



Town of Minot

329 Woodman Hill Road
Minot, ME 04258
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Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Monday, June 29, 2020, 6:30 pm
Minutes*

Present: Chairman Steve French, Vice Chairman Daniel Gilpatric, Daniel Callahan, Lisa Cesare (Remotely) and Brittany Hemond

Staff: Danielle Loring (Administrator)

1. **Call to Order:** Chairman Steve French called the meeting to order at 6:30pm and a quorum was present.
2. **Pledge of Allegiance**
3. **Approval of Minutes**
 - a. **June 15, 2020**

MOTION: Brittany Hemond motioned to accept the minutes; seconded by Daniel Callahan.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

4. **Warrants**
 - a. **Payroll Expense Warrant**
 - b. **Treasurer's Warrant**

MOTION: Brittany Hemond motioned to accept the Payroll Expense Warrant in the amount of \$20,628.09, and the Treasurer's Warrant in the amount of \$46,631.53; seconded by Daniel Gilpatric.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

5. **Old Business**
 - a. **COVID-19 Update**

Mrs. Loring explained that there had been no significant changes since the last meeting, and she was going to continue to work with FEMA to get reimbursed for expenses that they had incurred in order to reopen to the public. She was also looking for other opportunities to get reimbursed by the State or grants to assist with continue with the modified operations.

* *Written minutes serve as reference to the official record, which are recordings kept at the Town Office.

Board of Selectmen Meeting Minutes Dated June 29, 2020

*Items may be taken out of order at the Chairman's discretion

6. New Business

a. Appointment of Local Health Officer

MOTION: Brittany Hemond motioned to appoint Danielle Loring as the Local Health Officer; seconded by Lisa Cesare.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

b. Appointment of Addressing Officer

MOTION: Brittany Hemond motioned to appoint Caitlin Demers as Addressing Officer; seconded by Lisa Cesare.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

c. Consideration of Support for Question 1 Broadband Bond Issue

Mrs. Loring explained that the Broadband Committee had requested that the Selectboard consider supporting the bond issue because the Town may benefit from having the funds available. Mrs. Cesare confirmed and added that if the Board supported the initiative, then it would be advertised on social media.

MOTION: Brittany Hemond motioned to support Question 1: Highspeed Internet Infrastructure Bond Issue; seconded by Lisa Cesare.

DISCUSSION: Steve French would like to see if the media would advertise this vote of support, and Danielle Loring stated that she would share the information.

VOTE: UNANIMOUS APPROVAL (5/0)

7. Department Head Updates

a. Clerk's Report submitted by Sara Farris, Town Clerk

b. Highway Report submitted by Scott Parker, Highway Director

8. Town Administrator's Report

Mrs. Loring reminded the Board that the Highway Department would be closed Thursday, July 2nd and the Town Office would be closed Friday, July 3rd in observance of Independence Day. The Town Office would also be closed Tuesday, July 14th for Voting Day in order to control traffic and assist staff with activities.

9. Selectmen Comment

10. Public Comment – None

11. Next Meeting Dates

a. July 13, 2020 – Confirmed

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12. Adjournment

MOTION: Brittany Hemond motioned to adjourn; seconded by Lisa Cesare.

VOTE: UNANIMOUS APPROVAL (5/0)

The Board adjourned at 6:59pm.

X

Steve French, Chairman

X

Daniel W. Gilpatric, Vice Chairman

X

Daniel Callahan, Jr.

X

Lisa Cesare

X

Brittany Hemond

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