



# TOWN OF MINOT

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Board of Selectmen  
Minot Town Office  
Monday, August 12, 2019, 6:30 pm  
Minutes\*

**Present: Chairman Steve French, Vice Chairman Daniel Gilpatric, Daniel Callahan, Lisa Cesare and Brittany Hemond.**

**Staff: Danielle Loring (Administrator) & James Allen (Fire Chief)**

1. **Call to Order:** Chairman Steve French called the meeting to order at 6:30pm and a quorum was declared.
2. **Pledge of Allegiance**
3. **Approval of Minutes**
  - a. **July 29, 2019**

MOTION: Lisa Cesare motioned to approve the minutes; seconded by Daniel Callahan.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

4. **Warrants**
  - a. **Payroll Expense Warrant – August 12, 2019**
  - b. **Treasurer’s Warrant – August 12, 2019**

MOTION: Brittany Hemond motioned to approve the Payroll Expense Warrant in the amount of \$17,244.42, and the Treasurer’s Warrant in the amount of \$46,792.87; seconded by Lisa Cesare.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

## **\*6. Department Head Updates**

### **a. Fire Department Updates**

Chief Allen stated that the new pumper was delivered and they were working to outfit it with the proper equipment but was not yet in service. He continued that the members had completed their classroom training, and this included the system that prevented vehicle roll-overs. Mr. Gilpatric asked if the new vehicle had regen, and Chief Allen confirmed that it did. Mr. Gilpatric asked if that feature could be overridden and whether it would shut down the pump during that function, and Chief Allen replied that it could be overridden, and it would not shut down the pump. Chairman French added that it could also be

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\*Items may be taken out of order at the Chairman’s discretion

shut down for events like parades. Chief Allen continued that the department still needed to install the radio and a couple other components but felt confident that it would be in service by the end of the month.

Mr. Callahan asked about the status of the previous apparatus, and Mrs. Loring stated that they did get some interest, but it has not amounted to any offers. Chief Allen suggested adding to the Facebook Market Place.

**b. Town Clerk's Report as submitted by Sara Farris, Town Clerk**

**c. Highway Report as submitted by Scott Parker, Highway Supervisor**

**7. Town Administrator's Report**

Mrs. Loring stated that based on training that she had received that she was going to come back the next month with the Fire Department Ordinance with some changes in order to make it consistent with Minot's operations and personnel policy. She stated that the objective was to make sure that it was a consistent format and reduce any liability and legal issues.

Mrs. Loring also presented an offer from the Department of Transportation to receive an electronic speed limit sign from the State. She explained that the signs typically went for \$5,000 and would help them to respond to complaints, since the Town had no means of enforcement. Mrs. Cesare asked what information the device captured, and Mrs. Loring responded that it was general information such as time of day, speed of vehicle but not anything that would identify the individual. Mrs. Hemond sees these signs in the surrounding towns and felt that it may help people to slow down, especially if they moved it from time-to-time. Mr. Callahan was concerned with adding to the Highway Department's burden and did not feel that the town should be involving themselves with traffic matters.

MOTION: Daniel Callahan motioned to reject the offer and for the Town to remain out of traffic enforcement; no second.

MOTION FAILED

MOTION: Lisa Cesare motioned to accept the sign and for the Board to come back to discuss placement; seconded by Daniel Callahan.

DISCUSSION: Mrs. Hemond felt it was worth receiving a free sign and that they could determine how to use it later, and Mrs. Cesare agreed.

MOTION: MOTION PASSED (3/2 SF,DC)

**8. Selectmen Comment**

Mrs. Cesare wanted to know if anyone had come to the Planning Board public hearing regarding the Rural District changed, and Mr. Callahan responded that there were a couple people in attendance on both sides of the issue.

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**\*5. New Business**

**a. Consideration and Approval of New Highway Department Employee**

Chairman French stated that they were going to go into executive session to discuss the candidate for the Highway Department.

MOTION: Lisa Cesare motioned go into Executive Session pursuant to Title 1 MRSA section 405 (6)(a) for a discussion regarding the appointment of the Highway Department candidate; seconded by Brittany Hemond.

VOTE: UNANIMOUS APPROVAL (5/2)

The Board went into Executive Session at 7:14pm.

MOTION: Brittany Hemond motioned to come out of Executive Session at 7:30pm; seconded by Daniel Gilpatric.

VOTE: UNANIMOUS APPROVAL (5/2)

**9. Next Meeting Dates**

**a. August 26, 2019 - Confirmed**

**10. Adjournment**

MOTION: Brittany Hemond motioned to adjourn; seconded by Lisa Cesare.

VOTE: UNANIMOUS APPROVAL (5/0)

The Board adjourned at 7:32pm.

Recorded by Danielle Loring  
Town Administrator

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Steve French, Chairman

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Daniel W. Gilpatric, Vice Chairman

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Daniel Callahan, Jr.

\_\_\_\_\_  
Lisa Cesare

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Brittany Hemond

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