



# Town of Minot

329 Woodman Hill Road  
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[www.minotme.org](http://www.minotme.org)

Board of Selectmen & Budget Committee  
Minot Town Office 329 Woodman Hill Road  
Tuesday, October 25, 2022, 6:30 pm  
Joint Meeting Agenda\*

## JOINT MEETING

**Present:** Chair Daniel Gilpatric, Lisa Cesare, Brittany Hemond, Matthew Callahan and Bill Perry.  
Lisa Bonney, Amy Osbourne, Richard Hemond, and Timothy Worden.

**Absent:** Vice Chair Lisa Cesare and Elaine Pratte

**Staff:** Danielle Loring (Administrator) and George Downing (Cemetery Chair).

1. **Call to Order:** Selectmen Chair Daniel Gilpatric called the meeting to order at 6:30pm and a quorum of both groups was present.
2. **Committee Presentations**

- a. **Cemetery Committee Request - Buster Downing, Committee Chair**

Mr. Downing presented information supporting the Cemetery Committee's request for \$5,000 in the FY2023 budget. He outlined the work that had been completed in the current year including outstanding bills or work to be completed and future projects that they would like to be seen done, which included tree work, fencing, and designing/constructing a cremation section at Center Hill Cemetery.

- b. **Committee Overview – Danielle Loring, Town Administrator**

Mrs. Loring presented information to support increasing the budget for field maintenance at both Community and Memorial Fields. She explained that the intention was not to create lavish ballparks but to maintain existing resources and complete construction from when the fields were created a few years ago. She explained that the contracted services had increased in cost and that the existing \$5,000 was not enough to support services, even with MHAA's assistance.

- c. **General Budget Discussions**

Mr. Hemond expressed his concerns with the Highway budget, given the increases. He felt that there were more cuts that could be made. Mr. Callahan asked what his specific concerns were, and Mr. Hemond explained that he felt that there should be a general 10% reduction across all costs. The Board explained that the budget was very fiscally responsible and commended the Administrator and staff for coming in under the allowed 9% overall increase, even with inflation. They continued that cutting the budget would have to mean a reduction in services, such as plowing and maintenance, given that those areas had increased due to external conditions, not increased usage, and they would just result in overdrafts as they were necessary expenses.

3. **Adjournment**

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\*Written minutes serve as reference to the official record, which are recordings kept at the Town Office.

Joint meeting of the Board of Selectmen and Budget Committee Minutes Dated October 25, 2022

\*Items may be taken out of order at the Chairman's discretion

MOTION: William Perry motioned to adjourn; seconded by Matthew Callahan.

VOTE: UNANIMOUS APPROVAL (4/0)

The joint meeting adjourned at 7:21pm.

Respectfully submitted by Danielle Loring

X	X
Daniel Gilpatric, Chairman	Lisa Cesare, Vice Chairman

X	X
Matthew Callahan	Brittany Hemond

X
William Perry

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