



Town of Minot

329 Woodman Hill Rd.
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen Meeting

Minot Town Office
Tuesday, May 28, 2024
6:30 pm
Minutes*

REGULAR MEETING

Selectmen: Chair Daniel Gilpatric, Vice Chair Lisa Cesare, Matthew Callahan, and William Perry

Absent: Brittany Hemond

Staff: Sara Farris (Clerk & Recording Secretary), Dean Campbell (Fire Chief), and Danielle Loring (Town Administrator)

Public: Barbara Paiton, Sharon Paiton-Romano, George Romano & their extended family
Eriks Peterson – SunJournal
Jeanne Letourneau – Minot Historical Society

1. Call to Order

Chair Daniel Gilpatric called the meeting to order at 6:30pm. A quorum was present.

2. Pledge of Allegiance

Recited.

3. Approval of Minutes

a. Monday, May 13, 2024 – Regular Meeting

Motion: Matthew Callahan made a motion to approve the meeting minutes from May 13, 2024 as written; second by William Perry.

Discussion: None

Vote: Unanimous Approval (4/0)

The Selectmen signed the May 13, 2024 Selectmen Meeting minutes.

** Written minutes serve as reference to the official record, which are recording kept at the Town Office.

Board of Selectmen Meeting Minutes Dated May 28, 2024.

*Items may be taken out of order at the Chairman's Discretion.

4. Warrants

a. Payroll Expense Warrant

b. Treasurer's Warrant

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$20,057.44 and the Treasurer's Warrant in the amount of \$44,848.92; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (4/0)

The Selectmen signed the Payroll Expense and Treasurer's Warrants.

5. New Business

a. Presentation of the Boston Post Cane to Barbara Paiton

Vice Chair Cesare welcomed Mrs. Barbara Paiton and her family to the meeting and read the history of the Boston Post Cane. Lisa Cesare and Chair Gilpatric presented Mrs. Paiton with a framed resolution signed by the Selectmen, a replica cane, and flowers. They congratulated her on being the next Bost Post Cane Recipient for the Town of Minot. Pictures were taken of Mrs. Paiton with the Cane and her family. Mrs. Paiton and her family left the meeting.

Chair Gilpatric moved **6. Department Head Updates, c. Fire Department Report** up in the agenda as Mr. Campbell was present.

- Dean did not have any updates on the fire ponds but said he would get in contact with Fortin.
- The members taking the EMT class have started on their 40 hours of clinicals before their final EMT test.
- Dean has started to work with new Chief Jeffrey Burt.
- BLS training is ongoing for new members.
- Fire Attack school is ongoing.
- Dean is still waiting for a quote to fix the damages on Truck 5.
- Hose and ladder testing is complete. The ladders passed and the hoses needed some updates.
- The Community Fair at MCS went well.
- The new OSHA standards are posing a big threat to all Fire Departments. Dean and the Selectmen agree that the Federal Government needs to listen to the departments and how these changes will hurt their member numbers and the towns/ cities. Dean stated that being a Fire Fighter is a dangerous job in general and you can never make it completely safe. He also stated that the

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Selectmen could voice their concerns to their representatives if they would like.

- Dean has received 2 ½ quotes for the generator project at Orchard Station.
- The Pinning Ceremony for Chief Burt and the 6 new Fire Fighters will be on June 3 at 6:30 at the Town Office. Danielle will be working on the ceremony procedure and refreshments.
- The post incident meeting regarding a rescue call on 5/10 with all parties involved went well.
- Pump training has been completed.
- 2 calls in the last 2 weeks.

The Selectmen thanked Dean for all he has done for the department. Dean plans to stay on the department and hopefully be able to fight fires again. Dean Campbell left the meeting.

b. Consideration of Approval for Fee Schedule Changes to Reflect Cremation Lots.

Danielle provided the Selectmen with a draft Fee Schedule for review. Mainland has been out and pinned the lots for the cremation sites. She explained that the regular cemetery plot fee for a resident is \$600.00 and \$900.00 for a non-resident. The new cremation lots will be \$400.00 for residents and \$650.00 for non-residents.

Motion: Matthew Callahan motioned to accept the fees for the cremation lots, \$400.00 for Minot residents and \$650.00 for non-residents, as shown; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (4/0)

6. Department Head Updates

a. Clerks Report submitted and read by Clerk Sara Farris

- The RSU Warrant for 6/11 has been posted at the Town Office, Minot Country Store, the Post Office, MCS, and Slattery's Hardware.
- Boat excise doubled again in the last 2 weeks as there has been an increase in boat and ATV registrations.
- The Code Office has been very busy with building and plumbing permits.

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- Excise tax is down compared to May 2023 but there are still a few days to collect plus Rapid Renewals coming in.

See attached report for more information.

b. Highway Report Submitted by Highway Supervisor Scott Parker and read by Administrator Danielle Loring.

- Cemeteries were cleaned and flags placed before Memorial Day.
- Fencing at Center Hill Cemetery was removed, and East Grad Fence will be installing the new sections.
- Will be working with the Cemetery Committee to put up new signs at the cemeteries.
- The “Frostbite” decal was placed on the new plow truck and pictures. with Mrs. Gagnon’s class will be taken tomorrow.
- Shaw Hill Rd. ditching has started.
- RFQ posted for the MDOT grant.

See attached report for more information.

7. Town Administrator’s Report given by Danielle Loring, Administrator

- Danielle informed the Selectmen of an issue involving a building permit application.
- Danielle also informed the Selectmen of a complaint she received over the weekend involving private property on Rodmar Rd.
- Danielle and Dean have been working with Chief Burt to grant him access to all the programs needed ahead of his official start date of June 3.
- Invites have been sent via iamresponding regarding the June 3 Pinning Ceremony.

8. Selectmen Comment

- Lisa Cesare asked if Danielle had received any updates regarding the school budget since the Budget Meeting on May 21. Danielle responded that she had not. There was various discussion regarding the RSU 16 Budget. The Selectmen were in agreement that there is nowhere to cut the budget that will bode well for the schools. Danielle added that the numbers the State used to base revenue on for the RSU were numbers they already had, and the recent revaluation done by the town was done to catch up to those State numbers.

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9. Public Comment

None

10. Next Meeting Dates

a. Monday, June 3, 2024 – Fire Department Pinning Ceremony

b. Monday, June 10, 2024 - Regular Meeting

Dates acknowledged.

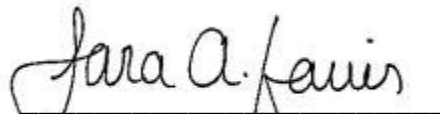
11. Adjournment

Motion: Matthew Callahan made the motion to adjourn at 7:30 pm; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (4/0)

The board adjourned at 7:30 pm.


Sara A. Farris – Clerk
Recording Secretary

Daniel Gilpartic – Chair

Matthew Callahan

Lisa Cesare – Vice Chair

William Perry

Brittany Hemond

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