



Town of Minot

329 Woodman Hill Road
Minot, ME 04258
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Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Monday, May 18, 2020, 6:30 pm
Minutes*

Present: Chairman Steve French, Vice Chairman Daniel Gilpatric, Daniel Callahan, Lisa Cesare and Brittany Hemond

Staff: Danielle Loring (Administrator) and Sara Farris (Town Clerk)

Others: Laurel Libby (Remotely)

1. **Call to Order:** Chairman Steve French called the meeting to order at 6:30pm and a quorum was present.
2. **Pledge of Allegiance**
3. **Approval of Minutes**
 - a. **May 4, 2020**

MOTION: Lisa Cesare motioned to accept the minutes; seconded by Brittany Hemond.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

4. **Warrants**
 - a. **Payroll Expense Warrants**
 - b. **Treasurer's Warrant – May 18, 2020**

MOTION: Lisa Cesare motioned to accept the payroll warrants dated May 4, 2020, in the amount of \$9,271.11, and May 11, 2020, in the amount of \$9,123.53, and the Treasurer's warrant dated May 18, 2020 in the amount of \$182,715.94; seconded by Brittany Hemond.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

5. **New Business**
 - a. **Consideration and Approval of 2020 Gravel Price Proposals**

Mrs. Loring presented the pricing proposals collected by the Highway Director for 2020 gravel. The bids were:

- ECI \$13.75/yard
- Auburn Aggregates \$10.65/yard
- KRY \$17.00 a yard

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The Highway Director was recommended that the Town accept the bid for ECI because their material was better quality but would cost the Town about \$3,000 more. Chairman French asked if the cost included delivery and Mrs. Loring confirmed. Mrs. Cesare was concerned that the Town should try to save money where it could and wanted to know what the materials were used for. Chairman French answered that the materials were stockpiled in the yard and used for various road construction projects. Mrs. Cesare was still confirmed with the difference in price. Mr. Gilpatric explained that the quality of the material did have an impact on the job and its ability to withstand the elements, and Mrs. Hemond agreed. Mr. Callahan trusted the Highway Director's judgement.

VOTE: Brittany Hemond motioned to accept ECI's gravel bid at \$13.75/yard for 1,000 yards; seconded by Daniel Gilpatric.

DISCUSSION: Lisa Cesare stated that she could not support the price in light of what was going on.

VOTE: MOTION CARRIED (4/1 LC)

6. Old Business

a. COVID-19 Update

Mrs. Loring explained that they were moving forward with preparing to open to the public and would continue to work to collect sanitation and PPE supplies.

7. Department Head Updates

a. Clerk's Report submitted by Sara Farris, Town Clerk

Mrs. Farris reported that revenues were starting to come in from car excise tax, but the numbers were still not as strong as previous years. The Governor's order had recently extended the time line to register cars to July 11th so it was hard to say when they would get caught up on revenues from car registrations.

She also discussed that there she was still tracking decisions in regard to elections as they were being promised PPE but there were going to be limitations on the numbers of booths, increased spacing and allowances. She was not sure what the final decision would be as the State had not released any indications at this point aside from not going absentee.

b. Highway Report submitted by Scott Parker, Highway Director

8. Town Administrator's Report

Mrs. Loring explained that she had reached out to DOT regarding a speed zone review for Grange Ave because there had been complaints of cars going fast and there was no posted speed limit, yet the road was a well developed residential area.

She reported that the dates for the RSU's budget were:

- June 2nd: Public information night via Zoom
- June 8th: School Board meeting
- June 26th: Budget validation meeting – TBD
- July 14th: Budget Referendum

She explained that the RSU was waiting to hear from the State about whether the validation was supposed to be combined with the referendum. The difference would be that rather than a yes/no question accepting the

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budget, the validation would need to present each budget article for acceptance. Based on the last School Board meeting, they were not making any adjustments to the budget as presented until after the meetings.

9. Selectmen Comment

a. Summary of Ongoing Planning Board Issues – Lisa Cesare

Mrs. Cesare wanted to make sure that the Selectmen were aware of the solar project going before the Planning Board and wanted to ensure that the Town was getting revenues from the project. Mrs. Loring explained the recent changes to the fee schedule would cover this project when they came to get a permit. In terms of tax revenue, it would fall under Personal Property Taxes versus real estate because the State was implementing guidelines, but they had been delayed in light of recent events. Mr. Gilpatric felt that the project would be good for the Town as a passive improvement. Mrs. Hemond commended the Planning Board for their thorough review of the project.

10. Public Comment

Laurel Libby wanted to introduce herself because she was running for State Representative for District 64.

***5. New Business**

b. Executive Session pursuant to Title 1 MRSA §405 (6)(f): Consideration of 2019 Scholarship Applications

MOTION: Daniel Gilpatric motioned to go into Executive Session pursuant to Title 1 MRSA section 405 (6)(f) for consideration of 2019 Scholarship Applications; seconded by Brittany Hemond.

VOTE: UNANIMOUS APPROVAL (5/0)

The Board entered Executive Session at 7:17pm.

MOTION: Lisa Cesare motioned to come out of Executive Session at 7:28pm; seconded by Brittany Hemond.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Lisa Cesare motion to award \$100 to each Elizabeth Bertrand, Alyssa Gagne, Logan Lajoie, Ashton McIntosh, Noelle Sturgis, and Sophia Vallee from the Kurt Theriault Memorial Scholarship; seconded by Brittany Hemond.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

11. Next Meeting Dates

a. June 1, 2020 – Confirmed

12. Adjournment

MOTION: Brittany Hemond motioned to adjourn; seconded by Lisa Cesare.

VOTE: UNANIMOUS APPROVAL (5/0)

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The Board adjourned at 7:29pm.

X

Steve French, Chairman

X

Daniel W. Gilpatric, Vice Chairman

X

Daniel Callahan, Jr.

X

Lisa Cesare

X

Brittany Hemond

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