



Town of Minot Selectmen Epacket

November 13, 2023 at 6:30pm
Regular Meeting

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Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Monday, November 13, 2023
Meeting at 6:30pm
Revised Agenda*

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. October 23, 2023 – Joint Budget Meeting
 - b. October 24, 2023 – Joint Budget Meeting
 - c. October 30, 2023 – Regular Meeting
4. Warrants
 - a. Payroll Expense Warrant
 - b. Treasurer's Warrant
5. Old Business
 - a. Discussion of Drainage Issues on Center Minot Hill
 - b. Continued Discussion of Upgraded Security for Town Property
6. Department Head Updates
 - a. Clerk's Report
 - b. Highway Report
 - c. Fire Department Report
7. Town Administrator's Report
8. Selectmen Comment
9. Public Comment (3-minute limit) – Items in public comment may be scheduled for a future meeting to provide for Board consideration and public notice
10. Next Meeting Dates
 - a. Monday, November 27, 2023 – Regular Meeting
11. Adjournment



Town of Minot Board of Selectmen & Budget Comm. Meeting

329 Woodman Hill Rd.
Minot, ME 04258
207-345-3305
www.minotme.org

Minot Town Office
Monday, October 23rd, 2023
6:30 pm
Minutes*

JONT MEETING

Selectmen: Chair Daniel Gilpatric, Vice Chair Lisa Cesare, Matthew Callahan, William Perry, and Brittany Hemond
Staff: Danielle Loring (Administrator), Sara Farris (Clerk), Scott Parker (Highway Supervisor), and Dean Campbell (Fire Chief)
Budget Committee: Lisa Bonney
Absent: Elaine Pratte, Amy Osborne, and Timothy Worden
Public: None

1. Call to Order

Chair Daniel Gilpatric called the meeting to order at 6:30pm and a quorum was present.

2. Pledge of Allegiance

Recited

3. Town Clerk to Swear in Budget Committee Members

Mr. Worden was the only Member that needed to be sworn in and he was not present. Lisa Bonney’s term ends December 31st 2025.

4. Introduction – Danielle Loring, Town Administrator

Danielle Loring discussed the topics outlined in the attached “Memorandum FY2024 Budget Requests” to give attendees an overview of the proposed budget as a whole and what projects the Town has been working on. The overall budget as proposed is a 15.9% increase or \$311,160.00 compared to lats year with the bulk of the increase due to the restructuring of the Fire Department.

** Written minutes serve as reference to the official record, which are recording kept at the Town Office.

Board of Selectmen Meeting Minutes Dated October 23rd 2023.

*Items may be taken out of order at the Chairman’s Discretion.

5. Department Head Presentations

a. Highway Department – Scott Parker, Highway Supervisor

Mr. Parker discussed his attached Expense Report and the various increases.

Common Roads (6200)

- Contracted Services increased due to the increase in the cost of striping the roads.
- The deal with the Town of Raymond fell through to use their roadside mower so roadside mowing did not get done this year.
- The increase to the Trucks and Equipment line is due to needing an excavator to complete the Shaw Hill Rd. paving.
- There was various discussion regarding an ongoing culvert issue.

Winter Roads (6400)

- The cost of steal increased the supplies line.
- The cost for the trap to cover the sand pile increased again this year.
- Scott is expecting a sand cost increase but not a salt cost increase.

Highway Equipment (6500)

- Fuel cost increase.
- Scott can complete some of the work on the trucks and equipment but not all. Some of it must be sent to a dealership to be completed.

Town Garage (6700)

- Electricity costs increased.
- Tools need to be updated in the Garage.

Lisa Cesare asked what the current paving rotation is. Scott answered that it is 7 years and if the current crack and seal program works out within 4 years the Town could possibly look at paving some of dirt roads in Town.

There was various discussion about the Replacement Schedule. Scott added that he would like to keep the loader they have now for as long as he can instead of purchasing a new one. The Selectmen agreed that the costs to keep the loader going is worth expending compared to purchasing a new one.

b. Fire Department – Dean Campbell, Fire Chief

Mr. Campbell discussed his attached report and the various increases.

- The “Onboarding” line was added to cover the cost of onboarding new members.

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Board of Selectmen Meeting Minutes Dated October 23rd 2023.

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- The “Food” line was added to provide members food for training and meetings. This allows Members to come straight from work and not have to worry about getting supper beforehand. There are currently about 3 meetings/trainings a month that the Members are provided food.
- The “Fuel & Gas” line increase is due to Members needing to use the trucks for training.
- “Dispatching” was previously under “Contracted Services”, but it makes more sense for it to have its own line.
- The increase on the “Repairs” line is due to the older vehicles needing more repairs to keep them operational.
- “Building Maintenance” is a new line item to show the building upkeep costs.
- The “Staff Training” line increase is needed with more Members joining the Department and the State or other organizations not converting future costs.
- The “Inspections” line increase is needed to get the line to where it should be. It was underfunded in the past.
- The “Rescue Supply” increase is needed to outfit Members with “jump bags”.
- An increase in the “Safety Requirements” line is needed with current Members attending the fire attack class. Once the 5 attendees are certified they will need new gear.
- The increase to the “Per Diem” line could be cut depending on if/ when a Full Time Chief is hired. The increase will be used to help draw in more talented help.
- The “Testing” line was added to cover the testing of all the equipment that requires it.

There was various discussion regarding the Full Time Fire Chief position and the Forestry Truck as it was not listed in the Budget Request as outlined.

FT Fire Chief

Dean explained that he is working on a job description for the position. Danielle would like to cross train the FT Chief with Code Enforcement, and Dean added that a lot of small towns do that. The Selectmen would like to budget on the higher end for a FT Fire Chief salary and possibly use the current Per Diem money and Chief stipend to offset it.

Forestry Truck

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Board of Selectmen Meeting Minutes Dated October 23rd 2023.

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Dean stated that he would like to include the Forestry Truck as a separate article at Town Meeting. The estimated cost to replace would be around \$73,000.00. The Selectmen would like to focus on the Members' gear and training and let the new Chief work on purchasing a new Forestry Truck.

c. Elections and Town Meeting – Sara Farris, Town Clerk

Mrs. Farris discussed her attached report and the various increases.

- Would like to keep the budgeted money for ES&S Ballot Printing in the budget. Sara believes that we will need it to code the RSU ballots since the elections this year will be high turnout elections.
- The Staff increase is due to having the extra Presidential Primary Election in March this year and budgeting for an extra election if the RSU does not lump their election with a state election or if the Town needs to hold a special election regarding MCS.
- Keeping the Town Report budget about the same even though she was quoted less to cover inflation by the time they need to be printed.
- Sara is increasing the budget for food because in the past she has been under budgeting.
- The increase in postage is due to having high turnout elections this year and the possibility of having multiple ballots which would increase the postage rate.
- In total Mrs. Farris is requesting a budget of \$12,000.00 to cover election and Town Meeting.

d. Remaining Budget Items - Danielle Loring, Town Administrator

Mrs. Loring discussed her attached report and the various increases.

- Danielle noted a correction to salaries and benefits. The proposed increase is 10.3% not the 50.3% shown in her report.
- Leaving Legal flat for the 2024 year. There are currently 2 ongoing legal matters and bond counsel may be needed.
- Interdepartment increase is for the monthly Minot Community News section in the Country Connection. This was not included in last year's budget.
- The increase in IT Services is due to the contractor moving to an all-inclusive structure with a monthly fee associated. There was discussion about possibly putting this service out to bid and Danielle stated that the

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Board of Selectmen Meeting Minutes Dated October 23rd 2023.

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Town currently has ongoing projects with the contractor and switching now would halt the projects.

There was various discussion regarding a few topics before the meeting adjourned.

- Bond vs. no bond options
- Taking \$100,000.00 from the Undesignated Fund Balance to create a reserve that would be used to cover potential costs in the Town have to keep Minot Consolidated School running for 1 year.

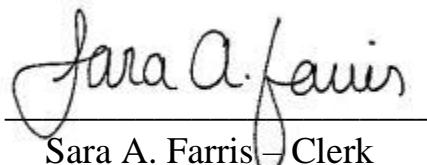
6. Adjournment

Motion: William Perry made the motion to adjourn at 8:30 pm; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

The meeting adjourned at 8:30 pm.


Sara A. Farris – Clerk
Recording Secretary

Daniel Gilpartic – Chair

Matthew Callahan

Lisa Cesare – Vice Chair

William Perry

Brittany Hemond

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Board of Selectmen Meeting Minutes Dated October 23rd 2023.

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Town of Minot Board of Selectmen & Budget Comm. Meeting

329 Woodman Hill Rd.
Minot, ME 04258
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Minot Town Office
Tuesday, October 24th, 2023
6:30 pm
Minutes*

JONT MEETING

Selectmen: Chair Daniel Gilpatric, Vice Chair Lisa Cesare, Matthew Callahan, William Perry, and Brittany Hemond
Staff: Danielle Loring (Administrator), and Sara Farris (Clerk)
Budget Committee: Lisa Bonney, Elaine Pratte, Amy Osborne, and Timothy Worden
Public: None

1. Call to Order

Chair Daniel Gilpatric called the meeting to order at 6:30pm and a quorum was present.

2. Pledge of Allegiance

Recited

Since more members of the Budget Committee were present at this meeting Danielle provided a small overview of the budget with a focus on the Fire Chief position. Danielle stated that the amount of work that is involved as a Fire Chief is not feasible for a volunteer or Per Diem member to complete anymore. A full-time chief would also provide more availability of services to the Town since someone will be there throughout the day. Danielle presented the idea that the Full Time Fire Chief should be its own article at Town Meeting instead of having it bundled with other articles to have the position be more transparent and easier to understand. The Selectmen and Budget Committee agreed that that would be a good way to present the position.

There was also various discussion regarding the RSU and the future of Minot Consolidated School.

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Board of Selectmen Meeting Minutes Dated October 24th 2023.

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3. Committee Presentations

a. Committee Overview – Danielle Loring- Town Administrator

Danielle provided the group with an overview of each Committee.

Cemetery Committee

The Cemetery Committee is working with Main Land Development to help with drainage at Center Minot Hill Cemetery, as well as other various projects.

Rec Committee

The Rec Committee is carrying over funds that were not used for field maintenance due to the wet Summer we have had.

4. General Budget Discussion

There was various discussion regarding other aspects of the budget as discussed on October 24th. Danielle invited the members of the Budget Committee that were not present on the 24th to send her any questions they may have regarding the budget or to attend the October 30th Selectmen Meeting to discuss more. Danielle advised the group that the Selectmen Final Review will be held on November 13th and the Budget Committee Final Review will be December 7th.

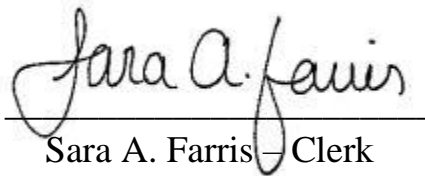
5. Adjournment

Motion: William Perry made the motion to adjourn at 7:31 pm; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

The meeting adjourned at 7:31 pm.


Sara A. Farris – Clerk
Recording Secretary

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Board of Selectmen Meeting Minutes Dated October 24th 2023.

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Daniel Gilpartic – Chair

Matthew Callahan

Lisa Cesare – Vice Chair

William Perry

Brittany Hemond

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Board of Selectmen Meeting Minutes Dated October 24th 2023.

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Town of Minot

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Board of Selectmen Meeting
Minot Town Office
Monday, October 30th, 2023
6:30 pm
Minutes*

REGULAR MEETING

Selectmen: Chair Daniel Gilpatric, Vice Chair Lisa Cesare, Matthew Callahan, William Perry, and Brittany Hemond
Staff: Danielle Loring (Administrator), Sara Farris (Clerk), and Dean Campbell (Fire Chief)
Public: Robert Klar (Former RSU 16 Task Force Member) and Timothy Worden (Budget Committee Member)

1. Call to Order

Chair Daniel Gilpatric called the meeting to order at 6:30pm and a quorum was present.

2. Pledge of Allegiance

Recited

3. Approval of Minutes

a. Monday, October 16th, 2023 – Regular Meeting

Motion: Brittany Hemond made a motion to approve the Minutes from Monday, October 16th, 2023; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (5/0)

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Board of Selectmen Meeting Minutes Dated October 30th 2023.

*Items may be taken out of order at the Chairman's Discretion.

4. Warrants

a. Payroll Expense Warrant

b. Treasurer's Warrant

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$24,365.30 and the Treasurer's Warrant in the amount of \$32,003.13; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

Chief Campbell was present, so Chair Gilpatric moved **7. Department Head Updates C. Fire Department Report** up in the meeting.

- No new updates on the tree removal at Orchard Station.
- The Fire Prevention event at MCS went well.
- Engine #8 slid into a ditch on Harris Rd. during training. There was no damage to the truck. Dean explained that the truck is about 10ft wide, and the road is 12ft with a slope.
- The EMTs that Minot has went to Lewiston to help with the Mass Shooting in Lewiston on October 25th.
- The Department will be at the Truck-or-Treat at MCS on the 31st.
- Truck #5 is now back in service.
- The Basic EMT Class lost its funding/ grant and is no longer free. The class will also take place over multiple days. To send the 5 EMTs it will be close to \$11,000.00. The Selectmen agreed that still sending the members looking to become an EMT is important.
- Dean has been looking at storage containers to have at Central Station. Maine Trailer has a 20ft container for \$2,700.00 delivered. More storage room is needed due to the extractor taking up room previously utilized for trucks 5's jet sled. They also need to maintain room around the trucks in the station. There was some discussion regarding the need for a container compared to sending the EMTs to the Basic EMT Class.
- Steve French is looking into fixing the hydrant that was struck by a vehicle and damaged. If he cannot fix it Danielle will look into a possible insurance claim to cover the costs.

See attached memo for more information.

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Board of Selectmen Meeting Minutes Dated October 30th 2023.

*Items may be taken out of order at the Chairman's Discretion.

5. Assessor's Business

a. Consideration and Approval of Abatement

i. Michael Hricko

76 Holbrook Rd.

Map R16, Lot 022

Administrative abatement for stabilized taxes FY2023

Motion: Lisa Cesare motioned to approve the abatement for Michael Hricko in the amount of \$46.66; second by William Perry.

Discussion: None

Vote: Unanimous Approval (5/0)

All Assessors present signed the abatement paperwork.

6. New Business

b. Consideration of Letter of Support for a Public Hearing Regarding the Potential Closure of Minot Consolidated School

See attached letter.

Danielle drafted a letter for Selectmen approval requesting that the RSU hold a public hearing regarding the closure of MCS before the School Board votes in December.

Danielle updated the group regarding the informative meeting being held on November 7th at MCS. This meeting is not hosted by the RSU, but by concerned residents to help get the word out. The Community Club originally supported the meeting but had to be removed from the flyer due to their ties to the RSU. Danielle added that the Town cannot take any action until the School Board makes their decision at the December School Board meeting.

Mr. Klar said that he was on the RSU Steering Committee and has since been removed after providing information about MCS and the equipment/ items that need to be repaired. He said that he would like to stay involved any way he can to help. The Selectmen agreed they would keep him in mind if an opportunity came up.

Motion: Matthew Callahan motioned to allow Danielle to send the letter to the RSU as drafted; second by William Perry.

Discussion: None

Vote: Unanimous Approval (5/0)

Danielle agreed to send the letter to the RSU tomorrow and post to the appropriate places once we received a response.

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Board of Selectmen Meeting Minutes Dated October 30th 2023.

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c. Revisited Discussion of Upgraded Security for Town Property

After the mass shooting event that took place in Lewiston on October 25th the Selectmen agreed that security should be a priority. Some ideas included cameras that would allow staff to see in the parking lot, a door lock/ buzzer to let people in, bulletproof glass at the front counter, and a half door at the front office. The Selectmen asked how much money was left in ARPA Funds to do some of these upgrades and Danielle responded that there is about \$23,000.00. The Selectmen asked Sara Farris to talk with staff about what they would like to see for safety features and report back to them.

10. Public Comment

Timothy Worden, a Budget Committee Member and resident, was present and voiced his concerns regarding possible RSU funding if the School Board does vote to close MCS and the full time Fire Chief position.

In response to Mr. Worden's MCS question Danielle responded that they are going to add an article to the Town Meeting Warrant taking \$100,000.00 from the undesignated fund to cover any legal costs, feasibility studies, and upkeep of MCS if Minot residents vote to keep MCS open after the School Board votes to close it. In the event this does happen the Town would welcome residents with backgrounds in the various aspects of the school to help with repairs or ideas for repairs.

As for the full-time Fire Chief position, Mr. Worden believes to get this to pass at Town Meeting the Town must provide the residents there with as much information as possible. To summarize, the Selectmen and Danielle responded that a full-time position is needed for the Fire Department to run as it should. The Chief position involves more work and organization than a part-time person can provide. The Town needs someone who can monitor all aspects of the Department and keep all the moving pieces in check. Based on the time Dean has been Fire Chief it has shown the kind of results a full-time chief could create.

Mr. Worden thanked the Selectmen, Mr. Klar, and Staff for their time and dedication. Mr. Worden and Mr. Klar both left the meeting.

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Board of Selectmen Meeting Minutes Dated October 30th 2023.

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a. & d. Discussion of Drainage Issues on Center Minot Hill and Executive Session Pursuant to Title 1 MRSA § 405 (6) (a): Discussion with Town Administrator Regarding Ongoing Land Use Matters.

Motion: Brittany Hemond motioned to enter Executive Session at 7:47 pm; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (5/0)

The board entered the Executive Session.

Motion: Lisa Cesare motioned to exit Executive Session at 8:04 pm; second by William Perry.

Discussion: None

Vote: Unanimous Approval (5/0)

The board exited the Executive Session. No action after the Executive Session was needed.

7. Department Head Updates

a. Clerks Report submitted and read by Clerk Sara Farris

- There have been 158 absentee ballots issued so far for the 11/7 Election.
- Sara provided the Selectmen with a list of properties in jeopardy of foreclosure and stated that she sent out reminder letters before the 45-Day Notices.
- Sara provided the Selectmen with a list of upcoming special and holiday hours for November and December.
- There have been 64 dog registrations in October, 18 of them online.
- Excise for October is up about \$300.00 compared to October 2022.
See attached report for more information.

b. Highway Report Submitted by Highway Supervisor Scott Parker and read by Administrator Danielle Loring.

- P&B Paving will be working on Hadfield Rd. starting next week.
- The stacker broke and will cost between \$3-4,000.00 to repair so a bulldozer was rented to finish the sand pile.
See attached report for more information.

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Board of Selectmen Meeting Minutes Dated October 30th 2023.

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8. Town Administrator’s Report Presented by Danielle Loring

- Danielle Loring will be putting together another Safety Committee Meeting soon.
- The updated numbers for Town Insurance should be in by next week.

9. Selectmen Comment

Lisa Cesare requested to discuss the Fire Department storage container and the upcoming EMT class and figure out a response for Chief Campbell. After some discussion the Selectmen would like to focus on using funds to get the 5 Members to EMT training and hold off on purchasing a storage container.

11. Next Meeting Dates

a. Monday, November 13, 2023

Date acknowledged.

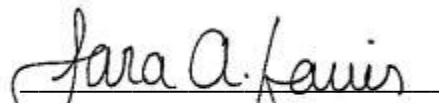
12. Adjournment

Motion: Brittany Hemond made the motion to adjourn at 8:20 pm; second by William Perry.

Discussion: None

Vote: Unanimous Approval (5/0)

The board adjourned at 8:20 pm.


 Sara A. Farris – Clerk
 Recording Secretary

Daniel Gilpartic – Chair

Matthew Callahan

Lisa Cesare – Vice Chair

William Perry

Brittany Hemond

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Board of Selectmen Meeting Minutes Dated October 30th 2023.

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TOWN OF MINOT

329 Woodman Hill Road
Minot, Maine 04258-0329

Tel: 1-207-345-3305

Fax: 1-207-346-0924

Clerk's Report

November 13th, 2023

Hello Selectmen,

Updates:

Office Safety

I gave the girls the list I created as shown below and asked them what ideas they liked the best and asked them for and other ideas they may have.

- 1/2 door to enter the front office so there is a barrier there.
- Full window with bottom slot including bullet proof glass.
- Mace for staff.
- Panic buttons that connect to the sheriff.
- Key card entry locks.
- Cameras that face the parking lots with a screen to view them in the front office.
- A buzzer/ lock to allow people to enter instead of them having access whenever. Would go with the entrance camera idea.

Danielle, Scott, and I talked with the girls, and these are our thoughts.

- Full bullet proof window with bottom slot, possible speaker system, and mics.
- Reenforced wall below the window.
- Panic buttons for all the offices. *Danielle has and is working on.*
- Cameras at the front and back entrance and the lobby.
- Button to lock 2nd set of entrance doors.
- Replacing the front main entrance doors.
- Key card locks on all doors. *Danielle has and is working on.*

Board of Appeals & Planning Board:

The Planning Board is continuing ordinance work.

Caspian Solar Farm is up for approval at the 11/14 meeting.

808 Main St. is not on the agenda for 11/14 and we are unsure when they will return.

We received a subdivision application for land on Garfield Rd. today and they are looking to be on the December agenda.

The BOA will have their annual business meeting in December. Jordan will oversee this board and will work with Danielle to get it situated.

11/7 State Referendum Election

884 residents voted which is about a 40% turnout. We also collected about 18 new registered voters. In the upcoming weeks I will complete my voter registrations and updates and complete Voter Participation History.

Pet Clinic and Dog Registrations

GAHS will be hosting a Pet Clinic here at the Town Office on Saturday from 9-11:30 am. Staff will be available to process dog registrations for residents at that time as well.

11/29 Office Hours

We will be closing the Office on 11/29 at 2pm. I have a Motor Vehicle Fall Workshop from 2-4 and other staff have prior obligations. Instead of leaving 1 clerk here alone we decided it was best to close.

Foreclosed Properties

We currently have 3 properties in jeopardy of Foreclosure. I sent out 45-Day Notice letters on 11/9

Christner/ McCarver	Brighton Hill Rd.	Land & Building
Raubeson	Woodman Hill Rd.	Land & Building
Wakem	Verrill Rd.	Land & Building

Nomination Papers

Available 11/22/2023 and due back 1/2/2024

Selectmen – Lisa & Matt, both 3-year terms

RSU – Mike Downing & Angela Swenson, both 3-year terms

Assessor at Town Meeting - Brittany

Inland Fisheries & Wildlife:

Boat Excise YTD: \$3,456.70

0 Boat

0 done online.

5 Snowmobiles

0 ATVs

3 Game Licenses

The above amounts are as of 11/13/2023.

Vitals:

Vital Requests as of 11/13

Reported to State semi-annually.

Birth Certificates- 10

Death Certificates- 4

Marriage Certificates- 12

Intentions- 10

Dogs:

64 dog registrations for November so far.

18 done online.

Building/ Plumbing Permits for 2023:

Building Permits: 53

Plumbing Permits: 27

Real Estate Taxes:

2021 taxes - \$ 4,885.40 for 3 accounts

11/9/2023 – 45 Day Notices (Should be the 10th but that is Veteran's Day.)

12/26/2023 – 2021 Taxes Foreclose (Should be the 25th but that is Christmas.)

2022 taxes - \$ 26,093.85 for 19 accounts

2023 taxes - \$ 2,717,345.72 for 1137 accounts

2024 pre-payments - \$ 2,037.92 for 10 accounts

Total owed: \$ 2,748,324.97

- \$ 152,481.69

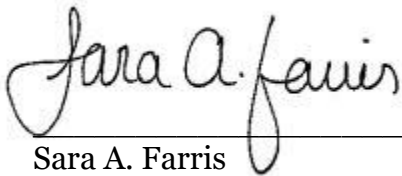
Personal Property Taxes:

2023 - \$9,905.90 on 22 accounts

Excise Tax:

<u>MONTH</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>+/-</u>
JAN.	\$51,264.36	\$43,055.03	\$50,306.29	+ \$7,251.26
FEB.	\$45,129.36	\$48,596.73	\$51,718.92	+ \$3,122.19
MARCH	\$75,065.57	\$56,912.29	\$62,362.95	+ \$5,450.66
APRIL	\$77,682.59	\$61,663.04	\$59,196.83	- \$2,466.21
MAY	\$67,323.14	\$64,848.92	\$74,257.14	+ \$9,408.22
JUNE	\$59,529.52	\$92,120.11	\$70,938.58	- \$21,938.58
JULY	\$73,304.01	\$63,394.65	\$57,419.67	- \$5,974.98
AUG.	\$77,159.71	\$65,209.36	\$79,431.44	+ \$14,222.08
SEPT.	\$70,632.04	\$69,727.87	\$66,921.22	- \$2,806.65
OCT.	\$50,817.13	\$54,012.11	\$67,752.92	+ \$13,740.81
NOV.	\$41,312.77	\$50,624.95	\$19,284.67	
DEC.	\$45,494.20	\$45,564.33		
TOTAL	\$ 734,714.40	\$ 715,719.57	\$ 659,590.63	- \$56,128.94

With final rapid renewal transactions processed we were up \$13,740.81 in October!



Sara A. Farris
Clerk/ Tax Collector/ Voter Registrar



INTEROFFICE MEMO

To: Board of Selectmen

CC: Danielle Loring, Town Administrator

From: Scott Parker, Highway Director

RE: Highway Department (10/30 – 11/12/2023)

The new plow truck is done, and we will be going down this week for final inspection.

Hadfield Road is scheduled to be paved this week.

We are having an issue with the grader pushing antifreeze out of the overflow. I hope that after I rebuild the water pump, the problem is fixed.

We will be testing the tree lights this week in preparation for the lighting after Thanksgiving.



Minot Fire Department
P.O. Box 154
Minot, ME 04258



Dean Campbell
Fire Chief



To Selectmen:

Old business.

1. Dry hydrant repairs
 - A. HOA ponds code enforcement checking on deed covenants
 - B. Highland pond needs cleaning
2. Waiting for electrician to disconnect wiring at old watch desk, wire new gear washer, and power to server.
3. Plumber to bring water supply to the gear washer this week.
4. Trunk N Treat went well.
5. T5 replacement Budget \$73,000.00
6. Basic fir school complete, 3 new interior FF
7. Working on BLS folder and reviewing SDS
8. Tree clearing at Orchard.
9. Orchard station IT completion
10. Truck 5 back in service

New business.

1. 2024 Budget
2. Tree lighting
3. All fire pumps flow tested.
4. Start date Nov. 27 EMS for the basic class.

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Expense detail report

WARRANT #23

NOVEMBER 13, 2023

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
2500 - AUDIT SERVIC				8,650.00	0.00	0.00	8,650.00
0213 - CONTRAC SVCS				8,650.00	8,210.00	0.00	440.00
		Department..		8,650.00	8,210.00	0.00	440.00
2550 - ASSESS CONTR				25,000.00	0.00	0.00	25,000.00
0002 - (CARRY FWD)				500.00	500.00	0.00	0.00
0213 - CONTRAC SVCS				25,000.00	7,000.00	0.00	18,000.00
		Department..		25,500.00	7,500.00	0.00	18,000.00
3050 - SNOMBL REFD				0.00	0.00	0.00	0.00
0001 - APPROPRIATED				0.00	1,641.76	1,641.76	0.00
		Department..		0.00	1,641.76	1,641.76	0.00
3550 - EDA ELF RESE				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				5,415.39	0.00	0.00	5,415.39
0012 - DONATIONS				0.00	0.00	2,700.00	2,700.00
0198 - FOOD				0.00	844.00	0.00	-844.00
0203 - FUEL & GAS				0.00	0.00	200.00	200.00
0205 - SUPPLIES				0.00	328.80	0.00	-328.80
		Department..		5,415.39	1,172.80	2,900.00	7,142.59
4000 - AUB. PUB LIB				22,000.00	0.00	0.00	22,000.00
0213 - CONTRAC SVCS				22,000.00	0.00	0.00	22,000.00
		Department..		22,000.00	0.00	0.00	22,000.00
4025 - TWNWELL RES				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				11,998.95	0.00	0.00	11,998.95
0204 - REPAIRS				0.00	22,415.00	0.00	-22,415.00
0207 - DUES/SUBSCR				0.00	158.60	0.00	-158.60
0209 - POSTAGE				0.00	39.25	0.00	-39.25
0210 - MLG/EXP REIM				0.00	60.09	0.00	-60.09
0300 - LABOR				0.00	1,276.20	376.20	-900.00
0401 - TESTING				0.00	430.00	660.58	230.58
0503 - FEES				0.00	0.00	7,237.15	7,237.15
7010 - PAYROLL TAX				0.00	105.27	0.00	-105.27
		Department..		11,998.95	24,484.41	8,273.93	-4,211.53
5000 - OFF SALARIES				413,286.00	0.00	0.00	413,286.00
1000 - DEPUTYTREAS				40,225.00	21,890.18	0.00	18,334.82

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Expense detail report

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ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
5000 - OFF SALARIES CONT'D							
1001 - CLK/TAX COLL				55,000.00	46,538.80	0.00	8,461.20
1002 - DEP CLERK				37,559.00	37,743.35	0.00	-184.35
1003 - ADMINISTRAT				72,842.00	61,939.29	0.00	10,902.71
1004 - SELECTMEN				8,000.00	8,000.00	0.00	0.00
1005 - ASSESSORS				150.00	150.00	0.00	0.00
1014 - FIRE CHIEF				0.00	2,400.00	0.00	-2,400.00
7010 - PAYROLL TAX				18,000.00	13,069.74	0.00	4,930.26
7020 - HLTH INSUR				165,000.00	151,927.41	17,116.65	30,189.24
7021 - VISION INS				0.00	1,056.09	1,035.56	-20.53
7025 - DENTAL INSUR				5,600.00	8,048.27	3,846.04	1,397.77
7030 - SIMPLE IRA				10,410.00	7,973.25	0.00	2,436.75
7035 - AFLAC				0.00	775.38	844.83	69.45
7040 - UNEMPLOYMENT				500.00	0.00	25.00	525.00
		Department..		413,286.00	361,511.76	22,868.08	74,642.32
5075 - CODE ENF/PLA							
				56,150.00	0.00	0.00	56,150.00
0200 - TELEPHONE				0.00	540.48	0.00	-540.48
0205 - SUPPLIES				500.00	69.33	0.00	430.67
0207 - DUES/SUBSCR				150.00	0.00	0.00	150.00
0208 - STAFF TRAIING				500.00	600.00	0.00	-100.00
0210 - MLG/EXP REIM				1,500.00	1,201.82	0.00	298.18
0213 - CONTRAC SVCS				5,000.00	0.00	0.00	5,000.00
0217 - ADVERTISING				0.00	355.74	150.00	-205.74
1007 - CODE ENFORCE				30,000.00	27,586.13	807.73	3,221.60
1016 - ADDRESSING				15,000.00	100.00	0.00	14,900.00
1017 - LEGAL				0.00	3,547.50	0.00	-3,547.50
7010 - PAYROLL TAX				3,500.00	2,278.05	0.00	1,221.95
		Department..		56,150.00	36,279.05	957.73	20,828.68
5100 - T-O RESERVE							
				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				73.03	0.00	0.00	73.03
		Department..		73.03	0.00	0.00	73.03
5200 - TOWN INSUR							
				53,550.00	0.00	0.00	53,550.00
0103 - PROP/CASULTY				30,750.00	29,052.00	0.00	1,698.00

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Expense detail report

ALL Accounts

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ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
5200 - TOWN INSUR CONT'D							
		0106 - WORKERS COMP		22,100.00	22,084.00	2,339.00	2,355.00
		0301 - FIRE FIGHTER		600.00	408.00	0.00	192.00
		0303 - VOLUNTEER		100.00	58.00	0.00	42.00
		Department..		53,550.00	51,602.00	2,339.00	4,287.00
5300 - T-O MAINT				34,050.00	0.00	0.00	34,050.00
		0198 - FOOD		0.00	673.57	0.00	-673.57
		0200 - TELEPHONE		1,550.00	1,893.11	0.00	-343.11
		0201 - ELECTRICITY		5,000.00	3,615.05	259.49	1,644.44
		0203 - FUEL & GAS		6,000.00	3,214.53	0.00	2,785.47
		0204 - REPAIRS		2,500.00	2,745.32	0.00	-245.32
		0205 - SUPPLIES		4,000.00	4,363.27	0.00	-363.27
		0206 - JANITORIAL		3,000.00	2,475.00	0.00	525.00
		0207 - DUES/SUBSCR		1,500.00	491.05	0.00	1,008.95
		0208 - STAFF TRAING		2,000.00	1,226.00	0.00	774.00
		0209 - POSTAGE		4,500.00	3,042.21	330.32	1,788.11
		0210 - MLG/EXP REIM		0.00	60.00	60.00	0.00
		0212 - INSPECTIONS		1,000.00	1,137.25	0.00	-137.25
		0213 - CONTRAC SVCS		3,000.00	3,799.12	0.00	-799.12
		0218 - SOFTWARE LIC		0.00	162.00	0.00	-162.00
		Department..		34,050.00	28,897.48	649.81	5,802.33
5350 - ELECT/MEET				8,550.00	0.00	0.00	8,550.00
		0198 - FOOD		200.00	231.70	0.00	-31.70
		0205 - SUPPLIES		105.00	27.92	0.00	77.08
		0209 - POSTAGE		400.00	56.07	0.00	343.93
		0213 - CONTRAC SVCS		4,480.00	2,788.07	0.00	1,691.93
		0217 - ADVERTISING		200.00	0.00	0.00	200.00
		1011 - ELEC CLERKS		2,865.00	2,190.00	0.00	675.00
		1012 - MODERATOR		300.00	250.00	0.00	50.00
		Department..		8,550.00	5,543.76	0.00	3,006.24
5400 - CEMETERY MAI				5,000.00	0.00	0.00	5,000.00
		0001 - APPROPRIATED		5,000.00	0.00	0.00	5,000.00
		0002 - (CARRY FWD)		7,315.21	0.00	0.00	7,315.21

Expense detail report

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ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
5400 - CEMETERY MAI CONT'D							
0197		REIMBURS.		0.00	102.60	0.00	-102.60
0205		SUPPLIES		0.00	146.00	0.00	-146.00
0207		DUES/SUBSCR		0.00	100.00	0.00	-100.00
0208		STAFF TRAIING		0.00	570.00	0.00	-570.00
0213		CONTRAC SVCS		0.00	3,904.87	0.00	-3,904.87
0501		DEED TRANS		0.00	210.00	0.00	-210.00
0503		FEEES		0.00	0.00	25.00	25.00
7046		PLOT SALES		0.00	5,300.00	10,000.00	4,700.00
		Department..		12,315.21	10,333.47	10,025.00	12,006.74
5650 - REC. DEPT RE							
				10,000.00	0.00	0.00	10,000.00
0001		APPROPRIATED		10,000.00	0.00	0.00	10,000.00
0204		REPAIRS		0.00	4,261.50	0.00	-4,261.50
0213		CONTRAC SVCS		0.00	270.00	0.00	-270.00
		Department..		10,000.00	4,531.50	0.00	5,468.50
5700 - ENRICHMENT							
				0.00	0.00	0.00	0.00
0203		FUEL & GAS		0.00	0.00	0.00	0.00
		Department..		0.00	0.00	0.00	0.00
6200 - COMMON RDS							
				255,500.00	0.00	0.00	255,500.00
0205		SUPPLIES		5,800.00	2,970.73	0.00	2,829.27
0207		DUES/SUBSCR		0.00	199.50	0.00	-199.50
0208		STAFF TRAIING		1,000.00	25.00	0.00	975.00
0212		INSPECTIONS		0.00	510.50	0.00	-510.50
0213		CONTRAC SVCS		36,500.00	24,546.00	0.00	11,954.00
0300		LABOR		150,000.00	116,652.98	0.00	33,347.02
0401		TESTING		200.00	261.00	0.00	-61.00
0404		MATERIALS		40,000.00	39,553.48	2,562.60	3,009.12
0405		TRUCKS- EQUI		10,000.00	7,174.70	0.00	2,825.30
7010		PAYROLL TAX		12,000.00	8,228.45	0.00	3,771.55
		Department..		255,500.00	200,122.34	2,562.60	57,940.26
6400 - WINTER RDS							
				345,000.00	0.00	0.00	345,000.00
0205		SUPPLIES		11,000.00	8,053.51	0.00	2,946.49
0213		CONTRAC SVCS		70,000.00	59,042.22	0.00	10,957.78

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Expense detail report

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ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
6400 - WINTER RDS CONT'D							
0300 - LABOR				125,000.00	91,606.60	0.00	33,393.40
0404 - MATERIALS				7,000.00	7,519.55	0.00	-519.55
0406 - SALT				82,000.00	78,459.06	0.00	3,540.94
0407 - SAND				40,000.00	30,770.00	0.00	9,230.00
7010 - PAYROLL TAX				10,000.00	6,648.32	0.00	3,351.68
		Department..		345,000.00	282,099.26	0.00	62,900.74
6500 - HWY EQ REP.							
				78,000.00	0.00	0.00	78,000.00
0002 - (CARRY FWD)				0.00	0.00	0.00	0.00
0203 - FUEL & GAS				33,000.00	31,408.21	1,488.30	3,080.09
0204 - REPAIRS				31,000.00	22,705.43	66.97	8,361.54
0205 - SUPPLIES				9,000.00	8,469.65	0.00	530.35
0213 - CONTRAC SVCS				5,000.00	5,865.97	0.00	-865.97
0404 - MATERIALS				0.00	0.00	0.00	0.00
		Department..		78,000.00	68,449.26	1,555.27	11,106.01
6600 - HWAY CAP EQ							
				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				11,725.90	0.00	11,599.90	23,325.80
0204 - REPAIRS				0.00	0.00	250.00	250.00
		Department..		11,725.90	0.00	11,849.90	23,575.80
6678 - 2022 PLOW TR							
				60,341.00	0.00	0.00	60,341.00
0002 - (CARRY FWD)				60,341.00	0.00	0.00	60,341.00
0213 - CONTRAC SVCS				0.00	62,845.00	0.00	-62,845.00
0214 - PRINCIP PMTS				60,341.00	51,216.62	0.00	9,124.38
		Department..		120,682.00	114,061.62	0.00	6,620.38
6700 - TOWN GARAGE							
				15,400.00	0.00	0.00	15,400.00
0200 - TELEPHONE				600.00	556.10	0.00	43.90
0201 - ELECTRICITY				3,500.00	3,405.26	1,310.24	1,404.98
0203 - FUEL & GAS				6,000.00	2,532.79	0.00	3,467.21
0204 - REPAIRS				2,400.00	566.60	0.00	1,833.40
0205 - SUPPLIES				2,000.00	3,524.76	0.00	-1,524.76
0206 - JANITORIAL				500.00	440.00	0.00	60.00
0212 - INSPECTIONS				400.00	0.00	0.00	400.00
0213 - CONTRAC SVCS				0.00	290.00	0.00	-290.00

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ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
6700 - TOWN GARAGE CONT'D							
		Department..		15,400.00	11,315.51	1,310.24	5,394.73
7000 - SOLID WASTE							
				62,600.00	0.00	0.00	62,600.00
		0205 - SUPPLIES		600.00	560.12	0.00	39.88
		0213 - CONTRAC SVCS		62,000.00	37,588.69	0.00	24,411.31
		0225 - ENVIRON HHW		0.00	297.00	0.00	-297.00
		7051 - BISSONNETTE		0.00	0.00	0.00	0.00
		Department..		62,600.00	38,445.81	0.00	24,154.19
7100 - COMM DAY RES							
				0.00	0.00	0.00	0.00
		0002 - (CARRY FWD)		1,083.44	0.00	0.00	1,083.44
		0012 - DONATIONS		0.00	0.00	140.00	140.00
		0198 - FOOD		0.00	160.25	0.00	-160.25
		0205 - SUPPLIES		0.00	433.74	0.00	-433.74
		Department..		1,083.44	593.99	140.00	629.45
7200 - GENL ASSIST							
				2,000.00	0.00	0.00	2,000.00
		0001 - APPROPRIATED		2,000.00	0.00	0.00	2,000.00
		0197 - REIMBURS.		0.00	0.00	1,298.51	1,298.51
		0198 - FOOD		0.00	1,302.00	0.00	-1,302.00
		0201 - ELECTRICITY		0.00	757.00	0.00	-757.00
		0213 - CONTRAC SVCS		0.00	1,191.13	833.79	-357.34
		Department..		2,000.00	3,250.13	2,132.30	882.17
7300 - CONSER COMM							
				0.00	0.00	0.00	0.00
		0002 - (CARRY FWD)		100.00	0.00	0.00	100.00
		Department..		100.00	0.00	0.00	100.00
7400 - STREET LTS							
				3,000.00	0.00	0.00	3,000.00
		0201 - ELECTRICITY		3,000.00	2,574.33	0.00	425.67
		Department..		3,000.00	2,574.33	0.00	425.67
7700 - LEGAL FEES							
				10,000.00	0.00	0.00	10,000.00
		0213 - CONTRAC SVCS		10,000.00	4,453.50	0.00	5,546.50
		7050 - BOOKER		0.00	20,669.65	0.00	-20,669.65
		7051 - BISSONNETTE		0.00	2,684.81	4,500.00	1,815.19
		Department..		10,000.00	27,807.96	4,500.00	-13,307.96
7810 - MMA DUES							
				3,800.00	0.00	0.00	3,800.00

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ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
7810 - MMA DUES CONT'D							
0207 - DUES/SUBSCR				3,800.00	3,742.00	0.00	58.00
		Department..		3,800.00	3,742.00	0.00	58.00
7820 - AVCOG DUES							
0207 - DUES/SUBSCR				3,959.00	0.00	0.00	3,959.00
		Department..		3,959.00	3,958.30	0.00	0.70
				3,959.00	3,958.30	0.00	0.70
7830 - BROADBAND							
0001 - APPROPRIATED				0.00	0.00	0.00	0.00
0213 - CONTRAC SVCS				0.00	568.75	0.00	17,698.77
		Department..		0.00	568.75	17,698.77	17,698.77
				0.00	568.75	17,698.77	17,130.02
7900 - COUNTY TAX							
0213 - CONTRAC SVCS				309,396.00	0.00	0.00	309,396.00
		Department..		309,396.00	309,396.00	0.00	0.00
				309,396.00	309,396.00	0.00	0.00
7950 - OVERLAY							
0001 - APPROPRIATED				0.00	0.00	0.00	0.00
0900 - ABATEMENTS				61,388.74	0.00	0.00	61,388.74
		Department..		0.00	99.67	0.00	-99.67
				61,388.74	99.67	0.00	61,289.07
8000 - INTERDEPT							
0196 - ONBOARDING				9,000.00	0.00	0.00	9,000.00
0199 - INTERNET				0.00	246.00	0.00	-246.00
0205 - SUPPLIES				0.00	119.98	0.00	-119.98
0207 - DUES/SUBSCR				0.00	0.00	72.00	72.00
0210 - MLG/EXP REIM				0.00	234.00	0.00	-234.00
0213 - CONTRAC SVCS				1,500.00	634.87	0.00	865.13
0217 - ADVERTISING				4,500.00	5,926.16	612.92	-813.24
0401 - TESTING				1,500.00	1,245.52	0.00	254.48
0501 - DEED TRANS				0.00	125.00	0.00	-125.00
0502 - LIENS				500.00	267.00	0.00	233.00
		Department..		1,000.00	1,064.00	0.00	-64.00
				9,000.00	9,862.53	684.92	-177.61
8025 - IT SERVICES							
0002 - (CARRY FWD)				21,400.00	0.00	0.00	21,400.00
0199 - INTERNET				22,292.00	0.00	0.00	22,292.00
0200 - TELEPHONE				1,400.00	1,097.50	0.00	302.50
				3,500.00	2,727.53	0.00	772.47

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ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
8025 - IT SERVICES CONT'D							
		0202 - HARDWARE		5,000.00	29,762.14	0.00	-24,762.14
		0205 - SUPPLIES		2,000.00	3,386.86	555.80	-831.06
		0213 - CONTRAC SVCS		5,000.00	5,905.00	0.00	-905.00
		0218 - SOFTWARE LIC		4,500.00	4,071.90	0.00	428.10
		Department..		43,692.00	46,950.93	555.80	-2,703.13
8026 - TRIO							
		0213 - CONTRAC SVCS		9,200.00	0.00	0.00	9,200.00
		Department..		9,200.00	9,234.20	0.00	-34.20
		Department..		9,200.00	9,234.20	0.00	-34.20
8210 - HUMANE SOC							
		0213 - CONTRAC SVCS		3,928.00	0.00	0.00	3,928.00
		Department..		3,928.00	3,928.00	0.00	0.00
		Department..		3,928.00	3,928.00	0.00	0.00
8220 - ANIMAL CTL							
		0210 - MLG/EXP REIM		3,850.00	0.00	0.00	3,850.00
		0300 - LABOR		600.00	683.14	0.00	-83.14
		0300 - LABOR		3,000.00	2,250.00	0.00	750.00
		7010 - PAYROLL TAX		250.00	172.14	0.00	77.86
		Department..		3,850.00	3,105.28	0.00	744.72
8600 - EDUCATION							
		0213 - CONTRAC SVCS		0.00	0.00	0.00	0.00
		Department..		2,377,988.02	2,172,565.44	0.00	205,422.58
		Department..		2,377,988.02	2,172,565.44	0.00	205,422.58
9000 - MINOT FIRE							
		0196 - ONBOARDING		87,441.00	0.00	0.00	87,441.00
		0196 - ONBOARDING		0.00	5,834.00	0.00	-5,834.00
		0198 - FOOD		0.00	564.27	0.00	-564.27
		0200 - TELEPHONE		1,200.00	1,155.85	0.00	44.15
		0201 - ELECTRICITY		5,000.00	3,513.44	172.08	1,658.64
		0203 - FUEL & GAS		9,000.00	5,515.35	0.00	3,484.65
		0204 - REPAIRS		7,500.00	13,063.90	0.00	-5,563.90
		0205 - SUPPLIES		2,500.00	1,836.77	0.00	663.23
		0207 - DUES/SUBSCR		500.00	225.00	0.00	275.00
		0208 - STAFF TRAIING		1,200.00	412.00	0.00	788.00
		0210 - MLG/EXP REIM		200.00	170.07	0.00	29.93
		0212 - INSPECTIONS		650.00	1,120.79	0.00	-470.79
		0213 - CONTRAC SVCS		15,641.00	15,712.25	0.00	-71.25

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
9000 - MINOT FIRE CONT'D							
0221 - RESCUE SUPP				500.00	1,825.88	0.00	-1,325.88
0222 - RESCUE TRNG				500.00	0.00	0.00	500.00
0223 - APP. SUPP.				5,000.00	3,638.88	0.00	1,361.12
0224 - PPE EQUIP				2,500.00	6,263.57	0.00	-3,763.57
0301 - FIRE FIGHTER				15,000.00	9,781.72	0.00	5,218.28
0302 - PER DIEMS				15,000.00	16,291.91	0.00	-1,291.91
0401 - TESTING				0.00	2,725.60	0.00	-2,725.60
0503 - FEES				0.00	0.00	100.00	100.00
1014 - FIRE CHIEF				3,000.00	0.00	0.00	3,000.00
7010 - PAYROLL TAX				2,550.00	2,149.61	0.00	400.39
		Department..		87,441.00	91,800.86	272.08	-4,087.78
9200 - FIRE DEPT CP							
0002 - (CARRY FWD)				7,031.39	0.00	0.00	7,031.39
		Department..		7,031.39	0.00	0.00	7,031.39
9250 - FD APP RES							
0002 - (CARRY FWD)				10,000.00	0.00	0.00	10,000.00
0204 - REPAIRS				0.00	6,029.42	0.00	-6,029.42
0223 - APP. SUPP.				0.00	3,450.00	0.00	-3,450.00
		Department..		10,000.00	9,479.42	0.00	520.58
9300 - GRANT							
0002 - (CARRY FWD)				7,077.92	0.00	0.00	7,077.92
		Department..		7,077.92	0.00	0.00	7,077.92
9600 - DEBT SERVICE							
0600 - INTEREST				5,649.00	0.00	0.00	5,649.00
0608 - PRINC PMTS B				336,202.00	0.00	0.00	336,202.00
		Department..		341,851.00	0.00	0.00	341,851.00
9900 - ARPA							
0202 - HARDWARE				0.00	30,200.00	0.00	-30,200.00
0213 - CONTRAC SVCS				0.00	2,022.80	0.00	-2,022.80
0224 - PPE EQUIP				0.00	19,816.00	0.00	-19,816.00
		Department..		0.00	52,038.80	0.00	-52,038.80
Final Totals				4,846,232.99	4,007,158.38	92,917.19	931,991.80