



Town of Minot Selectmen Epacket

**May 4, 2020 at 6:30pm
Teleconference Meeting**

*Call Town Office or email admin@minotme.org ahead to reserve your spot and get
call information*

Table of Contents

<i>Agenda</i>	<i>1</i>
<i>Minutes for April 20, 2020.....</i>	<i>2</i>
<i>Paving Bid Analysis</i>	<i>6</i>
<i>2020 Cash Analysis</i>	<i>7</i>
<i>Tentative Reopening Plan</i>	<i>8</i>
<i>Clerk's Report.....</i>	<i>9</i>



Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
Monday, May 4, 2020, 6:30 pm
Agenda*

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. April 20, 2020
4. Warrants
 - a. Payroll Expense Warrants
 - b. Treasurer's Warrant – May 4, 2020
5. New Business
 - a. Consideration of Approving 2020 Pavement Bid
 - b. Bid Opening for 2020 Culverts
 - c. COVID-19 Update
 - i. Current Operations
 - ii. Plans for Reopening Town Facilities
 - iii. Tax Anticipation Note (TAN) Update
6. Department Head Updates
7. Town Administrator's Report
8. Selectmen Comment
9. Public Comment
10. Next Meeting Dates
 - a. May 18, 2020
11. Adjournment



Town of Minot

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Board of Selectmen
TeleConference via Teams
Monday, April 20, 2020, 6:30 pm
Minutes*

Present: Chairman Steve French, Vice Chairman Daniel Gilpatric (joined at 6:35pm), Daniel Callahan, Lisa Cesare and Brittany Hemond

Staff: Danielle Loring (Administrator), Scott Parker (Highway Director) and Sara Farris (Town Clerk)

Others: Larry Morin (St Laurent & Son Paving), Matthew Callahan (Glidden Paving), Dennis Spencer (Spencer Group Paving, LLC), and Rob Mowatt (Pike Industries).

1. **Call to Order:** Chairman Steve French called the meeting to order at 6:30pm and a quorum was determined by roll call. Mr. Gilpatric was not present at that time.
2. **Pledge of Allegiance**
3. **Approval of Minutes**
 - a. **April 6, 2020**

MOTION: Lisa Cesare motions to accept the minutes; seconded by Brittany Hemond.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

4. **Warrants**
 - a. **Payroll Expense Warrant – April 20, 2020**
 - b. **Treasurer’s Warrant – April 20, 2020**

MOTION: Lisa Cesare motioned to approve the Payroll Expense Warrant dated April 5, 2020 in the amount of \$12,143.36 and another dated April 10, 2020 in the amount of \$10,430.78, and the Treasurer’s Warrant dated April 20, 2020 in the amount of \$20, 364.99; seconded by Brittany Hemond.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

5. **New Business:** Daniel Gilpatric joined at 6:35pm at the beginning on the bid opening.
 - a. **Bid Opening for 2020 Paving**

Mrs. Loring announced that there were five (5) bids received by the deadline this afternoon. She explained that she would open the bids, announce the pricing and then at the end announce the apparent low bidder. She reiterated that it was past practice to have the Highway Director review the bids and then comeback with a recommendation for acceptance.

The bids received were:

- P&B Paving, Inc: \$81.63/ton
- St Laurent & Son Paving: \$76.49/ton
- Glidden Excavating & Paving, Inc: \$76.75/ton
- Spencer Group Paving, LLC: \$70.68/ton
- Pike Industries: \$73.50/ton

Mr. Callahan asked if the Town was going to consider moving forward with paving with everything that was going on, and Mrs. Loring stated that it was up to the Board to decide but she felt that that they should try to figure out a way to make it work to keep up with their paving program. She asked Mr. Parker what it would mean for the Highway Department, and he stated that he was also concerned with putting paving off for a year but the crew would continue with prep work and ground work regardless.

Mrs. Cesare asked about removing roads from the paving program to cut project costs, and Mr. Parker responded that typically vendors based their pricing off of tonnage and reducing it would likely result in a price increase. Mr. Callahan restated his concern with moving forward due to the burden to the taxpayer, and Mrs. Loring explained that these projects were already approved at Town Meeting and the bulk of the increases are the result of the increase in the County Tax and RSU School budget.

Chairman French suggested that they hold off on making a decision until the next meeting so that they can review the Town's financials and see what happens as they near the end of the emergency order. The Board agreed.

b. COVID-19 Response Update

i. Revenue/Expense Cash Analysis and Potential Need for a Tax Anticipation Note (TAN)

Mrs. Loring presented the cash analysis that she had created to evaluate the potential impacts of the current pandemic. She explained that she was projecting a decrease in revenues, particularly Revenue Share based on communications from the State. She was also projecting a delay and potential reduction Excise Tax figures and a weaker tax collection schedule. She explained that this was her "worst case scenario" estimates in order to determine whether they may need a Tax Anticipation Note (TAN).

At this point, she felt that the lowest the Town could get was about \$500,000 before they began receiving taxes. She felt that it was prudent to setup a TAN in the event that her projections were incorrect. Mrs. Loring also added that she was making sure to reduce expenses when possible, and she was looking to recoup any expenses that she could from FEMA. Mrs. Cesare felt that it was a good idea to not factor those funds in because they could not be considered actual revenue or offset until received. Chairman French felt that it would be good to look into getting a TAN, and Mrs. Hemond agreed because it would serve as a safety net in the event the Town needed rather than scrambling once it was too late.

MOTION: Lisa Cesare motioned to authorize the Town Administrator to investigate a Tax Anticipation Note (TAN); seconded by Brittany Hemond.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

ii. Current Operations

Mrs. Loring explained that they were continuing to rotate staff and work at reduced hours from 10am-4pm, Monday through Thursday. They were encouraging residents to use online services but had opened the vestibule for limited services for renewals and tax collections.

iii. Discussion of Options and Future Needs

Staff was preparing the office to transition toward being open to the public in the coming weeks, but it would depend upon the Governor's orders. One of the concerns was adequate internet access to those in the community who were trying to telecommute or home school in areas where there was no service and they were trying to think of ways to increase that coverage using Town property. Mrs. Cesare suggested increasing access points to increase the coverage outside the Town Office to allow people to use it along the trails or from the parking lot. Mrs. Loring said that she would look into it and report back.

c. Consideration of Revised Fee Schedule

Mrs. Loring presented the updated fee schedule. She explained that there was a new fee for commercial structures that would be for the non-traditional items such as towers, windmills, or solar panels because these projects often with not have much impervious surface but were often large scale and would involve a lot of staff time reviewing and inspecting. There was also a note that the Code Officer could require an escrow if the Town needed to hire a third-party inspector. There was also an additional fee for Tower antennas because these were becoming common but there was no mechanism to capture permitting revenues.

Mrs. Hemond asked about the residential fee on the first page, and Mrs. Loring explained that it was a typo and she had forgotten to "untrack" changes when she had copied and pasted to keep them on the same page.

MOTION: Brittany Hemond motioned to accept the changes to the fee schedule as presented; seconded by Lisa Cesare.

DISCUSSION: Brittany Hemond listed the changes as the Commercial Construction Fee and the Tower Antenna Fee.

VOTE: UNANIMOUS APPROVAL (5/0)

6. Department Head Updates

a. Highway Department Update – Scott Parker, Highway Director

Mr. Parker stated that the crew was keeping busy with maintaining vehicles, checking roads and patching roads. He was keeping an eye on the weather to determine when they can switch gear on the trucks and was planning to lift the posted road ban the following week.

Chairman French asked about the backhoe, and Mr. Parker responded that the backhoe had been ordered and it was expected within 60-90 days from then and he would follow up to see when they could expect delivery He felt that it might be delayed under the current circumstances.

b. Clerk's Report – Sara Farris, Town

Mrs. Farris read her report. She also commented that the RSU had pushed their budget referendum to the July election along with the State and there was a push by the Clerk's Association to make that absentee only. She would keep the Board updated as this topic progressed.

7. Town Administrator's Report

Mrs. Loring explained that she had been approached about communicating to the taxpayers regarding the school budget and encouraging tax payments. She felt that they should include a mailer in the tax bills in August and outline the options for taxpayers. In terms of the school budget, she felt that social media was the best bet to

communicate through social media in the event that anything changed, as was likely to happen to maintain social distancing. Mrs. Farris was going to investigate costs and get back to the group.

8. Selectmen Comment

9. Public Comment

10. Next Meeting Dates

- a. **May 4, 2020** – Confirmed and will resume using Teams

11. Adjournment

MOTION: Brittany Hemond motioned to adjourn; seconded by Lisa Cesare.

VOTE: UNANIMOUS APPROVAL (5/0)

The Board adjourned at 7:46pm.

X

Steve French, Chairman

X

Daniel W. Gilpatric, Vice Chairman

X

Daniel Callahan, Jr.

X

Lisa Cesare

X

Brittany Hemond

What was approved at Town Meeting:	\$268,680	This is the amount that we are authorized to <u>raise & appropriate</u>
Cost of paving based on bids:	\$229,004	
Difference between the two:	\$39,676	This amount can be <u>appropriated</u> from the UFB because we are confident that we will not spend and won't leave "savings account"

What does this mean for the Minot taxpayer?

Paving project cost:	\$229,004	
LRAP:	\$64,724	Additional amount we do not need to raise because it is an expected revenue
Difference:	\$164,280	This is the amount that needs <u>raised</u> through taxes
Impact on the tax payer:	\$89.78 per every \$100,000 of property value	

Additional considerations: *Removing Rodmar Road*

Paving cost	\$229,004
Cost for Rodmar	\$21,204
Amended cost	\$143,076
Impact on taxpayer:	\$78.19 per every \$100,000 of property value

When we go to commit taxes, the full \$268,680 will be represented in the calculation as an appropriation but will be offset by UFB and LRAP so that we only raise what is needed.

Expenses:

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
RSU	\$167,419	\$167,419	\$167,419	\$167,419	\$167,419	\$167,419	\$180,136	\$180,136	\$180,136	\$180,136	\$180,136	\$180,136	2,085,331
Audit	\$225	-	-	\$150	\$6,500	-	-	\$150	-	-	-	\$150	7,175
Assessing	\$1,500	-	-	-	-	\$3,500	-	-	-	-	-	\$20,000	25,000
Library	-	-	-	\$22,000	-	-	-	-	-	-	-	-	22,000
Water Testing	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$130	1,560
School Books	-	-	-	-	-	-	-	-	-	-	\$2,000	-	2,000
Insurances:													
P&C Ins							\$13,852					\$12,946	26,798
Unemploy		\$135			\$135		\$135		\$135				540
Workers Comp	\$12,456	-	-	-	-	-	-	-	-	-	-	-	12,456
FF Ins	-	-	-	-	\$510	-	-	-	-	-	-	-	510
Volunteer	-	-	-	-	\$100	-	-	-	-	-	-	-	100
Utilities:													
Fuel/Oil	\$7,319	\$6,258	\$2,055	\$2,610	\$383	\$291	\$1,115	\$1,100	\$3,201	\$1,593	\$1,703	\$5,671	33,299
Internet	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	1,260
Telephone	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	7,200
Electricity	\$900	\$900	\$900	\$850	\$850	\$850	\$850	\$850	\$850	\$900	\$900	\$900	10,500
Employees:													
Payroll	\$43,051	\$38,229	\$43,933	\$32,276	\$24,207	\$32,276	\$48,414	\$32,276	\$32,276	\$32,276	\$35,504	\$58,097	452,815
Benefits	\$9,998	\$9,880	\$10,121	\$10,412	\$10,364	\$10,412	\$10,412	\$10,412	\$10,412	\$10,412	\$10,412	\$10,507	123,754
Payroll Tax	\$3,293	\$2,925	\$3,361	\$2,469	\$1,852	\$2,469	\$3,704	\$9,558	\$2,469	\$2,469	\$2,716	\$4,444	41,729
Expenses:													
E8/Backhoe/PU			\$167,000										167,000
Paving									\$164,280				164,280
Salt/Sand	\$22,219	\$20,885	\$3,776	\$5,000	\$1,874						\$16,878	\$24,674	95,306
MW2E	\$920	\$2,964	\$3,429	\$4,466	\$4,670	\$2,307	\$6,307	\$4,456	\$3,337	\$4,088	\$4,911	\$7,570	49,425
Contracted Services	\$16,228	\$16,226	\$16,850	\$2,636	\$7,434	\$19,229	\$15,169	\$9,816	\$4,417	\$8,541	\$6,470	\$21,688	144,704
Supplies	\$5,920	\$2,967	\$3,963	\$718	\$3,892	\$2,347	\$3,476	\$671	\$4,504	\$1,948	\$1,142	\$8,245	39,793
Janitorial	\$260	\$260	\$260	\$260	\$260	\$260	\$260	\$260	\$260	\$260	\$260	\$260	3,120
Misc	\$10,000	\$10,000	\$10,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$10,000	\$10,000	85,000
Dues	\$258				\$99	\$239	\$943		\$72		\$37	\$55	1,703
TOTAL	\$302,801	\$279,883	\$433,902	\$257,101	\$236,384	\$247,434	\$290,608	\$255,520	\$412,184	\$248,458	\$273,904	\$366,179	3,604,359

Revenues:

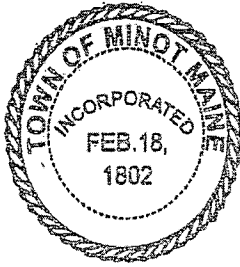
	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
Rev Share	\$14,533	\$18,577	\$7,237	\$2,750	\$7,700	\$6,550	\$5,400	\$6,450	\$7,275	\$9,000	\$7,275	\$6,375	\$99,122
Excise	\$38,505	\$40,588	\$35,646	\$23,235	\$19,212	\$21,704	\$20,132	\$60,000	\$34,356	\$34,972	\$30,930	\$33,337	\$392,616
Taxes	\$856	\$3,243	\$1,177	\$1,349	\$2,472	\$3,097	\$47,707	\$85,325	\$64,609	\$192,347	\$305,143	\$1,686,662	\$2,393,988
LRAP												\$63,176	\$63,176
Other													\$0
TOTAL	\$53,894	\$62,408	\$44,060	\$27,334	\$29,384	\$31,350	\$73,239	\$151,775	\$106,240	\$236,319	\$343,348	\$1,789,550	\$2,948,902

Monthly Analysis of Cash Flow:

	January	February	March	April	May	June	July	August	September	October	November	December
Begin Bal	2745039	\$2,496,132	\$2,278,657	\$1,888,815	\$1,659,047	\$1,452,047	\$1,235,963	\$1,018,594	\$914,849	\$608,905	\$596,766	\$666,211
Rev (+)	\$53,894	\$62,408	\$44,060	\$27,334	\$29,384	\$31,350	\$73,239	\$151,775	\$106,240	\$236,319	\$343,348	\$1,789,550
SUB	\$2,798,933	\$2,558,540	\$2,322,717	\$1,916,149	\$1,688,431	\$1,483,397	\$1,309,202	\$1,170,369	\$1,021,089	\$845,224	\$940,114	\$2,455,761
Expense (-)	\$302,801	\$279,883	\$433,902	\$257,101	\$236,384	\$247,434	\$290,608	\$255,520	\$412,184	\$248,458	\$273,904	\$366,179
End Bal	\$2,496,132	\$2,278,657	\$1,888,815	\$1,659,047	\$1,452,047	\$1,235,963	\$1,018,594	\$914,849	\$608,905	\$596,766	\$666,211	\$2,089,582

Phase	Town Office (207-345-3305)	Highway Department	Code Enforcement	Committees
1 May 1-15 th	<p>Town Office functions will continue as they have for the last 30 days:</p> <ul style="list-style-type: none"> • Operating Monday-Thursday, 10am-4pm with front office staff rotating weekly with the ability to work remotely when home • Restricted access to the public and continued promotion of online and telephone services • Limited services administered through the vestibule • Increased hygiene practices including sanitizing between customers, wearing masks and gloves when engaging with the public 	<p>Highway Department will continue as they have for the last 30 days:</p> <ul style="list-style-type: none"> • Operating Monday-Thursday, 7:30am-4pm with crew members rotating weekly • Crew members on off-rotation remain on-call for storm events and emergencies • Crew members on duty maintain social distancing by taking separate vehicles and completing work in separate areas or outside when able • Vehicles and facilities will be sanitized after every use 	<p>Code Department operations will continue as it has for the last 30 days:</p> <ul style="list-style-type: none"> • Permitting and code related questions are taken over the phone and email • Permits delivered via mail or dropped in vestibule during business hours • Inspections done via streaming or thorough documentation submitted by builder • When necessary, either temporary occupancy permitting granted after verification of key items or Code Officer completes inspections while maintaining social distancing 	<p>Committees will continue conduct as they have for the last 30 days:</p> <ul style="list-style-type: none"> • Non-essential meetings will be postponed until practicable • Essential meetings will be held via streaming applications such as Teams or Zoom and maintain public accessibility under Freedom of Access laws • Any meetings held in person will <ul style="list-style-type: none"> ○ maintain the less than 10 person limit under the Governor's order ○ participants will wear face coverings and maintain social distancing ○ meetings will be captured via streaming applications to comply with Freedom of Access laws
2 May 18-29 th	<p>Town Office functions will continue as found in Phase 1 with the following amendments:</p> <ul style="list-style-type: none"> • Appointments for new registrations, wedding intentions and multiple transactions will be taken by appointment from 8am-10am, Thursdays 4-6pm, or Fridays 8am-1pm. 	<p>Highway Department functions will continue as found in Phase 1 with the following amendments:</p> <ul style="list-style-type: none"> • Highway Crew will begin summer hours while continuing rotating as practicable 		
3 Starting June 1 st	<p>Town Office functions will increase:</p> <ul style="list-style-type: none"> • Office will be open to the public for regular office hours and staff will cease rotating schedules. • Increased hygiene and social distancing practices – <ul style="list-style-type: none"> ○ Plexiglass installed for each clerk's window ○ A divider will be installed between counter stations on both employee and public facing sides ○ Masks will be required for customers entering the building ○ Only one customer per window will be permitted. 	<p>Highway Department functions will increase:</p> <ul style="list-style-type: none"> • Full crew will return, and rotating schedules will cease • Social distancing will continue to be maintained and masks will be worn for work indoors or for vehicle sharing 	<p>Code Department functions will increase:</p> <ul style="list-style-type: none"> • In person appointments will resume by appointment only and individuals will be required to wear face coverings • In field inspections will resume as long as precautions such as social distancing can be achieved. 	<p>In-person committee meetings will resume as long as the Governor's orders allow for 50 individuals to meet inside.</p>

*Plans are subject to change at any time to maintain compliance any State or Federal directives and the health and safety of staff and patrons.



TOWN OF MINOT

329 Woodman Hill Road
Minot, Maine 04258-0329

Tel: 1-207-345-3305

Fax: 1-207-346-0924

Clerk's Report

May 4th, 2020

Hello Selectmen,

Updates:

July 14th State Primary & RSU 16 Election

NEW* I received 2 surveys from the SOS about how many election workers we plan to have and the number of PPE we would need and the space we intend to use if the social distancing is still needed. So, to me it sounds like they are still going to hold a regular election not absentee. I included in the comment section of both that I think absentee only is the safest route keeping our election workers in mind.

The RSU has moved the budget election to July 14th with the Primary Election. Absentee Ballot requests are available online and in the office.

Office Procedure for COVID-19

We are still following the same procedures as before.

NEW* Danielle and Scott are working with Norma and I to create barriers for when we can open to the public again.

We are doing new registrations by appointment if customers do not want to use the letter provided by the State as a Temporary Registration.

NEW* 2020 Tax Bills

I spoke with John Briggs about including an insert in with our tax bills. For an insert printed on one side it would be \$0.14/EA. He recommended using a colored sheet like blue, green or canary. Last year we sent out 1,520 tax bills so using that as an estimate for this year that would be about \$213.00 added on to our regular bill for just the tax bills.

Also, John wanted to know if we wanted to include a free Efficiency Maine heat pump brochure with our bills. If included the cost to mail will not go up.

NEW* Boats

We received an email Wednesday stating that starting May 1st ALL boats will need to be registered in order to be out on the water. That means we will have to do new registration if needed. Danielle and I have created a PDF form with dropdown options for people to mail in if they do not want to come to the office.

This could change moving forward due to the Governor's May 31st expansion for the stay at home order.

Inland Fisheries & Wildlife:

Boat Excise: \$342.00

18 Boats

0 Snowmobiles

0 ATVs

4 Game Licenses

The above amounts are as of 4/29/2020

We should have the new ATV stickers shortly. We can start registering them for the 2021 year starting May 1st.

Dogs:

There have been 2 dog registrations for April so far. (No change)

Building/ Plumbing Permits for 2020:

Building Permits: 28

Plumbing Permits: 10

Real Estate Taxes:

2018 taxes - \$20,217.53 for 15 accounts

2019 taxes- \$86,927.90 for 78 accounts

2020 pre-payments – \$9,924.46 for 46 accounts

Total Owed: \$107,145.43 on 93 accounts

Total Owed 4/20/2020: \$110,027.68 on 95 accounts

Difference: \$2,882.25 paid with 2 accounts paid off.

30 Day Notices of Lien for the 2019 taxes will be mailed out 5/14/2020. As of right now we have 78 accounts eligible.

Personal Property Taxes:

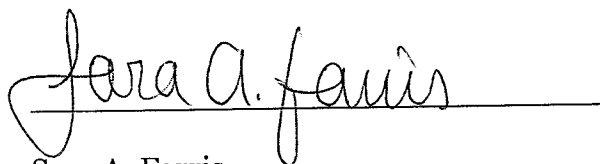
2019 taxes- \$73.47 for 1 account

Excise Tax:

In April we have collected \$23,235.14 so far including 92 Rapid Renewals

April 2019, we collected \$62,966.39 in excise tax.

Decrease of \$39,731.25



Sara A. Farris
Clerk/ Tax Collector/ Voter Registrar
Minot, ME

BENEFITS

More than 45,000 high efficiency ductless heat pumps have been installed in Maine homes and businesses over the past five years. Long used for cooling in warm climates, heat pumps are now one of the most popular technologies for heating in cold climates. Heat pumps offer these benefits:

1. *Low-cost heat* – Heat pumps are one of the lowest cost sources of heat at current energy prices.
2. *Comfort* – With advances in controls, heat pumps can maintain very constant temperatures.
3. *Safety* – Because heat pumps are electrically powered, there is no risk of combustion gas leaks.
4. *Air quality* – Heat pumps filter indoor air all year and dehumidify it in the summer, improving air quality.
5. *Room-by-room control* – When installed with multiple indoor units, heat pumps allow for room-by-room temperature control.
6. *Low-cost air conditioning* – Today's best heat pumps are twice as efficient as typical air conditioners.

THE PROCESS

1. Hire a Residential Registered Vendor
2. Arrange for financing (optional)
3. Complete the upgrade
4. Submit the Rebate Claim Form
5. Allow 6 weeks for rebate processing

Residential Heat Pump Rebates Up To \$2,500

Residential Heat Pump Rebates Up To \$2,500

FINANCIAL EXAMPLES

Any Home

\$ 3,750	Heat Pump Installed Cost
- \$ 1,000	Efficiency Maine Rebate
<hr/>	
\$ 2,750	Net Cost

\$29/Month at 4.99% APR, 10 years

Low Assessed-Value Home

\$ 3,750	Heat Pump Installed Cost
- \$ 1,500	Efficiency Maine Rebate
<hr/>	
\$ 2,250	Net Cost

\$24/Month at 4.99% APR, 10 years

Note: your costs and savings may vary.



efficiencymaine.com
866-376-2463

As of 3/1/2020



REBATES

	ANY HOME VALUE/ANY INCOME	LOW ASSESSED VALUE HOME*	INCOME ELIGIBLE
FIRST HEAT PUMP	\$500 IF TIER 1 OR \$1,000 IF TIER 2	\$1,500	\$2,000
SECOND HEAT PUMP	\$250 IF TIER 1 OR \$500 IF TIER 2		
MAXIMUM REBATE:		<u>\$1,500</u>	<u>\$2,000</u> <u>\$2,500</u>

ELIGIBILITY

PARTICIPANT

- LIHEAP participants qualify for income-eligible rebates

HEAT PUMP

- Tier 1:
 - AHRI-rated HSPF 12.0 or greater for systems with single indoor unit
 - AHRI-rated HSPF 10.0 or greater for systems with multiple indoor units
- Tier 2:
 - AHRI-rated HSPF 12.5 or greater
 - Each system is single-zone
 - Wall-mounted indoor unit
 - Installed on or after 1/1/2020
 - Home not served by natural gas
- Assessed value/income eligible (reservation required):
 - AHRI-rated HSPF 13.0 or greater
 - Each system is single-zone
 - Wall-mounted indoor unit
 - Installed on or after 11/14/2019
 - Home not served by natural gas

BUILDING

- 1- to 4-unit residential building for any home value/any income. Other rebates available for larger buildings.
- 1- to 2-unit residential building for low assessed value and income-eligible rebates
- Building is principal, year-round residence for occupants, NOT a seasonal, second, or vacation home
- Installed in primary living area, not a garage or outbuilding
- Lifetime limit is two indoor units per dwelling (A dwelling is a residential unit with a dedicated kitchen, sleeping area, and bathroom.)
- Located in Maine

INSTALLER

- Residential Registered Vendor for heat pumps
- Installed according to Heat Pump Installation Requirements Checklist

TIMEFRAME

- Upgrades completed within the last 12 months

ENERGY LOAN ELIGIBLE?

- Yes

*LOW ASSESSED VALUE HOME CAPS

\$80,000 Aroostook, Somerset, Washington, Piscataquis
\$90,000 Franklin, Oxford, Penobscot
\$100,000 Androscoggin, Kennebec, Waldo, Sagadahoc, Knox, Hancock, Lincoln, York, Cumberland



TERMS AND CONDITIONS

Only one rebate will be paid for any given upgrade. The Residential Registered Vendor must be paid in advance of claiming rebate if the homeowner is the rebate recipient. Efficiency Maine does not warrant the performance of installed equipment. Program and incentives subject to change or termination. Please allow six weeks for rebate processing. Incomplete information may delay or disqualify your rebate.

Note: HSPF ratings (Heating Seasonal Performance Factor) are per AHRI directory.org

	2020	2019	2018	2017	2016	2015
January	216	199	174	196	189	199
February	234	194	240	211	251	251
March	194	306	329	293	311	286
April	133 (4/28 for RR)	399	399	391	355	414
May		453	450	438	407	392
June		370	373	390	373	362
July		346	345	297	291	336
August		329	351	268	307	233
September		288	233	288	253	272
October		241	248	207	243	209
November		192	204	221	209	200
December		201	178	201	222	223
TOTAL VEHICLES	777 (4/28 for RR)	3,503	3,524	3,401	3,411	3,377
TOTAL EXCISE	\$138,087.20	\$684,438.87	\$628,788.46	\$603,960.62	\$573,026.06	\$533,185.66

YEAR	MONTHS	TOTAL VEHICLES	TOTAL EXCISE
2020	January – April (4/28)	777	\$138,087.20
2019	January – April	1,098	\$203,963.14
2018	January – April	1,142	\$197,013.92