,590.24	3,082.50	2,092.26
7030		SIMPLE IRA		10,410.00	4,300.93	0.00	6,109.07
7035		AFLAC		0.00	266.64	303.00	36.36
7040		UNEMPLOYMENT		2,000.00	0.00	179.00	2,179.00
		Department..		435,035.00	216,619.54	16,177.63	234,593.09
<b>5075 - CODE ENF/PLA</b>							
0200		TELEPHONE		700.00	389.16	0.00	310.84
0205		SUPPLIES		500.00	0.00	0.00	500.00
0207		DUES/SUBSCR		150.00	0.00	0.00	150.00
0208		STAFF TRAING		750.00	430.00	0.00	320.00
0210		MLG/EXP REIM		1,500.00	707.53	0.00	792.47
0213		CONTRAC SVCS		5,000.00	232.50	0.00	4,767.50
0217		ADVERTISING		0.00	48.60	0.00	-48.60
1007		CODE ENFORCE		45,000.00	13,953.77	0.00	31,046.23
1016		ADDRESSING		0.00	100.00	0.00	-100.00
7010		PAYROLL TAX		3,500.00	1,164.59	0.00	2,335.41
		Department..		57,100.00	17,026.15	0.00	40,073.85
<b>5100 - T-O RESERVE</b>							
0002		(CARRY FWD)		73.03	0.00	0.00	73.03
		Department..		73.03	0.00	0.00	73.03
<b>5200 - TOWN INSUR</b>							
0103		PROP/CASULTY		32,250.00	0.00	0.00	32,250.00
0106		WORKERS COMP		25,000.00	21,663.55	0.00	3,336.45
0301		FIRE FIGHTER		600.00	952.00	0.00	-352.00
0303		VOLUNTEER		100.00	70.00	0.00	30.00
		Department..		57,950.00	22,685.55	0.00	35,264.45
<b>5300 - T-O MAINT</b>							
0200		TELEPHONE		2,500.00	1,346.83	0.00	1,153.17
0201		ELECTRICITY		5,000.00	1,534.08	0.00	3,465.92
0203		FUEL & GAS		6,000.00	2,881.91	0.00	3,118.09

### Expense detail report

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ACCOUNT-----	DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
<b>5300 - T-O MAINT CONT'D</b>								
<b>0204 - REPAIRS</b>					<b>2,500.00</b>	<b>15.18</b>	<b>0.00</b>	<b>2,484.82</b>
<b>0205 - SUPPLIES</b>					<b>4,000.00</b>	<b>5,831.39</b>	<b>0.00</b>	<b>-1,831.39</b>
<b>0206 - JANITORIAL</b>					<b>3,500.00</b>	<b>1,725.00</b>	<b>0.00</b>	<b>1,775.00</b>
<b>0207 - DUES/SUBSCR</b>					<b>1,000.00</b>	<b>374.00</b>	<b>0.00</b>	<b>626.00</b>
<b>0208 - STAFF TRAIING</b>					<b>2,000.00</b>	<b>335.00</b>	<b>0.00</b>	<b>1,665.00</b>
<b>0209 - POSTAGE</b>					<b>3,000.00</b>	<b>1,417.66</b>	<b>273.95</b>	<b>1,856.29</b>
<b>0212 - INSPECTIONS</b>					<b>1,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>
<b>0213 - CONTRAC SVCS</b>					<b>4,000.00</b>	<b>4,628.62</b>	<b>0.00</b>	<b>-628.62</b>
<b>0401 - TESTING</b>					<b>0.00</b>	<b>304.20</b>	<b>0.00</b>	<b>-304.20</b>
<b>0403 - SECURITY</b>					<b>0.00</b>	<b>29.99</b>	<b>0.00</b>	<b>-29.99</b>
			<b>Department..</b>		<b>35,000.00</b>	<b>20,423.86</b>	<b>273.95</b>	<b>14,850.09</b>
<b>5350 - ELECT/MEET</b>					<b>12,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,000.00</b>
<b>0198 - FOOD</b>					<b>300.00</b>	<b>175.85</b>	<b>0.00</b>	<b>124.15</b>
<b>0205 - SUPPLIES</b>					<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>0209 - POSTAGE</b>					<b>1,500.00</b>	<b>16.64</b>	<b>0.00</b>	<b>1,483.36</b>
<b>0213 - CONTRAC SVCS</b>					<b>3,250.00</b>	<b>3,568.67</b>	<b>0.00</b>	<b>-318.67</b>
<b>0215 - EQUIPMENT</b>					<b>700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>700.00</b>
<b>0217 - ADVERTISING</b>					<b>200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200.00</b>
<b>1011 - ELEC CLERKS</b>					<b>5,650.00</b>	<b>1,515.00</b>	<b>0.00</b>	<b>4,135.00</b>
<b>1012 - MODERATOR</b>					<b>300.00</b>	<b>250.00</b>	<b>0.00</b>	<b>50.00</b>
			<b>Department..</b>		<b>12,000.00</b>	<b>5,526.16</b>	<b>0.00</b>	<b>6,473.84</b>
<b>5400 - CEMETERY MAI</b>					<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>
<b>0001 - APPROPRIATED</b>					<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>
<b>0002 - (CARRY FWD)</b>					<b>11,006.74</b>	<b>0.00</b>	<b>0.00</b>	<b>11,006.74</b>
<b>0197 - REIMBURS.</b>					<b>0.00</b>	<b>0.00</b>	<b>1,300.00</b>	<b>1,300.00</b>
<b>0205 - SUPPLIES</b>					<b>0.00</b>	<b>1,167.60</b>	<b>0.00</b>	<b>-1,167.60</b>
<b>0213 - CONTRAC SVCS</b>					<b>0.00</b>	<b>22,695.00</b>	<b>5,300.00</b>	<b>-17,395.00</b>
<b>0218 - SOFTWARE LIC</b>					<b>0.00</b>	<b>385.00</b>	<b>0.00</b>	<b>-385.00</b>
			<b>Department..</b>		<b>21,006.74</b>	<b>24,247.60</b>	<b>6,600.00</b>	<b>3,359.14</b>
<b>5650 - REC. DEPT RE</b>					<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>
<b>0001 - APPROPRIATED</b>					<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>
<b>0002 - (CARRY FWD)</b>					<b>3,143.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,143.00</b>

### Expense detail report

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ACCOUNT-----	DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
5650 - REC. DEPT RE CONT'D								
					0.00	0.00	5,081.50	5,081.50
					0.00	870.00	0.00	-870.00
					0.00	2,917.54	0.00	-2,917.54
			Department..		8,143.00	3,787.54	5,081.50	9,436.96
6200 - COMMON RDS					288,200.00	0.00	0.00	288,200.00
					5,800.00	1,922.48	0.00	3,877.52
					1,000.00	0.00	0.00	1,000.00
					40,000.00	0.00	0.00	40,000.00
					175,000.00	53,442.66	15,347.46	136,904.80
					400.00	212.00	0.00	188.00
					40,000.00	15,790.11	726.75	24,936.64
					13,500.00	4,085.00	0.00	9,415.00
					12,500.00	3,816.00	1,124.55	9,808.55
			Department..		288,200.00	79,268.25	17,198.76	226,130.51
6300 - PAVINGS RDS					335,756.00	0.00	0.00	335,756.00
					74,244.00	0.00	0.00	74,244.00
					310,756.00	0.00	0.00	310,756.00
					25,000.00	8,979.80	0.00	16,020.20
			Department..		410,000.00	8,979.80	0.00	401,020.20
6400 - WINTER RDS					381,100.00	0.00	0.00	381,100.00
					15,000.00	9,965.43	0.00	5,034.57
					70,000.00	63,561.17	0.00	6,438.83
					150,000.00	84,677.44	0.00	65,322.56
					8,600.00	0.00	0.00	8,600.00
					82,000.00	64,325.32	0.00	17,674.68
					44,000.00	0.00	0.00	44,000.00
					11,500.00	6,106.34	0.00	5,393.66
			Department..		381,100.00	228,635.70	0.00	152,464.30
6500 - HWY EQ REP.					86,000.00	0.00	0.00	86,000.00
					38,000.00	16,951.01	1,068.21	22,117.20
					33,000.00	36,825.17	10,575.00	6,749.83
					9,000.00	5,536.03	0.00	3,463.97

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ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
<b>6500 - HWY EQ REP. CONT'D</b>							
		<b>0213 - CONTRAC SVCS</b>		<b>6,000.00</b>	<b>2,614.91</b>	<b>0.00</b>	<b>3,385.09</b>
		<b>0406 - SALT</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
		<b>Department..</b>		<b>86,000.00</b>	<b>61,927.12</b>	<b>11,643.21</b>	<b>35,716.09</b>
<b>6600 - HWAY CAP EQ</b>							
		<b>0002 - (CARRY FWD)</b>		<b>23,575.80</b>	<b>0.00</b>	<b>0.00</b>	<b>23,575.80</b>
		<b>0205 - SUPPLIES</b>		<b>0.00</b>	<b>915.00</b>	<b>0.00</b>	<b>-915.00</b>
		<b>0213 - CONTRAC SVCS</b>		<b>0.00</b>	<b>0.00</b>	<b>261.17</b>	<b>261.17</b>
		<b>0214 - PRINCIP PMTS</b>		<b>0.00</b>	<b>20,809.20</b>	<b>0.00</b>	<b>-20,809.20</b>
		<b>Department..</b>		<b>23,575.80</b>	<b>21,724.20</b>	<b>261.17</b>	<b>2,112.77</b>
<b>6670 - 2024 PICK-UP</b>							
		<b>0214 - PRINCIP PMTS</b>		<b>15,000.00</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>
		<b>Department..</b>		<b>15,000.00</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>6679 - 2024 PLOW TR</b>							
		<b>0214 - PRINCIP PMTS</b>		<b>71,000.00</b>	<b>70,836.04</b>	<b>0.00</b>	<b>163.96</b>
		<b>Department..</b>		<b>71,000.00</b>	<b>70,836.04</b>	<b>0.00</b>	<b>163.96</b>
<b>6700 - TOWN GARAGE</b>							
		<b>0200 - TELEPHONE</b>		<b>650.00</b>	<b>363.45</b>	<b>193.28</b>	<b>479.83</b>
		<b>0201 - ELECTRICITY</b>		<b>4,000.00</b>	<b>1,993.41</b>	<b>0.00</b>	<b>2,006.59</b>
		<b>0203 - FUEL &amp; GAS</b>		<b>6,000.00</b>	<b>1,717.17</b>	<b>0.00</b>	<b>4,282.83</b>
		<b>0204 - REPAIRS</b>		<b>2,400.00</b>	<b>913.57</b>	<b>0.00</b>	<b>1,486.43</b>
		<b>0205 - SUPPLIES</b>		<b>3,000.00</b>	<b>2,323.16</b>	<b>0.00</b>	<b>676.84</b>
		<b>0206 - JANITORIAL</b>		<b>500.00</b>	<b>300.00</b>	<b>0.00</b>	<b>200.00</b>
		<b>0212 - INSPECTIONS</b>		<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400.00</b>
		<b>0213 - CONTRAC SVCS</b>		<b>0.00</b>	<b>225.00</b>	<b>0.00</b>	<b>-225.00</b>
		<b>0401 - TESTING</b>		<b>0.00</b>	<b>376.15</b>	<b>0.00</b>	<b>-376.15</b>
		<b>Department..</b>		<b>16,950.00</b>	<b>8,211.91</b>	<b>193.28</b>	<b>8,931.37</b>
<b>7000 - SOLID WASTE</b>							
		<b>0205 - SUPPLIES</b>		<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>
		<b>0213 - CONTRAC SVCS</b>		<b>62,000.00</b>	<b>21,201.92</b>	<b>0.00</b>	<b>40,798.08</b>
		<b>0225 - ENVIRON HHW</b>		<b>2,500.00</b>	<b>374.00</b>	<b>0.00</b>	<b>2,126.00</b>
		<b>Department..</b>		<b>65,100.00</b>	<b>21,575.92</b>	<b>0.00</b>	<b>43,524.08</b>
<b>7100 - COMM DAY RES</b>							
				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

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7100 - COMM DAY RES CONT'D								
<b>0002 - (CARRY FWD)</b>					<b>694.45</b>	<b>0.00</b>	<b>0.00</b>	<b>694.45</b>
<b>0012 - DONATIONS</b>					<b>0.00</b>	<b>0.00</b>	<b>95.00</b>	<b>95.00</b>
			<b>Department..</b>		<b>694.45</b>	<b>0.00</b>	<b>95.00</b>	<b>789.45</b>
7200 - GENL ASSIST					2,000.00	0.00	0.00	2,000.00
<b>0001 - APPROPRIATED</b>					<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>0201 - ELECTRICITY</b>					<b>0.00</b>	<b>915.25</b>	<b>0.00</b>	<b>-915.25</b>
			<b>Department..</b>		<b>2,000.00</b>	<b>915.25</b>	<b>0.00</b>	<b>1,084.75</b>
7300 - CONSER COMM					0.00	0.00	0.00	0.00
<b>0002 - (CARRY FWD)</b>					<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
			<b>Department..</b>		<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
7400 - STREET LTS					3,000.00	0.00	0.00	3,000.00
<b>0201 - ELECTRICITY</b>					<b>3,000.00</b>	<b>1,494.09</b>	<b>0.00</b>	<b>1,505.91</b>
			<b>Department..</b>		<b>3,000.00</b>	<b>1,494.09</b>	<b>0.00</b>	<b>1,505.91</b>
7700 - LEGAL FEES					10,000.00	0.00	0.00	10,000.00
<b>0213 - CONTRAC SVCS</b>					<b>10,000.00</b>	<b>3,974.69</b>	<b>0.00</b>	<b>6,025.31</b>
			<b>Department..</b>		<b>10,000.00</b>	<b>3,974.69</b>	<b>0.00</b>	<b>6,025.31</b>
7810 - MMA DUES					4,000.00	0.00	0.00	4,000.00
<b>0207 - DUES/SUBSCR</b>					<b>4,000.00</b>	<b>3,822.00</b>	<b>0.00</b>	<b>178.00</b>
			<b>Department..</b>		<b>4,000.00</b>	<b>3,822.00</b>	<b>0.00</b>	<b>178.00</b>
7820 - AVCOG DUES					4,200.00	0.00	0.00	4,200.00
<b>0207 - DUES/SUBSCR</b>					<b>4,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,200.00</b>
			<b>Department..</b>		<b>4,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,200.00</b>
7830 - BROADBAND					0.00	0.00	0.00	0.00
<b>0001 - APPROPRIATED</b>					<b>0.00</b>	<b>0.00</b>	<b>16,681.03</b>	<b>16,681.03</b>
<b>0002 - (CARRY FWD)</b>					<b>17,130.02</b>	<b>0.00</b>	<b>0.00</b>	<b>17,130.02</b>
			<b>Department..</b>		<b>17,130.02</b>	<b>0.00</b>	<b>16,681.03</b>	<b>33,811.05</b>
7900 - COUNTY TAX					361,935.00	0.00	0.00	361,935.00
<b>0213 - CONTRAC SVCS</b>					<b>361,935.00</b>	<b>0.00</b>	<b>0.00</b>	<b>361,935.00</b>
			<b>Department..</b>		<b>361,935.00</b>	<b>0.00</b>	<b>0.00</b>	<b>361,935.00</b>
7950 - OVERLAY					0.00	0.00	0.00	0.00
<b>0900 - ABATEMENTS</b>					<b>0.00</b>	<b>115.00</b>	<b>0.00</b>	<b>-115.00</b>
			<b>Department..</b>		<b>0.00</b>	<b>115.00</b>	<b>0.00</b>	<b>-115.00</b>

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ACCOUNT----- DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
8000 - INTERDEPT CONT'D							
8000 - INTERDEPT				10,000.00	0.00	0.00	10,000.00
0199 - INTERNET				0.00	117.74	0.00	-117.74
0207 - DUES/SUBSCR				0.00	55.00	0.00	-55.00
0210 - MLG/EXP REIM				1,000.00	12.06	0.00	987.94
0213 - CONTRAC SVCS				5,000.00	2,398.03	1.00	2,602.97
0217 - ADVERTISING				2,500.00	445.74	0.00	2,054.26
0500 - PLAN BOARD				0.00	0.00	75.00	75.00
0501 - DEED TRANS				500.00	119.00	0.00	381.00
0502 - LIENS				1,000.00	89.00	0.00	911.00
		Department..		10,000.00	3,236.57	76.00	6,839.43
8025 - IT SERVICES				29,800.00	0.00	0.00	29,800.00
0199 - INTERNET				1,500.00	615.08	0.00	884.92
0200 - TELEPHONE				3,300.00	1,634.91	0.00	1,665.09
0202 - HARDWARE				2,000.00	905.27	0.00	1,094.73
0205 - SUPPLIES				2,000.00	0.00	0.00	2,000.00
0213 - CONTRAC SVCS				15,000.00	5,512.00	0.00	9,488.00
0218 - SOFTWARE LIC				6,000.00	1,087.20	0.00	4,912.80
		Department..		29,800.00	9,754.46	0.00	20,045.54
8026 - TRIO				10,020.00	0.00	0.00	10,020.00
0213 - CONTRAC SVCS				10,020.00	10,019.11	0.00	0.89
		Department..		10,020.00	10,019.11	0.00	0.89
8210 - HUMANE SOC				3,928.00	0.00	0.00	3,928.00
0213 - CONTRAC SVCS				3,928.00	0.00	0.00	3,928.00
		Department..		3,928.00	0.00	0.00	3,928.00
8220 - ANIMAL CTL				3,850.00	0.00	0.00	3,850.00
0210 - MLG/EXP REIM				600.00	308.84	0.00	291.16
0300 - LABOR				3,000.00	1,500.00	0.00	1,500.00
7010 - PAYROLL TAX				250.00	114.76	0.00	135.24
		Department..		3,850.00	1,923.60	0.00	1,926.40
8600 - EDUCATION				0.00	0.00	0.00	0.00
0213 - CONTRAC SVCS				0.00	1,232,535.48	0.00	-1,232,535.48
		Department..		0.00	1,232,535.48	0.00	-1,232,535.48

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ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
9000 - MINOT FIRE CONT'D							
9000 - MINOT FIRE				200,329.00	0.00	0.00	200,329.00
0195 - EMPLOYEE APP				0.00	663.29	0.00	-663.29
0196 - ONBOARDING				5,000.00	4,166.00	0.00	834.00
0198 - FOOD				4,500.00	727.48	0.00	3,772.52
0200 - TELEPHONE				1,200.00	760.70	0.00	439.30
0201 - ELECTRICITY				5,000.00	2,745.90	0.00	2,254.10
0203 - FUEL & GAS				10,000.00	4,717.25	0.00	5,282.75
0204 - REPAIRS				10,500.00	10,142.28	0.00	357.72
0205 - SUPPLIES				2,500.00	1,307.50	0.00	1,192.50
0207 - DUES/SUBSCR				500.00	200.00	0.00	300.00
0208 - STAFF TRAING				3,500.00	1,585.00	0.00	1,915.00
0210 - MLG/EXP REIM				200.00	172.42	0.00	27.58
0212 - INSPECTIONS				1,000.00	0.00	0.00	1,000.00
0213 - CONTRAC SVCS				2,500.00	940.00	0.00	1,560.00
0219 - DISPATCHING				16,779.00	15,904.50	0.00	874.50
0221 - RESCUE SUPP				2,500.00	796.30	0.00	1,703.70
0223 - APP. SUPP.				7,500.00	2,321.88	0.00	5,178.12
0224 - PPE EQUIP				10,000.00	11,870.23	0.00	-1,870.23
0226 - BLDING MAINT				2,500.00	205.08	0.00	2,294.92
0301 - FIRE FIGHTER				20,000.00	9,435.06	0.00	10,564.94
0302 - PER DIEMS				20,000.00	9,404.70	0.00	10,595.30
0401 - TESTING				7,000.00	674.60	0.00	6,325.40
0405 - TRUCKS- EQUI				0.00	37.95	0.00	-37.95
1014 - FIRE CHIEF				60,000.00	5,600.00	0.00	54,400.00
7010 - PAYROLL TAX				7,650.00	1,869.48	0.00	5,780.52
		Department..		200,329.00	86,247.60	0.00	114,081.40
9200 - FIRE DEPT CP				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				4,531.39	0.00	0.00	4,531.39
0215 - EQUIPMENT				0.00	2,500.00	0.00	-2,500.00
		Department..		4,531.39	2,500.00	0.00	2,031.39
9250 - FD APP RES				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				520.58	0.00	0.00	520.58

### Expense detail report

ALL Accounts  
ALL Months

ACCOUNT-----	DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
9250 - FD APP RES CONT'D								
<b>0213 - CONTRAC SVCS</b>					<b>0.00</b>	<b>225.00</b>	<b>0.00</b>	<b>-225.00</b>
			<b>Department..</b>		<b>520.58</b>	<b>225.00</b>	<b>0.00</b>	<b>295.58</b>
9300 - GRANT								
<b>0002 - (CARRY FWD)</b>					<b>7,077.92</b>	<b>0.00</b>	<b>0.00</b>	<b>7,077.92</b>
			<b>Department..</b>		<b>7,077.92</b>	<b>0.00</b>	<b>0.00</b>	<b>7,077.92</b>
9400 - FEMA								
<b>0213 - CONTRAC SVCS</b>					<b>0.00</b>	<b>750.00</b>	<b>0.00</b>	<b>-750.00</b>
<b>0250 - 2023 STORM</b>					<b>0.00</b>	<b>1,305.22</b>	<b>0.00</b>	<b>-1,305.22</b>
			<b>Department..</b>		<b>0.00</b>	<b>2,055.22</b>	<b>0.00</b>	<b>-2,055.22</b>
9600 - DEBT SERVICE								
<b>0197 - REIMBURS.</b>					<b>46,363.00</b>	<b>0.00</b>	<b>0.00</b>	<b>46,363.00</b>
<b>0214 - PRINCIP PMTS</b>					<b>0.00</b>	<b>43,928.41</b>	<b>0.00</b>	<b>-43,928.41</b>
<b>0600 - INTEREST</b>					<b>2,435.00</b>	<b>2,434.24</b>	<b>0.00</b>	<b>0.76</b>
<b>0602 - 2023 PLOW TR</b>					<b>43,928.00</b>	<b>0.00</b>	<b>0.00</b>	<b>43,928.00</b>
			<b>Department..</b>		<b>46,363.00</b>	<b>46,362.65</b>	<b>293.17</b>	<b>293.52</b>
9900 - ARPA								
<b>0202 - HARDWARE</b>					<b>0.00</b>	<b>810.00</b>	<b>0.00</b>	<b>-810.00</b>
<b>0213 - CONTRAC SVCS</b>					<b>0.00</b>	<b>5,410.00</b>	<b>0.00</b>	<b>-5,410.00</b>
			<b>Department..</b>		<b>0.00</b>	<b>6,220.00</b>	<b>0.00</b>	<b>-6,220.00</b>
<b>Final Totals</b>					<b>2,773,071.21</b>	<b>2,241,647.87</b>	<b>77,658.12</b>	<b>609,081.46</b>