



Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Monday, August 10, 2020, 6:30 pm
Minutes*

Present: Chairman Steve French, Vice Chairman Daniel Gilpatric, Daniel Callahan, and Lisa Cesare

Absent: Brittany Hemond

Staff: Danielle Loring (Administrator) and James Allen (Fire Chief)

1. **Call to Order:** Chairman Steve French called the meeting to order at 6:30pm and a quorum was present.
2. **Pledge of Allegiance**
3. **Approval of Minutes**
 - a. **July 27, 2020**

MOTION: Lisa Cesare motioned to accept the minutes as written; seconded by Daniel Callahan.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

4. **Warrants**
 - a. **Payroll Expense Warrant**
 - b. **Treasurer's Warrant**

MOTION: Lisa Cesare motioned to accept the Payroll Expense Warrant in the amount of \$19,532.69 and the Treasurer's Warrant in the amount of \$445,989.52; seconded by Daniel Callahan.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

5. **Old Business**
 - a. **COVID-19 Update**

Mrs. Loring reported that there was not much new to report. She was waiting for the results of the FEMA reimbursement funds and the recipient list for the Keep ME Healthy grant. Other than that she was keeping an eye on the school opening information and any other funding opportunities as they will were not caught up year to date on excise tax revenue but they were starting to see tax payments come in.

*Written minutes serve as reference to the official record, which are recordings kept at the Town Office.

Board of Selectmen Meeting Minutes Dated August 10, 2020

*Items may be taken out of order at the Chairman's discretion

b. Code Enforcement Update

Mrs. Loring had nothing new to report on the Brighton Hill/Booker or Minot Avenue/Fat Boy's junkyard issue as they were waiting for deadlines to approach. She reported updates on other code issues that had been brought up at the last meeting.

6. New Business - None

7. Department Head Updates

a. Clerk's Report Submitted by Sara Farris, Town Clerk

b. Highway Report Submitted by Scott Parker, Highway Supervisor

8. Town Administrator's Report

9. Selectmen Comment

Mrs. Cesare explained that she had been contacted by a property owner who had a pending application with the Planning Board to amend an existing subdivision, but the concern of driveway length had been brought up by the Code Officer. She continued that the Ordinance has a provision that does not allow a driveway longer than 500 feet and the permit may be denied due to that definition. She was informing the other Board members that the Planning Board may be proposing a Land Use Code change to remove that language for as early as the November election.

10. Public Comment

11. Next Meeting Dates

a. August 24, 2020 – Confirmed

12. Adjournment

MOTION: Daniel Callahan motioned to adjourn; seconded by Lisa Cesare.

VOTE: UNANIMOUS APPROVAL (4/0)

The Board adjourned at 7:07pm.

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X	X
Steve French, Chairman	Daniel W. Gilpatric, Vice Chairman
X	X
Daniel Callahan, Jr.	Lisa Cesare
X	
Brittany Hemond	

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