



Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Monday, April 5, 2021, 6:30 pm
Minutes*

Present: Chairman Steve French, Vice Chairman Daniel Gilpatric, Matthew Callahan, Lisa Cesare (Remotely) and Brittany Hemond

Remotely: Heath Bell (P&B Paving), Mike Bisson (St Laurent & Son), Dennis Spencer (Spencer Paving Group)

Other: Daniel Callahan (Pottle Hill Road)

Staff: Danielle Loring (Administrator)

1. **Call to Order:** Chairman Steve French called the meeting to order at 6:30pm, and a quorum was present.
2. **Pledge of Allegiance**
3. **Approval of Minutes**
 - a. **March 22, 2021**

MOTION: Brittany Hemond motioned to accept the minutes; seconded by Matthew Callahan.

DISCUSSION: UNANIMOUS APPROVAL (5/0 via roll call)

4. **Warrants**
 - a. **Payroll Expense Warrant**
 - b. **Treasurer's Warrant**

MOTION: Brittany Hemond motioned to accept the Payroll Expense Warrant in the amount of \$17,232.02, and the Treasurer's Warrant in the amount of \$205,964.29; seconded by Daniel Gilpatric.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (via roll call)

5. **Old Business**
 - a. **COVID-19 Update**

Mrs. Loring stated they were still waiting for guidance from the Treasury regarding how the American Rescue Plan (ARP) funds were to be spent. She had some ideas for projects and was going to look for additional programs that would not involve entitlement funds.

*Written minutes serve as reference to the official record, which are recordings kept at the Town Office.

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b. Code Enforcement Update – None

6. New Business

a. Opening of the 2021 Paving Bids

Mrs. Loring opened and read the six bids received (results attached). She explained that the bid could not be awarded until after Town Meeting. She continued that the Highway Director would evaluate the bids and prepare a recommendation for the next meeting.

b. Consideration of the 2021 Culvert Bids

Mrs. Loring read the three culvert bids received:

- Everett J Prescott, Inc., Total \$12,391.20
- Paris Farmers Union, Total \$13,590.40
- Portland Plastic Pipe, Total \$12,963.20

Mrs. Loring announced that the apparent low bidder was Everett J Prescott, Inc., and she was recommending that the Board approve the bid with the Highway Director's review and approval.

MOTION: Brittany Hemond motioned to accept the culvert bid from Everett J Prescott, Inc, as the apparent low bidder, with the approval of the Highway Department Director; seconded by Daniel Gilpatric.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0 via roll call)

c. Consideration of the 2021 Gravel Bids

Mrs. Loring read the gravel bids received:

- Pike Industries, \$14.35 CY (\$7/ton & \$3.25/ton delivery rate)
- Auburn Aggregates, \$10.92 CY (\$4.80/ton & \$7.80/ton delivery rate)
- ECI Materials, LLC, \$14.75 CY

Mrs. Loring explained that the Highway Department Director's recommendation was to accept Pike Industries, as the second lowest bidder, because of the quality of the materials and low fine matter. Mr. Callahan stated that he was concerned with deviating from the apparent low bidder and wanted to see additional data to make that decision. He requested that the staff take samples to SW Cole for gradation testing, and they would consider the results when making a decision. Mrs. Loring would do that and bring the results back for consideration.

7. Department Head Updates

a. Clerk's Report as submitted by Sara Farris, Town Clerk

b. Highway Report as submitted by Scott Parker, Highway Director

8. Town Administrator's Report

Mrs. Loring gave updates regarding Town Meeting and the planning process. The guidelines would be published by April 10th, and she was working with staff to get everything else ready. She explained that she had requested a Speed Zone Review from MDOT for Grange Avenue and the village portion of Route 119,

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because there had been complaints for those areas. She also pointed out that the LED lighting project had been completed for the Town Office and was submitting the paperwork to Efficiency Maine for the grant.

She made the Board aware that there was an issue with the RSU's budget documents regarding their mill rate calculations. She explained that they had varied on which number they were using on the Tax Certificate and it misrepresented the impact. She and representatives from Poland had requested a review of these figures.

9. Selectmen Comment – None

10. Public Comment

Daniel Callahan requested that the Town look to cover the increase in the current budget as compared to prior year.

11. Next Meeting Dates

a. April 20, 2021 (Tuesday) – Confirmed

12. Adjournment

MOTION: Brittany Hemond motioned to adjourn; seconded by Matthew Callahan.

VOTE: UNANIMOUS APPROVAL (5/0 via roll call)

The Board adjourned at 7:30pm.

X	X
Steve French, Chairman	Daniel W. Gilpatric, Vice Chairman
X	X
Lisa Cesare	Brittany Hemond
X	
Matthew R. Callahan	

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2021 Paving Bid Results
 Bid Opening: April 5, 2021

Contractor		Glidden Excavating & Paving								
bid tab 2021					bid tab 2022					
Description	Unit	Qty	Unit \$	Cost	Description	Unit	Qty	Unit \$	Cost	
9.5mm	tons	4,863.00	71.74	\$ 348,871.62	9.5mm	tons	4,965.00	72.69	\$ 360,905.85	
3/4" binder - Brighton Hill Rd	tons	500.00	73.52	\$ 36,760.00	3/4" binder - Holbrook	tons	500.00	73.75	\$ 36,875.00	
3/4" binder - Orchard Station	tons	200.00	89.73	\$ 17,946.00	3/4" binder - Brighton Hill	tons	80.00	87.40	\$ 6,992.00	
Reclaim	sy	3,911.00	3.00	\$ 11,733.00	Reclaim	sy	3,970.00	3.00	\$ 11,910.00	
				Total Bid					\$ 415,310.62	
									total bid:	\$ 831,993.47

Contractor		Spencer Group Paving								
bid tab 2021					bid tab 2022					
Description	Unit	Qty	Unit \$	Cost	Description	Unit	Qty	Unit \$	Cost	
9.5mm	tons	4,863.00	67.67	\$ 329,079.21	9.5mm	tons	4,965.00	67.67	\$ 335,981.55	
3/4" binder - Brighton Hill Rd	tons	500.00	62.87	\$ 31,435.00	3/4" binder - Holbrook	tons	500.00	62.87	\$ 31,435.00	
3/4" binder - Orchard Station	tons	200.00	70.00	\$ 14,000.00	3/4" binder - Brighton Hill	tons	80.00	62.87	\$ 5,029.60	
Reclaim	sy	3,911.00	1.99	\$ 7,782.89	Reclaim	sy	3,970.00	1.99	\$ 7,900.30	
				Total Bid					\$ 382,297.10	
									total bid:	\$ 762,643.55

Contractor		Pike Industries							
bid tab 2021					bid tab 2022				
Description	Unit	Qty	Unit \$	Cost	Description	Unit	Qty	Unit \$	Cost
9.5mm	tons	4,863.00	69.00	\$ 335,547.00	9.5mm	tons	4,965.00	69.00	\$ 342,585.00
3/4" binder - Brighton Hill Rd	tons	500.00	69.00	\$ 34,500.00	3/4" binder - Holbrook	tons	500.00	69.00	\$ 34,500.00
3/4" binder - Orchard Station	tons	200.00	69.00	\$ 13,800.00	3/4" binder - Brighton Hill	tons	80.00	69.00	\$ 5,520.00
Reclaim	sy	3,911.00	1.95	\$ 7,626.45	Reclaim	sy	3,970.00	1.95	\$ 7,741.50
Total Bid				\$ 391,473.45	Total Bid				\$ 390,346.50
					total bid: \$ 781,819.95				

Contractor		P & B Paving							
bid tab 2021					bid tab 2022				
Description	Unit	Qty	Unit \$	Cost	Description	Unit	Qty	Unit \$	Cost
9.5mm	tons	4,863.00	66.50	\$ 323,389.50	9.5mm	tons	4,965.00	67.50	\$ 335,137.50
3/4" binder - Brighton Hill Rd	tons	500.00	66.50	\$ 33,250.00	3/4" binder - Holbrook	tons	500.00	71.00	\$ 35,500.00
3/4" binder - Orchard Station	tons	200.00	66.50	\$ 13,300.00	3/4" binder - Brighton Hill	tons	80.00	71.00	\$ 5,680.00
Reclaim	sy	3,911.00	1.91	\$ 7,470.01	Reclaim	sy	3,970.00	1.91	\$ 7,582.70
Total Bid				\$ 377,409.51	Total Bid				\$ 383,900.20
					total bid: \$ 761,309.71				

Contractor		All States Construction								
bid tab 2021					bid tab 2022					
Description	Unit	Qty	Unit \$	Cost	Description	Unit	Qty	Unit \$	Cost	
9.5mm	tons	4,863.00	74.65	\$ 363,022.95	9.5mm	tons	4,965.00	74.65	\$ 370,637.25	
3/4" binder - Brighton Hill Rd	tons	500.00	74.65	\$ 37,325.00	3/4" binder - Holbrook	tons	500.00	74.65	\$ 37,325.00	
3/4" binder - Orchard Station	tons	200.00	74.65	\$ 14,930.00	3/4" binder - Brighton Hill	tons	80.00	74.65	\$ 5,972.00	
Reclaim	sy	3,911.00	2.30	\$ 8,995.30	Reclaim	sy	3,970.00	2.30	\$ 9,131.00	
				Total Bid					Total Bid	\$ 424,273.25
					total bid:					
									\$ 847,338.50	

Contractor		St Laurent & Son								
bid tab 2021					bid tab 2022					
Description	Unit	Qty	Unit \$	Cost	Description	Unit	Qty	Unit \$	Cost	
9.5mm	tons	4,863.00	74.45	\$ 362,050.35	9.5mm	tons	4,965.00	74.45	\$ 369,644.25	
3/4" binder - Brighton Hill Rd	tons	500.00	67.50	\$ 33,750.00	3/4" binder - Holbrook	tons	500.00	67.50	\$ 33,750.00	
3/4" binder - Orchard Station	tons	200.00	80.00	\$ 16,000.00	3/4" binder - Brighton Hill	tons	80.00	67.50	\$ 5,400.00	
Reclaim	sy	3,911.00	2.25	\$ 8,799.75	Reclaim	sy	3,970.00	2.25	\$ 8,932.50	
				Total Bid					Total Bid	\$ 420,600.10
					total bid:					
									\$ 838,326.85	

Results

Contractor	2021	2022	total
P & B Paving	\$377,409.51	\$383,900.20	\$761,309.71
Spencer Group Paving	\$382,297.10	\$380,346.45	\$762,643.55
Pike Industries	\$391,473.45	\$390,346.50	\$781,819.95
Glidden Excavating & Paving	\$415,310.62	\$416,682.85	\$831,993.47
St Laurent & Son	\$420,600.10	\$417,726.75	\$838,326.85
All States Construction	\$424,273.25	\$423,065.25	\$847,338.50