



Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Tuesday, September 7, 2021, 6:30 pm
Minutes*

Present: Interim Chair Daniel Gilpatric, Lisa Cesare, Brittany Hemond, and Matthew Callahan

Absent: Steve French

Staff: Danielle Loring (Administrator)

Public: Sally Christner (County Commissioner)

1. **Call to Order:** Interim Chair Daniel Gilpatric called the meeting to order at 6:30pm and a quorum was present.
2. **Pledge of Allegiance**
3. **Approval of Minutes**
 - a. **August 23, 2021**

MOTION: Brittany motioned to accept the minutes; seconded by Matthew Callahan.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

4. **Warrants**
 - a. **Payroll Expense Warrant**
 - b. **Treasurer's Warrant**

MOTION: Brittany Hemond motioned to accept the Payroll Expense Warrant in the amount of \$18,321.57, and the Treasurer's Warrant in the amount of \$213,089.59; seconded by Lisa Cesare.

DISCUSSION: None.

VOTW: UNANIMOUS APPROVAL (4/0)

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*Items may be taken out of order at the Chairman's discretion

5. Old Business

a. Discussion with Androscoggin County Officials Regarding Changes to Dispatching Services and Costs

Commissioner Christner thanked the Board for inviting her to the meeting and explained that her focus was to hear their questions and concerns about the proposed merger. Mrs. Loring presented the data that she had compiled regarding the proposed costs for the combined dispatching and highlighted the towns that had offered multiple services, such as fulltime and police. She felt that there was a correlation between those services and the call volume for watch municipality, but it was not reflected in the proposed cost.

Commissioner Christner agreed that the proposal to merge services was attractive until they got to the costs, and she was concerned with the impact on municipalities. She explained that this would not take effect until 2023, at the earliest. Mrs. Cesare asked about the search for a new location, and Commissioner Christner responded that she felt that was not going to happen soon but would not have much say, as she was terming out. Mrs. Cesare was concerned about the potential costs.

Mrs. Loring read into record the email from Mr. French and highlighted his concerns about needing to upgrade equipment to match the County, and Commissioner Christner stated that she would need to look into it but felt that it was a valid concern. The discussions continued regarding the proposal, and Commissioner Christner stated that she was pushing for a committee to be established and wanted a representative from Minot to be involved. Mrs. Hemond felt that Mr. French would be a good candidate because he knew the most about the history and was involved before.

Commissioner Christner also explained that there was a vacancy for Minot's district on the County Budget Committee and asked if there was anyone that they would recommend. Mrs. Cesare volunteered.

b. Approval of Final Draft of Jarvi Road Maintenance Agreement

Mrs. Loring presented the final draft of the Road Maintenance Agreement as discussed and asked for them to authorize her to sign it.

MOTION: Brittany Hemond motioned to adopt and allow the Town Administrator to sign the Road Maintenance Agreement for Jarvi Road; seconded by Matthew Callahan.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

6. Public Hearing

a. Discussion and Consideration of Approval for 2020-21 General Assistance Ordinance Appendices (A-H)

Mrs. Loring summarized the intent of the appendices and recommended their adoption.

MOTION: Lisa Cesare motioned to open the public hearing for the GA Ordinance Appendices at 7:15pm; seconded by Brittany Hemond.

VOTE: UNANIMOUS APPROVAL (4/0)

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Interim Chair Daniel Gilpatric asked if there was any public comment, and there was none.

MOTION: Lisa Cesare motioned to close the public hearing at 7:17pm; seconded by Matthew Callahan.

VOTE: UNANIMOUS APPROVAL (4/0)

MOTION: Matthew Callahan motioned to accept the GA Maximums as written; seconded by Brittany Hemond.

DISCUSSION: None.

MOTION: UNANIMOUS APPROVAL (4/0)

7. New Business

a. Consideration and Approval of the Agreement with John E O'Donnell & Associates for the 2021-22 Revaluation

Mrs. Loring presented the agreement for O'Donnell and Associates to complete the 2022 revaluation. Mrs. Cesare asked about the condition that there would not be any inside evaluations, and Mrs. Loring assumed that it was because of the pandemic. Mrs. Cesare asked if there was any cost adjustment, and Mrs. Loring said that there had not been one. Mr. Callahan stated that it was worth asking about as well as asking about reducing the 2022 general assessment agreement, and the other members agreed.

The acceptance of the agreement was tabled for the next meeting when O'Donnell's representative would be present.

8. Department Head Updates

a. Clerk's Report as submitted by Sara Farris, Town Clerk

b. Highway Report as submitted by Scott Parker, Highway Director

9. Town Administrator's Report

Mrs. Loring updated the Board regarding the vaccine mandate. She spoke with the Town Attorney, and they had advised that, because the firefighters are all trained to provide emergency medical service such as CPR, that they were considered covered by the mandate and must get vaccinated. She continued that the Fire Chief was going to communicate this to the Fire Department members and get proof of vaccination or terminate staff.

Mrs. Loring stated that the portal for ARPA funds had opened and that she had requested Minot's payment. She explained that once they had the funds, they could begin discussing the uses. She had recently learned that FirstLight was withdrawing consideration of ConnectME grant funds for the broadband build out, but they were willing to split the award amount and move forward. She was concerned with redesignating the grant match, but Mrs. Cesare remembered there was a clause to move the funds to the general broadband reserve at the Selectmen's discretion. Mrs. Hemond confirmed the warrant language in the Town Report. Mrs. Loring stated that she would get a proposal from FirstLight for the Board to consider as the requirements would change under the ARPA stipulations for broadband.

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Mr. Loring updated the Board that the courts had opened up for land use cases and asked if the Board wanted to continue forward with 80k action on the junkyard violation on Brighton Hill Road, and the Board agreed. Mrs. Loring would communicate with the Town Attorney and report back.

10. Selectmen Comment

Interim Chair Gilpatric wanted to see the note about limiting public comment to 5 minutes added to the agenda in the future.

11. Public Comment – None

12. Next Meeting Dates

- a. **September 20, 2021 – Confirmed**

13. Adjournment

MOTION: Brittany Hemond motioned to adjourn; seconded by Lisa Cesare.

VOTE: UNANIMOUS APPROVAL (4/0)

The Board adjourned at 8:03pm.

X	X
Steve French, Chairman	Daniel W. Gilpatric, Vice Chairman
X	X
Lisa Cesare	Brittany Hemond
X	
Matthew R. Callahan	

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