



Town of Minot

329 Woodman Hill Rd.
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen Meeting

Minot Town Office
Monday, July 26th, 2022
6:30 pm
Minutes*

REGULAR MEETING

Present: Chair Daniel Gilpatric, Vice Chair Lisa Cesare, Brittany Hemond, Matthew Callahan, and William Perry

Staff: Danielle Loring (Administrator) and Sara Farris (Clerk)

1. Call to order: Chair Daniel Gilpatric called the meeting to order at 6:30pm and a quorum was present.

2. Pledge of Allegiance

3. Approval of Minutes

a. July 11th, 2022

Motion: Lisa Cesare made a motion to approve the Minutes from July 11th, 2022; second by Matthew Callahan

Discussion: None

Vote: Unanimous Approval (5/0)

4. Warrants

a. Payroll Expense Warrant

b. Treasurer's Warrant

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$21,997.40 and the Treasurer's Warrant in the amount of \$61,303.05; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (5/0)

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Board of Selectmen Meeting Minutes Dated July 26th 2022.

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5. New Business

a. Consideration of Approval for Emergency Management Agency (EMA) ARPA Grant for Generator

Danielle Loring presented the Board with the cost for the 2 options.

- Powerpoint: \$20,850
- ESM (Electrical Systems of Maine): \$29,500 this includes replacing the pad and the electrical.
- Each has about the same amps
- Each could run the Fire Station and Town Office

James Cesare told Danielle that he can resell the old one for \$1,500 - \$2,000
No motion made.

Matthew Callahan stated that he would like more research on each unit and an ETA from each vendor and the other Selectmen agreed.

Danielle is going to compile more information as requested and move this item to the next agenda.

b. Consideration of Approval of Efficiency Maine Funding for Highway Heat Pumps

Highway is currently using old AC units to cool the garage.

Danielle received a quote for \$6,000 to put in the heat pumps and the Efficiency Maine Grant will cover \$1,600.

Motion: William Perry made the motion to approve the Efficiency Maine Grant in the amount of \$1,600 for the Highway Department heat pumps; second by Lisa Cesare

Discussion: None

Vote: Unanimous Approval (5/0)

6. Old Business

a. Update Regarding Spectrum Broadband Expansion Project

Update given by Danielle Loring.

The County heard that the Town has the money for the broadband expansion so now there is some hesitation about funding the amount previously discussed. The Town has already used various resources to help fund broadband expansion,

- \$150,000 in ARPA funds
- The cable franchise payment
- Undesignated funds

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Danielle asked for direction as to how to proceed. The Selectmen agreed to move ahead with the agreement and keep working with the County for the funding.

7. Department Head Updates

a. Clerks Report Presented by Sara Farris

Sara's Clerk Certification test was submitted, and she believes she did well and passed.

She created a Policy for the Boston Post Cane and more discussion on this will take place in August.

b. Fire Chief Update

None

c. Highway Supervisors Report submitted by Scott Parker and read by Danielle Loring

The Highway Department has been working on mowing the roadsides.

P&B Paving is working on reclaiming Holbrook Rd. and then paving 2 weeks later.

8. Administrator's Report Presented by Danielle Loring

Katherine, the new hire, is doing great and working on training and learning all aspects of the job.

The SCBAs are 12 weeks out. There are fewer units that Auburn can purchase so that means fewer used units we can purchase from Auburn.

The financials for tax commitment are all set, and the Board is in a good position to commit on August 8th. August 8th will allow residents and taxpayers more time to talk with J.E. O'Donnell's about the assessments and to avoid future abatements.

9. Selectmen Comment – None

10. Public Comment (3-minute limit) – None

11. Next Meeting Dates

a. Monday, August 8th, 2022 – Confirmed

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12. Adjournment

Motion: Matthew Callahan made the motion to adjourn at 7:23pm; second by
Lisa Cesare

Vote: Unanimous Approval (5/0)

The board adjourned at 7:23 pm

Sara A. Farris - Clerk
Recording Secretary

Daniel Gilpartic – Chair

Matthew Callahan

Lisa Cesare – Vice Chair

William Perry

Brittany Hemond

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