



Town of Minot Selectmen Epacket

October 30, 2023 at 6:30pm
Regular Meeting

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Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Monday, October 30, 2023
Meeting at 6:30pm
Revised Agenda*

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. October 16, 2023 – Regular Meeting
4. Warrants
 - a. Payroll Expense Warrant
 - b. Treasurer's Warrant
5. Assessor's Business
 - a. Consideration and Approval of Abatement
 - i. Michael Hricko
76 Holbrook Road
Map R16, Lot 022
Administrative abatement for Stabilized taxes FY2023
6. New Business
 - a. Discussion of Drainage Issues on Center Minot Hill
 - b. Consideration of Letter of Support for a Public Hearing Regarding the Potential Closure of Minot Consolidated School
 - c. Revisited Discussion of Upgraded Security for Town Property
 - d. Executive Session pursuant to Title 1 MRSA §405 (6)(a): Discussion with Town Administrator Regarding Ongoing Land Use Matters
7. Department Head Updates
 - a. Clerk's Report
 - b. Highway Report
 - c. Fire Department Report
8. Town Administrator's Report
9. Selectmen Comment
10. Public Comment (3-minute limit) – Items in public comment may be scheduled for a future meeting to provide for Board consideration and public notice
11. Next Meeting Dates
 - a. Monday, November 13, 2023 – Regular Meeting
12. Adjournment



Town of Minot

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Minot, ME 04258
207-345-3305
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Board of Selectmen Meeting
Minot Town Office
Monday, October 16th, 2023
6:30 pm
Minutes*

REGULAR MEETING

Selectmen: Chair Daniel Gilpatric, Vice Chair Lisa Cesare, Matthew Callahan, William Perry, and Brittany Hemond
Staff: Danielle Loring (Administrator) and Sara Farris (Clerk)
Public: None

1. Call to Order

Chair Daniel Gilpatric called the meeting to order at 6:30pm and a quorum was present.

2. Pledge of Allegiance

Recited

3. Approval of Minutes

a. Monday, October 2nd, 2023 – Regular Meeting

Motion: Lisa Cesare made a motion to approve the Minutes from Monday, October 2nd, 2023; second by William Perry.

Discussion: None

Vote: Unanimous Approval (5/0)

4. Warrants

a. Payroll Expense Warrant

b. Treasurer's Warrant

c. Review and Approval of October Check Reconciliation

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$21,368.92 and the Treasurer's Warrant in the amount of \$249,790.36; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

** Written minutes serve as reference to the official record, which are recording kept at the Town Office.

Board of Selectmen Meeting Minutes Dated October 16th 2023.

*Items may be taken out of order at the Chairman's Discretion.

Motion: Brittany Hemond motioned to approve the October Check Reconciliation as presented; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (5/0)

Chief Campbell was present, so Chair Gilpatric moved **7. Department Head Updates C. Fire Department Report** up in the meeting.

- There are currently 5 Members enrolled in Basic Fire School.
- The FY 2024 Fire Department has been submitted to Danielle.
- The Department hosted a fire prevention event at MCS on Friday.
- The Fire Department will be at Trunk-or-Treat to help with parking.
- The gear extractor was delivered and should be installed soon.
- The Chief is still working on getting interested Members to a Basic EMT class.
- Not advertising the Full Time Fire Chief until after Town Meeting but Dean is getting the word out that Minot will be looking.
See attached memo for more information.

5. Old Business

a. Discussion of Hunting on Town-owned Lands

Danielle Loring is asking to table the discussion until after the current hunting season because there is not enough time to properly notice people before since Youth Day is next Friday and Saturday. She would also like to have a Game Warden come to a meeting when it is discussed again in the future.

The Selectmen agree to table the discussion until further notice.

6. New Business

a. Consideration of Approval of Budget Committee Appointment for Timothy Worden

Motion: Lisa Cesare motioned to appoint Timothy Worden to the Budget Committee for a term effective until December 31st 2026; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

All Selectmen present signed the appointment papers for Mr. Worden.

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Board of Selectmen Meeting Minutes Dated October 16th 2023.

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b. Consideration and Approval of Surveying/ Engineering Quote for Cemetery Design

Danielle Loring provided the Selectmen with a quote from Main-Land Development Consultants, Inc. Chuck Buker, a Minot resident and Main-Land employee, is doing the engineering work for the Town. The Cemetery Committee is looking to create a cremation section in Center Minot Hill Cemetery as well as fixing some of the ongoing drainage problems. Danielle brought the quote to the Selectmen because it exceeds her amount to expend without Selectmen approval.

See attached quote for more information.

Motion: Lisa Cesare motioned to allow Danielle Loring to enter into an agreement with Main-Land Development not to exceed \$7,500.00 for work and improvement at Center Minot Hill Cemetery; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

c. Consideration and Approval for General Assistance Appendices as Discussed at the October 2nd Public Hearing

Danielle explained that the appendices were not voted on at the October 2nd Meeting so she would like to do that now.

Motion: Matthew Callahan motioned to approve the General Assistance Appendices as discussed at the October 2nd Meeting; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (5/0)

d. Discussion and Consideration for a Truck Naming Contest

Danielle Loring explained that Lisa Cesare came up with the idea to have a truck naming contest for the new plow truck. The idea is to have all grades at Minot Consolidated School submit a name, the Selectmen will narrow them down to 3-5 options, and they will be voted on at Town Meeting in March.

The Selectmen agreed with the idea as presented.

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Board of Selectmen Meeting Minutes Dated October 16th 2023.

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e. Additional American Rescue Plan Act (ARPA) Funds Request

i. ADA Compliance Program for Town Website

ii. Heat Pump Installation for Fire Department Server Room

Danielle explained that this program would bring the Town's website into ADA compliance and that staff would do website cleanup beforehand. The Selectmen said that they were happy with how the website currently looks but would like to look into it another time.

See attached quote for more information.

Motion: Lisa Cesare motioned to take no action with CivicPlus at this time; second by William Perry.

Discussion: None

Vote: Unanimous Approval (5/0)

Danielle explained that the server room in the Fire Department is currently being cooled by a free-standing AC unit and it is failing. She provided the Selectmen with a quote from Rowe & Son Refrigeration. The Selectmen would like Danielle to reach out to other business in Town to receive quotes from them before making a decision.

Motion: Lisa Cesare motioned to allow Danielle Loring to enter into an agreement not to exceed \$6,500.00 for a new heat pump for the Fire Department server room; second by William Perry.

Discussion: None

Vote: Unanimous Approval (5/0)

7. Department Head Updates

a. Clerks Report submitted and read by Clerk Sara Farris

- Sara is working on learning Assessing tasks with Denis.
- The Bureau of Motor Vehicles has updated their carbon copy title application form and changed title year requirements to 26 model years and older instead of 1994 and older.
- We have received 64 absentee requests so far for the 11/7 Election.
- We received snowmobile stickers on 10/13
- Dog registrations are available starting today.
- Excise for September is down about \$3,000.00 compared to last year.

See attached report for more information.

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Board of Selectmen Meeting Minutes Dated October 16th 2023.

*Items may be taken out of order at the Chairman's Discretion.

b. Highway Report Submitted by Highway Supervisor Scott Parker and read by Administrator Danielle Loring.

- The crew has been installing driveway culverts.
- Getting equipment ready for winter.
- Perry Transport will haul winter sand for \$4.50 a yard, which will bring our cost to the same amount the Town paid last year.

See attached report for more information.

8. Town Administrator's Report Presented by Danielle Loring

- Danielle asked the Selectmen's opinion on utilizing TextMyGov to get information out to residents and a way for residents to find information about the Town. The Selectmen said they were not interested at this time to try and keep the increase to the budget minimal.
- Danielle, Matthew Callahan, and Scott Parker have a meeting with Harold Bridgham on 10/17 regrading the culverts on land that he recently purchased. Danielle provided the Selectmen with a Engineering Assistance Report completed by Candace Gilpatric for context. There was various discussion on the topic. Matthew Callahan added that they would be leaving from the Town Office at 3pm if any other Selectmen would like to attend.

9. Selectmen Comment

None

10. Public Comment

None

11. Next Meeting Dates

- a. Monday, October 23rd, 2023 – FY2024 Department Head Budget Presentations**
- b. Tuesday, October 24th, 2023 – FY2024 Committee and Follow Up Budget Presentations**
- c. Monday, October 30th, 2023 – Regular Meeting**
Dates acknowledged.

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Board of Selectmen Meeting Minutes Dated October 16th 2023.

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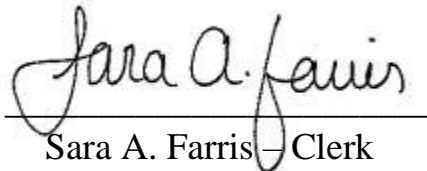
12. Adjournment

Motion: Brittany Hemond made the motion to adjourn at 7:40 pm; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (5/0)

The board adjourned at 7:40 pm.


Sara A. Farris – Clerk
Recording Secretary

Daniel Gilpartic – Chair

Matthew Callahan

Lisa Cesare – Vice Chair

William Perry

Brittany Hemond

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Board of Selectmen Meeting Minutes Dated October 16th 2023.

*Items may be taken out of order at the Chairman's Discretion.

John E. O'Donnell & Associates
632 Bald Hill Road
New Gloucester, Maine 04260

TAX ABATEMENT

Hricko, Michael
76 Holbrook Road
Minot, ME 04258

Account:RE 521 Map/Lot: R16-022

Dear Hricko, Michael,

The Town of Minot has reviewed the 2023 assessed value of your Minot property. As a result of our review we have granted an abatement on Minot map lot R16-022

The reason(s) for the abatement are: The tax amount should have been stabilized.

The revised valuation and tax and the original valuation and tax are displayed in the table below

2023		2023 Revised	
Land	\$66,250	Land	\$66,250
Bldg	\$269,849	Bldg	\$269,849
Exempt	\$25,000	Exempt	\$25,000
Real Total	\$311,099	Real Total	\$311,099
Mil Rate	.01	Mil Rate	.01
Total Real Tax	\$3,110.99	Total Real Tax	\$3,064.33

We, the Minot Board of Assessors, have approved a tax abatement for \$ 46.66 in tax dollars on real estate.

Please contact our Assessors' Agent, John E. O'Donnell & Associates, if you have any question or concerns regarding this matter @ 207-926-4044.

Sincerely,

_____ Date _____

_____ Date _____

_____ Date _____



ENGINEERING ASSISTANCE REPORT

Provided by Candace (Benwitz) Gilpatric, PE

for the

Androscoggin-Sagadahoc Co. Office

Lewiston, Maine Phone 753-9400

DATE: 10/11/23

TYPE OF CONTACT: field visit

AGENCY PERSONNEL INVOLVED: none

LANDOWNER(S): Harold Bridgham

ADDRESS: 307 Center Minot Hill Road, Minot **COUNTY:** Androscoggin

PROJECT / PROBLEM BEING INVESTIGATED: drainage issues from culverts flooding out barns

DATA INFLUENCING DESIGN: 18 inch road culvert crosses water from hay field across to in front of barns. The outlet of pipe is 2 plus feet below driveway grade and creates a trench right in travel way to access barn. This work was done several decades ago.

Previous landowner installed a concrete culvert to create more of a flat area at barn doors.

Culvert outlets at the corner of barn with cinder block frost wall. Flows are washing and heaving wall. To protect barn, the end of concrete culvert is partially blocked.

Water in heavy rain flows overtops trench and flows down road edge and into lower barn. Flows have deposited significant amounts of sediment in first floor of barn as well as open basement.



Town road culvert outlet heading to pipe added by previous owner.



Overflow water washes out drive and heads back to edge of road.



Water flows into lower barn main floor. Note deposited sediment



Standing in front of tractor in previous photo looking into main barn.



Note gully in sediment from rushing water into barn. Water drops down along wall and into open basement.



Basement of barn. Note fine sediment and rill lines.

IDEAS AND OPTIONS:

It is apparent that the barns have been here longer than the 18 inch HDPE culvert. The landowner has a need to be able to access the front of the buildings for equipment storage and forage storage. Therefore, a ditch between Center Minot Hill Road and the barns is not feasible.

I recommend as an instant fix:

1. Block the cross culvert at inlet so it does not outlet water in front of barns. Shown in red on photo below.
2. Install a single 18 inch culvert under driveways along property line between Harold and Wade. It has been stated that they could possibly share one driveway located on Wade's side of line.

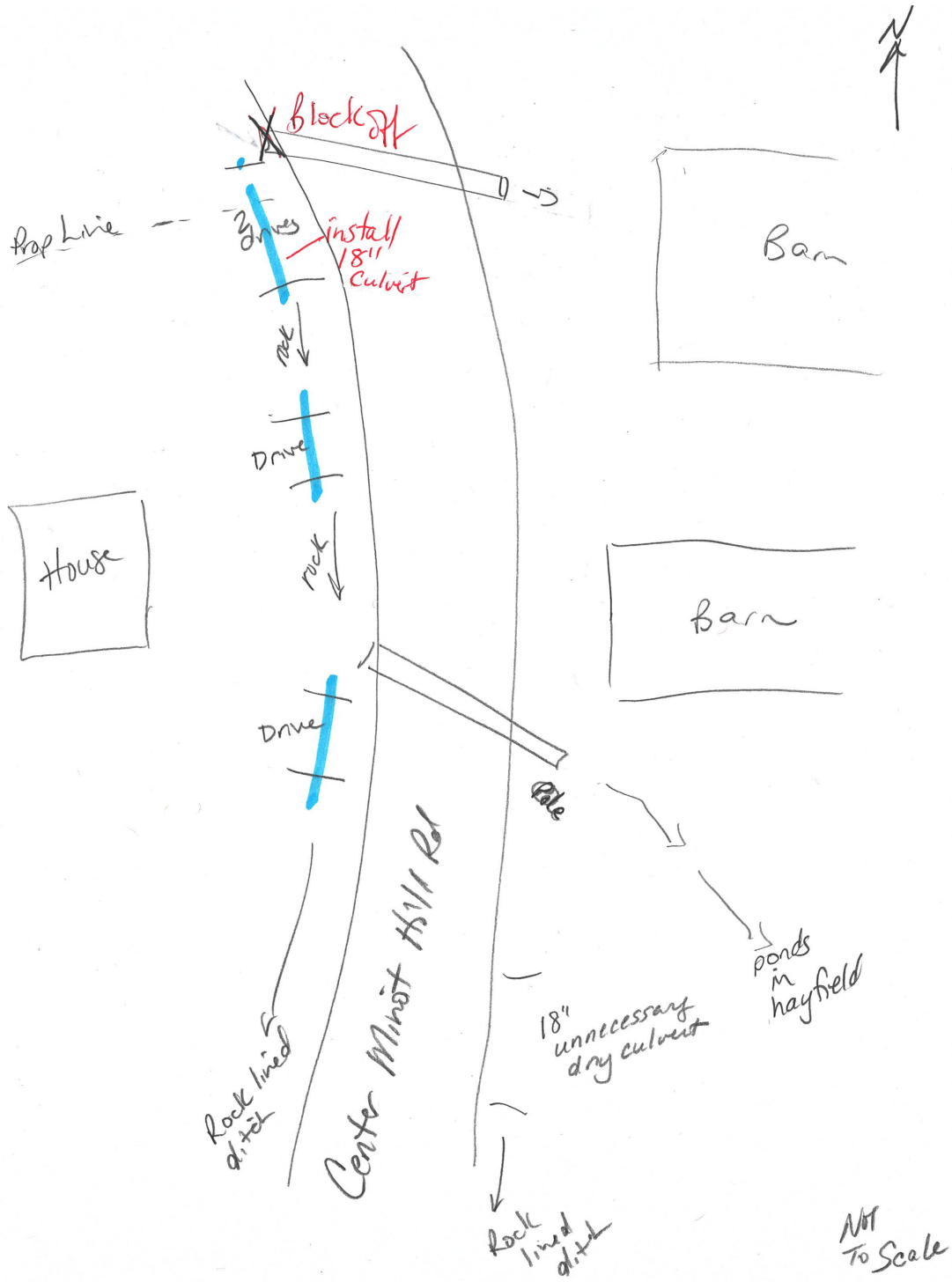
Flows would still be able to cross at power pole thru existing culvert shown in light blue on photo below.

This is not optimal for the hay field at outlet. NRCS may be able to assist with grass waterways and drainage in hay field if desired by landowner.

The other alternative would be to upgrade culverts under the 2 driveway entrances to house to 18 inch diameter pipes. This will send more water down the already rock lined ditch. The ditch is already armored to handle the flows. The culvert at bottom of hill (24 inch HDPE) that crosses over to Cooper property can handle flows with short term ponding at inlet end. The rock plunge pool/apron at outlet of 24 inch culvert should be increased to 12 inch rock to avoid washing. This is a larger project that could possibly take place when other road work is scheduled in this area.

Landowner is welcome to apply for USDA-NRCS assistance in handling water outside the road right of way. Areas that I could see us assisting in is above mentioned drainage in hayfield where lower cross culvert outlets and diversion/drainage along north side of upper barn to direct hillside water away from structure. Involvement with USDA-NRCS is strictly voluntary by landowner.



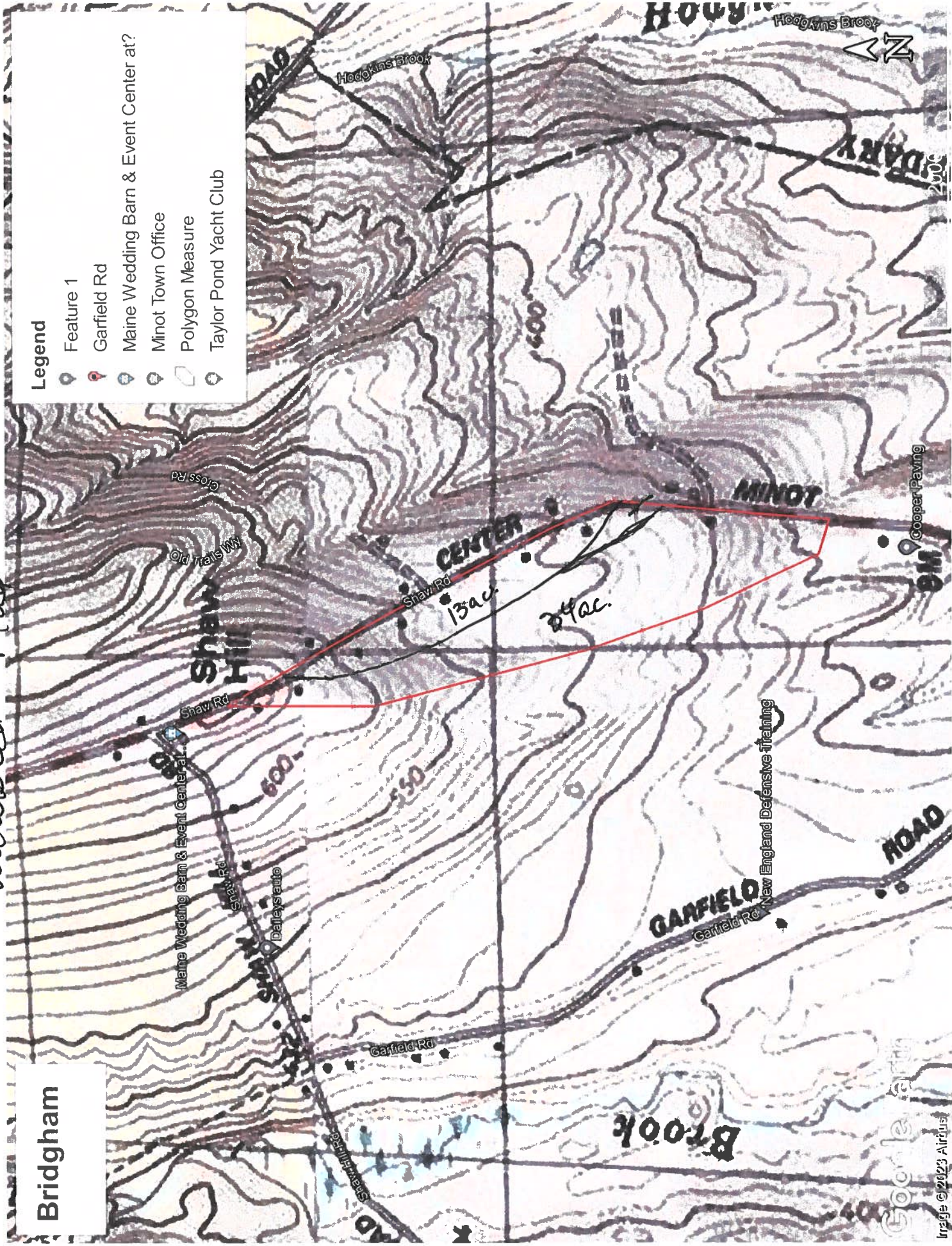


Watersted Map

Bridgman

Legend

- Feature 1
- Garfield Rd
- Maine Wedding Barn & Event Center at?
- Minot Town Office
- Polygon Measure
- Taylor Pond Yacht Club



Existing Cross culvert by barns

Client: bridgham
 County: Androscoggin N10_D State: ME
 Practice: culvert
 Calculated By: cbg Date: 10/10/2023
 Checked By: _____ Date: _____

Drainage Area: 13 Acres (user entered value)
 Curve Number: 70 (provided from RCN Calculator)
 Watershed Length: 3000 Feet
 Watershed Slope: 7 Percent
 Time of Concentration: 0.64 Hours (calculated value)
 Rainfall Distribution - Type: N10_D
 Dimensionless Unit Hydrograph: <standard> (default 484)

Storm Number	1	2	3	4	5	6	7
Frequency (yrs)	1	2	5	10	25	50	100
24-Hr rainfall (in)	2.54	3.06	3.90	4.59	5.55	6.28	7.02
Runoff (in)	.47	.75	1.26	1.74	2.45	3.03	3.64
(ac-ft)	0.51	0.81	1.37	1.89	2.65	3.28	3.94
Peak Discharge (cfs)	2.50	4.49	8.23	11.64	16.79	20.87	25.16

An 18" culvert can handle 14cfs

Warning: - RCN data inconsistent or different from Basic data.

Client: bridgham
 County: Androscoggin N10_D State: ME
 Practice: culvert
 Calculated By: CBG Date: 10/14/2023
 Checked By: _____ Date: _____

Drainage Area: 34 Acres (user entered value)
 Curve Number: 70 (user entered value)
 Watershed Length: 4000 Feet
 Watershed Slope: 7 Percent
 Time of Concentration: 0.81 Hours (calculated value)
 Rainfall Distribution - Type: N10_D
 Dimensionless Unit Hydrograph: <standard> (default 484)

Storm Number	1	2	3	4	5	6	7
Frequency (yrs)	1	2	5	10	25	50	100
24-Hr rainfall (in)	2.54	3.06	3.90	4.59	5.55	6.28	7.02
Runoff (in)	.47	.75	1.26	1.74	2.45	3.03	3.64
(ac-ft)	1.33	2.13	3.57	4.93	6.94	8.59	10.31
Peak Discharge (cfs)	5.62	10.07	18.54	26.28	37.86	46.99	56.75

Flow going toward Cooper

*↓
 Culvert
 can
 handle
 between these
 (not counting any
 ponding area)*

Culvert Evaluation

Participant:

Location:

County: County,

Designer:

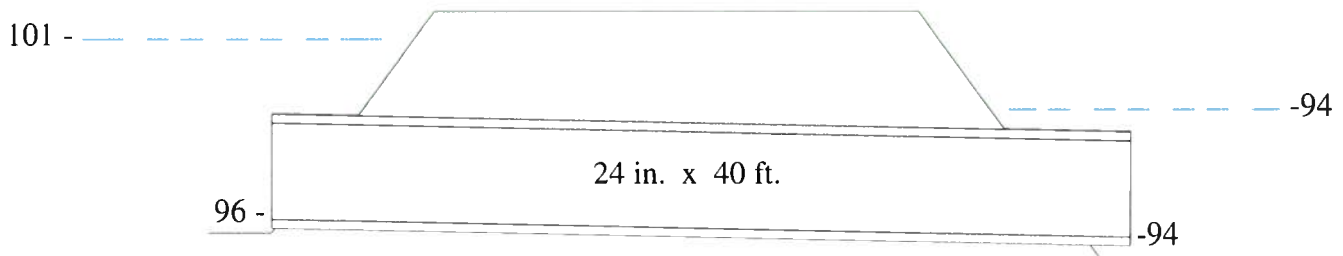
Date: 10/10/2023

Checker: _____

Date: _____

Hydraulics Formula, Version 2.2.1

Culvert by Coopers



'n' value: 0.015
Length: 40 ft.
Diameter: 24 in.
Projecting - square edge ; $K_e = .46$

Capacity = 30.0 cfs

Inlet Controls Flow

Elevation of Headwater: 101
Elevation of Inlet: 96
Elevation of Tailwater: 94
Elevation of Outlet: 94



Town of Minot

329 Woodman Hill Road
Minot, Maine 04258
(207) 345-3305
(207) 346-0924 *Fax*
www.MinotME.org

October 30, 2023

RSU 16 School Board Members
% Superintendent Todd Sanders
3 Aggregate Road
Poland, ME 04274

RE: Public Hearing Request

Dear RSU School Board Members

We are reaching out in response to concerns that have been raised by residents in the community. We understand that the School Board and Administration are still going through the process of collecting data before making their final decision regarding the direction for the elementary schools in the district. We also feel that it was important that we provide representation for our constituents.

First of all, by no means is this letter intended to undermine the current process that is being completed. We are also fully aware that if the decision to close any of the schools in the district were to be made, the Maine statute gives steps for how that process is to be conducted. However, we also feel that there is room in that process for the School Board to hold a public hearing to let individuals in the district be heard.

The forums held on October 19th may have been seen by some in the District as an opportunity for individuals to have their opinions heard, but we have had many residents reach out to us who felt that it did the opposite. Rather than giving them a venue to express their concerns and ideas as an outlet for their frustrations, some felt that it was only aimed at changing their minds before hearing them out. We can appreciate the amount of time and work that has gone into this endeavor so far but want to see the residents for the communities also have a voice in the matter.

We hope that you will consider this request and schedule a public hearing before taking on a vote on the matter.

Respectfully,

Minot Board of Selectmen

Daniel Gilpatric, Chair
Lisa Cesare, Vice Chair
Matthew Callahan
Brittany Hemond
William Perry



TOWN OF MINOT

329 Woodman Hill Road
Minot, Maine 04258-0329

Tel: 1-207-345-3305
Fax: 1-207-346-0924

Clerk's Report

October 30th, 2023

Hello Selectmen,

Updates:

Board of Appeals & Planning Board:

The Planning Board is continuing ordinance work.
Caspian Solar Farm requested to move approval to the November meeting.
808 Main St. may be back for the November meeting as well.

11/7 State Referendum Election

We have had 158 absentee requests so far.
Absentee cut-off w/o special circumstances is 11/2/2023 at 6pm.
I will start setting up the election room tomorrow.

Foreclosed Properties

We currently have 7 properties in jeopardy of Foreclosure. I sent out letters with the upcoming timeline (as show in the tax section) to try to get people to pay before the extra fees start for the process.

Christner/ McCarver	Brighton Hill Rd.	Land & Building
Dostie	Rodmar Rd.	Land & Building
Martin	Brighton Hill Rd.	Land
Raubeson	Woodman Hill Rd.	Land & Building
Smith	West Minot Rd.	Land & Building
Wakem	Verrill Rd.	Land & Building
Washburn	Woodman Hill Rd.	Land

Upcoming Special/ Holiday Hours

11/10 Veteran's Day – Closed
11/22 – Closing at noon
11/23 & 11/24 – Thanksgiving – Closed
12/25 – Christmas – Closed
12/29 – End of Year – Closing at noon
1/1/2024 – New Year's Day – Closed

Nomination Papers

Available 11/22/2023 and due back 1/2/2024
Selectmen – Lisa & Matt, both 3-year terms
RSU – Mike Downing & Angela Swenson, both 3-year terms
Assessor at Town Meeting - Brittany

Inland Fisheries & Wildlife:

Boat Excise YTD: \$3,456.70

0 Boat

0 done online.

4 Snowmobiles

6 ATVs

8 Game Licenses

The above amounts are as of 10/30/2023.

Vitals:

Vital Requests as of 10/30

Reported to State semi-annually.

Birth Certificates- 10

Death Certificates- 4

Marriage Certificates- 10

Intentions- 10

Dogs:

64 dog registrations for October so far.

18 done online

Building/ Plumbing Permits for 2023:

Building Permits: 50

Plumbing Permits: 21

Real Estate Taxes:

2021 taxes - \$ 8,780.52 for 7 accounts

11/9/2023 – 45-Day Notices (Should be the 10th but that is Veteran's Day.)

12/26/2023 – 2021 Taxes Foreclose (Should be the 25th but that is Christmas.)

2022 taxes - \$ 26,724.52 for 20 accounts

2023 taxes - \$ 2,865,301.62 for 1203 accounts

2024 pre-payments - \$ 2,037.92 for 10 accounts

Total owed: \$ 2,900,806.66

- \$ 47,960.20

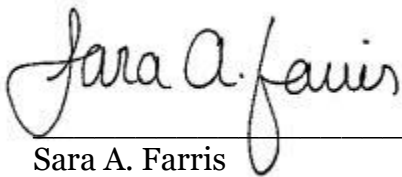
Personal Property Taxes:

2023 - \$10,074.70 on 25 accounts

Excise Tax:

<u>MONTH</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>+/-</u>
JAN.	\$51,264.36	\$43,055.03	\$50,306.29	+ \$7,251.26
FEB.	\$45,129.36	\$48,596.73	\$51,718.92	+ \$3,122.19
MARCH	\$75,065.57	\$56,912.29	\$62,362.95	+ \$5,450.66
APRIL	\$77,682.59	\$61,663.04	\$59,196.83	- \$2,466.21
MAY	\$67,323.14	\$64,848.92	\$74,257.14	+ \$9,408.22
JUNE	\$59,529.52	\$92,120.11	\$70,938.58	- \$21,938.58
JULY	\$73,304.01	\$63,394.65	\$57,419.67	- \$5,974.98
AUG.	\$77,159.71	\$65,209.36	\$79,431.44	+ \$14,222.08
SEPT.	\$70,632.04	\$69,727.87	\$66,921.22	- \$2,806.65
OCT.	\$50,817.13	\$54,012.11	\$54,309.31	+ \$297.20
NOV.	\$41,312.77	\$50,624.95		
DEC.	\$45,494.20	\$45,564.33		
TOTAL	\$ 734,714.40	\$ 715,719.57	\$ 626,862.35	- \$88,857.22

We would have to collect about \$44,500.00 in November and December to hit last years totals collected, which isn't an unrealistic number based on previous years.



Sara A. Farris
Clerk/ Tax Collector/ Voter Registrar



INTEROFFICE MEMO

To: Board of Selectmen

CC: Danielle Loring, Town Administrator

From: Scott Parker, Highway Director

RE: Highway Department (10/23 – 10/30/2023)

P&B Paving has us scheduled to pave the hill on Hadfield Road on November 6th.

The water is shut off and drained to the ballfields.

Winter sand is completed. After the stacker stopped running, we had to rent a bulldozer to push the sand up. I had a mechanic look at the engine, and he strongly believes it is the injector pump. After talking to him he feels it could cost up to \$3000 to \$4000 to fix, and we still have a hydraulic overheating problem as well as valve bank leaking. I am not 100% sure it is worth fixing, as we only use it for one week a year putting up sand, but I will investigate it more.



Minot Fire Department
P.O. Box 154
Minot, ME 04258



Dean Campbell
Fire Chief



To Selectmen:

Old business.

1. Dry hydrant repairs
 - A. HOA ponds code enforcement checking on deed covenants
 - B. Highland pond needs cleaning
2. T5 replacement Budget \$73,000.00
3. Working on BLS folder and reviewing SDS
4. Tree clearing at Orchard
5. Basic fire school ongoing
6. Fire prevention went well

New business.

1. Needed to get E8 pulled from ditch during driver training
2. Firetec has let me know the new air bottles should be in this week
3. We will be doing trunk n treat at the school
4. Truck 5 is back in service
5. Basic EMT school should start soon

Minot
4:13 PM

Expense detail report

WARRANT #22

10/30/2023

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
2500 - AUDIT SERVIC				8,650.00	0.00	0.00	8,650.00
0213 - CONTRAC SVCS				8,650.00	8,210.00	0.00	440.00
		Department..		8,650.00	8,210.00	0.00	440.00
2550 - ASSESS CONTR				25,000.00	0.00	0.00	25,000.00
0002 - (CARRY FWD)				500.00	500.00	0.00	0.00
0213 - CONTRAC SVCS				25,000.00	7,000.00	0.00	18,000.00
		Department..		25,500.00	7,500.00	0.00	18,000.00
3050 - SNOMBL REFD				0.00	0.00	0.00	0.00
0001 - APPROPRIATED				0.00	1,641.76	1,641.76	0.00
		Department..		0.00	1,641.76	1,641.76	0.00
3550 - EDA ELF RESE				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				5,415.39	0.00	0.00	5,415.39
0012 - DONATIONS				0.00	0.00	2,200.00	2,200.00
0198 - FOOD				0.00	844.00	0.00	-844.00
0203 - FUEL & GAS				0.00	0.00	200.00	200.00
0205 - SUPPLIES				0.00	328.80	0.00	-328.80
		Department..		5,415.39	1,172.80	2,400.00	6,642.59
4000 - AUB. PUB LIB				22,000.00	0.00	0.00	22,000.00
0213 - CONTRAC SVCS				22,000.00	0.00	0.00	22,000.00
		Department..		22,000.00	0.00	0.00	22,000.00
4025 - TWNWELL RES				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				11,998.95	0.00	0.00	11,998.95
0204 - REPAIRS				0.00	22,415.00	0.00	-22,415.00
0207 - DUES/SUBSCR				0.00	158.60	0.00	-158.60
0209 - POSTAGE				0.00	39.25	0.00	-39.25
0210 - MLG/EXP REIM				0.00	60.09	0.00	-60.09
0300 - LABOR				0.00	1,276.20	376.20	-900.00
0401 - TESTING				0.00	425.00	660.58	235.58
0503 - FEES				0.00	0.00	7,237.15	7,237.15
7010 - PAYROLL TAX				0.00	105.27	0.00	-105.27
		Department..		11,998.95	24,479.41	8,273.93	-4,206.53
5000 - OFF SALARIES				413,286.00	0.00	0.00	413,286.00
1000 - DEPUTYTREAS				40,225.00	21,890.18	0.00	18,334.82

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5000 - OFF SALARIES CONT'D							
1001 - CLK/TAX COLL				55,000.00	44,423.40	0.00	10,576.60
1002 - DEP CLERK				37,559.00	35,251.85	0.00	2,307.15
1003 - ADMINISTRAT				72,842.00	59,016.21	0.00	13,825.79
1004 - SELECTMEN				8,000.00	0.00	0.00	8,000.00
1005 - ASSESSORS				150.00	0.00	0.00	150.00
1014 - FIRE CHIEF				0.00	2,400.00	0.00	-2,400.00
7010 - PAYROLL TAX				18,000.00	11,897.80	0.00	6,102.20
7020 - HLTH INSUR				165,000.00	151,581.24	16,196.23	29,614.99
7021 - VISION INS				0.00	1,056.09	984.48	-71.61
7025 - DENTAL INSUR				5,600.00	8,048.27	3,599.44	1,151.17
7030 - SIMPLE IRA				10,410.00	7,618.62	0.00	2,791.38
7035 - AFLAC				0.00	775.38	820.59	45.21
7040 - UNEMPLOYMENT				500.00	0.00	25.00	525.00
		Department..		413,286.00	343,959.04	21,625.74	90,952.70
5075 - CODE ENF/PLA							
0200 - TELEPHONE				0.00	485.34	0.00	-485.34
0205 - SUPPLIES				500.00	69.33	0.00	430.67
0207 - DUES/SUBSCR				150.00	0.00	0.00	150.00
0208 - STAFF TRAIING				500.00	555.00	0.00	-55.00
0210 - MLG/EXP REIM				1,500.00	1,091.26	0.00	408.74
0213 - CONTRAC SVCS				5,000.00	0.00	0.00	5,000.00
0217 - ADVERTISING				0.00	355.74	150.00	-205.74
1007 - CODE ENFORCE				30,000.00	26,479.13	807.73	4,328.60
1016 - ADDRESSING				15,000.00	100.00	0.00	14,900.00
1017 - LEGAL				0.00	3,547.50	0.00	-3,547.50
7010 - PAYROLL TAX				3,500.00	2,184.53	0.00	1,315.47
		Department..		56,150.00	34,867.83	957.73	22,239.90
5100 - T-O RESERVE							
0002 - (CARRY FWD)				73.03	0.00	0.00	73.03
		Department..		73.03	0.00	0.00	73.03
5200 - TOWN INSUR							
0103 - PROP/CASULTY				30,750.00	29,052.00	0.00	1,698.00

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5200 - TOWN INSUR CONT'D							
0106 - WORKERS COMP				22,100.00	22,084.00	2,339.00	2,355.00
0301 - FIRE FIGHTER				600.00	408.00	0.00	192.00
0303 - VOLUNTEER				100.00	58.00	0.00	42.00
		Department..		53,550.00	51,602.00	2,339.00	4,287.00
5300 - T-O MAINT				34,050.00	0.00	0.00	34,050.00
0198 - FOOD				0.00	673.57	0.00	-673.57
0200 - TELEPHONE				1,550.00	1,690.67	0.00	-140.67
0201 - ELECTRICITY				5,000.00	3,615.05	259.49	1,644.44
0203 - FUEL & GAS				6,000.00	3,214.53	0.00	2,785.47
0204 - REPAIRS				2,500.00	2,495.32	0.00	4.68
0205 - SUPPLIES				4,000.00	4,363.27	0.00	-363.27
0206 - JANITORIAL				3,000.00	2,250.00	0.00	750.00
0207 - DUES/SUBSCR				1,500.00	491.05	0.00	1,008.95
0208 - STAFF TRAING				2,000.00	1,226.00	0.00	774.00
0209 - POSTAGE				4,500.00	2,702.26	274.25	2,071.99
0210 - MLG/EXP REIM				0.00	60.00	60.00	0.00
0212 - INSPECTIONS				1,000.00	1,137.25	0.00	-137.25
0213 - CONTRAC SVCS				3,000.00	3,799.12	0.00	-799.12
0218 - SOFTWARE LIC				0.00	162.00	0.00	-162.00
		Department..		34,050.00	27,880.09	593.74	6,763.65
5350 - ELECT/MEET				8,550.00	0.00	0.00	8,550.00
0198 - FOOD				200.00	231.70	0.00	-31.70
0205 - SUPPLIES				105.00	27.92	0.00	77.08
0209 - POSTAGE				400.00	0.00	0.00	400.00
0213 - CONTRAC SVCS				4,480.00	2,788.07	0.00	1,691.93
0217 - ADVERTISING				200.00	0.00	0.00	200.00
1011 - ELEC CLERKS				2,865.00	1,623.75	0.00	1,241.25
1012 - MODERATOR				300.00	250.00	0.00	50.00
		Department..		8,550.00	4,921.44	0.00	3,628.56
5400 - CEMETERY MAI				5,000.00	0.00	0.00	5,000.00
0001 - APPROPRIATED				5,000.00	0.00	0.00	5,000.00
0002 - (CARRY FWD)				7,315.21	0.00	0.00	7,315.21

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5400 - CEMETERY MAI CONT'D							
0197		REIMBURS.		0.00	102.60	0.00	-102.60
0205		SUPPLIES		0.00	146.00	0.00	-146.00
0207		DUES/SUBSCR		0.00	100.00	0.00	-100.00
0208		STAFF TRAIING		0.00	570.00	0.00	-570.00
0213		CONTRAC SVCS		0.00	3,904.87	0.00	-3,904.87
0501		DEED TRANS		0.00	168.00	0.00	-168.00
0503		FEEES		0.00	0.00	25.00	25.00
7046		PLOT SALES		0.00	4,100.00	7,600.00	3,500.00
		Department..		12,315.21	9,091.47	7,625.00	10,848.74
5650 - REC. DEPT RE							
				10,000.00	0.00	0.00	10,000.00
0001		APPROPRIATED		10,000.00	0.00	0.00	10,000.00
0204		REPAIRS		0.00	480.00	0.00	-480.00
0213		CONTRAC SVCS		0.00	225.00	0.00	-225.00
		Department..		10,000.00	705.00	0.00	9,295.00
5700 - ENRICHMENT							
				0.00	0.00	0.00	0.00
0203		FUEL & GAS		0.00	0.00	0.00	0.00
		Department..		0.00	0.00	0.00	0.00
6200 - COMMON RDS							
				255,500.00	0.00	0.00	255,500.00
0205		SUPPLIES		5,800.00	2,800.15	0.00	2,999.85
0207		DUES/SUBSCR		0.00	199.50	0.00	-199.50
0208		STAFF TRAIING		1,000.00	25.00	0.00	975.00
0212		INSPECTIONS		0.00	510.50	0.00	-510.50
0213		CONTRAC SVCS		36,500.00	24,546.00	0.00	11,954.00
0300		LABOR		150,000.00	108,755.38	0.00	41,244.62
0401		TESTING		200.00	261.00	0.00	-61.00
0404		MATERIALS		40,000.00	37,891.99	2,562.60	4,670.61
0405		TRUCKS- EQUI		10,000.00	5,979.70	0.00	4,020.30
7010		PAYROLL TAX		12,000.00	7,672.25	0.00	4,327.75
		Department..		255,500.00	188,641.47	2,562.60	69,421.13
6400 - WINTER RDS							
				345,000.00	0.00	0.00	345,000.00
0205		SUPPLIES		11,000.00	8,053.51	0.00	2,946.49
0213		CONTRAC SVCS		70,000.00	59,042.22	0.00	10,957.78

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6400 - WINTER RDS CONT'D							
0300 - LABOR				125,000.00	91,606.60	0.00	33,393.40
0404 - MATERIALS				7,000.00	7,519.55	0.00	-519.55
0406 - SALT				82,000.00	65,761.33	0.00	16,238.67
0407 - SAND				40,000.00	19,250.00	0.00	20,750.00
7010 - PAYROLL TAX				10,000.00	6,648.32	0.00	3,351.68
		Department..		345,000.00	257,881.53	0.00	87,118.47
6500 - HWY EQ REP.							
0002 - (CARRY FWD)				78,000.00	0.00	0.00	78,000.00
0203 - FUEL & GAS				0.00	0.00	0.00	0.00
0204 - REPAIRS				33,000.00	30,037.49	1,488.30	4,450.81
0205 - SUPPLIES				31,000.00	17,737.60	66.97	13,329.37
0213 - CONTRAC SVCS				9,000.00	8,129.74	0.00	870.26
0404 - MATERIALS				5,000.00	5,865.97	0.00	-865.97
		Department..		78,000.00	61,770.80	1,555.27	17,784.47
6600 - HWAY CAP EQ							
0002 - (CARRY FWD)				0.00	0.00	0.00	0.00
0204 - REPAIRS				11,725.90	0.00	11,599.90	23,325.80
		Department..		0.00	0.00	250.00	250.00
		Department..		11,725.90	0.00	11,849.90	23,575.80
6678 - 2022 PLOW TR							
0002 - (CARRY FWD)				60,341.00	0.00	0.00	60,341.00
0214 - PRINCIP PMTS				60,341.00	51,216.62	0.00	9,124.38
		Department..		120,682.00	51,216.62	0.00	69,465.38
6700 - TOWN GARAGE							
0200 - TELEPHONE				15,400.00	0.00	0.00	15,400.00
0201 - ELECTRICITY				600.00	503.78	0.00	96.22
0203 - FUEL & GAS				3,500.00	3,371.94	1,310.24	1,438.30
0204 - REPAIRS				6,000.00	2,112.67	0.00	3,887.33
0205 - SUPPLIES				2,400.00	542.61	0.00	1,857.39
0206 - JANITORIAL				2,000.00	3,524.76	0.00	-1,524.76
0212 - INSPECTIONS				500.00	400.00	0.00	100.00
0213 - CONTRAC SVCS				400.00	0.00	0.00	400.00
		Department..		0.00	245.00	0.00	-245.00
		Department..		15,400.00	10,700.76	1,310.24	6,009.48

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7000 - SOLID WASTE CONT'D							
7000 - SOLID WASTE				62,600.00	0.00	0.00	62,600.00
0205 - SUPPLIES				600.00	560.12	0.00	39.88
0213 - CONTRAC SVCS				62,000.00	34,725.19	0.00	27,274.81
7051 - BISSONNETTE				0.00	0.00	0.00	0.00
Department..				62,600.00	35,285.31	0.00	27,314.69
7100 - COMM DAY RES							
0002 - (CARRY FWD)				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				1,083.44	0.00	0.00	1,083.44
0012 - DONATIONS				0.00	0.00	120.00	120.00
0198 - FOOD				0.00	160.25	0.00	-160.25
0205 - SUPPLIES				0.00	433.74	0.00	-433.74
Department..				1,083.44	593.99	120.00	609.45
7200 - GENL ASSIST							
0001 - APPROPRIATED				2,000.00	0.00	0.00	2,000.00
0001 - APPROPRIATED				2,000.00	0.00	0.00	2,000.00
0198 - FOOD				0.00	1,302.00	0.00	-1,302.00
0201 - ELECTRICITY				0.00	757.00	0.00	-757.00
0213 - CONTRAC SVCS				0.00	1,191.13	833.79	-357.34
Department..				2,000.00	3,250.13	833.79	-416.34
7300 - CONSER COMM							
0002 - (CARRY FWD)				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				100.00	0.00	0.00	100.00
Department..				100.00	0.00	0.00	100.00
7400 - STREET LTS							
0201 - ELECTRICITY				3,000.00	0.00	0.00	3,000.00
0201 - ELECTRICITY				3,000.00	2,335.84	0.00	664.16
Department..				3,000.00	2,335.84	0.00	664.16
7700 - LEGAL FEES							
0213 - CONTRAC SVCS				10,000.00	0.00	0.00	10,000.00
0213 - CONTRAC SVCS				10,000.00	4,453.50	0.00	5,546.50
7050 - BOOKER				0.00	20,669.65	0.00	-20,669.65
7051 - BISSONNETTE				0.00	2,684.81	4,500.00	1,815.19
Department..				10,000.00	27,807.96	4,500.00	-13,307.96
7810 - MMA DUES							
0207 - DUES/SUBSCR				3,800.00	0.00	0.00	3,800.00
0207 - DUES/SUBSCR				3,800.00	3,742.00	0.00	58.00
Department..				3,800.00	3,742.00	0.00	58.00
7820 - AVCOG DUES							
7820 - AVCOG DUES				3,959.00	0.00	0.00	3,959.00

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7820 - AVCOG DUES CONT'D							
0207 - DUES/SUBSCR				3,959.00	3,958.30	0.00	0.70
		Department..		3,959.00	3,958.30	0.00	0.70
7830 - BROADBAND				0.00	0.00	0.00	0.00
0001 - APPROPRIATED				0.00	0.00	17,698.77	17,698.77
0213 - CONTRAC SVCS				0.00	568.75	0.00	-568.75
		Department..		0.00	568.75	17,698.77	17,130.02
7900 - COUNTY TAX				309,396.00	0.00	0.00	309,396.00
0213 - CONTRAC SVCS				309,396.00	309,396.00	0.00	0.00
		Department..		309,396.00	309,396.00	0.00	0.00
7950 - OVERLAY				0.00	0.00	0.00	0.00
0001 - APPROPRIATED				61,388.74	0.00	0.00	61,388.74
0900 - ABATEMENTS				0.00	53.01	0.00	-53.01
		Department..		61,388.74	53.01	0.00	61,335.73
8000 - INTERDEPT				9,000.00	0.00	0.00	9,000.00
0196 - ONBOARDING				0.00	246.00	0.00	-246.00
0199 - INTERNET				0.00	119.98	0.00	-119.98
0205 - SUPPLIES				0.00	0.00	72.00	72.00
0207 - DUES/SUBSCR				0.00	234.00	0.00	-234.00
0210 - MLG/EXP REIM				1,500.00	634.87	0.00	865.13
0213 - CONTRAC SVCS				4,500.00	5,739.41	612.92	-626.49
0217 - ADVERTISING				1,500.00	1,245.52	0.00	254.48
0401 - TESTING				0.00	125.00	0.00	-125.00
0501 - DEED TRANS				500.00	267.00	0.00	233.00
0502 - LIENS				1,000.00	950.00	0.00	50.00
		Department..		9,000.00	9,561.78	684.92	123.14
8025 - IT SERVICES				21,400.00	0.00	0.00	21,400.00
0002 - (CARRY FWD)				22,292.00	0.00	0.00	22,292.00
0199 - INTERNET				1,400.00	1,097.50	0.00	302.50
0200 - TELEPHONE				3,500.00	2,727.53	0.00	772.47
0202 - HARDWARE				5,000.00	29,762.14	0.00	-24,762.14
0205 - SUPPLIES				2,000.00	3,386.86	555.80	-831.06
0213 - CONTRAC SVCS				5,000.00	5,365.00	0.00	-365.00

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DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
8025 - IT SERVICES CONT'D							
		0218 - SOFTWARE LIC		4,500.00	3,909.90	0.00	590.10
		Department..		43,692.00	46,248.93	555.80	-2,001.13
8026 - TRIO							
		0213 - CONTRAC SVCS		9,200.00	0.00	0.00	9,200.00
		Department..		9,200.00	9,234.20	0.00	-34.20
				9,200.00	9,234.20	0.00	-34.20
8210 - HUMANE SOC							
		0213 - CONTRAC SVCS		3,928.00	0.00	0.00	3,928.00
		Department..		3,928.00	3,928.00	0.00	0.00
				3,928.00	3,928.00	0.00	0.00
8220 - ANIMAL CTL							
		0210 - MLG/EXP REIM		3,850.00	0.00	0.00	3,850.00
		0300 - LABOR		600.00	683.14	0.00	-83.14
		7010 - PAYROLL TAX		3,000.00	2,250.00	0.00	750.00
		Department..		250.00	172.14	0.00	77.86
				3,850.00	3,105.28	0.00	744.72
8600 - EDUCATION							
		0213 - CONTRAC SVCS		0.00	0.00	0.00	0.00
		Department..		2,377,988.02	1,967,142.86	0.00	410,845.16
				2,377,988.02	1,967,142.86	0.00	410,845.16
9000 - MINOT FIRE							
		0196 - ONBOARDING		87,441.00	0.00	0.00	87,441.00
		0198 - FOOD		0.00	5,834.00	0.00	-5,834.00
		0200 - TELEPHONE		0.00	564.27	0.00	-564.27
		0201 - ELECTRICITY		1,200.00	1,032.77	0.00	167.23
		0203 - FUEL & GAS		5,000.00	3,478.19	172.08	1,693.89
		0204 - REPAIRS		9,000.00	5,349.73	0.00	3,650.27
		0205 - SUPPLIES		7,500.00	13,063.90	0.00	-5,563.90
		0207 - DUES/SUBSCR		2,500.00	1,836.77	0.00	663.23
		0208 - STAFF TRAIING		500.00	225.00	0.00	275.00
		0210 - MLG/EXP REIM		1,200.00	412.00	0.00	788.00
		0212 - INSPECTIONS		200.00	170.07	0.00	29.93
		0213 - CONTRAC SVCS		650.00	1,120.79	0.00	-470.79
		0221 - RESCUE SUPP		15,641.00	15,712.25	0.00	-71.25
		0222 - RESCUE TRNG		500.00	1,825.88	0.00	-1,325.88
		0223 - APP. SUPP.		500.00	0.00	0.00	500.00
				5,000.00	3,638.88	0.00	1,361.12

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9000 - MINOT FIRE CONT'D							
0224 - PPE EQUIP				2,500.00	6,005.17	0.00	-3,505.17
0301 - FIRE FIGHTER				15,000.00	9,781.72	0.00	5,218.28
0302 - PER DIEMS				15,000.00	15,912.87	0.00	-912.87
0401 - TESTING				0.00	2,725.60	0.00	-2,725.60
0503 - FEES				0.00	0.00	100.00	100.00
1014 - FIRE CHIEF				3,000.00	0.00	0.00	3,000.00
7010 - PAYROLL TAX				2,550.00	2,120.60	0.00	429.40
		Department..		87,441.00	90,810.46	272.08	-3,097.38
9200 - FIRE DEPT CP							
				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				7,031.39	0.00	0.00	7,031.39
		Department..		7,031.39	0.00	0.00	7,031.39
9250 - FD APP RES							
				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				10,000.00	0.00	0.00	10,000.00
0223 - APP. SUPP.				0.00	3,450.00	0.00	-3,450.00
		Department..		10,000.00	3,450.00	0.00	6,550.00
9300 - GRANT							
				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				7,077.92	0.00	0.00	7,077.92
		Department..		7,077.92	0.00	0.00	7,077.92
9600 - DEBT SERVICE							
				341,851.00	0.00	0.00	341,851.00
0600 - INTEREST				5,649.00	0.00	0.00	5,649.00
0608 - PRINC PMTS B				336,202.00	0.00	0.00	336,202.00
		Department..		341,851.00	0.00	0.00	341,851.00
9900 - ARPA							
				0.00	0.00	0.00	0.00
0202 - HARDWARE				0.00	30,200.00	0.00	-30,200.00
0213 - CONTRAC SVCS				0.00	2,022.80	0.00	-2,022.80
0224 - PPE EQUIP				0.00	6,050.00	0.00	-6,050.00
		Department..		0.00	38,272.80	0.00	-38,272.80
Final Totals				4,846,232.99	3,644,987.62	87,400.27	1,288,645.64