



Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
Monday, October 7, 2019, 6:30 pm
Agenda*

Present: Chairman Steve French, Vice Chairman Daniel Gilpatric, Daniel Callahan, and Lisa Cesare

Absent: Brittany Hemond.

Staff: Danielle Loring (Administrator)

Other: GSME Troop 30 (Adelyn Bryant, Autumn Purington, Karlee Lothrop, Irelyn Smith, Molly Stowell, Paige Tetreault, and Skye Loring-Dymond), Nichole Bryant

1. **Call to Order:** Chairman Steve French called the meeting to order at 6:30pm and a quorum was present.
2. **Pledge of Allegiance**
3. **Approval of Minutes**
 - a. **September 23, 2019**

MOTION: Lisa Cesare motioned to approve the minutes; seconded by Daniel Callahan.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

4. **Warrants**
 - a. **Payroll Expense Warrant – October 7, 2019**
 - b. **Treasurer’s Warrant – October 7, 2019**

MOTION: Lisa Cesare motioned to accept the Payroll Expense Warrant in the amount of \$19,459.01 and the Treasurer’s Warrant in the amount of \$195,993.45; seconded by Daniel Callahan.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

5. **New Business**
 - a. **Girl Scout Troop 30 Proposal Regarding Minot Trail System**

Girl Scout Troop 30 from Minot, Mechanic Falls and Poland presented a project regarding the Minot Trail System. They were looking to correct deficiencies that they had encountered on the trail. They would raise funds in order to complete the work necessary and were looking for permission to proceed. Chairman

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French stated that he was happy to see people interested in the trails. Mrs. Loring asked if there were any other issues with the trail that needed to be corrected, and Mrs. Cesare stated that there was a section that had exposed barbed wire and felt that it should be removed, buried and/or have signage put up. The girls stated that they would work with her to make that improvement.

MOTION: Lisa Cesare motioned to allow Girl Scout Troop 30 to raise funds that would be used to improve the Minot Trails; seconded Daniel Gilpatric.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

b. Consideration and Approval of Quit Claim Deeds for:

- i. Gregory Washburn
Map R06, Lot 009-A (Account# 1013)**
- ii. Gregory Washburn
Map R06, Lot 009-B (Account # 1014)**

Mrs. Loring stated that all back taxes for the property had been paid, including the current 2019 taxes, and was recommending that they approve the quit claim deeds.

MOTION: Daniel Callahan motioned to release the properties to Gregory Washburn via Quit Claim Deed; seconded by Daniel Gilpatric.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

Mr. Callahan mentioned that he had concerns regarding these properties that he had brought to the Code Officer's attention because he was concerned that too much material was being excavated from the site, which was creating hazardous conditions. He was also concerned that it was encroaching on the abutter's property lines and was devaluing those property values around it. The Board agreed that there was reason to be concerned and wanted updates on what was found. Mrs. Loring stated that the State had been notified and staff was waiting to hear back from them regarding the next steps.

c. Consideration and Approval of Abatements:

- i. Roland Berry
112 York Road, Map R12, Lot 002
\$105.67 Abatement for depreciated value on trailer**
- ii. Paul Sasseville
0 Harris Road, Map R10, Lot 044-A
\$358.21 Abatement for depreciated value on land**
- iii. Gail Sasseville
0 Harris Road, Map R10, Lot 044
\$249.64 Abatement for depreciated value on land**

Mrs. Loring explained that the first abatement was for devaluation of the trailer on the property. She then explained that the two other lots were connected to one another because the original lot that they had purchased was four acres, which was considered a non-conforming lot of record, but they split it into separate ownership. This create two two-acre lots which were not grandfathered and we now unbuildable

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and, because of this, the value of the lot was depreciating resulting in the suggested abatement as recommended and prepared by the Assessor's Agent.

MOTION: Lisa Cesare motioned to approve the abatement for Roland Berry in the amount of \$105.67; seconded by Daniel Callahan.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

MOTION: Lisa Cesare motioned to approve the abatement for Paul Sasseville in the amount of \$358.21; seconded by Daniel Callahan.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

MOTION: Lisa Cesare motioned to approve the abatement for Gail Sasseville in the amount of \$249.64; seconded by Daniel Gilpatric.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

6. Department Head Updates

- a. Clerk's Report as submitted by Sara Farris, Town Clerk**
- b. Highway Report as submitted by Scott Parker, Highway Supervisor**

7. Town Administrator's Report

Mrs. Loring stated that there were several days of interest coming up:

- **Planning Day:** October 31st by AVCOG up to Sunday River
There were members of staff, the Planning Board and Selectboard planning to be in attendance as there was going to be a presentation on MUBEC
- **Volunteer Day:** October 18th from 9am-1pm.
Around 15 students would be coming to the Town Office to complete work to achieve their community service hours
- **Open Enrollment Day:** October 29th all of the vendors with open enrollment periods will be coming in to talk with staff in an effort to be less disruptive. She invited the Board to attend the portion regarding the Maine Health Trust as they qualified for the services under the Employee Assistance Program benefit.

Mrs. Loring also stated that 5 of the 7 individuals who had been sent Impact Fee reimbursement letters had responded and Mrs. Packard would continue to work to get the remaining refunds resolved.

8. Selectmen Comment: None

9. Public Comment: None

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10. Next Meeting Dates

a. October 21, 2019—Confirmed

11. Adjournment

MOTION: Lisa Cesare motioned to adjourn; seconded by Daniel Gilpatric.

VOTE: UNANIMOUS APPROVAL (4/0)

The Board adjourned at 7:50pm.

Recorded by Danielle Loring
Town Administrator

X	X
Steve French, Chairman	Daniel W. Gilpatric, Vice Chairman

X	X
Daniel Callahan, Jr.	Lisa Cesare

X
Brittany Hemond

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