



Town of Minot Selectmen Epacket
September 18, 2023 at 6:30pm
Regular Meeting

Table of Contents

Agenda 1

Minutes:

- *September 6, 2023 (Regular Meeting)*..... 2

Meeting Materials

- *Materials of Goal Setting*..... 8

Department Head Reports

- *Clerks Report*..... 9
- *Highway Report*..... 12
- *Fire Department Report w/ Supplements*..... 13

Expense Detail Report 14



Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Monday, September 18, 2023
Meeting at 6:30pm
Agenda*

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. September 6, 2023
4. Warrants
 - a. Payroll Expense Warrant
 - b. Treasurer's Warrant
5. New Business
 - a. FY2024 Budget Discussion and Goal Setting
 - b. Discussion of Hunting on Town-owned Lands
 - c. Executive Session pursuant to Title 1 MRSA §405 (6)(a): Town Administrator's Annual Review
6. Department Head Updates
 - a. Clerk's Report
 - b. Highway Report
 - c. Fire Department Report
7. Town Administrator's Report
8. Selectmen Comment
9. Public Comment (3-minute limit) – Items in public comment may be scheduled for a future meeting to provide for Board consideration and public notice
10. Next Meeting Dates
 - a. Monday, October 2, 2023
11. Adjournment



Town of Minot

329 Woodman Hill Rd.
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Board of Selectmen Meeting
Minot Town Office
Wednesday, September 6th, 2023
6:30 pm
Minutes*

REGULAR MEETING

- Selectmen:** Chair Daniel Gilpatric, Vice Chair Lisa Cesare, Brittany Hemond, and Matthew Callahan
- Absent:** William Perry
- Staff:** Danielle Loring (Administrator), Sara Farris (Clerk), and Dean Campbell (Fire Chief)
- Public:** Robert Klar (Minot’s RSU 16 Task Force Community Member), Zachary Gosselin (AVCOG)

1. Call to Order

Chair Daniel Gilpatric called the meeting to order at 6:30pm and a quorum was present.

2. Pledge of Allegiance

Recited

3. Approval of Minutes

a. Monday, August 21st, 2023

Motion: Brittany Hemond made a motion to approve the Minutes from Monday, August 21st, 2023; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (4/0)

** Written minutes serve as reference to the official record, which are recording kept at the Town Office.

Board of Selectmen Meeting Minutes Dated September 6th 2023.

*Items may be taken out of order at the Chairman’s Discretion.

4. Warrants

a. Payroll Expense Warrant

b. Treasurer's Warrant

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$18,653.08 and the Treasurer's Warrant in the amount of \$86,016.34; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (4/0)

c. Review and Approval of Check Reconciliation for July

Motion: Brittany Hemond motioned to approve the check reconciliation for July; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (4/0)

Chair Daniel Gilpatric moved item **7 Department Head Updates c. Fire Department Report** up on the agenda as Chief Dean Campbell was present.

- Work needs to be done on the Highland Drive fire pond.
- The watch desk at Central Station is almost complete.
- Rescue #2 is serviced and up to date.
- Everyone in the Department completed a fit test for the SCBAs.
- EVOG and Basic Fire School starts next week.
- Truck #5 is out of service due to the breaks.
- Everyone who has applied has been onboarded at this time.

See attached report and other items for more information.

Chief Campbell left the meeting.

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Board of Selectmen Meeting Minutes Dated September 6th 2023.

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5. New Business

a. Community Resilience Partnership Informational Meeting – Zachary Gosselin, AVCOG

Mr. Gosselin provided the Selectmen with handouts regarding the timeline and what happens next. There are 72 actions/ areas where the State allows this grant money to be used.

Matthew Callahan asked if a sand/ salt shed could be an option for the grant money. Mr. Gosselin responded that they could look at the actions/ areas and see if they could make the project fit. Danielle added that it might be able to fit as an environmental issue due to the current sand/ salt pile being uncovered and open to the elements causing erosion.

Mr. Gosselin then went through the next steps for completing the process and drafting documents. He believes that the next grant will be released early 2024/ March and it is a good idea to start thinking about potential projects early. Minot being a 1st time applicant will be graded differently than repeat applicants.

Lisa Cesare asked if there was a certain number of residents that had to attend the community meeting when it was held. Mr. Gosselin responded that there is not a set number of residents needed to hold the meeting, but he will do his best to get the word out and make sure residents have every opportunity to voice their opinions.

The Selectmen thanked Mr. Gosselin for his time and Mr. Gosselin left the meeting.

See attached for more information.

b. Update regarding RSU 16 Task Force from Mr. Robert Klar, Minot's Community Representative Member

Mr. Klar and Brittany Hemond updated the Selectmen on what was discussed at the task force meetings. Mr. Klar believes that Minot Consolidated School needs a detailed assessment done and some technical support from qualified community members. Mr. Klar presented the idea that a task force of knowledgeable community members and Code Officers be created that would be directed by the Administrators/ Managers of Minot, Mechanic Falls, and Poland to help with the issues the schools are currently facing. Although the Selectmen liked Mr. Klar's idea, they were concerned that Minot does not own Minot Consolidated School, the RSU does, so the town does not have the authority to make this task force happen. It would be up to the RSU. If the Town of Minot was to own Minot

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Board of Selectmen Meeting Minutes Dated September 6th 2023.

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Consolidated School in the future a task force to help fix and maintain the building would be very beneficial. Danielle is going to ask the Managers in Poland and Mechanic Falls what their thoughts are and get back to Mr. Klar about possibly setting up a meeting with them. The Selectmen also agreed that, if possible, they should attend the School Board Meeting on September 11th.

c. Discussion and Approval of the FY2024 Budget Calendar

Danielle provided the Selectmen with a draft FY2024 Budget Calendar to review. Danielle said she would like to move the Committee night to the first night and keep the second night to allow the Selectmen and Budget Committee to digest the information presented at the first meeting. The Selectmen approved the Budget Calendar as presented.

6. Department Head Updates

a. Clerks Report submitted and read by Clerk Sara Farris

- Updated the Selectmen on the Semi-Open Primaries starting in 2024.
- Nomination Papers for Selectmen and RSU available 11/22/23 and due back 1/2/2024. 2 Selectmen and 2 RSU positions are up. 1 Assessor position up to be elected at Town Meeting.
- Excise for August up \$14,222.08 compared to August 2022. The town would need to collect around \$51,000 for the last 4 months of the year to hit last year's total.

See attached report for more information.

b. Highway Report Submitted by Highway Supervisor Scott Parker and read by Administrator Danielle Loring.

- Working on shoulders.
- The plow truck arrived but it was white not red as ordered so it was sent to be painted. It should be done before we get snow.
- The cost of sand increased from the budgeted amount of \$7,000 to \$8,600. Danielle would like to use ARPA funds to cover the additional \$1,600 and the selectmen agreed.

See attached report for more information.

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Board of Selectmen Meeting Minutes Dated September 6th 2023.

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7. Town Administrator's Report Presented by Danielle Loring

- Jordan starts as a Deputy Clerk on 9/11 so Danielle is working on moving the financial information into her office so Sara can move her stuff into the old Finance Office.
- The office is closed 9/13 so staff can attend the Mental Health First Aid class in Augusta.
- Danielle is concerned with the current wages of the Highway Department compared to other local departments and would like to investigate it more with the upcoming budget.
- Danielle has been reviewing the goals set for her at her last review in preparation for her review on the 18th.
- Danielle is following various laws and regulations to make sure that they are followed and put in Personnel Policy when needed. One of them being the changes to the Family Medical Leave Act with the commission starting in 2024 and becoming active in 2025. This would allow staff to take 6 weeks' paid leave for qualified medical/ personal events. The information regarding FMLA is still uncertain and in the works so there will be more information to come.

8. Selectmen Comment

None

9. Public Comment

As discussed in 5. New Business a. and b.

10. Next Meeting Dates

a. Monday, September 18th, 2023

Date acknowledged.

11. Adjournment

Motion: Brittany Hemond made the motion to adjourn at 8:00 pm; second by Lisa Cesare.

Discussion: None

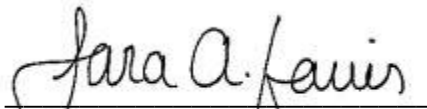
Vote: Unanimous Approval (4/0)

The board adjourned at 8:00 pm.

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Board of Selectmen Meeting Minutes Dated September 6th 2023.

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Sara A. Farris – Clerk
Recording Secretary

Daniel Gilpartic – Chair

Matthew Callahan

Lisa Cesare – Vice Chair

William Perry

Brittany Hemond

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Lewiston

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Title	BLS Subject	Product Type	Date Published
Northeast - Labor Force Statistics	All <input type="text" value=""/> <input type="button" value="v"/> Employment, Unemployment	All <input type="text" value=""/> <input type="button" value="v"/> Table	Sep 2023
Consumer Price Index, Northeast Region - August 2023	Consumer price indexes	News Release	Sep 2023

Showing 1 to 2 of 2 entries

Lewiston-Auburn, ME Economy at a Glance:

Data Series	Back Data	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	July 2023
Labor Force Data							
Civilian Labor Force ⁽¹⁾		53.2	53.3	53.3	53.5	53.8	<input type="button" value="P"/> 53.8
Employment ⁽¹⁾		51.5	51.7	52.0	52.1	52.4	<input type="button" value="P"/> 52.3
Unemployment ⁽¹⁾		1.7	1.6	1.3	1.4	1.4	<input type="button" value="P"/> 1.4
Unemployment Rate ⁽²⁾		3.1	3.0	2.4	2.7	2.7	<input type="button" value="P"/> 2.7
Nonfarm Wage and Salary Employment							
Total Nonfarm ⁽³⁾		49.0	49.0	48.9	49.7	50.1	<input type="button" value="P"/> 49.8
12-month % change		0.2	-0.6	-1.8	0.8	1.6	<input type="button" value="P"/> 0.2
Mining, Logging and Construction ⁽³⁾		2.8	2.8	2.8	2.9	2.9	<input type="button" value="P"/> 3.0
12-month % change		3.7	0.0	-3.4	-3.3	-3.3	<input type="button" value="P"/> 0.0
Manufacturing ⁽³⁾		5.3	5.3	5.2	5.3	5.3	<input type="button" value="P"/> 5.3
12-month % change		1.9	1.9	0.0	1.9	1.9	<input type="button" value="P"/> 0.0
Trade, Transportation, and Utilities ⁽³⁾		9.6	9.7	9.6	9.9	9.9	<input type="button" value="P"/> 10.0
12-month % change		-5.0	-4.0	-5.9	-2.0	-2.9	<input type="button" value="P"/> -2.0
Information ⁽³⁾		0.3	0.3	0.3	0.3	0.3	<input type="button" value="P"/> 0.3
12-month % change		0.0	0.0	0.0	0.0	0.0	<input type="button" value="P"/> 0.0
Financial Activities ⁽³⁾		2.3	2.3	2.3	2.3	2.3	<input type="button" value="P"/> 2.3
12-month % change		4.5	4.5	4.5	4.5	4.5	<input type="button" value="P"/> 0.0
Professional and Business Services ⁽³⁾		5.6	5.6	5.6	5.7	5.7	<input type="button" value="P"/> 5.7
12-month % change		0.0	-1.8	-1.8	1.8	0.0	<input type="button" value="P"/> 1.8
Education and Health Services ⁽³⁾		12.0	12.0	12.1	12.0	11.8	<input type="button" value="P"/> 11.8
12-month % change		0.8	-0.8	0.0	1.7	2.6	<input type="button" value="P"/> 2.6
Leisure and Hospitality ⁽³⁾		3.8	3.7	3.9	4.1	4.4	<input type="button" value="P"/> 4.5
12-month % change		0.0	-2.6	-2.5	0.0	2.3	<input type="button" value="P"/> -6.3
Other Services ⁽³⁾		1.5	1.5	1.5	1.5	1.6	<input type="button" value="P"/> 1.6
12-month % change		0.0	0.0	0.0	0.0	6.7	<input type="button" value="P"/> 0.0
Government ⁽³⁾		5.8	5.8	5.6	5.7	5.9	<input type="button" value="P"/> 5.3
12-month % change		3.6	3.6	-1.8	3.6	9.3	<input type="button" value="P"/> 3.9

Footnotes

- ⁽¹⁾Number of persons, in thousands, not seasonally adjusted.
- ⁽²⁾In percent, not seasonally adjusted.
- ⁽³⁾Number of jobs, in thousands, not seasonally adjusted. See [About the data](#).
- Preliminary



TOWN OF MINOT

329 Woodman Hill Road
Minot, Maine 04258-0329

Tel: 1-207-345-3305
Fax: 1-207-346-0924

Clerk's Report

September 18th, 2023

Hello Selectmen,

Updates:

Board of Appeals & Planning Board:

The Planning Board is continuing ordinance work. It looks like the Caspian Solar Farm may be going for final approval in October. Alex has been doing a great job with learning the process and timelines for the Board.

MOSES/ IF&W Agent Fee Increase

Agent Fees for ATVs and Snowmobiles will increase to \$5 from \$1/\$2 starting October 25th. Agent Fees for Boats and Licenses will remain the same.

Jordan & Alex

Alex is continuing to do great and is so eager to learn all the aspects of the job! She is also doing title paperwork on her own and giving quotes when residents call. Alex is attending an Election Training (21-A) on Thursday.

Jordan's 1st day was last Monday, and she is also catching on quickly! She has re-registrations and tax payments down and really seems to like the position.

We had a few computer/ printer issues last week and they both kept their cool and we worked through it.

My Office!

I have moved into my office, and I am really enjoying my own space while also still being involved with the girls up front. I am looking forward to learning some of Danielle's tasks to help her as well.

11/7 State Referendum Election

Absentee Requests are available. We have 10 so far.

Nomination Papers

Available 11/22/2023 and due back 1/2/2024

Selectmen – Lisa & Matt, both 3-year terms

RSU – Mike Downing & Angela Swenson, both 3-year terms

Assessor at Town Meeting - Brittany

Inland Fisheries & Wildlife:

Boat Excise YTD: \$3,456.70

1 Boat

o done online.

0 Snowmobiles

Snowmobile registrations are available late Sept./ early Oct. depending on when we get stickers from the State.

5 ATVs

6 Game Licenses

The above amounts are as of 9/18/2023.

Vitals:

Vital Requests as of 9/18

Reported to State semi-annually.

Birth Certificates- 4

Death Certificates- 3

Marriage Certificates- 5

Intentions- 4

Dogs:

1 in September so far.

Alex has been working on reminder letters which will be mailed out on October 13th. Dog registrations for 2024 will be available starting October 16th here at the office.

Building/ Plumbing Permits for 2023:

Building Permits: 40

Plumbing Permits: 20

Real Estate Taxes:

2021 taxes - \$ 15,623.48 for 9 accounts

11/9/2023 – 45-Day Notices (Should be the 10th but that is Veteran's Day.)

12/26/2023 – 2021 Taxes Foreclose (Should be the 25th but that is Christmas.)

2022 taxes - \$ 31,696.71 for 24 accounts

2023 taxes - \$ 3,013,189.45 for 1286 accounts

2024 pre-payments - \$ 1,182.22 for 8 accounts

A payment had to be moved and then refunded.

Total owed: \$ 3,060,509.64

- \$ 64,323.28

Personal Property Taxes:

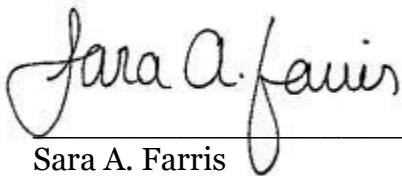
2022 - \$18.72 on 1 account

2023 - \$10,765.90 on 27 accounts

Excise Tax:

<u>MONTH</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>+/-</u>
JAN.	\$51,264.36	\$43,055.03	\$50,306.29	+ \$7,251.26
FEB.	\$45,129.36	\$48,596.73	\$51,718.92	+ \$3,122.19
MARCH	\$75,065.57	\$56,912.29	\$62,362.95	+ \$5,450.66
APRIL	\$77,682.59	\$61,663.04	\$59,196.83	- \$2,466.21
MAY	\$67,323.14	\$64,848.92	\$74,257.14	+ \$9,408.22
JUNE	\$59,529.52	\$92,120.11	\$70,938.58	- \$21,938.58
JULY	\$73,304.01	\$63,394.65	\$57,419.67	- \$5,974.98
AUG.	\$77,159.71	\$65,209.36	\$79,431.44	+ \$14,222.08
SEPT.	\$70,632.04	\$69,727.87	\$27,776.63	- \$41,951.24
OCT.	\$50,817.13	\$54,012.11		
NOV.	\$41,312.77	\$50,624.95		
DEC.	\$45,494.20	\$45,564.33		
TOTAL	\$ 734,714.40	\$ 715,719.57	\$ 533,408.45	- \$182,311.12

To hit around the same total as last year we would have to collect around \$51,000.00 for the last 4 months of the year.



Sara A. Farris
Clerk/ Tax Collector/ Voter Registrar



INTEROFFICE MEMO

To: Board of Selectmen

CC: Danielle Loring, Town Administrator

From: Scott Parker, Highway Director

RE: Highway Department (9/4 – 9/17/2023)

Shoulders are done on Pottle Hill Road, and the Crew has been working to prepare the hill on Hadfield Road for paving.

We did not have a lot of tree damage from this last weekend. Only a couple trees came down, and the Fire Department was able cut up, set them in the shoulders, and we cleaned them up this morning.



Minot Fire Department
P.O. Box 154
Minot, ME 04258



Dean Campbell
Fire Chief



To Selectmen:

Old business.

1. Dry hydrant repairs
 - A. HOA ponds code enforcement checking on deed covenants
 - B. Highland pond needs cleaning
2. Watch desk construction complete
3. T5 replacement Budget \$73,000.00
4. Working on BLS folder and reviewing SDS
5. Tree clearing at Orchard
6. EVOC training complete

New business.

1. Basic fire school starting September 12th (class if free to the town)
2. IT Rough-in complete orchard station
3. Looking to start budget projections for next Year
4. All new members have been through the onboarding process
5. Truck 5 estimate to do repairs in order to pass inspection
 - a. Replace rear brakes and backer plates
 - b. Replace front brakes
 - c. Brake line modules to rear brakes
 - d. Replace rear spring shackles
 - e. Replace both torsion bar frame mounts
 - f. Replace 4 tires
 - g. Oil change
 - h. Total cost \$5,339.92
6. Demoed old watch desk
7. Repair to 1 of the new air packs

Expense detail report

WARRANT #19

09/18/2023

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
2500 - AUDIT SERVIC				8,650.00	0.00	0.00	8,650.00
0213 - CONTRAC SVCS				8,650.00	8,210.00	0.00	440.00
		Department..		8,650.00	8,210.00	0.00	440.00
2550 - ASSESS CONTR				25,000.00	0.00	0.00	25,000.00
0002 - (CARRY FWD)				500.00	500.00	0.00	0.00
0213 - CONTRAC SVCS				25,000.00	7,000.00	0.00	18,000.00
		Department..		25,500.00	7,500.00	0.00	18,000.00
3050 - SNOMBL REFD				0.00	0.00	0.00	0.00
0001 - APPROPRIATED				0.00	1,641.76	1,641.76	0.00
		Department..		0.00	1,641.76	1,641.76	0.00
3550 - EDA ELF RESE				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				5,415.39	0.00	0.00	5,415.39
0012 - DONATIONS				0.00	0.00	2,000.00	2,000.00
0198 - FOOD				0.00	844.00	0.00	-844.00
0203 - FUEL & GAS				0.00	0.00	200.00	200.00
0205 - SUPPLIES				0.00	328.80	0.00	-328.80
		Department..		5,415.39	1,172.80	2,200.00	6,442.59
4000 - AUB. PUB LIB				22,000.00	0.00	0.00	22,000.00
0213 - CONTRAC SVCS				22,000.00	0.00	0.00	22,000.00
		Department..		22,000.00	0.00	0.00	22,000.00
4025 - TWNWELL RES				0.00	0.00	0.00	0.00
0002 - (CARRY FWD)				11,998.95	0.00	0.00	11,998.95
0204 - REPAIRS				0.00	22,415.00	0.00	-22,415.00
0207 - DUES/SUBSCR				0.00	158.60	0.00	-158.60
0209 - POSTAGE				0.00	28.10	0.00	-28.10
0300 - LABOR				0.00	1,176.20	376.20	-800.00
0401 - TESTING				0.00	395.00	0.00	-395.00
0503 - FEES				0.00	0.00	7,237.15	7,237.15
7010 - PAYROLL TAX				0.00	97.62	0.00	-97.62
		Department..		11,998.95	24,270.52	7,613.35	-4,658.22
5000 - OFF SALARIES				413,286.00	0.00	0.00	413,286.00
1000 - DEPUTYTREAS				40,225.00	21,890.18	0.00	18,334.82
1001 - CLK/TAX COLL				55,000.00	38,077.20	0.00	16,922.80

Expense detail report

ALL Accounts

ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
5000 - OFF SALARIES CONT'D							
1002 - DEP CLERK				37,559.00	27,938.19	0.00	9,620.81
1003 - ADMINISTRAT				72,842.00	50,429.16	0.00	22,412.84
1004 - SELECTMEN				8,000.00	0.00	0.00	8,000.00
1005 - ASSESSORS				150.00	0.00	0.00	150.00
1014 - FIRE CHIEF				0.00	2,400.00	0.00	-2,400.00
7010 - PAYROLL TAX				18,000.00	10,252.12	0.00	7,747.88
7020 - HLTH INSUR				165,000.00	123,085.82	13,704.43	55,618.61
7021 - VISION INS				0.00	834.87	839.52	4.65
7025 - DENTAL INSUR				5,600.00	6,279.01	2,929.21	2,250.20
7030 - SIMPLE IRA				10,410.00	6,574.52	0.00	3,835.48
7035 - AFLAC				0.00	726.90	747.87	20.97
7040 - UNEMPLOYMENT				500.00	0.00	25.00	525.00
		Department..		413,286.00	288,487.97	18,246.03	143,044.06
5075 - CODE ENF/PLA							
0200 - TELEPHONE				56,150.00	0.00	0.00	56,150.00
0200 - TELEPHONE				0.00	430.35	0.00	-430.35
0205 - SUPPLIES				500.00	50.34	0.00	449.66
0207 - DUES/SUBSCR				150.00	0.00	0.00	150.00
0208 - STAFF TRAIING				500.00	420.00	0.00	80.00
0210 - MLG/EXP REIM				1,500.00	821.86	0.00	678.14
0213 - CONTRAC SVCS				5,000.00	0.00	0.00	5,000.00
0217 - ADVERTISING				0.00	355.74	150.00	-205.74
1007 - CODE ENFORCE				30,000.00	22,112.00	807.73	8,695.73
1016 - ADDRESSING				15,000.00	100.00	0.00	14,900.00
7010 - PAYROLL TAX				3,500.00	1,797.47	0.00	1,702.53
		Department..		56,150.00	26,087.76	957.73	31,019.97
5100 - T-O RESERVE							
0002 - (CARRY FWD)				0.00	0.00	0.00	0.00
		Department..		73.03	0.00	0.00	73.03
		Department..		73.03	0.00	0.00	73.03
5200 - TOWN INSUR							
0103 - PROP/CASULTY				53,550.00	0.00	0.00	53,550.00
0103 - PROP/CASULTY				30,750.00	29,052.00	0.00	1,698.00
0106 - WORKERS COMP				22,100.00	22,084.00	2,339.00	2,355.00
0301 - FIRE FIGHTER				600.00	408.00	0.00	192.00

Expense detail report

ALL Accounts

ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
5200 - TOWN INSUR CONT'D							
0303 - VOLUNTEER				100.00	58.00	0.00	42.00
		Department..		53,550.00	51,602.00	2,339.00	4,287.00
5300 - T-O MAINT							
0198 - FOOD				0.00	673.57	0.00	-673.57
0200 - TELEPHONE				1,550.00	1,501.95	0.00	48.05
0201 - ELECTRICITY				5,000.00	2,825.29	259.49	2,434.20
0203 - FUEL & GAS				6,000.00	3,214.53	0.00	2,785.47
0204 - REPAIRS				2,500.00	2,495.32	0.00	4.68
0205 - SUPPLIES				4,000.00	3,402.37	0.00	597.63
0206 - JANITORIAL				3,000.00	2,025.00	0.00	975.00
0207 - DUES/SUBSCR				1,500.00	491.05	0.00	1,008.95
0208 - STAFF TRAING				2,000.00	1,037.00	0.00	963.00
0209 - POSTAGE				4,500.00	2,384.10	274.25	2,390.15
0210 - MLG/EXP REIM				0.00	60.00	60.00	0.00
0212 - INSPECTIONS				1,000.00	1,137.25	0.00	-137.25
0213 - CONTRAC SVCS				3,000.00	3,501.12	0.00	-501.12
0218 - SOFTWARE LIC				0.00	162.00	0.00	-162.00
		Department..		34,050.00	24,910.55	593.74	9,733.19
5350 - ELECT/MEET							
0198 - FOOD				200.00	231.70	0.00	-31.70
0205 - SUPPLIES				105.00	27.92	0.00	77.08
0209 - POSTAGE				400.00	0.00	0.00	400.00
0213 - CONTRAC SVCS				4,480.00	2,788.07	0.00	1,691.93
0217 - ADVERTISING				200.00	0.00	0.00	200.00
1011 - ELEC CLERKS				2,865.00	1,623.75	0.00	1,241.25
1012 - MODERATOR				300.00	250.00	0.00	50.00
		Department..		8,550.00	4,921.44	0.00	3,628.56
5400 - CEMETERY MAI							
0001 - APPROPRIATED				5,000.00	0.00	0.00	5,000.00
0002 - (CARRY FWD)				7,315.21	0.00	0.00	7,315.21
0197 - REIMBURS.				0.00	102.60	0.00	-102.60
0205 - SUPPLIES				0.00	146.00	0.00	-146.00

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
5400 - CEMETERY MAI CONT'D							
0213 - CONTRAC SVCS				0.00	3,704.87	0.00	-3,704.87
0501 - DEED TRANS				0.00	147.00	0.00	-147.00
0503 - FEES				0.00	0.00	25.00	25.00
7046 - PLOT SALES				0.00	2,900.00	5,800.00	2,900.00
		Department..		12,315.21	7,000.47	5,825.00	11,139.74
5650 - REC. DEPT RE							
0001 - APPROPRIATED				10,000.00	0.00	0.00	10,000.00
0204 - REPAIRS				0.00	480.00	0.00	-480.00
0213 - CONTRAC SVCS				0.00	180.00	0.00	-180.00
		Department..		10,000.00	660.00	0.00	9,340.00
5700 - ENRICHMENT							
0203 - FUEL & GAS				0.00	0.00	0.00	0.00
		Department..		0.00	0.00	0.00	0.00
6200 - COMMON RDS							
0205 - SUPPLIES				255,500.00	0.00	0.00	255,500.00
0207 - DUES/SUBSCR				5,800.00	2,188.33	0.00	3,611.67
0207 - DUES/SUBSCR				0.00	199.50	0.00	-199.50
0208 - STAFF TRAIING				1,000.00	25.00	0.00	975.00
0212 - INSPECTIONS				0.00	510.50	0.00	-510.50
0213 - CONTRAC SVCS				36,500.00	24,546.00	0.00	11,954.00
0300 - LABOR				150,000.00	84,642.59	0.00	65,357.41
0401 - TESTING				200.00	261.00	0.00	-61.00
0404 - MATERIALS				40,000.00	36,433.10	1,954.20	5,521.10
0405 - TRUCKS- EQUI				10,000.00	2,592.75	0.00	7,407.25
7010 - PAYROLL TAX				12,000.00	5,971.52	0.00	6,028.48
		Department..		255,500.00	157,370.29	1,954.20	100,083.91
6400 - WINTER RDS							
0205 - SUPPLIES				345,000.00	0.00	0.00	345,000.00
0213 - CONTRAC SVCS				11,000.00	8,053.51	0.00	2,946.49
0213 - CONTRAC SVCS				70,000.00	59,042.22	0.00	10,957.78
0300 - LABOR				125,000.00	91,606.60	0.00	33,393.40
0404 - MATERIALS				7,000.00	0.00	0.00	7,000.00
0406 - SALT				82,000.00	65,761.33	0.00	16,238.67
0407 - SAND				40,000.00	0.00	0.00	40,000.00

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
6400 - WINTER RDS CONT'D							
7010 - PAYROLL TAX				10,000.00	6,648.32	0.00	3,351.68
		Department..		345,000.00	231,111.98	0.00	113,888.02
6500 - HWY EQ REP.							
0002 - (CARRY FWD)				0.00	0.00	0.00	0.00
0203 - FUEL & GAS				33,000.00	30,037.49	1,488.30	4,450.81
0204 - REPAIRS				31,000.00	14,260.28	66.97	16,806.69
0205 - SUPPLIES				9,000.00	8,079.19	0.00	920.81
0213 - CONTRAC SVCS				5,000.00	5,488.47	0.00	-488.47
		Department..		78,000.00	57,865.43	1,555.27	21,689.84
6600 - HWAY CAP EQ							
0002 - (CARRY FWD)				11,725.90	0.00	11,599.90	23,325.80
0204 - REPAIRS				0.00	0.00	250.00	250.00
		Department..		11,725.90	0.00	11,849.90	23,575.80
6678 - 2022 PLOW TR							
0002 - (CARRY FWD)				60,341.00	0.00	0.00	60,341.00
0214 - PRINCIP PMTS				60,341.00	51,216.62	0.00	9,124.38
		Department..		120,682.00	51,216.62	0.00	69,465.38
6700 - TOWN GARAGE							
0200 - TELEPHONE				600.00	451.59	0.00	148.41
0201 - ELECTRICITY				3,500.00	2,817.80	1,310.24	1,992.44
0203 - FUEL & GAS				6,000.00	2,112.67	0.00	3,887.33
0204 - REPAIRS				2,400.00	461.44	0.00	1,938.56
0205 - SUPPLIES				2,000.00	3,315.98	0.00	-1,315.98
0206 - JANITORIAL				500.00	360.00	0.00	140.00
0212 - INSPECTIONS				400.00	0.00	0.00	400.00
0213 - CONTRAC SVCS				0.00	200.00	0.00	-200.00
		Department..		15,400.00	9,719.48	1,310.24	6,990.76
7000 - RECYCLING							
0205 - SUPPLIES				600.00	560.12	0.00	39.88
0213 - CONTRAC SVCS				62,000.00	29,803.09	0.00	32,196.91
		Department..		62,600.00	30,363.21	0.00	32,236.79
7100 - COMM DAY RES							
				0.00	0.00	0.00	0.00

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
7100 - COMM DAY RES CONT'D							
		0002 - (CARRY FWD)		1,083.44	0.00	0.00	1,083.44
		0012 - DONATIONS		0.00	0.00	120.00	120.00
		0198 - FOOD		0.00	160.25	0.00	-160.25
		0205 - SUPPLIES		0.00	433.74	0.00	-433.74
		Department..		1,083.44	593.99	120.00	609.45
7200 - GENL ASSIST							
		0001 - APPROPRIATED		2,000.00	0.00	0.00	2,000.00
		0198 - FOOD		0.00	507.00	0.00	-507.00
		0201 - ELECTRICITY		0.00	757.00	0.00	-757.00
		0213 - CONTRAC SVCS		0.00	1,191.13	833.79	-357.34
		Department..		2,000.00	2,455.13	833.79	378.66
7300 - CONSER COMM							
		0002 - (CARRY FWD)		0.00	0.00	0.00	0.00
		Department..		0.00	0.00	0.00	0.00
7400 - STREET LTS							
		0201 - ELECTRICITY		3,000.00	2,022.55	0.00	977.45
		Department..		3,000.00	2,022.55	0.00	977.45
7700 - LEGAL FEES							
		0213 - CONTRAC SVCS		10,000.00	3,738.50	0.00	6,261.50
		7050 - BOOKER		0.00	20,669.65	0.00	-20,669.65
		7051 - BISSONNETTE		0.00	2,661.76	4,500.00	1,838.24
		Department..		10,000.00	27,069.91	4,500.00	-12,569.91
7810 - MMA DUES							
		0207 - DUES/SUBSCR		3,800.00	3,742.00	0.00	58.00
		Department..		3,800.00	3,742.00	0.00	58.00
7820 - AVCOG DUES							
		0207 - DUES/SUBSCR		3,959.00	3,958.30	0.00	0.70
		Department..		3,959.00	3,958.30	0.00	0.70
7830 - BROADBAND							
		0001 - APPROPRIATED		0.00	0.00	17,698.77	17,698.77
		Department..		0.00	0.00	17,698.77	17,698.77
7900 - COUNTY TAX							
				309,396.00	0.00	0.00	309,396.00

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----				CURRENT			UNEXPENDED
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
7900 - COUNTY TAX CONT'D							
0213 - CONTRAC SVCS				309,396.00	309,396.00	0.00	0.00
		Department..		309,396.00	309,396.00	0.00	0.00
7950 - OVERLAY				0.00	0.00	0.00	0.00
0001 - APPROPRIATED				61,388.74	0.00	0.00	61,388.74
0900 - ABATEMENTS				0.00	53.01	0.00	-53.01
		Department..		61,388.74	53.01	0.00	61,335.73
8000 - INTERDEPT				9,000.00	0.00	0.00	9,000.00
0196 - ONBOARDING				0.00	246.00	0.00	-246.00
0199 - INTERNET				0.00	119.98	0.00	-119.98
0205 - SUPPLIES				0.00	0.00	72.00	72.00
0207 - DUES/SUBSCR				0.00	55.00	0.00	-55.00
0210 - MLG/EXP REIM				1,500.00	422.65	0.00	1,077.35
0213 - CONTRAC SVCS				4,500.00	5,234.13	612.92	-121.21
0217 - ADVERTISING				1,500.00	1,200.00	0.00	300.00
0401 - TESTING				0.00	125.00	0.00	-125.00
0501 - DEED TRANS				500.00	198.00	0.00	302.00
0502 - LIENS				1,000.00	836.00	0.00	164.00
		Department..		9,000.00	8,436.76	684.92	1,248.16
8025 - IT SERVICES				21,400.00	0.00	0.00	21,400.00
0002 - (CARRY FWD)				22,292.00	0.00	0.00	22,292.00
0199 - INTERNET				1,400.00	853.06	0.00	546.94
0200 - TELEPHONE				3,500.00	2,453.28	0.00	1,046.72
0202 - HARDWARE				5,000.00	29,762.14	0.00	-24,762.14
0205 - SUPPLIES				2,000.00	1,645.57	0.00	354.43
0213 - CONTRAC SVCS				5,000.00	4,600.00	0.00	400.00
0218 - SOFTWARE LIC				4,500.00	3,747.90	0.00	752.10
		Department..		43,692.00	43,061.95	0.00	630.05
8026 - TRIO				9,200.00	0.00	0.00	9,200.00
0213 - CONTRAC SVCS				9,200.00	9,234.20	0.00	-34.20
		Department..		9,200.00	9,234.20	0.00	-34.20
8210 - HUMANE SOC				3,928.00	0.00	0.00	3,928.00
0213 - CONTRAC SVCS				3,928.00	3,928.00	0.00	0.00

Expense detail report

ALL Accounts
ALL Months

ACCOUNT-----				CURRENT		UNEXPENDED	
DATE	JRNL	DESC---	VENDOR-----	BUDGET	DEBITS	CREDITS	BALANCE
8210 - HUMANE SOC CONT'D							
		Department..		3,928.00	3,928.00	0.00	0.00
8220 - ANIMAL CTL				3,850.00	0.00	0.00	3,850.00
0210 - MLG/EXP REIM				600.00	482.06	0.00	117.94
0300 - LABOR				3,000.00	2,250.00	0.00	750.00
7010 - PAYROLL TAX				250.00	172.14	0.00	77.86
		Department..		3,850.00	2,904.20	0.00	945.80
8600 - EDUCATION				0.00	0.00	0.00	0.00
0213 - CONTRAC SVCS				2,377,988.02	1,761,720.28	0.00	616,267.74
		Department..		2,377,988.02	1,761,720.28	0.00	616,267.74
9000 - MINOT FIRE				87,441.00	0.00	0.00	87,441.00
0196 - ONBOARDING				0.00	5,379.00	0.00	-5,379.00
0198 - FOOD				0.00	499.95	0.00	-499.95
0200 - TELEPHONE				1,200.00	923.45	0.00	276.55
0201 - ELECTRICITY				5,000.00	2,641.83	172.08	2,530.25
0203 - FUEL & GAS				9,000.00	5,096.62	0.00	3,903.38
0204 - REPAIRS				7,500.00	11,828.90	0.00	-4,328.90
0205 - SUPPLIES				2,500.00	1,155.42	0.00	1,344.58
0207 - DUES/SUBSCR				500.00	225.00	0.00	275.00
0208 - STAFF TRAIING				1,200.00	412.00	0.00	788.00
0210 - MLG/EXP REIM				200.00	170.07	0.00	29.93
0212 - INSPECTIONS				650.00	1,120.79	0.00	-470.79
0213 - CONTRAC SVCS				15,641.00	15,712.25	0.00	-71.25
0221 - RESCUE SUPP				500.00	1,825.88	0.00	-1,325.88
0222 - RESCUE TRNG				500.00	0.00	0.00	500.00
0223 - SAFETY EQUIP				5,000.00	3,638.88	0.00	1,361.12
0224 - SAFETY REQ				2,500.00	5,628.99	0.00	-3,128.99
0301 - FIRE FIGHTER				15,000.00	5,662.77	0.00	9,337.23
0302 - PER DIEMS				15,000.00	12,959.15	0.00	2,040.85
0401 - TESTING				0.00	2,725.60	0.00	-2,725.60
0503 - FEES				0.00	0.00	100.00	100.00
1014 - FIRE CHIEF				3,000.00	0.00	0.00	3,000.00
7010 - PAYROLL TAX				2,550.00	1,579.46	0.00	970.54

Expense detail report

ALL Accounts

ALL Months

ACCOUNT-----	DATE	JRNL	DESC---	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
9000 - MINOT FIRE CONT'D								
			Department..		87,441.00	79,186.01	272.08	8,527.07
9200 - FIRE DEPT CP					0.00	0.00	0.00	0.00
0002 - (CARRY FWD)					7,031.39	0.00	0.00	7,031.39
			Department..		7,031.39	0.00	0.00	7,031.39
9250 - FD APP RES					0.00	0.00	0.00	0.00
0002 - (CARRY FWD)					10,000.00	0.00	0.00	10,000.00
0223 - SAFETY EQUIP					0.00	3,450.00	0.00	-3,450.00
			Department..		10,000.00	3,450.00	0.00	6,550.00
9300 - GRANT					0.00	0.00	0.00	0.00
0002 - (CARRY FWD)					7,077.92	0.00	0.00	7,077.92
			Department..		7,077.92	0.00	0.00	7,077.92
9600 - DEBT SERVICE					341,851.00	0.00	0.00	341,851.00
0600 - INTEREST					5,649.00	0.00	0.00	5,649.00
0608 - PRINC PMTS B					336,202.00	0.00	0.00	336,202.00
			Department..		341,851.00	0.00	0.00	341,851.00
9900 - ARPA					0.00	0.00	0.00	0.00
0202 - HARDWARE					0.00	30,200.00	0.00	-30,200.00
0213 - CONTRAC SVCS					0.00	2,022.80	0.00	-2,022.80
0224 - SAFETY REQ					0.00	6,050.00	0.00	-6,050.00
			Department..		0.00	38,272.80	0.00	-38,272.80
Final Totals					4,846,232.99	3,283,597.37	80,195.78	1,642,831.40