



Town of Minot

329 Woodman Hill Road
Minot, ME 04258
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Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Wednesday, February 9, 2022, 6:30 pm
Minutes*

Present: Chair Steve French, Vice Chair Daniel Gilpatric, Lisa Cesare, Brittany Hemond and Matthew Callahan

Staff: Danielle Loring (Administrator)

Other: Dave Castonguay (Minot Moonshiners)

1. **Call to Order:** Chairman Steve French called the meeting to order at 6:30pm and a quorum was present.
2. **Pledge of Allegiance**
3. **Approval of Minutes**
 - a. **January 24, 2022**

MOTION: Lisa Cesare motioned to accept the minutes as written; seconded by Brittany Hemond.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

4. **Warrants**
 - a. **Payroll Expense Warrant**
 - b. **Treasurer's Warrant**

MOTION: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$24,659.45, and the Treasurer's Warrant in the amount of \$138,867.95; seconded by Brittany Hemond.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

5. **Assessor's Business**
 - a. **Consideration and Approval of Abatement**
Angela N. & Matthew H. Snow
134 Bradbury Hill Road
Map R10, Lot 029-C
Homestead Exemption was removed from account in error starting in tax year 2020

Mrs. Loring presented the abatement for consideration and explained that the staff was recommending approval. She explained that they were looking on how to calculate interest since the property owner was

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owed for overpayment by law at a rate 4 point lower than the delinquency rate for each year. She explained that the current interest payment was calculated at \$743.89, in addition to the tax amount.

MOTION: Lisa Cesare motioned to accept the abatement for Angela and Matthew Snow plus interest; seconded by Brittany Hemond.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

6. New Business

a. Consideration and Approval of Request from Minot Moonshiners Regarding Snowmobile Trail on Town Property

Mr. Castonguay explained that the snowmobile club was interested in marking a trail along the tree line abutting the Decosters' to bring traffic along the front parking lot to connect to Athletic Lane where the trail is. He was already working with the Decosters to mark out a trail and presented a diagram of what he was proposing. Mrs. Loring felt that it was a good idea because people were currently driving along the back of Central Station, where the propane tank was, and she was concerned that there may be an accident. Chairman French also agreed and added that it was also the location of the septic tank.

Chairman French asked about the gate because he felt it would be better for the snowmobiles to travel down the center of the road, rather than driving around the gate, and Mr. Castonguay agreed. Mrs. Cesare recommended making a motion to approve the plan for the record.

MOTION: Matthew Callahan motion the plan presented by the Minot Moonshiners for resigning of the trail on Town property; seconded by Brittany Hemond.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

b. Discussion for Planning Review Services

Mrs. Loring presented a draft RFP for Planning Services. She explained that the current contract planner from AVCOG was leaving, and it was unknown when there would be a replacement hired. For continuity purposes, she was recommending that the Town contract with a third party to provide services. They would be paid through escrow and assist the Planning Board with plan reviews, but they would continue their relationship with AVCOG for ordinance review.

Mrs. Cesare asked if there was anything that she needed from them, and Mrs. Loring responded that she was looking for feedback and to ensure it was what the Board wanted to do. The Board agreed that it was in the Town's best interest to post and see what they got back for results.

c. Consideration and Review of Agreement with FirstLight for Broadband Buildout

Mrs. Loring presented the final draft of the agreement with FirstLight for broadband expansion. She reviewed the changes that were made and asked for authorization to execute on behalf of the Town.

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MOTION: Matthew Callahan motioned to authorize the Town Administrator to authorize the agreement with FirstLight; seconded by Lisa Cesare.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

7. Department Head Updates

- a. Clerk's Report as submitted by Sara Farris, Town Clerk
- b. Highway Report as submitted by Scott Parker, Highway Director

8. Town Administrator's Report

Mrs. Loring explained that things had been quiet and the staff was busy getting ready for the municipal election and Town Meeting and that Town Reports would be in shortly.

9. Selectmen Comment – None

10. Public Comment – None

11. Next Meeting Dates

- a. Tuesday, February 22, 2022 – Regular Meeting (Moved due to Holiday) – Confirmed

12. Adjournment

MOTION: Lisa Cesare motioned to adjourn; seconded by Matthew Callahan.

VOTE: UNANIMOUS APPROVAL (5/0)

The Board adjourned at 7:45pm.

X

Steve French, Chairman

X

Daniel W. Gilpatric, Vice Chairman

X

Lisa Cesare

X

Brittany Hemond

X

Matthew R. Callahan

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