



Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Monday, November 30, 2020, 6:30 pm
Minutes*

Present: Chairman Steve French, Vice Chairman Daniel Gilpatric, Lisa Cesare and Brittany Hemond

Absent: Daniel Callahan

Staff: Danielle Loring (Administrator)

1. **Call to Order:** Chairman Steve French called the meeting to order at 6:30pm and a quorum was present.
2. **Pledge of Allegiance**
3. **Approval of Minutes**
 - a. **October 26, 2020 (with Budget Committee)**
 - b. **October 27, 2020 (with Budget Committee)**
 - c. **November 2, 2020**
 - d. **November 16, 2020**

MOTION: Brittany Hemond motioned to accept the minutes for October 26th, October 27th, November 2nd, and November 16th; seconded by Lisa Cesare.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

4. **Warrants**
 - a. **Payroll Expense Warrant**
 - b. **Treasurer's Warrant**

MOTION: Lisa Cesare motioned to accept the Payroll Expense Warrant in the amount of \$17,932.17, and the Treasurer's Warrant in the amount of \$17,571.80; seconded by Brittany Hemond.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

5. **Assessors' Business**
 - a. **Consideration and Approval of Abatements and Supplements**

Mrs. Loring explained that this was an administrative error where a deed with a split was not processed back in 2019 because it appears that we did not receive it. The abatement was to remove the original lot from the previous owner and commit, via supplement, the reduced lot to the new owner and supplement the previous owner the new lot resulting from the split.

*Written minutes serve as reference to the official record, which are recordings kept at the Town Office.

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*Items may be taken out of order at the Chairman's discretion

i. Abatement

Alan Cox

321 West Minot Road

Map R04, Lot 060-A00

Portion of lot was transferred to Jennifer Campinell in 2019 but was missed in deed work

MOTION: Lisa Cesare motioned to accept the abatement for Map R04, Lot 060-A00; seconded by Brittany Hemond.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

ii. Supplement

Jennifer Campinell

321 West Minot Road

Map R04, Lot 060-A00

Supplement to correct owner of record

MOTION: Lisa Cesare motioned to create and accept the supplement for Map R04, Lot 060-A00; seconded by Brittany Hemond.

DISCUSSION: Steve French asked if this would equal the abatement, and Danielle Loring responded that it would be slightly less because it was less acreage due to the split. However, the overall transaction will result in more tax revenue because a new building lot was established.

VOTE: UNANIMOUS APPROVAL (4/0)

iii. Supplement

Alan Cox

327 West Minot Road

Map R04, Lot 060-B00

New lot (portion) that was retained by original owner.

MOTION: Lisa Cesare motioned create and accept the supplement for Map R04, Lot 060-B00; seconded by Brittany Hemond.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

6. Old Business

a. COVID-19 Update

Mrs. Loring stated that there were no new items to report.

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b. Code Enforcement Update

Mrs. Loring stated that there were no new items to report.

7. New Business – None

8. Department Head Updates

a. Clerk’s Report as submitted by Sara Farris, Town Clerk

b. Highway Report as submitted by Scott Parker, Highway Director

9. Town Administrator’s Report – None

10. Selectmen Comment

The Board discussed general matters of the Town including assistance, the upcoming budget process, Town meeting and the changes to the holiday celebrations. No motions or future agenda items were created.

11. Public Comment – None

12. Next Meeting Dates

a. December 14, 2020 – Confirmed

13. Adjournment

MOTION: Brittany Hemond motioned to adjourn; seconded by Lisa Cesare.

VOTE: UNANIMOUS APPROVAL (4/0)

The Board adjourned at 7:30pm.

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X	X
Steve French, Chairman	Daniel W. Gilpatric, Vice Chairman
X	X
Daniel Callahan, Jr.	Lisa Cesare
X	
Brittany Hemond	

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