



Town of Minot

329 Woodman Hill Rd.
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen Meeting

Minot Town Office
Monday, August 8th, 2022
6:30 pm
Minutes*

REGULAR MEETING

Present: Chair Daniel Gilpatric, Brittany Hemond, Matthew Callahan, and William Perry
Absent: Vice Chair Lisa Cesare
Staff: Danielle Loring (Administrator), Sara Farris (Clerk), and Katherine King (Admin. Assistant)
Residents: Peter Csoros

1. **Call to order:** Chair Daniel Gilpatric called the meeting to order at 6:30pm and a quorum was present.

2. **Pledge of Allegiance**

3. **Approval of Minutes**

a. July 26th, 2022

Motion: Matthew Callahan made a motion to approve the Minutes from July 26th, 2022; second by Brittany Hemond

Discussion: None

Vote: Unanimous Approval (4/0)

4. **Warrants**

a. **Payroll Expense Warrant**

b. **Treasurer's Warrant**

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$19,266.92 and the Treasurer's Warrant in the amount of \$359,330.72; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (4/0)

** Written minutes serve as reference to the official record, which are recording kept at the Town Office.

Board of Selectmen Meeting Minutes Dated August 8th 2022.

*Items may be taken out of order at the Chairman's Discretion.

5. New Business

a. Consideration of Approval for 2023 Tax Commitment and Mill Rate Setting

Danielle Loring stated that Minot's new taxable value was \$3,295,755.60 and that the Town will now receive a 73% reimbursement from the State for the Homestead Exemption instead of 70%. She presented 3 potential rates to the Selectmen, 9.85, 9.80, and 9.75. Danielle recommended the Selectmen choose 9.85 because that was the amount that was used in the revaluation letters sent to residents. The Selectmen agreed.

Motion: Matthew Callahan made the motion to set the mil rate for the 2022 taxes at 9.85 per every \$1,000; second by William Perry

Discussion: None

Vote: Unanimous Approval (4/0)

b. Consideration of Acceptance of County ARPA Grant Funds for Broadband Expansion

Danielle Loring stated that the County awarded the Town of Minot the \$188,000.00 in ARPA funds as requested and that the quote for expansion still stands at \$338,000.00.

Motion: Matthew Callahan made the motion to except and spend the County ARPA funds in the amount of \$188,000.00; second by Brittany Hemond

Discussion: None

Vote: Unanimous Approval (4/0)

c. Consideration of Approval of Boston Post Cane Policy

Danielle Loring presented the Boston Post Cane Policy created by Sara Farris for the selectmen to review and approve.

Motion: Matthew Callahan made the motion to approve the Boston Post Cane as presented; second by Brittany Hemond

Discussion: None

Vote: Unanimous Approval (4/0)

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d. Consideration of Approval of Boston Post Cane Award

Danielle Loring presented the Selectmen with the nomination of Martha Bartlett for the Boston Post Cane. The Selectmen discussed awarding the recipient on 9/6 and Sara Farris said she would reach out to the family to see if that date will work.

Motion: Matthew Callahan made the motion to accept Martha Bartlett as the Boston Post Cane recipient for the Town of Minot; second by William Perry

Discussion: None

Vote: Unanimous Approval (4/0)

e. Preliminary Discussion of FY2023 Budget

The Selectmen and Danielle Loring had various discussion about the FY 2023 budget. The Selectmen agreed that asking department heads to look for items in their budgets to cut but to expect a 10% increase due to inflation as solid start. Danielle said she would start talking with Department Heads about their budgets sooner rather than later.

6. Old Business

a. Consideration of Approval for Emergency Management Agency (EMA) ARPA Grant for Generator

Danielle Loring updated the Selectmen.

- ESM is 40 weeks out the receive the generator as previously discussed.
- Powrpoint said they would keep the price flat and meet the ESM specs as previously discussed. They also think they have one in stock.

The Selectmen would like to hear back from our contact person at Powrpoint before they make a final decision.

7. Department Head Updates

a. Clerks Report Presented by Sara Farris

- Sara passed her Clerk's Certification Exam.
- Preparation for the 11/8 election is underway and absentee ballot requests are available.
- Excise is still looking ok for an end of year total.

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b. Fire Chief Update

None

c. Highway Supervisors Report submitted by Scott Parker and read by Danielle Loring

- P&B Paving will start on the 10th.
- They are putting work into the Sterling to keep it on the road for the winter.
- Not looking to hire someone at this time but working on agreements with companies and individuals that have helped with plowing in the past.

8. Administrator's Report Presented by Danielle Loring

Danielle Loring and Sara Farris are working with J.E. O'Donnell's to figure out how to proceed with the new tax stabilization law. Some concerns as of now are how Trio is going to incorporate this, what if the State does not follow through with reimbursement, and how to handle various situations as they arise.

9. Selectmen Comment

Brittany Hemond asked Katherine King how she was liking the position and she said she is enjoying it and is excited to learn.

10. Public Comment (3-minute limit)

Mr. Csoros inquired about CRT (Critical Race Theory) in RSU 16. Selectmen Matthew Callahan suggested he reach out to the RSU 16 Superintendent for more information regarding teaching at the school.

11. Next Meeting Dates

a. Monday, August 22th, 2022 – Confirmed

12. Adjournment

Motion: Matthew Callahan made the motion to adjourn at 7:25pm; second by William Perry

Vote: Unanimous Approval (4/0)

The board adjourned at 7:25 pm

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Sara A. Farris - Clerk
Recording Secretary

Daniel Gilpartic – Chair

Matthew Callahan

Lisa Cesare – Vice Chair

William Perry

Brittany Hemond

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