



TOWN OF MINOT

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Board of Selectman Meeting
Minot Town Office
Monday, August 13, 2018, 6:30 pm
Regular Meeting Minutes

Present: Chairman Steve French, Vice Chair Daniel Gilpatric, Daniel Callahan, Lisa Cesare, and Brittany Hemond.

Town Staff: Danielle Loring, Town Administrator.

1. **Call to Order:** Chairman French called the meeting to order and a quorum was present.
2. **Pledge of Allegiance**
3. **Approval of Meeting Minutes:**

a. July 30, 2018

MOTION: Lisa Cesare motioned to approve the minutes from the July 30, 2018 meeting as submitted; seconded by Daniel Callahan.

VOTE: UNANIMOUS APPROVAL (5/0)

4. Fiscal Warrants

- a. **Payroll Warrant – August 13, 2018**
- b. **Treasurer's Warrant – August 13, 2018**

MOTION: Lisa Cesare motioned to accept the Payroll Warrant in the amount of \$14,912.83 and the Treasurer's Warrant in the amount of \$200,823.46, both dated August 13, 2018; seconded by Brittany Hemond.

VOTE: UNANIMOUS APPROVAL (5/0)

5. Public Comment: – None.

6. New Business

- a. **Request to Use Minot Community Park for Tri-Town Family 5k on Sunday, November 4th – Submitted by Shawn Vincent, BW Middle School Principle**

Mrs. Cesare explained that she had been contact by Mr. Vincent regarding the use of the Community Park fields for the 5k, as they had done in the past. The Board agreed that it was a good event and wanted to see it continue.

* *Written minutes are serve as reference to the official recorded, which are recordings kept at the Town Office.

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*Items may be taken out of order at the Chairman's discretion

MOTION: Lisa Cesare motioned to allow Tri Town Family 5k to use the Minot Community Park on Sunday, November 4th; seconded by Brittany Hemond.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (5/0)

7. Department Updates

a. Highway Department – Submitted by Scott Parker, Highway Supervisor

b. Clerk’s Report – Submitted by Sara Farris, Town Clerk

***9. Town Administrator’s Report**

a. Blossom Drive

Mrs. Loring reported that she had spoken with Blake Laliberte and he was scheduled to close on the Minot Ave property that week and would begin moving dealership activities over from his residence.

b. Community Day Funding

Mrs. Loring inquired about how the Board would like Community Funding, appropriated at Town Meeting, to be dispersed to the group because the choices were to either facilitate the use of the funding or reimburse the group for their activities. Chairman French did not feel that the group was in the position to request reimbursement. Mr. Callahan asked why would happen with left over funds, and Mrs. Loring suggested carrying it forward to allow the group the opportunity to grow the event.

Mrs. Hemond explained that the group had met and discussed using the funds for big ticket items that had been donated in the past such as tents, games, and activities, but they were still working that out because they were utilizing the grounds differently this year for vendors and setup. The Board agreed that Mrs. Hemond would act as the Selectmen representative for the Community Day group and Mrs. Loring would help to facilitate funding for their needs.

8. Selectmen Comment

a. Event Concerns

Mrs. Cesare voiced her concerns regarding the Kind Mind event at the Hemond Moto-X Park the weekend before as there were noise and disturbance complaints. She felt that the Town should have been notified of the event in advance. Mrs. Hemond reminded the Board that all of the activities were covered under their approvals from the Planning Board and the Town did not have a Mass Gathering Ordinance that required them to do anything more.

The Board agreed that nothing had been done wrong but wanted for there to be more communication so that they could prepare and be ready when the calls came in. Mrs. Hemond was concerned that her business was being treated differently than other’s in Town and Mrs. Cesare responded that there needed to be a balance between being a private business owner and an elected official. There was continued discussion regarding how the Park scheduled their events and whether there were anymore with late night music scheduled, and Mrs. Hemond responded that the Park did have some of their events planned earlier in the season and they

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were available on their website, but other events came as the opportunity presented themselves when they are approached by potential vendors.

10. Scheduling Next Selectman’s Meeting:

b. August 27, 2018 – Confirmed

11. Adjournment

MOTION: Brittany Hemond motioned to adjourn, seconded by Lisa Cesare.

VOTE: UNANIMOUS APPROVAL (5/0)

Chairman Steve French adjourned the meeting at 6:59pm.

Recorded by Danielle Loring
Town Administrator

Steve French, Chairman

Daniel W. Gilpatric, Vice Chairman

Daniel Callahan Jr.

Lisa Cesare

Brittany Hemond

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