



# Town of Minot Selectmen Epacket

April 16, 2024 at 6:30pm  
Regular Meeting

## Table of Contents

<i>Agenda</i> .....	1
<i>Minutes:</i>	
• <i>April 1, 2024 (Regular Meeting)</i> .....	2
<i>New Business</i>	
• <i>Summary of 2024 Androscoggin County Hazard Mitigation Plan and Resolution</i> .....	9
• <i>RSU Bond Referendum</i> .....	21
<i>Department Head Reports</i>	
• <i>Clerks Report</i> .....	22
• <i>Highway Report</i> .....	24
• <i>Fire Department Report</i> .....	25
<i>Expense Detail Report</i> .....	27



# Town of Minot

329 Woodman Hill Road  
Minot, ME 04258  
207-345-3305  
[www.minotme.org](http://www.minotme.org)

Board of Selectmen  
Minot Town Office  
329 Woodman Hill Road  
Tuesday, April 16, 2024  
Meeting at 6:30pm  
Agenda\*

## REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
  - a. April 1, 2024
4. Warrants
  - a. Payroll Expense Warrant
  - b. Treasurer's Warrant
  - c. Review and Consideration of March Check Reconciliation for Approval
5. New Business
  - a. Discussion of Potential Boy Scout Project – Calvin Buker and Troop 1791
  - b. Consideration of Approval of 2024 Androscoggin County Hazard Mitigation Plan
  - c. Consideration of Approval of the RSU 16 Bond Referendum Warrant
6. Department Head Updates
  - a. Clerk's Report
  - b. Highway Report
  - c. Fire Department Report
7. Town Administrator's Report
8. Selectmen Comment
9. Public Comment (3-minute limit) – Items in public comment may be scheduled for a future meeting to provide for Board consideration and public notice
10. Next Meeting Dates
  - a. Monday, April 29, 2024
11. Adjournment



# Town of Minot

329 Woodman Hill Rd.  
Minot, ME 04258  
207-345-3305  
[www.minotme.org](http://www.minotme.org)

Board of Selectmen Meeting  
Minot Town Office  
Monday, April 1, 2024  
6:30 pm  
Minutes\*

## REGULAR MEETING

**Selectmen:** Chair Daniel Gilpatric, Vice Chair Lisa Cesare, Matthew Callahan, Brittany Hemond, and William Perry  
**Staff:** Sara Farris (Clerk & Recording Secretary), Dean Campbell (Fire Chief), and Danielle Loring (Town Administrator)  
**Public:** None

### 1. Call to Order

Chair Daniel Gilpatric called the meeting to order at 6:30pm. A quorum was present.

### 2. Pledge of Allegiance

Recited

### 3. Approval of Minutes

#### a. Monday, March 18, 2024 – Regular Meeting

**Motion:** Lisa Cesare made a motion to approve the meeting minutes from March 18, 2024 as written; second William Perry.

**Discussion:** None

**Vote:** Unanimous Approval (5/0)

The Selectmen signed the March 18, 2024 Selectmen Meeting minutes.

*Intentionally left blank*

\*\* Written minutes serve as reference to the official record, which are recording kept at the Town Office.

Board of Selectmen Meeting Minutes Dated April 1 2024.

\*Items may be taken out of order at the Chairman’s Discretion.

#### **4. Warrants**

##### **a. Payroll Expense Warrant**

##### **b. Treasurer's Warrant**

##### **c. Review and Consideration February's Check Reconciliation**

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$23,723.34 and the Treasurer's Warrant in the amount of \$59,819.14; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

The Selectmen signed the Payroll Expense and Treasurer's Warrants.

Motion: Brittany Hemond motioned to accept February's Check Reconciliation as presented, second by Matthew Callahan

Discussion: None

Vote: Unanimous Approval (5/0)

Chair Gilpatric moved **8. Department Head Updates, c. Fire Department Report** up in the meeting as Chief Dean Campbell was present.

- Dean will meet with a Representative from Fortin Construction regarding the Fortin Dr. fire pond once the ground dries up some.
- 3 members are set to attend Fire Attack School starting 4/16.
- The office has received 6 applications for the Fire Chief position. Danielle and Dean met last week to go over interview questions and to review some of the applications they have received so far. Danielle will start working on scheduling applicants for interviews on 4/19.
- The detergent feed on the extractor/ gear washer is all set up and operational.
- Members have started fit tests.
- A member has started working on a grant for new radios. The radios that are currently in the apparatuses are over 20 years old and need to be updated.
- 6 calls in the past 2 weeks.

*See attached report for calls and for more information.*

The Selectmen thanked Chief Campbell for his time, and he left the meeting.

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Board of Selectmen Meeting Minutes Dated April 1 2024.

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## **5. Public Hearing**

### **a. Consideration of Acceptance of 2023 MMA Model GA Ordinance**

Motion: Brittany Hemond motioned to open the Public Hearing at 6:44 pm,  
second by Lisa Cesare

Discussion: None

Vote: Unanimous Approval (5/0)

No residents were present for the Public Hearing. Danielle explained that after her General Assistance (GA) audit with DHHS it was brought to her attention that the Selectmen needed to adopt the newer version that Danielle has presented them. She added that the audit went well with just a few minor things she would have to do differently in the future while dealing with GA cases.

Motion: Lisa Cesare motioned to close the Public Hearing at 6:48 pm, second  
by Matthew Callahan

Discussion: None

Vote: Unanimous Approval (5/0)

Motion: Lisa Cesare motioned to accept the 2023 MMA Model GA Ordinance  
as presented, second by Brittany Hemond

Discussion: None

Vote: Unanimous Approval (5/0)

*Intentionally left blank*

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Board of Selectmen Meeting Minutes Dated April 1 2024.

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## **6. Assessors Business**

### **a. Michael Lyle**

**R08-045**

**Tree Growth Penalty \$531.20**

**Removing 1 acre to build on in the future.**

### **b. Michael Hricko**

**R16-023**

**Tree Growth Penalty \$2,398.56**

**Removing 3.80 acres**

Motion: Lisa Cesare motioned to accept the Tree Growth Penalty for Michael Lyle in the amount of \$531.20 and Michael Hricko in the amount of \$2,398.56, second by William Perry

Discussion: None

Vote: Unanimous Approval (5/0)

Lisa Cesare, Daniel Gilpatric, and Brittany Hemond sworn in as assessors signed the Supplemental paperwork as presented.

## **7. Old Business**

### **a. Discussion of Security Upgrades as well as ADA Enhancements**

Danielle explained that the office is now equipped with 6 panic buttons, a camera at the front counter, and a motion sensor at the back door that alerts in Sara's office through SimpliSafe. She is also going to order 2 cameras to place at each entrance outside. Staff each received a panic button and they were able to place it where they felt it would be most accessible in an emergency. The Selectmen chose a location in the Meeting Room to place a panic button. The Selectmen would like to see signs put up stating that a camera is in use and Danielle asked Sara to purchase indoor and outdoor signs tomorrow.

Danielle explained that a handicap resident voiced concern regarding the main entrance not having a push button to open the door. Danielle added that the doors are quite heavy in general, and she is unsure why a door opener was not installed when the elevator was put in. The Selectmen considered making the back entrance ADA accessible instead of the front door since the elevator is in the basement and goes up to the main floor. Danielle said she believes the ADA entrance in the basement is the side door and there is no ramp, it just goes to the side of the building with a slight ramp due to the hill. Danielle is going to look into

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possible grants but stated that in the safety renovation project the push button should be a top priority.

## **8. Department Head Updates**

### **a. Clerks Report submitted and read by Clerk Sara Farris**

- The 4/2 Planning Board Meeting is NOT a Public hearing like Sara had included in her report for the last meeting. Jordan will be taking over the meeting for Alex.
- Sara is working on the 6/11 Election Clerk schedule and working with ES&S to create the RSU ballots.
- Sara is working with Denis to make sure all deeds and exemptions are processed as of 4/1. O'Donnell's is going to start field work for the 2024 tax commitment to add value to any new building or renovations within the next few weeks.
- The 2022 taxes foreclose in January 2025, 30-Day Notices for 2023 taxes will be mailed 7/1 and will be Liened 7/31. As of today, there are 14 accounts eligible for foreclosure and 75 eligible for 30-Day Notices/ Liens.
- Excise tax for February ended up higher than in 2023. March 2024 is looking to be less than 2023 but we still have Rapid Renewals coming in.  
*See attached report for more information.*

### **b. Highway Report Submitted by Highway Supervisor Scott Parker and read by Administrator Danielle Loring.**

- The grader head is back from the shop and tested fine. Due to the repairs being done in house the cost was \$2,000 versus \$5,000.
- Danielle and Scott met with FEMA last week to review the December 2023 storm with them, and the Town should receive a \$27,000 reimbursement. The Town also qualifies for additional grants to improve Bucknam Bridge Road after the scoping project through MDOT is completed as well as adding concrete wingwalls on Shaw Hill Road as mitigation projects.
- Danielle and Scott will be picking up the new truck from Lee tomorrow and trading in the RAM. Lee GMC required Danielle to have an authorization form signed by the Selectmen to complete paperwork on the Town's behalf. The Selectmen signed the form and Sara signed and sealed it as the Clerk.
- The Crew will be doing their best to keep up with the storm arriving Wednesday and into Friday.  
*See attached report for more information.*

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Board of Selectmen Meeting Minutes Dated April 1 2024.

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## **9. Town Administrator's Report**

- The Town will receive \$50,000 to complete assessments of Town owned property through AVCOG's Community Resilience Program.
- The office will likely be closed Thursday and possibly Friday due to the storm coming on Wednesday night.
- Danielle asked the Selectmen that due to staffing issues and the solar eclipse if the office could close early on Monday 4/8. The Selectmen agreed to have the office close at 2 pm. There was some discussion about staying open later on Friday to make up the hours from Monday but the Selectmen decided that residents would not know the Office was open as that is not our normal schedule.
- Danielle updated the Selectmen regarding overdrafting accounts from the March 18 Selectmen Meeting. She did discuss the situation with the Town's lawyer, and he agreed that due to articles 48 and 50 on page 139 of the Town Report and approved at Town Meeting, the Selectmen have the authority to overdraft for "uncontrollable expenditures" and no more than 25%. Danielle added that the lawyer did say that the Selectmen could not use these articles to purchase something that the Town's people specifically voted down UNLESS it was unavoidable. The example Danielle gave was that if the Town voted to not install a new boiler because it was operational at the time of Town Meeting and the boiler suddenly broke, the Selectmen would have to use funds to keep the Office operational regardless of the previous vote.
- Danielle told the Selectmen that the lawyer recommended that the Town's Dog Ordinance be revisited and updated at some point.
- Bert Gosselin Cleaning will start cleaning the office on 4/5 after the contract with Jan-Pro fell through. Danielle added that staff have been cleaning the office since January 1<sup>st</sup>.
- Code Enforcement is going back to summer hours starting today. His hours will be Monday through Thursday 8am – 2pm and Friday 8am – 1pm.

## **10. Selectmen Comment**

Lisa Cesare asked for updates regarding items that were previously discussed in Executive Session. Danielle responded that there were no updates on either items.

## **10. Next Meeting Dates**

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Board of Selectmen Meeting Minutes Dated April 1 2024.

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**a. Tuesday, April 16, 2024 – Regular Meeting**

Date acknowledged.

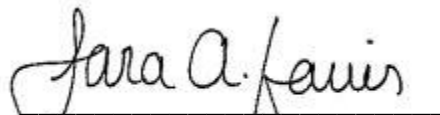
**11. Adjournment**

Motion: Matthew Callahan made the motion to adjourn at 7:35 pm; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

The board adjourned at 7:35 pm.



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Sara A. Farris – Clerk  
Recording Secretary

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Daniel Gilpartic – Chair

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Matthew Callahan

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Lisa Cesare – Vice Chair

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William Perry

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Brittany Hemond

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Board of Selectmen Meeting Minutes Dated April 1 2024.

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**ANDROSCOGGIN COUNTY NATURAL HAZARD MITIGATION PLAN  
RESOLUTION OF ADOPTION 2024**

Whereas, natural and man-made disasters may occur at any time, we recognize that to lessen the impacts of these disasters we will save resources, property, and lives in Androscoggin County;

And whereas the creation of a multi-jurisdictional Hazard Mitigation Plan is necessary for the development of a risk assessment and effective mitigation strategy;

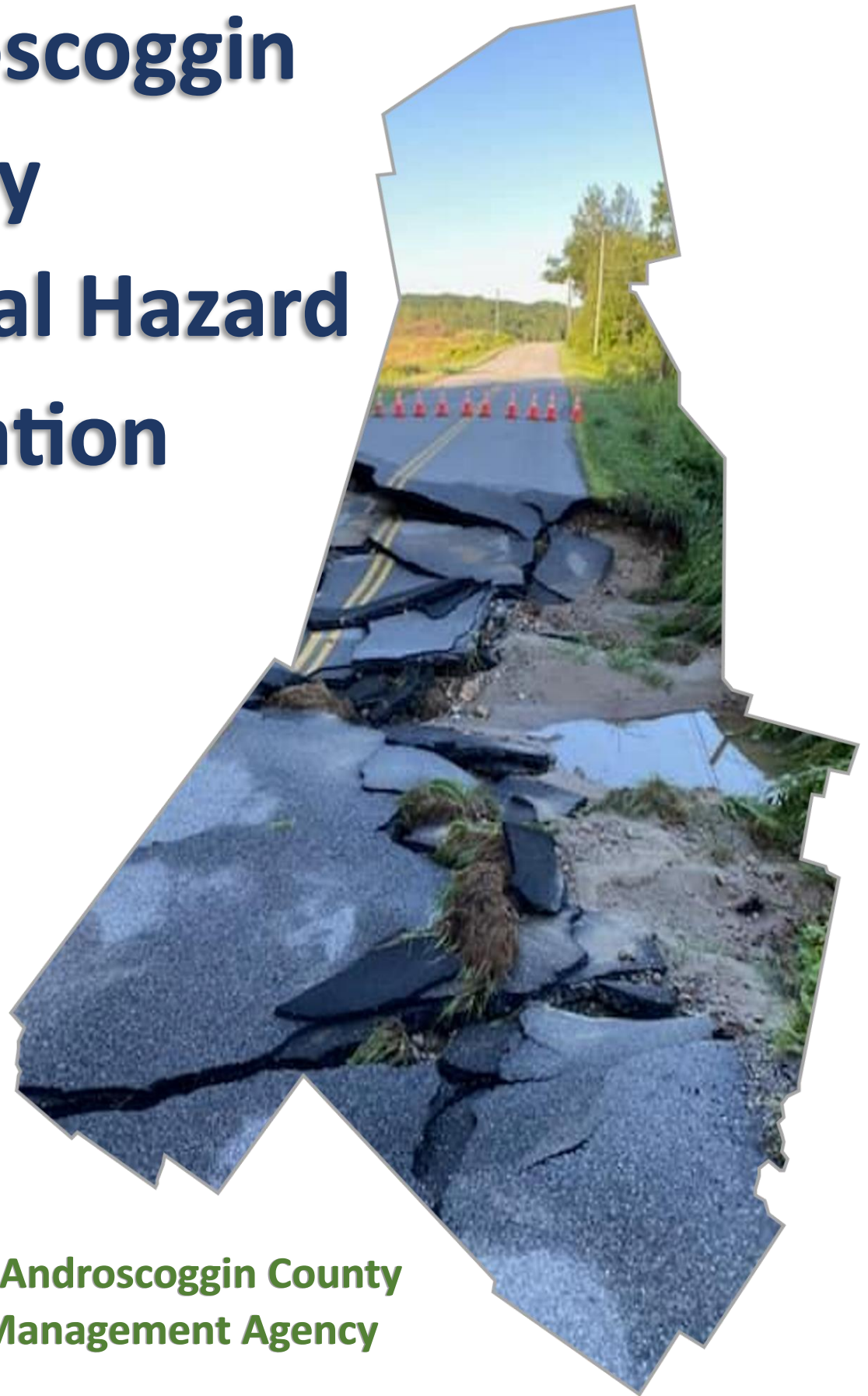
And whereas, the 2 Cities, 12 Towns in Androscoggin County, as well as Androscoggin County are committed to the mitigation goals and measures as presented in this plan;

Therefore, the Androscoggin County Commissioners, or the Boards of Selectmen or City Councilors of the 14 municipalities hereby ADOPT the Androscoggin County Natural Hazard Mitigation Plan 2024 Update.

**AUTHORIZING SIGNATURES – Town of Minot**

_____	_____
Daniel Gilpatric, Selectmen Chair	Date
_____	_____
Lisa Cesare, Selectmen Vice Chair	Date
_____	_____
Brittany Hemond, Selectman	Date
_____	_____
Matthew Callahan, Selectman	Date
_____	_____
William Perry, Selectman	Date

# **Androscoggin County Natural Hazard Mitigation Plan 2024**



**Prepared by Androscoggin County  
Emergency Management Agency**

## Acknowledgements

The Androscoggin County Natural Hazard Mitigation Plan is a multi-jurisdictional plan, prepared by Androscoggin County Emergency Management Agency for county and the 14 jurisdictions within Androscoggin County. In the State of Maine, County EMAs coordinate with local governments to prepare a multi-jurisdictional plan. The Androscoggin County Emergency Management Agency lead this effort with assistance the Hazard Mitigation Planning Team, the Hazard Mitigation Planning Steering Committee, and Jurisdictional Hazard Mitigation Teams. The activities that brought this plan to fruition were supported and funded by Androscoggin County and the FEMA Emergency Performance Grant Program

Hazard Mitigation Planning Team	
Angela Molino	Director, Androscoggin County Emergency Management Agency
Paul Leonard	Deputy Director, Androscoggin County Emergency Management Agency
Spencer McKeown	GIS Planner, Androscoggin County Emergency Management Agency

Hazard Mitigation Planning Steering Committee	
Angela Molino	Director, Androscoggin County Emergency Management Agency
Paul Leonard	Deputy Director, Androscoggin County Emergency Management Agency
Spencer McKeown	GIS Planner, Androscoggin County Emergency Management Agency
Nan Johnson	Senior Community Planner, FEMA Region 1, Mitigation Division
Heather Dumais	State Hazard Mitigation Officer, Maine Emergency Management Agency
Dr. Samuel Roy	Natural Hazards Planner, Maine Emergency Management Agency
Jonathan Ross	Senior Planner, Maine Emergency Management Agency
Robert Chase	Fire Chief, Auburn Fire Department
Mark Caron	Fire Chief, Lewiston Fire Department

Jurisdictional Teams	
Auburn, City of	Livermore Falls, Town of
Durham, Town of	Mechanic Falls, Town of
Greene, Town of	Minot, Town of
Leeds, Town of	Poland, Town of
Lewiston, City of	Sabattus, Town of
Lisbon, Town of	Turner, Town of
Livermore, Town of	Wales, Town of

In addition to those agencies and individuals named above, a number of different state, local and regional partners contributed to this plan:

Maine Historic Preservation Commission, Maine Department of Agriculture, Conservation & Forestry, National Weather Service-Gray, Maine USDA Farm Service Agency, UMaine Cooperative Extension, Community Concepts, Androscoggin Valley Council of Governments, Lewiston Housing Authority, Maine Forest Service, Central Maine Power, Co., Poland Springs Bottling Co., Department of Business & Community Development, City of Auburn, Maine Center for Disease Control, North East States Emergency Consortium, the public, businesses, non-profits and stakeholders who completed the Natural Hazard Mitigation Surveys.

Thank you.

## Executive Summary

The 2024 update to the Androscoggin County Natural Hazard Mitigation Plan was prepared by the Androscoggin County Emergency Management Agency and in accordance with the Disaster Mitigation Act of 2000. DMA 2000 requires states and local governments to prepare HMPs to remain eligible to receive pre-disaster mitigation grant funds available in the wake of federally declared disasters. The Androscoggin County Hazard Mitigation Plan is a multi-jurisdictional plan, a collaborative process. In the State of Maine, County EMAs coordinate with local governments to prepare a multi-jurisdictional plan. The Androscoggin County Emergency Management Agency (ACEMA) is the lead in this effort with assistance from planning teams, the Hazard Mitigation Planning Team, Hazard Mitigation Planning Steering Committee, and Jurisdictional Hazard Mitigation Teams.

**Hazard Mitigation is any sustained action taken to reduce or eliminate long term risk to human life, infrastructure, and the environment.**

## Planning Process

Hazard Mitigation Planning Team coordinated, facilitated, and documented the planning process, collected, and analyzed data, risk, and capabilities, sought participation through meetings, surveys, flyers, social media, the Androscoggin County EMA website, and emails. The Hazard Mitigation Steering Committee provided feedback, input, reviewed the planning process materials, documents, planning and outreach strategy via emails or in person meetings. Jurisdictional Teams attended the workshops, the seminar, and project planning meetings. Teams reviewed the 2017 Hazard Mitigation plan, the Natural Hazard Report, participated in the Natural Hazard Risk Assessment, and completed the jurisdiction survey, which provided the status update of the 2017 projects. The jurisdictional teams completed the project worksheets, which resulted in the identification of vulnerabilities, capabilities, and development of mitigation strategies for the plan update. The teams played a vital role in public outreach, through the dissemination of the surveys to the stakeholders and public through meetings, emails, and social media.



## Risk Assessment

Androscoggin County Emergency Management Agency conducted an All-Hazards Risk Assessment in 2022, all 14 jurisdictions participated. The jurisdictions rated the impact that each hazard would have on their community using the information provided by Androscoggin County EMA through presentations from SME, hazard reports containing hazard definitions, county context and general consequence analysis. Resulting from the Natural Hazard Identification and Risk Assessment, a review of all available capabilities, and ranking by the jurisdictions

the following hazards have been selected for this Natural Hazard Mitigation Plan, Flooding, Severe Summer Weather, Wildfire, Drought, Severe Winter Weather.

## Mitigation Strategy

The 2024 Androscoggin County Natural Hazard Mitigation Plan update features new overarching goals designed to empower communities to navigate mitigation efforts through a fluid risk landscape, positioning the communities within Androscoggin County to address current concerns, future trends, policy requirements, vulnerabilities, and potential impacts from natural disasters. FEMA defines Goals as general guidelines that explain what should be achieved and defines Objectives as strategies or implementation steps to attain

### GOALS

- Minimize loss and disruption of life, property, and the environment
- Encourage Continuity of Operations pre, during & post hazard events
- Enhance Mitigation Capabilities
- Increase Public Awareness and Support for Hazard Mitigation
- Increase Resilience of Economy and local Resources

mitigation goals, and mitigation actions as specific actions that help to achieve the mitigation goals and objectives. This plan, combines goals, objectives, and actions to

provide direction for Androscoggin County and all jurisdictions to reduce risks from identified hazards and improve resilience. All 14 jurisdictions participated, each action or project submitted for inclusion in this plan contributes to the county-wide mitigation strategy. The local mitigation actions or projects paint a picture, illustrating what each community prioritizes and their commitment to hazard mitigation and resilience.

## Plan Maintenance & Update

Plan progress will be monitored through cyclical meetings with MEMA and/or local jurisdictions, as well as following federally declared disasters in Androscoggin County. Annually and following disaster declarations, ACEMA will review the hazards in the risk assessment and mitigation strategies to determine relevancy to variable conditions including land development in the county, as well as changes in state or federal policy to ensure that plan elements reflect current and expected conditions. At year three of the five-year period covered by this plan, a hazard analysis and risk and capabilities assessment will be conducted. In collaboration with the jurisdictions, projects will be updated, and new projects will be added. The plan will come to fruition through a series of compounding meetings, the kickoff meeting, the seminar, and project planning meetings, including emails, surveys, and the website. Once all hazards,



projects, maps, and all pertinent data have been updated, and public input recorded, the Androscoggin County Hazard Mitigation Plan draft will be submitted to MEMA for review and recommendations before the final draft is forwarded to FEMA for review and approval pending adoption (APA). After APA, the jurisdictions will adopt the plan for final approval and start another five-year plan cycle.

## Adoption

The Androscoggin County Hazard Mitigation Plan 2024 provides a path by which local governments can follow to reduce vulnerabilities and lessen impacts from natural disasters. By adopting this plan, each community is agreeing to continue implementation of strategies aimed at mitigating hazards identified in this Plan. Participation in the planning process and adoption of the plan by a jurisdiction enables that jurisdiction to be eligible for FEMA Hazard Mitigation Assistance (HMA) grant programs, such as the Building Resilient Infrastructure and Communities (BRIC) and Flood Mitigation Assistance (FMA).

**Point of Contact.** The Androscoggin County Emergency Management Agency leads the effort to adapt and update the Multi-Jurisdictional Hazard Mitigation Plan. As such, ACEMA is determined to continue and improve public involvement by providing an ongoing opportunity for public comment and valued input regarding the hazard mitigation plan, so as to achieve that goal the ACEMA information is embedded below:

Mailing Address: Androscoggin County Emergency Management Agency

2 College Street

Lewiston, ME 04240

Email address: [ema@androscoggincountymaine.gov](mailto:ema@androscoggincountymaine.gov)

Website: [Androscoggincountyema.gov](http://Androscoggincountyema.gov)

Telephone: 207-784-0147



*Intersection of East Rd and Avenue Rd, Wales ME, Road flooding. Source: Wales Fire Chief Scott Dimmick.*

## Acronym Definitions

Acronym	Definitions
ACEMA	Androscoggin County Emergency Management Agency
APA	Approval Pending Adoption
BCA	Benefit Cost Analysis
BFE	Base Flood Elevation
BRIC	Building Resilient Infrastructure and Communities
BTM	Brown tail Moth
CDC	Maine Center for Disease Control
CDS	Congressionally Directed Spending
CDWG	Community Wildlife Defense Grant
CEO	Code Enforcement Officer
CFR	Code of Federal Regulations
CME	Coronal Mass Ejections
CMP	Central Maine Power
CPC	Climate Prediction Center
CRS	Community Rating System
CWPP	Community Wildfire Protection Plan
DACF	Department of Agriculture, Conservation and Forestry
DEP	Department of Environmental Protection
DOT	Maine Department of Transportation
DSP	Dam Safety Program
DWP	CDC Drinking Water Program
EAL	Expected Annual Loss
EAP	Emergency Action Plan
EMA	Emergency Management Agency
EMP	Electromagnetic Pulse
EMPG	Emergency Management Performance Grant
EOP	Emergency Operations Plan
EPA	Environmental Protection Agency
FEMA	Federal Emergency Management Agency
FERC	Federal Energy Regulatory Commission
FMA	Flood Mitigation Assistance
FMAG	Fire Management Assistance Grant
FMP	Floodplain Management Program
GIS	Geographic Information System
HABs	Harmful Algal Blooms
HMA	Hazard Mitigation Assistance
HHPD	High Hazard Potential Dams
HMGP	Hazard Mitigation Grant Program
IA	Individual Assistance
LHMP	Local Hazard Mitigation Plan
LPDM	Legislative Pre-Disaster Mitigation
MUBEC	Maine Uniform Building and Energy Code
MEGIS	Maine Office of GIS

Acronym	Definitions
MEMA	Maine Emergency Management Agency
MFS	Maine Forest Service
MHPC	Maine Historic Preservation Commission
MRSA	Maine Revised Statutes Annotated
MS4	Municipal Separate Storm Sewer Systems EAB
MUBEC	Maine Uniform Building and Energy Code
MWW	Maine Won't Wait
NESEC	Northeast State Emergency Consortium
NESIS	Northeast Snowfall Impact Scale
NFIP	National Flood Insurance Program
NHC	National Hurricane Center
NOAA	National Oceanic and Atmospheric Administration
NOFO	Notice of Funding Opportunity
NWS	National Weather Service
PAR	Population at Risk
RLF	Revolving Loan Fund
PA	Public Assistance
SBA	U.S. Small Business Administration
SFHA	Special Flood Hazard Area
SFM	Office of the State Fire Marshal
SHMP	State Hazard Mitigation Plan
SVI	Social Vulnerability Index
TCI	The Climate Initiative
THIRA/SPR	Threat & Hazard Identification & Risk Assessment/Stakeholder Preparedness Review
UMS	University of Maine System
USDA	U.S. Department of Agriculture
USDM	U.S. Drought Monitor
USEPA	U.S. Environmental Protection Agency
USGS	U.S. Geological Survey
WMO	World Meteorological Organization
WUI	Wildland Urban Interface

**WARRANT AND NOTICE OF ELECTION  
TO CALL REGIONAL SCHOOL UNIT NO. 16 REFERENDUM  
(20-A M.R.S. §§ 1501-04)**

TO: Stacie Field, a resident of Regional School Unit No. 16, composed of the Towns of Mechanic Falls, Minot, and Poland, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within Regional School Unit No. 16, namely, the Towns of Mechanic Falls, Minot, and Poland, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective municipal officers. The municipal officers shall meet forthwith and countersign this warrant and notice of election. The municipal officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

**TOWN OF MINOT  
REGIONAL SCHOOL UNIT NO. 16 REFERENDUM  
WARRANT AND NOTICE OF ELECTION**

Androscoggin County, ss.

State of Maine

TO: Sara Farris, Clerk of the Town of Minot: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

TO THE VOTERS OF THE TOWN OF MINOT: You are hereby notified that a Regional School Unit No. 16 referendum election will be held at the Minot Town Office, 329 Woodman Hill Road in the Town of Minot on Tuesday, June 11, 2024 for the purpose of determining the following question:

Question 1: Do you favor authorizing the School Board of Regional School Unit No. 16 (the "RSU") to issue bonds and other evidences of indebtedness in the name of the RSU in an amount not to exceed \$110,180 through the State of Maine's zero interest rate/loan forgiveness School Revolving Renovation Fund ("SRRF") Program for ADA compliance improvements at Minot Consolidated School (the "Project")?

SRRF Program Funding: The Project costs (up to \$110,180) have been approved for funding through the SRRF Program. Of this amount, 61.98% (up to an estimated \$68,290) will be forgiven, and 38.02% (up to an estimated \$41,890) the RSU will repay at a zero percent interest rate over a term of five years.

The polls must be opened at 8:00 A.M. and closed at 8:00 P.M.

The Registrar of Voters will hold office hours while the polls are open to correct any error in or change a name or address on the voting list, to accept the registration of any person eligible to vote, and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this day, April 8, 2024 at Poland, Maine.

Stew Golob

Roy Jr

Robert Gris

Elizabeth Martin

Mary Martin

Jessie Snow

Chris Lee

Michael E Downing

Stephen W. Turner

Melanie Harney

A majority of the School Board of Regional School Unit No. 16

A true copy of the Warrant and Notice of Election, attest:

Stacie Field

Stacie Field  
Resident of  
Regional School Unit No. 16

Countersigned this 16 day of April, 2024 at the Town of Minot, Maine.

A majority of the municipal officers of the Town of Minot

A true copy of the Warrant and Notice of Election, attest:

Sara A. Farris  
Sara Farris, Municipal Clerk  
Town of Minot

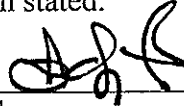
RETURN

Androscoggin County, ss.

State of Maine

TO: The School Board of Regional School Unit No. 16  
4/19, 2024

Pursuant to the within warrant and notice of election, directed to me, I have served in hand upon the municipal clerk of the Town of Minot, an attested copy of this warrant and notice of election, directing the municipal officers of said municipality to call a Regional School Unit No. 16 referendum at said time and place and for the purposes therein stated.



\_\_\_\_\_  
Stacie Field  
Resident of  
Regional School Unit No. 16

RETURN

Androscoggin County, ss.

State of Maine

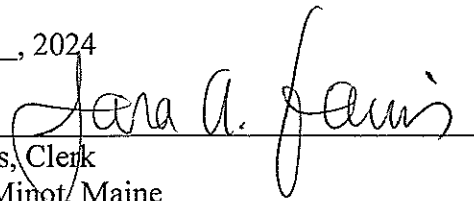
TO: The municipal officers of the Town of Minot

I certify that I have notified the voters of the Town of Minot of the time and place of the Regional School Unit No. 16 referendum by posting an attested copy of the within warrant and notice of election as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF POSTING</u>
_____	_____	<u>Minot town Office</u>
_____	_____	<u>Minot Post office</u>
_____	_____	<u>Minot Country Store</u>
_____	_____	<u>Stattery's Hardware</u>
_____	_____	<u>Minot Consolidated School</u>

being public and conspicuous places in said municipality and being at least seven days next prior to election day.

Dated at the Town of Minot: \_\_\_\_\_, 2024



\_\_\_\_\_  
Sara Farris, Clerk  
Town of Minot, Maine

STATE OF MAINE  
REGIONAL SCHOOL UNIT NO. 16  
RSU REFERENDUM  
OFFICIAL BALLOT FOR THE TOWN OF MINOT  
JUNE 11, 2024

\_\_\_\_\_  
Chair of the School Board

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**INSTRUCTIONS TO VOTERS:**

Vote "yes" or "no" by making a cross (X) or check mark (✓) in the square of your choice at the left of the question.

---

**Yes**

**No**

Question 1: Do you favor authorizing the School Board of Regional School Unit No. 16 (the "RSU") to issue bonds and other evidences of indebtedness in the name of the RSU in an amount not to exceed \$110,180 through the State of Maine's zero interest rate/loan forgiveness School Revolving Renovation Fund ("SRRF") Program for ADA compliance improvements at Minot Consolidated School (the "Project")?

SRRF Program Funding: The Project costs (up to \$110,180) have been approved for funding through the SRRF Program. Of this amount, 61.98% (up to an estimated \$68,290) will be forgiven, and 38.02% (up to an estimated \$41,890) the RSU will repay at a zero percent interest rate over a term of five years.

**NOTICE OF ABSENTEE BALLOT PROCESSING TIMES  
IN THE TOWN OF MINOT  
FOR REGIONAL SCHOOL UNIT NO. 16  
JUNE 11, 2024 RSU REFERENDUM**

TO THE VOTERS OF THE TOWN OF MINOT:

Take notice that absentee ballots in the Town of Minot for the Regional School Unit No. 16 Referendum to be held on June 11, 2024 shall begin to be processed at the following times and locations:

TIME(S)	LOCATION(S)
around 10am until completed	Minot Town Office

Dated: April 9, 2024      Signed: Sara A. Farris  
Sara Farris, Municipal Clerk  
Town of Minot

If the absentee ballots will be processed before the close of polls, this notice is to be mailed at least 7 days prior to the election date to the last address of each municipal political party chair of the Town of Minot that is known to the Municipal Clerk.

A true copy of the Notice of Absentee Ballot Processing Times, Attest: Sara A. Farris  
Sara Farris, Municipal Clerk  
Town of Minot



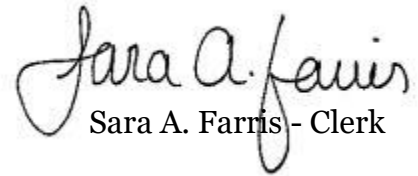
# TOWN OF MINOT

329 Woodman Hill Road  
Minot, Maine 04258-0329

Tel: 1-207-345-3305  
Fax: 1-207-346-0924

## Clerk's Report

April 16, 2024

  
Sara A. Farris - Clerk

Hello Selectmen,

### Updates:

#### Board of Appeals & Planning Board:

Site Walk for Hemond and Washburn on 4/17 starting at 8:30 am

Hemond – proposed use of existing garage for small auto repair shop. 411 Millett is in Res. District.

Washburn – application to demolish existing garage on Woodman Hill Rd. and replace it with a new one. The garage is in Res. District I.

#### June State Primary, RSU Budget, and RSU potential Bond Election

6/11/2024

8am - 8pm

Absentee Requests are available.

I sent out letters to Election Clerks regarding availability last week.

The RSU delivered the Warrant for the Bond portion on their election last week. They can not issue a Warrant for the Budget portion until after the Budget Meeting on May 21.

Absentees for the RSU Election are in the proof stage so I am waiting to see that sometime this week.

#### March Presidential Primary Election

VPH is done and should match pending the confirmation sheet from the State.

#### 2024 Taxes

All deeds through 4/1 have been processed in Trio so we are in great shape for Commitment.

O'Donnell's started field work last week, and it may spill over into this week.

### Inland Fisheries & Wildlife:

Boat Excise YTD: \$386.20

15 Boats

3 done online.

0 Snowmobile

0 ATVs

*ATV regs for 2024 start May 1<sup>st</sup>.*

2 Game Licenses

*The above amounts are as of 4/16/2024.*

**Vitals:**

Vital Requests as of 4/12  
Reported to State semi-annually.  
Birth Certificates-10  
Death Certificates- 3  
Marriage Certificate- 2  
Intentions- 1

**Dogs:**

No dog registrations in April so far.  
\$25 late fees started 2/1.

**Building/ Plumbing Permits for 2024:**

Building Permits: 22  
Plumbing Permits: 13

**Real Estate Taxes:**

2022 taxes - \$ 19,680.53 for 14 accounts  
    • *Foreclosure 1/27/2025*  
2023 taxes - \$ 125,057.77 for 71 accounts  
    • *30-Day Notices mailed 7/1/2024*  
    • *Liened 7/31/2024 10 days to file at the Registry.*  
2024 pre-payments - \$ 13,934.09 for 26 accounts  
Total owed: \$ 144,738.30  
    - \$ 8,024.39

**Personal Property Taxes:**

2023 - \$975.95 on 4 accounts

**Excise Tax:**

<u>MONTH</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>+/-</u>
JAN.	\$43,055.03	\$50,306.29	\$46,666.44	- \$ 3,639.85
FEB.	\$48,596.73	\$51,718.92	\$53,006.15	+ \$ 1,287.23
MARCH	\$56,912.29	\$62,362.95	\$57,687.68	- \$ 4,675.27
APRIL	\$61,663.04	\$59,196.83	\$20,922.69	
MAY	\$64,848.92	\$74,257.14		
JUNE	\$92,120.11	\$70,938.58		
JULY	\$63,394.65	\$57,419.67		
AUG.	\$65,209.36	\$79,431.44		
SEPT.	\$69,727.87	\$66,921.22		
OCT.	\$54,012.11	\$67,752.92		
NOV.	\$50,624.95	\$52,230.54		
DEC.	\$45,564.33	\$43,334.63		
TOTAL	\$ 715,719.57	\$ 735,871.13		



## INTEROFFICE MEMO

To: Board of Selectmen

CC: Danielle Loring, Town Administrator

From: Scott Parker, Highway Director

RE: Highway Department (04/01– 04/15/2024)

---

We made it through the heavy wet snowstorm without any problems with equipment, but, as you might have seen, we have a fair amount of brush to clean up on almost all roads in town.

We have pulled road posters today as well as opening the ballfield roads, and I will check on the cemetery roads this week.

Paving is out to bid and is due back by the next meeting.

We have switched to our summer schedule.



**Minot Fire Department**  
**P.O. Box 154**  
**Minot, ME 04258**



Dean Campbell  
Fire Chief



To Selectmen:

Old business.

1. Dry hydrant repairs
  - A. HOA ponds code enforcement checking on deed covenants.
  - B. Highland pond needs cleaning.
  - C. Spoke with representative from Fortin construction about getting pond cleaned.
2. EMT school Ongoing should be done mid-May.
3. Tree clearing at Orchard.
4. Full time position job description and duties.
5. New member BLS training ongoing.
6. Detergent feed system installed, and unit is in service.
7. Full time position has received 7 applications.
8. Fire attack school started on the 9<sup>th</sup>.

New business.

1. Fit testing started for 2024.
2. One of the members is working on a grant for new mobile and portable radios. Current mobile radios in apparatus are over 20 years old.
3. Looking at some replacement portable radios
4. Truck 5 slid into a tree with some damage to front wench bumper.
5. Received a donated gear drying rack (needs a new fan)
6. Starting first round of full-time position interviews 4/19
7. Pending OSHA changes look troubling for the volunteer fire service.
8. Responded to the following calls in the last 2 weeks.
  - 4/1 Chimney fire Hersey hill rd.
  - 4/3 Tree on wire Jackson Hill 23:17hrs
  - 4/4 Tree blocking Rd with wires Millet Rd 02:21hrs
  - 4/4 Tree on wires 02:19 hrs.
  - 4/4 Tree on wires on fire Woodman Hill 03:24hrs

4/4 Motor vehicle into tree in the road Woodman Hill at Hebron line  
04:16hrs  
4/4 Tree on wires on fire York Rd 04:31hrs  
4/4 Tree in road with vehicle involved 04:45Hrs  
4/4 Tree in road Death valley and Haris 07:26hrs  
This is where we stopped getting pages and went from call to call  
some from dispatch and most from highway,  
4/4 Wire in road West Minor Rd 15:04 hrs  
4/4 Tractor trailer off the road Woodman hill Rd 18:02hrs  
4/5 Tree blocking road Marston hill Rd 03:57hrs  
4/5 Fire alarm notification Jackson Hill Rd 06:36hrs  
4/5 Wire in driveway Brighton Hill rd 09:49  
4/5 other calls that were received by radio from dispatch and highway  
were able to send crews home at 18:00 hrs  
4/13 Mutual aid Hebron Structure fire

## Expense detail report

WARRANT #8

04/16/2024

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
2500 - AUDIT SERVIC				8,650.00	0.00	0.00	8,650.00
<b>0213 - CONTRAC SVCS</b>				<b>8,650.00</b>	<b>160.00</b>	<b>0.00</b>	<b>8,490.00</b>
		<b>Department..</b>		<b>8,650.00</b>	<b>160.00</b>	<b>0.00</b>	<b>8,490.00</b>
2550 - ASSESS CONTR				27,400.00	0.00	0.00	27,400.00
<b>0213 - CONTRAC SVCS</b>				<b>27,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27,400.00</b>
		<b>Department..</b>		<b>27,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27,400.00</b>
3050 - SNOMBL REFD				0.00	0.00	0.00	0.00
<b>0001 - APPROPRIATED</b>				<b>0.00</b>	<b>0.00</b>	<b>1,343.86</b>	<b>1,343.86</b>
		<b>Department..</b>		<b>0.00</b>	<b>0.00</b>	<b>1,343.86</b>	<b>1,343.86</b>
3550 - EDA ELF RESE				0.00	0.00	0.00	0.00
<b>0002 - (CARRY FWD)</b>				<b>8,160.59</b>	<b>0.00</b>	<b>0.00</b>	<b>8,160.59</b>
<b>0198 - FOOD</b>				<b>0.00</b>	<b>1,283.85</b>	<b>0.00</b>	<b>-1,283.85</b>
<b>0205 - SUPPLIES</b>				<b>0.00</b>	<b>425.80</b>	<b>0.00</b>	<b>-425.80</b>
		<b>Department..</b>		<b>8,160.59</b>	<b>1,709.65</b>	<b>0.00</b>	<b>6,450.94</b>
4000 - AUB. PUB LIB				22,000.00	0.00	0.00	22,000.00
<b>0213 - CONTRAC SVCS</b>				<b>22,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22,000.00</b>
		<b>Department..</b>		<b>22,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22,000.00</b>
4025 - TWNWELL RES				0.00	0.00	0.00	0.00
<b>0002 - (CARRY FWD)</b>				<b>4,147.69</b>	<b>0.00</b>	<b>0.00</b>	<b>4,147.69</b>
<b>0209 - POSTAGE</b>				<b>0.00</b>	<b>15.05</b>	<b>0.00</b>	<b>-15.05</b>
<b>0300 - LABOR</b>				<b>0.00</b>	<b>200.00</b>	<b>0.00</b>	<b>-200.00</b>
<b>0401 - TESTING</b>				<b>0.00</b>	<b>80.00</b>	<b>0.00</b>	<b>-80.00</b>
<b>7010 - PAYROLL TAX</b>				<b>0.00</b>	<b>22.95</b>	<b>0.00</b>	<b>-22.95</b>
		<b>Department..</b>		<b>4,147.69</b>	<b>318.00</b>	<b>0.00</b>	<b>3,829.69</b>
5000 - OFF SALARIES				435,035.00	0.00	0.00	435,035.00
<b>1001 - CLK/TAX COLL</b>				<b>56,375.00</b>	<b>15,177.96</b>	<b>0.00</b>	<b>41,197.04</b>
<b>1002 - DEP CLERK</b>				<b>75,000.00</b>	<b>18,135.46</b>	<b>0.00</b>	<b>56,864.54</b>
<b>1003 - ADMINISTRAT</b>				<b>76,000.00</b>	<b>20,461.56</b>	<b>0.00</b>	<b>55,538.44</b>
<b>1004 - SELECTMEN</b>				<b>8,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>
<b>1005 - ASSESSORS</b>				<b>150.00</b>	<b>0.00</b>	<b>0.00</b>	<b>150.00</b>
<b>7010 - PAYROLL TAX</b>				<b>17,000.00</b>	<b>3,916.31</b>	<b>0.00</b>	<b>13,083.69</b>
<b>7020 - HLTH INSUR</b>				<b>184,500.00</b>	<b>72,386.05</b>	<b>7,175.45</b>	<b>119,289.40</b>
<b>7021 - VISION INS</b>				<b>0.00</b>	<b>553.05</b>	<b>383.10</b>	<b>-169.95</b>

### Expense detail report

ALL Accounts  
ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
<b>5000 - OFF SALARIES CONT'D</b>							
<b>7025 - DENTAL INSUR</b>				<b>5,600.00</b>	<b>4,582.20</b>	<b>1,849.50</b>	<b>2,867.30</b>
<b>7030 - SIMPLE IRA</b>				<b>10,410.00</b>	<b>2,507.68</b>	<b>0.00</b>	<b>7,902.32</b>
<b>7035 - AFLAC</b>				<b>0.00</b>	<b>145.44</b>	<b>181.80</b>	<b>36.36</b>
<b>7040 - UNEMPLOYMENT</b>				<b>2,000.00</b>	<b>0.00</b>	<b>179.00</b>	<b>2,179.00</b>
		<b>Department..</b>		<b>435,035.00</b>	<b>137,865.71</b>	<b>9,768.85</b>	<b>306,938.14</b>
<b>5075 - CODE ENF/PLA</b>							
<b>0200 - TELEPHONE</b>				<b>700.00</b>	<b>188.32</b>	<b>0.00</b>	<b>511.68</b>
<b>0205 - SUPPLIES</b>				<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>0207 - DUES/SUBSCR</b>				<b>150.00</b>	<b>0.00</b>	<b>0.00</b>	<b>150.00</b>
<b>0208 - STAFF TRAIING</b>				<b>750.00</b>	<b>145.00</b>	<b>0.00</b>	<b>605.00</b>
<b>0210 - MLG/EXP REIM</b>				<b>1,500.00</b>	<b>440.36</b>	<b>0.00</b>	<b>1,059.64</b>
<b>0213 - CONTRAC SVCS</b>				<b>5,000.00</b>	<b>232.50</b>	<b>0.00</b>	<b>4,767.50</b>
<b>0217 - ADVERTISING</b>				<b>0.00</b>	<b>48.60</b>	<b>0.00</b>	<b>-48.60</b>
<b>1007 - CODE ENFORCE</b>				<b>45,000.00</b>	<b>6,885.56</b>	<b>0.00</b>	<b>38,114.44</b>
<b>1016 - ADDRESSING</b>				<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>-100.00</b>
<b>7010 - PAYROLL TAX</b>				<b>3,500.00</b>	<b>535.59</b>	<b>0.00</b>	<b>2,964.41</b>
		<b>Department..</b>		<b>57,100.00</b>	<b>8,575.93</b>	<b>0.00</b>	<b>48,524.07</b>
<b>5100 - T-O RESERVE</b>							
<b>0002 - (CARRY FWD)</b>				<b>73.03</b>	<b>0.00</b>	<b>0.00</b>	<b>73.03</b>
		<b>Department..</b>		<b>73.03</b>	<b>0.00</b>	<b>0.00</b>	<b>73.03</b>
<b>5200 - TOWN INSUR</b>							
<b>0103 - PROP/CASULTY</b>				<b>32,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>32,250.00</b>
<b>0106 - WORKERS COMP</b>				<b>25,000.00</b>	<b>10,430.20</b>	<b>0.00</b>	<b>14,569.80</b>
<b>0301 - FIRE FIGHTER</b>				<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>
<b>0303 - VOLUNTEER</b>				<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
		<b>Department..</b>		<b>57,950.00</b>	<b>10,430.20</b>	<b>0.00</b>	<b>47,519.80</b>
<b>5300 - T-O MAINT</b>							
<b>0200 - TELEPHONE</b>				<b>2,500.00</b>	<b>675.79</b>	<b>0.00</b>	<b>1,824.21</b>
<b>0201 - ELECTRICITY</b>				<b>5,000.00</b>	<b>1,094.56</b>	<b>0.00</b>	<b>3,905.44</b>
<b>0203 - FUEL &amp; GAS</b>				<b>6,000.00</b>	<b>1,084.32</b>	<b>0.00</b>	<b>4,915.68</b>
<b>0204 - REPAIRS</b>				<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.00</b>
<b>0205 - SUPPLIES</b>				<b>4,000.00</b>	<b>2,748.20</b>	<b>0.00</b>	<b>1,251.80</b>

### Expense detail report

ALL Accounts  
ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
<b>5300 - T-O MAINT CONT'D</b>							
<b>0206 - JANITORIAL</b>				<b>3,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,500.00</b>
<b>0207 - DUES/SUBSCR</b>				<b>1,000.00</b>	<b>259.00</b>	<b>0.00</b>	<b>741.00</b>
<b>0208 - STAFF TRAIING</b>				<b>2,000.00</b>	<b>290.00</b>	<b>0.00</b>	<b>1,710.00</b>
<b>0209 - POSTAGE</b>				<b>3,000.00</b>	<b>943.66</b>	<b>156.67</b>	<b>2,213.01</b>
<b>0212 - INSPECTIONS</b>				<b>1,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>
<b>0213 - CONTRAC SVCS</b>				<b>4,000.00</b>	<b>795.90</b>	<b>0.00</b>	<b>3,204.10</b>
<b>0401 - TESTING</b>				<b>0.00</b>	<b>159.20</b>	<b>0.00</b>	<b>-159.20</b>
		<b>Department..</b>		<b>35,000.00</b>	<b>8,050.63</b>	<b>156.67</b>	<b>27,106.04</b>
<b>5350 - ELECT/MEET</b>							
<b>0198 - FOOD</b>				<b>300.00</b>	<b>100.46</b>	<b>0.00</b>	<b>199.54</b>
<b>0205 - SUPPLIES</b>				<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>0209 - POSTAGE</b>				<b>1,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>
<b>0213 - CONTRAC SVCS</b>				<b>3,250.00</b>	<b>2,918.45</b>	<b>0.00</b>	<b>331.55</b>
<b>0215 - OFF EQUIP</b>				<b>700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>700.00</b>
<b>0217 - ADVERTISING</b>				<b>200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200.00</b>
<b>1011 - ELEC CLERKS</b>				<b>5,650.00</b>	<b>1,042.50</b>	<b>0.00</b>	<b>4,607.50</b>
<b>1012 - MODERATOR</b>				<b>300.00</b>	<b>250.00</b>	<b>0.00</b>	<b>50.00</b>
		<b>Department..</b>		<b>12,000.00</b>	<b>4,311.41</b>	<b>0.00</b>	<b>7,688.59</b>
<b>5400 - CEMETERY MAI</b>							
<b>0001 - APPROPRIATED</b>				<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>
<b>0002 - (CARRY FWD)</b>				<b>11,006.74</b>	<b>0.00</b>	<b>0.00</b>	<b>11,006.74</b>
<b>0213 - CONTRAC SVCS</b>				<b>0.00</b>	<b>9,800.00</b>	<b>0.00</b>	<b>-9,800.00</b>
		<b>Department..</b>		<b>21,006.74</b>	<b>9,800.00</b>	<b>0.00</b>	<b>11,206.74</b>
<b>5650 - REC. DEPT RE</b>							
<b>0001 - APPROPRIATED</b>				<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>
<b>0002 - (CARRY FWD)</b>				<b>3,143.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,143.00</b>
<b>0197 - REIMBURS.</b>				<b>0.00</b>	<b>0.00</b>	<b>5,081.50</b>	<b>5,081.50</b>
		<b>Department..</b>		<b>8,143.00</b>	<b>0.00</b>	<b>5,081.50</b>	<b>13,224.50</b>
<b>6200 - COMMON RDS</b>							
<b>0205 - SUPPLIES</b>				<b>5,800.00</b>	<b>500.57</b>	<b>0.00</b>	<b>5,299.43</b>
<b>0208 - STAFF TRAIING</b>				<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>0213 - CONTRAC SVCS</b>				<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>

### Expense detail report

ALL Accounts  
ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
<b>6200 - COMMON RDS CONT'D</b>							
<b>0300 - LABOR</b>				<b>175,000.00</b>	<b>15,347.46</b>	<b>15,347.46</b>	<b>175,000.00</b>
<b>0401 - TESTING</b>				<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400.00</b>
<b>0404 - MATERIALS</b>				<b>40,000.00</b>	<b>1,954.60</b>	<b>0.00</b>	<b>38,045.40</b>
<b>0405 - TRUCKS- EQUI</b>				<b>13,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,500.00</b>
<b>7010 - PAYROLL TAX</b>				<b>12,500.00</b>	<b>1,124.55</b>	<b>1,124.55</b>	<b>12,500.00</b>
		<b>Department..</b>		<b>288,200.00</b>	<b>18,927.18</b>	<b>16,472.01</b>	<b>285,744.83</b>
<b>6300 - PAVINGS RDS</b>							
<b>0002 - (CARRY FWD)</b>				<b>74,244.00</b>	<b>0.00</b>	<b>0.00</b>	<b>74,244.00</b>
<b>0213 - CONTRAC SVCS</b>				<b>310,756.00</b>	<b>0.00</b>	<b>0.00</b>	<b>310,756.00</b>
<b>0404 - MATERIALS</b>				<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>
		<b>Department..</b>		<b>410,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>410,000.00</b>
<b>6400 - WINTER RDS</b>							
<b>0205 - SUPPLIES</b>				<b>15,000.00</b>	<b>9,965.43</b>	<b>0.00</b>	<b>5,034.57</b>
<b>0213 - CONTRAC SVCS</b>				<b>70,000.00</b>	<b>43,652.43</b>	<b>0.00</b>	<b>26,347.57</b>
<b>0300 - LABOR</b>				<b>150,000.00</b>	<b>80,570.64</b>	<b>0.00</b>	<b>69,429.36</b>
<b>0404 - MATERIALS</b>				<b>8,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,600.00</b>
<b>0406 - SALT</b>				<b>82,000.00</b>	<b>59,560.59</b>	<b>0.00</b>	<b>22,439.41</b>
<b>0407 - SAND</b>				<b>44,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>44,000.00</b>
<b>7010 - PAYROLL TAX</b>				<b>11,500.00</b>	<b>5,816.93</b>	<b>0.00</b>	<b>5,683.07</b>
		<b>Department..</b>		<b>381,100.00</b>	<b>199,566.02</b>	<b>0.00</b>	<b>181,533.98</b>
<b>6500 - HWY EQ REP.</b>							
<b>0203 - FUEL &amp; GAS</b>				<b>38,000.00</b>	<b>8,679.38</b>	<b>0.00</b>	<b>29,320.62</b>
<b>0204 - REPAIRS</b>				<b>33,000.00</b>	<b>35,219.01</b>	<b>10,575.00</b>	<b>8,355.99</b>
<b>0205 - SUPPLIES</b>				<b>9,000.00</b>	<b>3,887.49</b>	<b>0.00</b>	<b>5,112.51</b>
<b>0213 - CONTRAC SVCS</b>				<b>6,000.00</b>	<b>2,074.91</b>	<b>0.00</b>	<b>3,925.09</b>
<b>0406 - SALT</b>				<b>0.00</b>	<b>4,764.73</b>	<b>0.00</b>	<b>-4,764.73</b>
		<b>Department..</b>		<b>86,000.00</b>	<b>54,625.52</b>	<b>10,575.00</b>	<b>41,949.48</b>
<b>6600 - HWAY CAP EQ</b>							
<b>0002 - (CARRY FWD)</b>				<b>23,575.80</b>	<b>0.00</b>	<b>0.00</b>	<b>23,575.80</b>
<b>0213 - CONTRAC SVCS</b>				<b>0.00</b>	<b>0.00</b>	<b>261.17</b>	<b>261.17</b>
<b>0214 - PRINCIP PMTS</b>				<b>0.00</b>	<b>20,809.20</b>	<b>0.00</b>	<b>-20,809.20</b>
		<b>Department..</b>		<b>23,575.80</b>	<b>20,809.20</b>	<b>261.17</b>	<b>3,027.77</b>

### Expense detail report

ALL Accounts  
ALL Months

ACCOUNT----- DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
6670 - 2024 PICK-UP CONT'D							
6670 - 2024 PICK-UP				15,000.00	0.00	0.00	15,000.00
<b>0214 - PRINCIP PMTS</b>				<b>15,000.00</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>
		<b>Department..</b>		<b>15,000.00</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>
6679 - 2024 PLOW TR				71,000.00	0.00	0.00	71,000.00
<b>0214 - PRINCIP PMTS</b>				<b>71,000.00</b>	<b>70,836.04</b>	<b>0.00</b>	<b>163.96</b>
		<b>Department..</b>		<b>71,000.00</b>	<b>70,836.04</b>	<b>0.00</b>	<b>163.96</b>
6700 - TOWN GARAGE				16,950.00	0.00	0.00	16,950.00
<b>0200 - TELEPHONE</b>				<b>650.00</b>	<b>174.61</b>	<b>0.00</b>	<b>475.39</b>
<b>0201 - ELECTRICITY</b>				<b>4,000.00</b>	<b>1,397.11</b>	<b>0.00</b>	<b>2,602.89</b>
<b>0203 - FUEL &amp; GAS</b>				<b>6,000.00</b>	<b>1,717.17</b>	<b>0.00</b>	<b>4,282.83</b>
<b>0204 - REPAIRS</b>				<b>2,400.00</b>	<b>913.57</b>	<b>0.00</b>	<b>1,486.43</b>
<b>0205 - SUPPLIES</b>				<b>3,000.00</b>	<b>1,372.60</b>	<b>0.00</b>	<b>1,627.40</b>
<b>0206 - JANITORIAL</b>				<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>0212 - INSPECTIONS</b>				<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400.00</b>
<b>0213 - CONTRAC SVCS</b>				<b>0.00</b>	<b>135.00</b>	<b>0.00</b>	<b>-135.00</b>
<b>0401 - TESTING</b>				<b>0.00</b>	<b>376.15</b>	<b>0.00</b>	<b>-376.15</b>
		<b>Department..</b>		<b>16,950.00</b>	<b>6,086.21</b>	<b>0.00</b>	<b>10,863.79</b>
7000 - SOLID WASTE				65,100.00	0.00	0.00	65,100.00
<b>0205 - SUPPLIES</b>				<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>
<b>0213 - CONTRAC SVCS</b>				<b>62,000.00</b>	<b>12,107.14</b>	<b>0.00</b>	<b>49,892.86</b>
<b>0225 - ENVIRON HHW</b>				<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.00</b>
		<b>Department..</b>		<b>65,100.00</b>	<b>12,107.14</b>	<b>0.00</b>	<b>52,992.86</b>
7100 - COMM DAY RES				0.00	0.00	0.00	0.00
<b>0002 - (CARRY FWD)</b>				<b>694.45</b>	<b>0.00</b>	<b>0.00</b>	<b>694.45</b>
<b>0012 - DONATIONS</b>				<b>0.00</b>	<b>0.00</b>	<b>65.00</b>	<b>65.00</b>
		<b>Department..</b>		<b>694.45</b>	<b>0.00</b>	<b>65.00</b>	<b>759.45</b>
7200 - GENL ASSIST				2,000.00	0.00	0.00	2,000.00
<b>0001 - APPROPRIATED</b>				<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
		<b>Department..</b>		<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
7300 - CONSER COMM				0.00	0.00	0.00	0.00
<b>0002 - (CARRY FWD)</b>				<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
		<b>Department..</b>		<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>

### Expense detail report

ALL Accounts

ALL Months

ACCOUNT-----	DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
7400 - STREET LTS CONT'D								
7400 - STREET LTS					3,000.00	0.00	0.00	3,000.00
<b>0201 - ELECTRICITY</b>					<b>3,000.00</b>	<b>887.33</b>	<b>0.00</b>	<b>2,112.67</b>
			<b>Department..</b>		<b>3,000.00</b>	<b>887.33</b>	<b>0.00</b>	<b>2,112.67</b>
7700 - LEGAL FEES					10,000.00	0.00	0.00	10,000.00
<b>0213 - CONTRAC SVCS</b>					<b>10,000.00</b>	<b>55.00</b>	<b>0.00</b>	<b>9,945.00</b>
			<b>Department..</b>		<b>10,000.00</b>	<b>55.00</b>	<b>0.00</b>	<b>9,945.00</b>
7810 - MMA DUES					4,000.00	0.00	0.00	4,000.00
<b>0207 - DUES/SUBSCR</b>					<b>4,000.00</b>	<b>3,822.00</b>	<b>0.00</b>	<b>178.00</b>
			<b>Department..</b>		<b>4,000.00</b>	<b>3,822.00</b>	<b>0.00</b>	<b>178.00</b>
7820 - AVCOG DUES					4,200.00	0.00	0.00	4,200.00
<b>0207 - DUES/SUBSCR</b>					<b>4,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,200.00</b>
			<b>Department..</b>		<b>4,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,200.00</b>
7830 - BROADBAND					0.00	0.00	0.00	0.00
<b>0001 - APPROPRIATED</b>					<b>0.00</b>	<b>0.00</b>	<b>16,681.03</b>	<b>16,681.03</b>
<b>0002 - (CARRY FWD)</b>					<b>17,130.02</b>	<b>0.00</b>	<b>0.00</b>	<b>17,130.02</b>
			<b>Department..</b>		<b>17,130.02</b>	<b>0.00</b>	<b>16,681.03</b>	<b>33,811.05</b>
7900 - COUNTY TAX					361,935.00	0.00	0.00	361,935.00
<b>0213 - CONTRAC SVCS</b>					<b>361,935.00</b>	<b>0.00</b>	<b>0.00</b>	<b>361,935.00</b>
			<b>Department..</b>		<b>361,935.00</b>	<b>0.00</b>	<b>0.00</b>	<b>361,935.00</b>
7950 - OVERLAY					0.00	0.00	0.00	0.00
<b>0900 - ABATEMENTS</b>					<b>0.00</b>	<b>115.00</b>	<b>0.00</b>	<b>-115.00</b>
			<b>Department..</b>		<b>0.00</b>	<b>115.00</b>	<b>0.00</b>	<b>-115.00</b>
8000 - INTERDEPT					10,000.00	0.00	0.00	10,000.00
<b>0207 - DUES/SUBSCR</b>					<b>0.00</b>	<b>55.00</b>	<b>0.00</b>	<b>-55.00</b>
<b>0210 - MLG/EXP REIM</b>					<b>1,000.00</b>	<b>12.06</b>	<b>0.00</b>	<b>987.94</b>
<b>0213 - CONTRAC SVCS</b>					<b>5,000.00</b>	<b>1,588.79</b>	<b>0.00</b>	<b>3,411.21</b>
<b>0217 - ADVERTISING</b>					<b>2,500.00</b>	<b>123.34</b>	<b>0.00</b>	<b>2,376.66</b>
<b>0500 - PLAN BOARD</b>					<b>0.00</b>	<b>0.00</b>	<b>75.00</b>	<b>75.00</b>
<b>0501 - DEED TRANS</b>					<b>500.00</b>	<b>65.00</b>	<b>0.00</b>	<b>435.00</b>
<b>0502 - LIENS</b>					<b>1,000.00</b>	<b>51.00</b>	<b>0.00</b>	<b>949.00</b>
			<b>Department..</b>		<b>10,000.00</b>	<b>1,895.19</b>	<b>75.00</b>	<b>8,179.81</b>
8025 - IT SERVICES					29,800.00	0.00	0.00	29,800.00

### Expense detail report

ALL Accounts  
ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
<b>8025 - IT SERVICES CONT'D</b>							
0199		INTERNET		1,500.00	370.64	0.00	1,129.36
0200		TELEPHONE		3,300.00	1,089.59	0.00	2,210.41
0202		HARDWARE		2,000.00	905.27	0.00	1,094.73
0205		SUPPLIES		2,000.00	0.00	0.00	2,000.00
0213		CONTRAC SVCS		15,000.00	1,512.00	0.00	13,488.00
0218		SOFTWARE LIC		6,000.00	601.20	0.00	5,398.80
		Department..		29,800.00	4,478.70	0.00	25,321.30
<b>8026 - TRIO</b>							
				10,020.00	0.00	0.00	10,020.00
0213		CONTRAC SVCS		10,020.00	10,019.11	0.00	0.89
		Department..		10,020.00	10,019.11	0.00	0.89
<b>8210 - HUMANE SOC</b>							
				3,928.00	0.00	0.00	3,928.00
0213		CONTRAC SVCS		3,928.00	0.00	0.00	3,928.00
		Department..		3,928.00	0.00	0.00	3,928.00
<b>8220 - ANIMAL CTL</b>							
				3,850.00	0.00	0.00	3,850.00
0210		MLG/EXP REIM		600.00	191.92	0.00	408.08
0300		LABOR		3,000.00	750.00	0.00	2,250.00
7010		PAYROLL TAX		250.00	57.38	0.00	192.62
		Department..		3,850.00	999.30	0.00	2,850.70
<b>8600 - EDUCATION</b>							
				0.00	0.00	0.00	0.00
0213		CONTRAC SVCS		0.00	821,690.32	0.00	-821,690.32
		Department..		0.00	821,690.32	0.00	-821,690.32
<b>9000 - MINOT FIRE</b>							
				200,329.00	0.00	0.00	200,329.00
0196		ONBOARDING		5,000.00	3,576.00	0.00	1,424.00
0198		FOOD		4,500.00	163.08	0.00	4,336.92
0200		TELEPHONE		1,200.00	418.15	0.00	781.85
0201		ELECTRICITY		5,000.00	1,673.43	0.00	3,326.57
0203		FUEL & GAS		10,000.00	3,069.87	0.00	6,930.13
0204		REPAIRS		10,500.00	6,071.37	0.00	4,428.63
0205		SUPPLIES		2,500.00	468.32	0.00	2,031.68
0207		DUES/SUBSCR		500.00	200.00	0.00	300.00
0208		STAFF TRAIING		3,500.00	1,585.00	0.00	1,915.00
0210		MLG/EXP REIM		200.00	0.00	0.00	200.00

### Expense detail report

ALL Accounts  
ALL Months

ACCOUNT----- DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
<b>9000 - MINOT FIRE CONT'D</b>							
<b>0212 - INSPECTIONS</b>				<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>0213 - CONTRAC SVCS</b>				<b>2,500.00</b>	<b>100.00</b>	<b>0.00</b>	<b>2,400.00</b>
<b>0219 - DISPATCHING</b>				<b>16,779.00</b>	<b>15,904.50</b>	<b>0.00</b>	<b>874.50</b>
<b>0221 - RESCUE SUPP</b>				<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.00</b>
<b>0223 - APP. SUPP.</b>				<b>7,500.00</b>	<b>374.70</b>	<b>0.00</b>	<b>7,125.30</b>
<b>0224 - PPE EQUIP</b>				<b>10,000.00</b>	<b>3,275.76</b>	<b>0.00</b>	<b>6,724.24</b>
<b>0226 - BLDING MAINT</b>				<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.00</b>
<b>0301 - FIRE FIGHTER</b>				<b>20,000.00</b>	<b>907.50</b>	<b>0.00</b>	<b>19,092.50</b>
<b>0302 - PER DIEMS</b>				<b>20,000.00</b>	<b>7,290.30</b>	<b>0.00</b>	<b>12,709.70</b>
<b>0401 - TESTING</b>				<b>7,000.00</b>	<b>674.60</b>	<b>0.00</b>	<b>6,325.40</b>
<b>1014 - FIRE CHIEF</b>				<b>60,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60,000.00</b>
<b>7010 - PAYROLL TAX</b>				<b>7,650.00</b>	<b>627.16</b>	<b>0.00</b>	<b>7,022.84</b>
		<b>Department..</b>		<b>200,329.00</b>	<b>46,379.74</b>	<b>0.00</b>	<b>153,949.26</b>
<b>9200 - FIRE DEPT CP</b>							
<b>0002 - (CARRY FWD)</b>				<b>4,531.39</b>	<b>0.00</b>	<b>0.00</b>	<b>4,531.39</b>
		<b>Department..</b>		<b>4,531.39</b>	<b>0.00</b>	<b>0.00</b>	<b>4,531.39</b>
<b>9250 - FD APP RES</b>							
<b>0002 - (CARRY FWD)</b>				<b>520.58</b>	<b>0.00</b>	<b>0.00</b>	<b>520.58</b>
		<b>Department..</b>		<b>520.58</b>	<b>0.00</b>	<b>0.00</b>	<b>520.58</b>
<b>9300 - GRANT</b>							
<b>0002 - (CARRY FWD)</b>				<b>7,077.92</b>	<b>0.00</b>	<b>0.00</b>	<b>7,077.92</b>
		<b>Department..</b>		<b>7,077.92</b>	<b>0.00</b>	<b>0.00</b>	<b>7,077.92</b>
<b>9400 - FEMA</b>							
<b>0213 - CONTRAC SVCS</b>				<b>0.00</b>	<b>750.00</b>	<b>0.00</b>	<b>-750.00</b>
		<b>Department..</b>		<b>0.00</b>	<b>750.00</b>	<b>0.00</b>	<b>-750.00</b>
<b>9600 - DEBT SERVICE</b>							
<b>0197 - REIMBURS.</b>				<b>0.00</b>	<b>0.00</b>	<b>293.17</b>	<b>293.17</b>
<b>0214 - PRINCIP PMTS</b>				<b>0.00</b>	<b>43,928.41</b>	<b>0.00</b>	<b>-43,928.41</b>
<b>0600 - INTEREST</b>				<b>2,435.00</b>	<b>2,434.24</b>	<b>0.00</b>	<b>0.76</b>
<b>0602 - 2023 PLOW TR</b>				<b>43,928.00</b>	<b>0.00</b>	<b>0.00</b>	<b>43,928.00</b>
		<b>Department..</b>		<b>46,363.00</b>	<b>46,362.65</b>	<b>293.17</b>	<b>293.52</b>
<b>9900 - ARPA</b>							
				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

### Expense detail report

ALL Accounts  
ALL Months

ACCOUNT-----				CURRENT		UNEXPENDED	
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
9900 - ARPA CONT'D							
<b>0213 - CONTRAC SVCS</b>				<b>0.00</b>	<b>5,410.00</b>	<b>0.00</b>	<b>-5,410.00</b>
		<b>Department..</b>		<b>0.00</b>	<b>5,410.00</b>	<b>0.00</b>	<b>-5,410.00</b>
<b>Final Totals</b>				<b>2,773,071.21</b>	<b>1,522,043.18</b>	<b>60,773.26</b>	<b>1,311,801.29</b>