



Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Monday, January 11, 2021, 6:30 pm
Minutes*

Present: Chairman Steve French, Vice Chairman Daniel Gilpatric, Daniel Callahan, Lisa Cesare and Brittany Hemond

Staff: Danielle Loring (Administrator)

1. **Call to Order:** Chairman Steve French called the meeting to order and a quorum was present.
2. **Pledge of Allegiance**
3. **Approval of Minutes**
 - a. **December 28, 2020**

MOTION: Brittany Hemond motioned to accept the minutes of December 28, 2020; seconded by Lisa Cesare.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

4. **Warrants**
 - a. **Payroll Expense Warrant**
 - b. **Treasurer's Warrant – Year End**
 - c. **Treasurer's Warrant - #1 (2020)**

MOTION: Lisa Cesare motioned to accept the Payroll Expense Warrant, dated December 30, 2020, in the amount of \$14,806.13, and another one dated January 11, 2021 in the amount of \$11,458.43. And, two Treasurer's Warrants, the year end warrant in the amount of \$48,686.11, and the first Warrant for 2021 in the amount of \$199,343.72; seconded by Brittany Hemond.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

5. **Old Business**
 - a. **COVID-19 Update:**

Mrs. Loring stated that there was nothing new to report, and she did not expect a change in status in the near future. She was watching discussions regarding the distribution of the vaccine and thought that public

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officials were in the fourth tier. She was also watching to see what was doing done for staff who did not want to get the vaccine. She felt that it would be covered with a simple waiver.

b. Town Meeting 2021 Update

Mrs. Loring presented information prepared by the Town Clerk. She continued that Mrs. Farris would be at the meeting on the 25th to help the Board make a final decision but this information should help them to narrow the options. The Board discussed the materials and narrowed it down to meeting at MCS with overflow in the parking lot; meeting outside later in the year when it was warmer, or transitioning to a referendum.

c. Code Enforcement Update – No new information

6. New Business

a. Appoint Representative for RSU 16 Budget Deliberation

MOTION: Daniel Gilpatric motioned to appoint Lisa Cesare as the RSU Budget Deliberation Representative for the Town of Minot; seconded by Daniel Callahan.

DISCUSSION: None.

VOTE: MOTION CARRIED (4/0/1 ab LC)

7. Department Head Updates

a. Clerk’s Report submitted by Sara Farris, Town Clerk

b. Highway Report submitted by Scott Parker, Highway Director

8. Town Administrator’s Report

9. Selectmen Comment – None

10. Public Comment – None

11. Next Meeting Dates

a. January 25, 2020 – Confirmed

12. Adjournment

MOTION: Brittany Hemond motioned to adjourn; seconded by Lisa Cesare.

VOTE: UNANIMOUS APPROVAL (5/0)

The Board adjourned at 7:27pm.

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X	X
Steve French, Chairman	Daniel W. Gilpatric, Vice Chairman
X	X
Daniel Callahan, Jr.	Lisa Cesare
X	
Brittany Hemond	

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