



Town of Minot Selectmen Epacket

November 27, 2023 at 6:30pm
Regular Meeting

Table of Contents

<i>Agenda</i>	<i>1</i>
<i>Minutes:</i>	
• <i>November 13, 2023 (Regular Meeting)</i>	<i>2</i>
<i>Materials</i>	
• <i>FY2024 Budget Materials (postponed to next meeting)</i>	
<i>Department Head Reports</i>	
• <i>Clerks Report</i>	<i>8</i>
• <i>Highway Report</i>	<i>11</i>
• <i>Fire Department Reports</i>	<i>12</i>
<i>Expense Detail Report</i>	<i>13</i>



Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Monday, November 27, 2023
Meeting at 6:30pm
Revised Agenda*

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. November 13, 2023 – Regular Meeting
4. Warrants
 - a. Payroll Expense Warrant
 - b. Treasurer's Warrant
5. New Business
 - a. Discussion with Consultant Regarding Security Project – Jason Simard
 - b. Review and Recommendations for FY2024 Budget
 - c. Executive Session pursuant to Title 1 MRSA §405 (6)(a): Discussion with Town Administrator Regarding Ongoing Land Use Matters
6. Department Head Updates
 - a. Clerk's Report
 - b. Highway Report
 - c. Fire Department Report
7. Town Administrator's Report
8. Selectmen Comment
9. Public Comment (3-minute limit) – Items in public comment may be scheduled for a future meeting to provide for Board consideration and public notice
10. Next Meeting Dates
 - a. Monday, December 11, 2023 – Regular Meeting
11. Adjournment



Town of Minot

329 Woodman Hill Rd.
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Board of Selectmen Meeting
Minot Town Office
Monday, November 13th, 2023
6:30 pm
Minutes*

REGULAR MEETING

Selectmen: Chair Daniel Gilpatric, Vice Chair Lisa Cesare, Matthew Callahan, William Perry, and Brittany Hemond
Staff: Danielle Loring (Administrator), Sara Farris (Clerk), and Dean Campbell (Fire Chief)
Public: Harold Bridgham (resident)

1. Call to Order

Chair Daniel Gilpatric called the meeting to order at 6:30pm and a quorum was present.

2. Pledge of Allegiance

Recited

3. Approval of Minutes

- a. Monday, October 23rd, 2023 – Joint Budget Meeting
- b. Tuesday, October 24th, 2023 – Joint Budget Meeting
- c. Monday, October 30th, 2023 – Regular Meeting

Motion: Brittany Hemond made a motion to approve the Minutes from the Joint Budget Meetings on October 23rd & 24th, 2023 and the Regular Meeting minutes from October 30th, 2023; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (5/0)

** Written minutes serve as reference to the official record, which are recording kept at the Town Office.

Board of Selectmen Meeting Minutes Dated November 13th 2023.

*Items may be taken out of order at the Chairman's Discretion.

4. Warrants

a. Payroll Expense Warrant

b. Treasurer's Warrant

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$27,746.84 and the Treasurer's Warrant in the amount of \$349,498.48; second by Brittany Hemond.

Discussion: Danielle added that the Treasurer's Warrant does include an RSU payment.

Vote: Unanimous Approval (5/0)

Chief Dean Campbell was present, so Chair Gilpatric moved **6. Department Head Updates C. Fire Department Report** up in the meeting.

- No new updates on the dry hydrant on Fortin Dr.
- Waiting on the Electrician to finish up some electrical projects at Central Station and the plumber is set to hook up the new extractor.
- Basic Fire School is complete with 3 new interior Firefighters.
- The Christmas Tree lights are working for the Tree Lighting set for 6 pm on November 25th. This event will include crafts with the Minot Community Club, hot chocolate, and cookie decorating. Danielle will contact Sharon Campbell regarding the cookie decorating.
- The EMS Class is set to start on November 27th in Turner. Dean and Brittany are unsure of the other dates involved and the fee per person.
- Dean provided Danielle with a quote for a 20ft storage container to be delivered to Central Station for \$2,500.00. Lisa Cesare added that she thought at the last meeting the Selectmen agreed to hold off on purchasing the container and focus on getting members to the EMS Class. Danielle responded that the reserve money must be used for equipment and not for classes. The Selectmen agreed to move forward with the purchase and use the money from the reserve account.

See attached memo for more information.

5. Old Business

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Board of Selectmen Meeting Minutes Dated November 13th 2023.

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a. Discussion of Drainage Issues on Center Minot Hill Rd.

Harold Bridgham was present to discuss the drainage issue with the property he recently purchased as requested by the Selectmen. There was various discussion regarding what Mr. Bridgham would like to do to resolve the issue and his NRCS proposal. Mr. Bridgham requested that Chair Gilpatric recuse himself from the conversation due to his spouse, Candace Gilpatric, working with Mr. Bridgham on his NRCS proposal. Matthew Callahan led the conversation from that point forward since he is also an engineer that deals with culverts and drainage daily. Mr. Callahan stated that the Town's proposal to Mr. Bridgham would involve Mr. Brigham signing a permanent drainage easement, removing the upper culvert, and replacing it with a 24" culvert which Mr. Bridgham would pay to purchase the culvert. This work would be completed in the Spring of 2024 at the earliest. Mr. Bridgham requested the work be done earlier to avoid more damage to his barn and the Selectmen agreed that this would not be possible. Mr. Bridgham asked if he could do some temporary drainage work to negate the problem until the Spring and the Selectmen answered that he could not complete any drainage work in any Town right of ways. After more discussion the Selectmen said that they would discuss the issue more and get back to Mr. Bridgham with an answer. Mr. Bridgham left the meeting. After various discussion the Selectmen agreed to present their original proposal as stated above to Mr. Bridgham in writing.

b. Continued Discussion of Upgraded Security for Town Property

Danielle and Sara discussed the staff's security concerns with the Selectmen as shown in Sara's Clerks Report. The Selectmen liked the idea of removing the 2nd set of entry doors, moving the front counter over, and blocking off the back offices with a buzzer door to use as needed. This would allow staff a place to exit the front office in the event of a safety concern. They also agreed to reinforce the wall area and the glass windows at each station. Danielle is going to get quotes for various upgrades/ scenarios and present them to the Selectmen for approval.

6. Department Head Updates

a. Clerks Report submitted and read by Clerk Sara Farris

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Board of Selectmen Meeting Minutes Dated November 13th 2023.

*Items may be taken out of order at the Chairman's Discretion.

- Danielle gave an overview of the various projects going before the Planning Board and the status of some previous projects.
- GAHS will be hosting a Pet Clinic at the Office on November 8th from 9-11:30 am. The office will be open for the same time to allow Minot residents to register their dog(s).
- Closing at 2pm on November due to overlapping schedules.
- There are 3 properties that received 45-Day Notices on November 9th.
- Excise was up \$13,740.81 compared to October of 2022

See attached report for more information.

b. Highway Report Submitted by Highway Supervisor Scott Parker and read by Administrator Danielle Loring.

- The new plow truck has been repainted red but is still on hold due to air dryer placement and items being bolted to it.
- Scott also checked the Christmas Tree lights and found out that the Santa in the old plow is no longer working. Brittany said she would work on purchasing a new one before the 25th.
- Hadfield Rd. is scheduled to be paved this week.
- Scott is hoping that rebuilding the water pump on the grader will correct an antifreeze issue.

See attached report for more information.

7. Town Administrator's Report Presented by Danielle Loring

- Danielle explained that the town has received various concerns regarding the MCS closure due to misinformation on Facebook and other tactics.

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Board of Selectmen Meeting Minutes Dated November 13th 2023.

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There was various discussion regarding the RSU and MCS. The Selectmen requested that Danielle send the Superintendent of RSU 16, Todd Sanders, a freedom of access request requesting the following information:

- Expense Detail information (budget vs actual), including current year, showing expenses for all schools in the district with the focus being on capital improvements and repairs for the buildings.
- A copy of the capital replacement plan that Mr. Hawley put together prior to leaving the district 5+ years ago.

8. Selectmen Comment

Lisa Cesare provided the group with an overview of the most recent Androscoggin County Budget Meeting discussions as she is a member.

9. Public Comment

None, see 5. Old Business, a. Discussion of Drainage Issues on Center Minot Hill Rd.

10. Next Meeting Dates

a. Monday, November 27, 2023 – Regular Meeting

Date acknowledged.

11. Adjournment

Motion: William Perry made the motion to adjourn at 8:07 pm; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

The board adjourned at 8:07 pm.


Sara A. Farris – Clerk

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Board of Selectmen Meeting Minutes Dated November 13th 2023.

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Recording Secretary

Daniel Gilpartic – Chair

Matthew Callahan

Lisa Cesare – Vice Chair

William Perry

Brittany Hemond

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Board of Selectmen Meeting Minutes Dated November 13th 2023.

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TOWN OF MINOT

329 Woodman Hill Road
Minot, Maine 04258-0329

Tel: 1-207-345-3305
Fax: 1-207-346-0924

Clerk's Report

November 27th, 2023

Hello Selectmen,

Updates:

Board of Appeals & Planning Board:

The solar farm project will be up for its final approval at the December Planning Board Meeting.

The BOA will have their annual business meeting in December. Jordan will oversee this board and will work with Danielle to get it situated.

Upcoming Elections

Friday, March 1st - Town Election from 4-8pm

Saturday, March 2nd – Town Meeting starts at 9am

Tuesday, March 5th – Presidential Primary from 8am – 8pm

Absentee requests will be available for the Town Election on 12/1 and for the Presidential Primary on 12/5, 3 months before each election.

This will be a tough month to manage due to the 2 elections and different Absentee timelines.

Foreclosed Properties

We currently have 2 properties in jeopardy of Foreclosure. I sent out 45-Day Notice letters on 11/9

Christner/ McCarver	Brighton Hill Rd.	Land & Building
Raubeson	Woodman Hill Rd.	Land & Building

Nomination Papers

Available 11/22/2023 and due back 1/2/2024

Selectmen – Lisa & Matt, both 3-year terms

RSU – Mike Downing & Angela Swenson, both 3-year terms

Assessor at Town Meeting - Brittany

Inland Fisheries & Wildlife:

Boat Excise YTD: \$3,456.70

0 Boat

0 done online.

5 Snowmobiles

0 ATVs

5 Game Licenses

2024 Boat Registrations and Game Licenses are available December 1st!

The above amounts are as of 11/27/2023.

Vitals:

Vital Requests as of 11/27
 Reported to State semi-annually.
 Birth Certificates- 11
 Death Certificates- 4
 Marriage Certificates- 12
 Intentions- 10

Dogs:

93 dog registrations for November so far.
 10 done online.

Building/ Plumbing Permits for 2023:

Building Permits: 56
 Plumbing Permits: 30

Real Estate Taxes:

2021 taxes - \$ 3,549.60 for 2 accounts
11/9/2023 — 45 Day Notices (Should be the 10th but that is Veteran's Day.)
12/26/2023 – 2021 Taxes Foreclose (Should be the 25th but that is Christmas.)
 2022 taxes - \$ 25,501.88 for 18 accounts
 2023 taxes - \$ 2,564,056.01 for 1058 accounts
 2024 pre-payments - \$ 2,037.92 for 10 accounts
 Total owed: \$ 2,593,107.49
 - \$ 155,217.48

Personal Property Taxes:

2023 - \$3,984.10 on 15 accounts

Excise Tax:

<u>MONTH</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>+/-</u>
JAN.	\$51,264.36	\$43,055.03	\$50,306.29	+ \$7,251.26
FEB.	\$45,129.36	\$48,596.73	\$51,718.92	+ \$3,122.19
MARCH	\$75,065.57	\$56,912.29	\$62,362.95	+ \$5,450.66
APRIL	\$77,682.59	\$61,663.04	\$59,196.83	- \$2,466.21
MAY	\$67,323.14	\$64,848.92	\$74,257.14	+ \$9,408.22
JUNE	\$59,529.52	\$92,120.11	\$70,938.58	- \$21,938.58
JULY	\$73,304.01	\$63,394.65	\$57,419.67	- \$5,974.98
AUG.	\$77,159.71	\$65,209.36	\$79,431.44	+ \$14,222.08
SEPT.	\$70,632.04	\$69,727.87	\$66,921.22	- \$2,806.65
OCT.	\$50,817.13	\$54,012.11	\$67,752.92	+ \$13,740.81
NOV.	\$41,312.77	\$50,624.95	\$34,921.49	- \$15,703.46
DEC.	\$45,494.20	\$45,564.33		
TOTAL	\$ 734,714.40	\$ 715,719.57	\$ 675,227.45	- \$40,492.12

Sara A. Farris

Sara A. Farris
Clerk/ Tax Collector/ Voter Registrar



INTEROFFICE MEMO

To: Board of Selectmen

CC: Danielle Loring, Town Administrator

From: Scott Parker, Highway Director

RE: Highway Department (11/13 – 11/26/2023)

As of today, we have not received the new plow truck as they must move the air dryer to the other side of the frame rail. I am in hopes that we can pick it up this week.

We installed the shoulders on Hatfield Road as well as cleaned out some culverts that were full of leaves.



Minot Fire Department
P.O. Box 154
Minot, ME 04258



Dean Campbell
Fire Chief



To Selectmen:

Old business.

1. Dry hydrant repairs
 - A. HOA ponds code enforcement checking on deed covenants
 - B. Highland pond needs cleaning
2. Waiting for electrician to disconnect wiring at old watch desk, wire new gear washer, and power to server.
3. Plumber to bring water supply to the gear washer this week.
4. Tree lighting went well.
5. T5 replacement Budget \$73,000.00
6. EMT school starting tonight
7. Working on BLS folder and reviewing SDS
8. Tree clearing at Orchard.
9. Orchard station IT completion

New business.

1. 2024 Budget
2. Eda's Elf's
3. Trucks are winterized.
4. Storage container.

Expense detail report

WARRANT #24

11/27/2023

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
2500 - AUDIT SERVIC				8,650.00	0.00	0.00	8,650.00
0213 - CONTRAC SVCS				8,650.00	8,210.00	0.00	440.00
		Department..		8,650.00	8,210.00	0.00	440.00
2550 - ASSESS CONTR				25,000.00	0.00	0.00	25,000.00
0002 - (CARRY FWD)				500.00	500.00	0.00	0.00
0213 - CONTRAC SVCS				25,000.00	7,000.00	0.00	18,000.00
		Department..		25,500.00	7,500.00	0.00	18,000.00
3050 - SNOMBL REFD				0.00	0.00	0.00	0.00
0001 - APPROPRIATED				0.00	1,641.76	1,641.76	0.00
		Department..		0.00	1,641.76	1,641.76	0.00
3550 - EDA ELF RESE				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				5,415.39	0.00	0.00	5,415.39
0012 - DONATIONS				0.00	0.00	2,852.00	2,852.00
0198 - FOOD				0.00	1,014.95	0.00	-1,014.95
0203 - FUEL & GAS				0.00	0.00	200.00	200.00
0205 - SUPPLIES				0.00	328.80	0.00	-328.80
		Department..		5,415.39	1,343.75	3,052.00	7,123.64
4000 - AUB. PUB LIB				22,000.00	0.00	0.00	22,000.00
0213 - CONTRAC SVCS				22,000.00	0.00	0.00	22,000.00
		Department..		22,000.00	0.00	0.00	22,000.00
4025 - TWNWELL RES				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				11,998.95	0.00	0.00	11,998.95
0204 - REPAIRS				0.00	22,415.00	0.00	-22,415.00
0207 - DUES/SUBSCR				0.00	158.60	0.00	-158.60
0209 - POSTAGE				0.00	39.25	0.00	-39.25
0210 - MLG/EXP REIM				0.00	60.09	0.00	-60.09
0300 - LABOR				0.00	1,376.20	376.20	-1,000.00
0401 - TESTING				0.00	400.00	660.58	260.58
0503 - FEES				0.00	0.00	7,237.15	7,237.15
7010 - PAYROLL TAX				0.00	112.92	0.00	-112.92
		Department..		11,998.95	24,562.06	8,273.93	-4,289.18
5000 - OFF SALARIES				413,286.00	0.00	0.00	413,286.00
1000 - DEPUTYTREAS				40,225.00	21,890.18	0.00	18,334.82

Expense detail report

ALL Accounts

ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
5000 - OFF SALARIES CONT'D							
1001 - CLK/TAX COLL				55,000.00	48,654.20	0.00	6,345.80
1002 - DEP CLERK				37,559.00	40,573.11	0.00	-3,014.11
1003 - ADMINISTRAT				72,842.00	64,862.37	0.00	7,979.63
1004 - SELECTMEN				8,000.00	8,000.00	0.00	0.00
1005 - ASSESSORS				150.00	150.00	0.00	0.00
1014 - FIRE CHIEF				0.00	2,400.00	0.00	-2,400.00
7010 - PAYROLL TAX				18,000.00	13,659.56	0.00	4,340.44
7020 - HLTH INSUR				165,000.00	165,713.56	18,037.07	17,323.51
7021 - VISION INS				0.00	1,166.70	1,086.64	-80.06
7025 - DENTAL INSUR				5,600.00	8,932.90	4,092.64	759.74
7030 - SIMPLE IRA				10,410.00	8,332.96	0.00	2,077.04
7035 - AFLAC				0.00	848.10	869.07	20.97
7040 - UNEMPLOYMENT				500.00	0.00	25.00	525.00
		Department..		413,286.00	385,183.64	24,110.42	52,212.78
5075 - CODE ENF/PLA							
0200 - TELEPHONE				0.00	540.48	0.00	-540.48
0205 - SUPPLIES				500.00	283.12	0.00	216.88
0207 - DUES/SUBSCR				150.00	0.00	0.00	150.00
0208 - STAFF TRAIING				500.00	600.00	0.00	-100.00
0210 - MLG/EXP REIM				1,500.00	1,212.02	0.00	287.98
0213 - CONTRAC SVCS				5,000.00	0.00	330.00	5,330.00
0217 - ADVERTISING				0.00	355.74	150.00	-205.74
1007 - CODE ENFORCE				30,000.00	28,421.92	807.73	2,385.81
1016 - ADDRESSING				15,000.00	100.00	0.00	14,900.00
1017 - LEGAL				0.00	3,547.50	0.00	-3,547.50
7010 - PAYROLL TAX				3,500.00	2,341.99	0.00	1,158.01
		Department..		56,150.00	37,402.77	1,287.73	20,034.96
5100 - T-O RESERVE							
0002 - (CARRY FWD)				73.03	0.00	0.00	73.03
		Department..		73.03	0.00	0.00	73.03
5200 - TOWN INSUR							
0103 - PROP/CASULTY				53,550.00	29,052.00	0.00	53,550.00
				30,750.00	29,052.00	0.00	1,698.00

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
5200 - TOWN INSUR CONT'D							
0106 - WORKERS COMP				22,100.00	22,084.00	2,339.00	2,355.00
0301 - FIRE FIGHTER				600.00	408.00	0.00	192.00
0303 - VOLUNTEER				100.00	58.00	0.00	42.00
		Department..		53,550.00	51,602.00	2,339.00	4,287.00
5300 - T-O MAINT							
0198 - FOOD				0.00	673.57	0.00	-673.57
0200 - TELEPHONE				1,550.00	1,893.11	0.00	-343.11
0201 - ELECTRICITY				5,000.00	3,645.96	259.49	1,613.53
0203 - FUEL & GAS				6,000.00	3,214.53	0.00	2,785.47
0204 - REPAIRS				2,500.00	2,745.32	0.00	-245.32
0205 - SUPPLIES				4,000.00	4,492.79	0.00	-492.79
0206 - JANITORIAL				3,000.00	2,475.00	0.00	525.00
0207 - DUES/SUBSCR				1,500.00	491.05	0.00	1,008.95
0208 - STAFF TRAING				2,000.00	1,226.00	0.00	774.00
0209 - POSTAGE				4,500.00	3,042.21	330.32	1,788.11
0210 - MLG/EXP REIM				0.00	60.00	60.00	0.00
0212 - INSPECTIONS				1,000.00	1,137.25	0.00	-137.25
0213 - CONTRAC SVCS				3,000.00	3,799.12	0.00	-799.12
0218 - SOFTWARE LIC				0.00	162.00	0.00	-162.00
		Department..		34,050.00	29,057.91	649.81	5,641.90
5350 - ELECT/MEET							
0198 - FOOD				200.00	315.14	0.00	-115.14
0205 - SUPPLIES				105.00	27.92	0.00	77.08
0209 - POSTAGE				400.00	56.07	0.00	343.93
0213 - CONTRAC SVCS				4,480.00	2,788.07	0.00	1,691.93
0217 - ADVERTISING				200.00	0.00	0.00	200.00
1011 - ELEC CLERKS				2,865.00	2,392.50	0.00	472.50
1012 - MODERATOR				300.00	250.00	0.00	50.00
		Department..		8,550.00	5,829.70	0.00	2,720.30
5400 - CEMETERY MAI							
0001 - APPROPRIATED				5,000.00	0.00	0.00	5,000.00
0002 - (CARRY FWD)				7,315.21	0.00	0.00	7,315.21

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
5400 - CEMETERY MAI CONT'D							
0197		REIMBURS.		0.00	102.60	0.00	-102.60
0205		SUPPLIES		0.00	146.00	0.00	-146.00
0207		DUES/SUBSCR		0.00	100.00	0.00	-100.00
0208		STAFF TRAIING		0.00	570.00	0.00	-570.00
0213		CONTRAC SVCS		0.00	3,904.87	0.00	-3,904.87
0501		DEED TRANS		0.00	210.00	0.00	-210.00
0503		FEEES		0.00	0.00	25.00	25.00
7046		PLOT SALES		0.00	5,300.00	10,000.00	4,700.00
		Department..		12,315.21	10,333.47	10,025.00	12,006.74
5650 - REC. DEPT RE							
				10,000.00	0.00	0.00	10,000.00
0001		APPROPRIATED		10,000.00	0.00	0.00	10,000.00
0204		REPAIRS		0.00	4,261.50	0.00	-4,261.50
0213		CONTRAC SVCS		0.00	270.00	0.00	-270.00
		Department..		10,000.00	4,531.50	0.00	5,468.50
5700 - ENRICHMENT							
				0.00	0.00	0.00	0.00
0203		FUEL & GAS		0.00	0.00	0.00	0.00
		Department..		0.00	0.00	0.00	0.00
6200 - COMMON RDS							
				255,500.00	0.00	0.00	255,500.00
0205		SUPPLIES		5,800.00	3,128.91	0.00	2,671.09
0207		DUES/SUBSCR		0.00	199.50	0.00	-199.50
0208		STAFF TRAIING		1,000.00	25.00	0.00	975.00
0212		INSPECTIONS		0.00	510.50	0.00	-510.50
0213		CONTRAC SVCS		36,500.00	24,546.00	0.00	11,954.00
0300		LABOR		150,000.00	124,728.42	0.00	25,271.58
0401		TESTING		200.00	261.00	0.00	-61.00
0404		MATERIALS		40,000.00	39,951.28	2,562.60	2,611.32
0405		TRUCKS- EQUI		10,000.00	7,174.70	0.00	2,825.30
7010		PAYROLL TAX		12,000.00	8,798.26	0.00	3,201.74
		Department..		255,500.00	209,323.57	2,562.60	48,739.03
6400 - WINTER RDS							
				345,000.00	0.00	0.00	345,000.00
0205		SUPPLIES		11,000.00	8,053.51	0.00	2,946.49
0213		CONTRAC SVCS		70,000.00	61,343.97	0.00	8,656.03

Expense detail report

ALL Accounts

ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
6400 - WINTER RDS CONT'D							
0300 - LABOR				125,000.00	91,606.60	0.00	33,393.40
0404 - MATERIALS				7,000.00	7,519.55	0.00	-519.55
0406 - SALT				82,000.00	85,828.39	0.00	-3,828.39
0407 - SAND				40,000.00	30,770.00	0.00	9,230.00
7010 - PAYROLL TAX				10,000.00	6,648.32	0.00	3,351.68
		Department..		345,000.00	291,770.34	0.00	53,229.66
6500 - HWY EQ REP.							
				78,000.00	0.00	0.00	78,000.00
0002 - (CARRY FWD)				0.00	0.00	0.00	0.00
0203 - FUEL & GAS				33,000.00	31,408.21	1,488.30	3,080.09
0204 - REPAIRS				31,000.00	23,791.97	66.97	7,275.00
0205 - SUPPLIES				9,000.00	8,830.77	0.00	169.23
0213 - CONTRAC SVCS				5,000.00	5,865.97	0.00	-865.97
0404 - MATERIALS				0.00	0.00	0.00	0.00
		Department..		78,000.00	69,896.92	1,555.27	9,658.35
6600 - HWAY CAP EQ							
				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				11,725.90	0.00	11,599.90	23,325.80
0204 - REPAIRS				0.00	0.00	250.00	250.00
		Department..		11,725.90	0.00	11,849.90	23,575.80
6678 - 2022 PLOW TR							
				60,341.00	0.00	0.00	60,341.00
0002 - (CARRY FWD)				60,341.00	0.00	0.00	60,341.00
0213 - CONTRAC SVCS				0.00	62,845.00	99,999.00	37,154.00
0214 - PRINCIP PMTS				60,341.00	51,216.62	0.00	9,124.38
		Department..		120,682.00	114,061.62	99,999.00	106,619.38
6700 - TOWN GARAGE							
				15,400.00	0.00	0.00	15,400.00
0200 - TELEPHONE				600.00	556.10	0.00	43.90
0201 - ELECTRICITY				3,500.00	3,436.17	1,310.24	1,374.07
0203 - FUEL & GAS				6,000.00	2,532.79	0.00	3,467.21
0204 - REPAIRS				2,400.00	566.60	0.00	1,833.40
0205 - SUPPLIES				2,000.00	3,893.05	0.00	-1,893.05
0206 - JANITORIAL				500.00	440.00	0.00	60.00
0212 - INSPECTIONS				400.00	0.00	0.00	400.00
0213 - CONTRAC SVCS				0.00	290.00	0.00	-290.00

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
6700 - TOWN GARAGE CONT'D							
		Department..		15,400.00	11,714.71	1,310.24	4,995.53
7000 - SOLID WASTE							
				62,600.00	0.00	0.00	62,600.00
		0205 - SUPPLIES		600.00	560.12	0.00	39.88
		0213 - CONTRAC SVCS		62,000.00	37,588.69	0.00	24,411.31
		0225 - ENVIRON HHW		0.00	297.00	0.00	-297.00
		7051 - BISSONNETTE		0.00	0.00	0.00	0.00
		Department..		62,600.00	38,445.81	0.00	24,154.19
7100 - COMM DAY RES							
				0.00	0.00	0.00	0.00
		0002 - (CARRY FWD)		1,083.44	0.00	0.00	1,083.44
		0012 - DONATIONS		0.00	0.00	175.00	175.00
		0198 - FOOD		0.00	160.25	0.00	-160.25
		0205 - SUPPLIES		0.00	433.74	0.00	-433.74
		Department..		1,083.44	593.99	175.00	664.45
7200 - GENL ASSIST							
				2,000.00	0.00	0.00	2,000.00
		0001 - APPROPRIATED		2,000.00	0.00	0.00	2,000.00
		0197 - REIMBURS.		0.00	0.00	1,298.51	1,298.51
		0198 - FOOD		0.00	1,302.00	0.00	-1,302.00
		0201 - ELECTRICITY		0.00	757.00	0.00	-757.00
		0213 - CONTRAC SVCS		0.00	1,191.13	833.79	-357.34
		Department..		2,000.00	3,250.13	2,132.30	882.17
7300 - CONSER COMM							
				0.00	0.00	0.00	0.00
		0002 - (CARRY FWD)		100.00	0.00	0.00	100.00
		Department..		100.00	0.00	0.00	100.00
7400 - STREET LTS							
				3,000.00	0.00	0.00	3,000.00
		0201 - ELECTRICITY		3,000.00	2,615.96	0.00	384.04
		Department..		3,000.00	2,615.96	0.00	384.04
7700 - LEGAL FEES							
				10,000.00	0.00	0.00	10,000.00
		0213 - CONTRAC SVCS		10,000.00	4,453.50	0.00	5,546.50
		7050 - BOOKER		0.00	20,669.65	0.00	-20,669.65
		7051 - BISSONNETTE		0.00	2,684.81	4,500.00	1,815.19
		Department..		10,000.00	27,807.96	4,500.00	-13,307.96
7810 - MMA DUES							
				3,800.00	0.00	0.00	3,800.00

Expense detail report

ALL Accounts

ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
7810 - MMA DUES CONT'D							
0207 - DUES/SUBSCR				3,800.00	3,742.00	0.00	58.00
		Department..		3,800.00	3,742.00	0.00	58.00
7820 - AVCOG DUES				3,959.00	0.00	0.00	3,959.00
0207 - DUES/SUBSCR				3,959.00	3,958.30	0.00	0.70
		Department..		3,959.00	3,958.30	0.00	0.70
7830 - BROADBAND				0.00	0.00	0.00	0.00
0001 - APPROPRIATED				0.00	0.00	17,698.77	17,698.77
0213 - CONTRAC SVCS				0.00	568.75	0.00	-568.75
		Department..		0.00	568.75	17,698.77	17,130.02
7900 - COUNTY TAX				309,396.00	0.00	0.00	309,396.00
0213 - CONTRAC SVCS				309,396.00	309,396.00	0.00	0.00
		Department..		309,396.00	309,396.00	0.00	0.00
7950 - OVERLAY				0.00	0.00	0.00	0.00
0001 - APPROPRIATED				61,388.74	0.00	0.00	61,388.74
0900 - ABATEMENTS				0.00	99.67	0.00	-99.67
		Department..		61,388.74	99.67	0.00	61,289.07
8000 - INTERDEPT				9,000.00	0.00	0.00	9,000.00
0196 - ONBOARDING				0.00	246.00	0.00	-246.00
0199 - INTERNET				0.00	119.98	0.00	-119.98
0205 - SUPPLIES				0.00	0.00	72.00	72.00
0207 - DUES/SUBSCR				0.00	333.00	0.00	-333.00
0210 - MLG/EXP REIM				1,500.00	634.87	0.00	865.13
0213 - CONTRAC SVCS				4,500.00	6,065.77	612.92	-952.85
0217 - ADVERTISING				1,500.00	1,245.52	0.00	254.48
0401 - TESTING				0.00	125.00	0.00	-125.00
0501 - DEED TRANS				500.00	267.00	0.00	233.00
0502 - LIENS				1,000.00	1,083.00	0.00	-83.00
		Department..		9,000.00	10,120.14	684.92	-435.22
8025 - IT SERVICES				21,400.00	0.00	0.00	21,400.00
0002 - (CARRY FWD)				22,292.00	0.00	0.00	22,292.00
0199 - INTERNET				1,400.00	1,219.72	0.00	180.28
0200 - TELEPHONE				3,500.00	3,000.74	0.00	499.26

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
8025 - IT SERVICES CONT'D							
0202 - HARDWARE				5,000.00	29,762.14	0.00	-24,762.14
0205 - SUPPLIES				2,000.00	3,386.86	555.80	-831.06
0213 - CONTRAC SVCS				5,000.00	5,905.00	0.00	-905.00
0218 - SOFTWARE LIC				4,500.00	4,071.90	0.00	428.10
		Department..		43,692.00	47,346.36	555.80	-3,098.56
8026 - TRIO							
				9,200.00	0.00	0.00	9,200.00
0213 - CONTRAC SVCS				9,200.00	9,234.20	0.00	-34.20
		Department..		9,200.00	9,234.20	0.00	-34.20
8210 - HUMANE SOC							
				3,928.00	0.00	0.00	3,928.00
0213 - CONTRAC SVCS				3,928.00	3,928.00	0.00	0.00
		Department..		3,928.00	3,928.00	0.00	0.00
8220 - ANIMAL CTL							
				3,850.00	0.00	0.00	3,850.00
0210 - MLG/EXP REIM				600.00	735.54	0.00	-135.54
0300 - LABOR				3,000.00	2,250.00	0.00	750.00
7010 - PAYROLL TAX				250.00	172.14	0.00	77.86
		Department..		3,850.00	3,157.68	0.00	692.32
8600 - EDUCATION							
				0.00	0.00	0.00	0.00
0213 - CONTRAC SVCS				2,377,988.02	2,172,565.44	0.00	205,422.58
		Department..		2,377,988.02	2,172,565.44	0.00	205,422.58
9000 - MINOT FIRE							
				87,441.00	0.00	0.00	87,441.00
0196 - ONBOARDING				0.00	5,834.00	0.00	-5,834.00
0198 - FOOD				0.00	800.75	0.00	-800.75
0200 - TELEPHONE				1,200.00	1,155.85	0.00	44.15
0201 - ELECTRICITY				5,000.00	3,827.00	172.08	1,345.08
0203 - FUEL & GAS				9,000.00	5,684.13	0.00	3,315.87
0204 - REPAIRS				7,500.00	13,063.90	0.00	-5,563.90
0205 - SUPPLIES				2,500.00	2,130.06	0.00	369.94
0207 - DUES/SUBSCR				500.00	225.00	0.00	275.00
0208 - STAFF TRAIING				1,200.00	412.00	0.00	788.00
0210 - MLG/EXP REIM				200.00	170.07	0.00	29.93
0212 - INSPECTIONS				650.00	1,120.79	0.00	-470.79
0213 - CONTRAC SVCS				15,641.00	15,712.25	0.00	-71.25

Expense detail report

ALL Accounts
ALL Months

ACCOUNT----- DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
9000 - MINOT FIRE CONT'D							
0221 - RESCUE SUPP				500.00	1,825.88	0.00	-1,325.88
0222 - RESCUE TRNG				500.00	0.00	0.00	500.00
0223 - APP. SUPP.				5,000.00	3,638.88	0.00	1,361.12
0224 - PPE EQUIP				2,500.00	7,855.13	0.00	-5,355.13
0301 - FIRE FIGHTER				15,000.00	9,781.72	0.00	5,218.28
0302 - PER DIEMS				15,000.00	19,244.13	0.00	-4,244.13
0401 - TESTING				0.00	3,968.10	0.00	-3,968.10
0503 - FEES				0.00	0.00	100.00	100.00
1014 - FIRE CHIEF				3,000.00	0.00	0.00	3,000.00
7010 - PAYROLL TAX				2,550.00	2,375.48	0.00	174.52
		Department..		87,441.00	98,825.12	272.08	-11,112.04
9200 - FIRE DEPT CP							
0002 - (CARRY FWD)				7,031.39	0.00	0.00	7,031.39
		Department..		7,031.39	0.00	0.00	7,031.39
9250 - FD APP RES							
0002 - (CARRY FWD)				10,000.00	0.00	0.00	10,000.00
0204 - REPAIRS				0.00	6,029.42	0.00	-6,029.42
0223 - APP. SUPP.				0.00	3,450.00	0.00	-3,450.00
		Department..		10,000.00	9,479.42	0.00	520.58
9300 - GRANT							
0002 - (CARRY FWD)				7,077.92	0.00	0.00	7,077.92
		Department..		7,077.92	0.00	0.00	7,077.92
9600 - DEBT SERVICE							
0600 - INTEREST				5,649.00	0.00	0.00	5,649.00
0608 - PRINC PMTS B				336,202.00	0.00	0.00	336,202.00
		Department..		341,851.00	0.00	0.00	341,851.00
9900 - ARPA							
0202 - HARDWARE				0.00	30,200.00	0.00	-30,200.00
0213 - CONTRAC SVCS				0.00	13,476.22	0.00	-13,476.22
0224 - PPE EQUIP				0.00	28,000.00	0.00	-28,000.00
		Department..		0.00	71,676.22	0.00	-71,676.22
Final Totals				4,846,232.99	4,080,776.87	194,675.53	960,131.65