



Town of Minot

329 Woodman Hill Rd.
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen Meeting
Minot Town Office
Monday, October 17th, 2022
6:30 pm
Minutes*

REGULAR MEETING

Present: Chair Daniel Gilpatric, Vice Chair Lisa Cesare, Brittany Hemond, and William Perry
Absent: Matthew Callahan
Staff: Sara Farris (Clerk) and Danielle Loring (Administrator)
Residents: None

1. Call to order: Chair Daniel Gilpatric called the meeting to order at 6:30pm and a quorum was present.

2. Pledge of Allegiance

3. Approval of Minutes

a. October 3rd, 2022

Motion: Lisa Cesare made a motion to approve the Minutes from October 3rd, 2022; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (4/0)

4. Warrants

a. Payroll Expense Warrant

b. Treasurer's Warrant

Motion: William Perry motioned to accept the Payroll Expense Warrant in the amount of \$18,988.00 and the Treasurer's Warrant in the amount of \$53,998.14; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (4/0)

** Written minutes serve as reference to the official record, which are recording kept at the Town Office.

Board of Selectmen Meeting Minutes Dated October 17th 2022.

*Items may be taken out of order at the Chairman's Discretion.

5. New Business

a. Request of Use of Community Field Trails for RSU 16 Tri-Town 5K

Danielle Loring stated that the Town already has their insurance on file and that they agree to clean up after themselves.

Motion: Brittany Hemond motioned to allow RSU 16 to use the Community Field Trails for the Tri-Town 5K; second by William Perry.

Discussion: None

Vote: Unanimous Approval (4/0)

6. Department Head Updates

a. Clerks Report Presented by Sara Farris

- Received 216 absentee requests so far.
- Planning Board Update from Norma: No agenda for November
- Received snowmobile stickers
- Started dog licensing for the 2023 year
- Some people have paid on the 2020 taxes since last meeting

b. Highway Supervisors Report submitted by Scott Parker and read by Danielle Loring

- The issue with the Sterling plow truck is fixed. No build date for the new truck yet.
- The sand tarp went from \$3500 to \$7000 so Scott has opted not to order one and will use the Grizzly.
- Installed new signs at the ballfield and the water is shut off at the Snack Shack.

c. Fire Rescue Report submitted by Fire Chief James Allen and read by Danielle Loring

Obtained quotes as discussed at a previous Selectmen's Meeting. \$150 for Basic Fire School and an average of \$2,500 for turnout gear. James also provided a list of fire/ rescue related calls for the past 2 weeks.

7. Administrator's Report Presented by Danielle Loring

- Friday, November 18th at Noon will be the employee appreciation lunch. Consider August moving forward.
- Tomorrow (10/18) the Highschool will be here to do some volunteer work.

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- Danielle gave an update on all pending legal cases
- Possible community survey to figure out what people in Minot are looking for/ want for services in the future.
- The RSU is looking to have the Budget Meeting in March and the vote in April.
- Danielle asked the Selectmen what day would work best for a workshop about staff configuration. The Selectmen agreed that Tuesday, October 25 after the Committee Presentations would work the best.
- The Highway Department now has a full crew.

8. Selectmen Comment

None

9. Public Comment (3-minute limit)

None

10. Next Meeting Dates

- Monday, October 24th, 2022 – Department Heas Budget Presentation**
- Tuesday, October 25th, 2022 – Committee Budget Presentations and Follow Up**
- ~~Monday, October 31st, 2022~~ - Regular Meeting**

Danielle Requested the Selectmen's input on the October 31st meeting date. The Selectmen agreed upon **Wednesday, November 2nd, 2022 at 6:30 pm**

11. Adjournment

Motion: William Perry made the motion to adjourn at 7:45 pm; second by Brittany Hemond

Vote: Unanimous Approval (4/0)

The board adjourned at 7:45 pm

Sara A. Farris - Clerk
Recording Secretary

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Daniel Gilpartic – Chair

Matthew Callahan

Lisa Cesare – Vice Chair

William Perry

Brittany Hemond

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