



TOWN OF MINOT

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Board of Selectmen
Minot Town Office
Monday, February 11, 2019, 6:30 pm
Minutes

Present: Chairman Steve French, Vice Chair Daniel Gilpatric, Daniel Callahan, Lisa Cesare, and Brittany Hemond.

Staff: Danielle Loring (Administrator), Jim Allen (Fire Chief), and Tony Corey (FD Lieutenant)

Other: Eriks Peterson (Journalist)

1. **Call to Order:** Chairman Steve French called the meeting to order at 6:30pm and a quorum was present.
2. **Pledge of Allegiance**
3. **Approval of Minutes:**
 - a. **January 28, 2019**

MOTION: Lisa Cesare motioned to approve the minutes from January 28, 2019; seconded by Daniel Callahan.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

4. **Warrants**
 - a. **Payroll Expense Warrant – February 11, 2019**
 - b. **Treasurer’s Warrant – February 11, 2019**

MOTION: Brittany Hemond motioned to accept the Payroll Expense Warrant in the amount of \$18,910.58, and the Treasurer’s Warrant in the amount of \$206,132.62, both dated February 11, 2019; second by Lisa Cesare.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

5. **New Business**
 - a. **Presentation of Fire Department Needs for Engine 8 Pumper Truck Replacement**

Chief Allen stated that he had been working to get information regarding a new truck but difficult to do without approved amount. He explained that the choices were either the custom cab that comes ready built or commercial cab that has to have fire truck built on to it. He stated that the difference in cost was about \$30,000-45,000. He explained that “custom” was the term given to non-commercial apparatus.

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Board of Selectmen Meeting Minutes Dated February 11, 2019
*Items may be taken out of order at the Chairman’s discretion

He continued that he was interested in "demo" truck, which was either a display model or test truck which has low miles. He then went on to explain some of the differences between commercial and custom built vehicles including the warranty, durability, length of use and ease of use. He felt that the life expectancy would be longer for the custom cab than the commercial vehicle and felt that it fared better in a cost-benefit analysis. Lt. Corey explained how maintenance on a custom chassis was much more user friendly, which was good for average per diem who may not have a lot of mechanic experience.

Chief Allen felt that the purchase of this truck was justified because the call volume was ten times what it has been twenty-five years ago. Mrs. Cesare responded that this truck would not be a every call where it was a fire apparatus and the bulk of their calls were rescue related, and Chief Allen confirmed what she had said but replied that the vehicle would be more versatile so it could respond to any call that the department received. Mr. Callahan responded that he was concerned with bringing it to every call, and Chief Allen replied that it was better to go with more equipment than less because they were not sure what each call entailed until they got there and the reduced manpower would make it difficult to get the additional supplies or equipment if an issue arose. Lt. Corey assed that the new vehicle could be an all in-one solution to reduced manpower because it would be more efficient.

Chief Allen outlined the issues with the existing Engine #8 including the fact that equipment was currently stored on the floor of the cab due to lack of storage. However a better equipped vehicle would have ability to expand. Mr. Callahan confirmed whether this vehicle would be able to go on rescue calls, and Chief Allen confirmed stating that it would be command vehicle Lt. Corey added that an additional benefit with a custom vehicle was the wait time for delivery. He explained that the wait time for custome was 1-2 months versus the commercial which could be 6 months to a year. He also explained some of the safety features, including the braking system and Chief Allen shared a video to illustrate the point.

Mrs. Cesare asked what materials Chief Allen would have at Town Meeting, and he responded that he planned to have the presentation he had shown them available on a loop and include pictures of similar vehicles. Mrs. Cesare shared her concern that the point being made, custom versus commercial, tough valid, wass not as effective of a point because not that many fires in Minot. She recommended that he speak to why it has other uses. Chairman French agreed and felt that it needed to be highlighted as a broad use Public Safety vehicle. Mrs. Hemond asked if there was a recruitment plan to bring on new members, and Chief Allend spoke to some things that had not worked and was open to suggestions. Mrs. Hemond responded that a good start would be Community Day, and Chairman French added that rather than looking for just fire fighters or rescue workers, that they could also look for truck drivers.

6. Department Head Updates

- a. Clerk's Report – Submitted by Sara Farris, Town Clerk**
- b. Highway Report – Submitted by Scott Parker, Highway Supervisor**

7. Town Administrator's Report

Mrs. Loring updated the Board that the new law allowed for the interest rate for delinquent taxes could now be set at 9%, but she was recommending that they stay at 8% because of the fiscal year change before increasing. The Board agreed. She then explained additional changes that were being considered by the State Legislature and highlighted the ones that she felt were important. These included to changes to the Revenue Share portion, which looked like it was going up to 2.5% this year rather than the 5% in the law.

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Board of Selectmen Meeting Minutes Dated February 11, 2019

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She also mentioned that she had spoken to their District's Legislator Ned Claxton about the Homestead Exemption reimbursement and the potential reimbursement for the Veterans Exemption.

Mrs. Loring continued that the Minot Historical Society had approached her about sharing in the costs for a presentation setup and had set their budget at \$200. She asked if the Board would allow her to enter into that agreement and they were fine with it.

She let the Board know that at the next meeting they should go over the format for Town Meeting so that she could present that to staff and the Moderator and they listed some items that should be included. She concluded that she had spoken to CMP about updating the street lights but it looked like they would only save \$66.00 a year for the conversion so she was going to talk to some more vendors before signing into anything,

8. Selectmen Comment – None

9. Next Meeting Dates - Confirmed

a. February 25, 2019

10. Adjourn

MOTION: Brittany Hemond motioned to adjourn the meeting; seconded by Lisa Cesare.

VOTE: UNANIMOUS APPROVAL (5/0)

The meeting adjourned at 8:02pm.

Recorded by Danielle Loring
Town Administrator

Steve French, Chairman

Daniel W. Gilpatric, Vice Chairman

Daniel Callahan Jr.

Lisa Cesare

Brittany Hemond

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