



TOWN OF MINOT

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Board of Selectmen
Minot Town Office
Monday, June 17, 2019, 6:30 pm
Minutes*

Present: Chairman Steve French, Vice Chairman Daniel Gilpatric, Daniel Callahan, Lisa Cesare and Brittany Hemond.

Staff: Danielle Loring (Administrator) & James Allen (Fire Chief)

Other: Eriks Peterson (Journalist)

1. **Call to Order:** Chairman Steve French called the meeting to order at 6:30pm and a quorum was present.
2. **Pledge of Allegiance**
3. **Approval of Minutes**
 - a. **June 3, 2019**

MOTION: Lisa Cesare motioned to accept the minutes; seconded by Daniel Callahan.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

4. **Warrants**
 - a. **Payroll Expense Warrant – June 17, 2019**
 - b. **Treasurer's Warrant – June 17, 2019**

MOTION: Brittany Hemond motioned to accept the Payroll Expense Warrant in the amount of \$16,851.71 and the Treasurer's Warrant in the amount of \$45,773.61; seconded by Lisa Cesare.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

5. **Old Business**
 - a. **Nomination and Approval of Spirit of America Award**

Mrs. Loring summarized that the Board had tasked her with investigating the previous recipients of the Town Report Dedication and the Spirit of the America Award. She listed the past recipients of the Spirit of America award as:

- 2011 – Minot Historical Society
- 2012 – None

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- 2013 – Noella Hemond
- 2014 – West Minot Grange #42
- 2015 – Helen Clifford
- 2016 – Roger Goodwin
- 2017 – None
- 2018 – Eda Tripp

Then the honorees for the Town Report dedications as:

- 2011 – Donald Verrill
- 2012 – Connie Taker/Steve French
- 2013 – None
- 2014 – None
- 2015 – Helen Clifford
- 2016 – Bob & Alma Palmer
- 2017 – None
- 2018 – Eda Tripp
- 2019 – Normand “Blackie” Labbe, Sr.

Chairman French felt that the honor should go to someone who was currently active in community and could appreciate getting the award. He did not feel that they had to award it if there were no stand outs. However, he was going to nominate Hester “donut lady” Gilpatric because he felt that she was an involved member of the community and her pastries were infamous and a requirement for local events. Mrs. Hemond agreed and thought that it was a good choice.

MOTION: Steve French nominated Hester Gilpatric as the Spirit of America recipient for 2019; seconded by Lisa Cesare.

DISCUSSION: None.

VOTE: MOTION CARRIED (4/0/1 ab DG)

6. Department Head Update

a. Fire Department Update – James Allen, Fire Chief

Chief Allen stated that he had spoken with the representative from the manufacturer and they felt that the truck would be ready either the end of June or the beginning of July. The only thing that would be left to do was to have it lettered at Chipper’s and to complete the required training. Chief Allen asked how the apparatus should be lettered, with either the Town or Department seal or both. Chairman French stated that the Department seal had not been used on the previous truck because it did not exist, and Chief Allen suggested that the Department seal would go on the front doors and the Town seal along with truck name would go along the back.

b. Clerk’s Report Submitted by Sara Farris, Town Clerk

c. Highway Report Submitted by Scott Parker, Highway Supervisor

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7. Town Administrator's Report

Mrs. Loring explained that she had spoken with a representative from GWI, which was a broadband provider, and they were interested in working with the Town to expand service but wanted to wait for the results of the feasibility study as it would help them to determine which funding source would be appropriate, such as USDA loan or ConnectME grant. He had also mentioned that it would be good to start working with the public so that they are ready to move forward when the time was right. She explained that she had spoke to Brian Lippold of Casco Bay Advisers about this and he had confirmed that it would be a good idea to get a Broadband Committee together.

Mrs. Loring stated that the survey had resulted in about 30 individuals had shown interest in serving on the committee. Mr. Lippold had felt that the group should be smaller and composed of individuals with certain backgrounds to have a balanced and diverse group. Mrs. Cesare felt that the committee should start in late August, and Mrs. Loring added that the suggestion was to get started as soon as possible so they community was ready to react to the results of the feasibility study. However, rather than getting started right away she could reach out to the folks who had shown interest to find out more about them so they could create a committee and a task force. She read the email from Mr. Lippold that stated what they should have as their criteria as well as what the objectives of what the group should be, adding that the Task Force would act as their "boots on the ground" team.

Mrs. Loring stated that the cemetery software from Pontem had been ordered and that she would reach out to the guidance councilors at the schools to advertise for volunteers to help with data collection but, for the time being, Mrs. Hemond and her mother-in-law had offered to help. She also talked about the improved conditions at the ball fields and that TruGreen would be returning to do soil samples and recommend additional services if necessary.

8. Selectmen Comment

Brittany Hemond stated that she was looking for volunteers for Community Day for the dunk tank. Daniel Gilpatric volunteered and Daniel Callahan would think about it. Mrs. Loring added that the Fire Department was also holding a badge pinning ceremony during the event and that they would be sworn in as Town department members. Mrs. Hemond also mentioned that the Minot Historical Society was having their annual bake sale at the races on Saturday, June 22nd from 9am-3pm and it was normally a big fund raiser for them.

9. Next Meeting Dates – Confirmed

a. July 1, 2019

10. Adjournment

MOTION: Brittany Hemond motioned to adjourn; seconded by Daniel Callahan.

VOTE: UNANIMOUS APPROVAL (5/0)

The Board adjourned at 7:05pm.

Recorded by Danielle Loring
Town Administrator

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Steve French, Chairman

Daniel W. Gilpatric, Vice Chairman

Daniel Callahan, Jr.

Lisa Cesare

Brittany Hemond

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