



# Town of Minot

329 Woodman Hill Road  
Minot, ME 04258  
207-345-3305  
[www.minotme.org](http://www.minotme.org)

Board of Selectmen  
Minot Town Office  
Monday, February 24, 2020, 6:30 pm  
Minutes\*

**Present:** Chairman Steve French, Vice Chairman Daniel Gilpatric, Daniel Callahan, Lisa Cesare and Brittany Hemond

**Staff:** Danielle Loring (Administrator)

**Other:** Tory Davis and Eriks Peterson (Journalist)

1. **Call to Order:** Chairman Steve French called the meeting to order at 6:30 and a quorum was present.
2. **Pledge of Allegiance**
3. **Approval of Minutes**
  - a. **February 10, 2020**

MOTION: Lisa Cesare motioned to accept the minutes; seconded by Daniel Callahan.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

4. **Warrants**
  - a. **Payroll Expense Warrant – February 24, 2020**
  - b. **Treasurer’s Warrant – February 24, 2020**

MOTION: Brittany Hemond motioned to accept the Payroll Expense Warrant in the amount of \$20,693.82, and the Treasurer’s Warrant in the amount of \$51,841.13; seconded by Lisa Cesare.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

5. **New Business**
  - a. **Executive Session pursuant to Title 1 MRSA §405 (6)(c): Negotiations Regarding Tax Acquired Property**

MOTION: Lisa Cesare motioned to go into Executive Session pursuant to Title 1 MRSA section 405 (6)(c) for negotiations regarding Tax Acquired Property; seconded by Brittany Hemond.

VOTE: UNANIMOUS APPROVAL (5/0)

The Board entered Executive Session with Tory Davis and Town Administrator at 6:32pm.

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\* Written minutes serve as reference to the official record, which are recordings kept at the Town Office.

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\*Items may be taken out of order at the Chairman’s discretion

MOTION: Lisa Cesare motioned to come out of Executive Session at 6:41pm; seconded by Brittany Hemond.

VOTE: UNANIMOUS APPROVAL (5/0)

MOTION: Lisa Cesare motioned to give Tory Davis until March 19<sup>th</sup> to pay all back taxes and fees in full; seconded y Brittany Hemond.

DISCUSSION: None.

VOTE: MOTION CARRIED (4/1 [DC])

**b. Consideration and Approval of Quit Claim Deed**

- i. Susan Crimmins  
783 West Minot Road  
Map U04, Lot 008  
Account 1430**

MOTION: Brittany Hemond motioned to approve the Quit Claim Deed for Susan Crimmins at 783 West Minot Road; seconded by Lisa Cesare.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

**c. Town Meeting Review**

Mrs. Loring reviewed and confirmed the order of events for Town Meeting and explained that the information would be passed on to the Moderator. She made note of a couple of changes with the Articles:

- Article 20: the chosen bid for the new pick up was in the amount of \$19,784. She explained that this would need to be changed at Town Meeting from the listed \$35,000. She continued that if it was approved \$15,000 would come from the Highway Capital Reserve and the remainder, \$4,784, would be raised and appropriated.
- Article 21: the chosen bid for the backhoe was in the mount of \$106,000. If the purchase was approved at Town Meeting, \$6,001 would be paid directly to the vendor, and the remainder, \$99,999, would be financed at Androscoggin Bank at 3.09%. It would be considered at two (2) year lease but the first payment would be made at signing and it would be paid off in twelve months. The final interest would be \$1,521.48.

Mrs. Cesare asked if the Board wanted to consider these changes at the beginning of Town Meeting or make them when the Articles came up, and the Board wanted to announce the changes at the beginning of Town Meeting.

Mrs. Loring stated that as the budget has been proposed for approval, it represented a 2.38% increase over prior year. She felt that there was a chance that they would keep the mill rate flat with anticipated revenues but it would be difficult with the increases in County Tax and RSU increases.

**6. Department Head Updates**

- a. Clerk's Report as submitted by Sara Farris, Town Clerk**

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**b. Highway Report as submitted by Scott Parker, Highway Director**

MOTION: Daniel Callahan motioned to allow the Highway Director to post roads at his discretion; seconded by Steve French.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

**7. Town Administrator's Report**

**8. Selectmen Comment – None**

**9. Public Comment – None**

**10. Next Meeting Dates**

**a. March 9, 2020 – Confirmed**

**11. Adjournment**

MOTION: Lisa Cesare motioned to adjourn; seconded by Brittany Hemond.

VOTE: UNANIMOUS APPROVAL (5/0)

The Board adjourned at 7:45pm.

Recorded by  
Danielle Loring  
Town Administrator

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X

Steve French, Chairman

X

Daniel W. Gilpatric, Vice Chairman

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X

Daniel Callahan, Jr.

X

Lisa Cesare

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X

Brittany Hemond

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