



## Town of Minot Selectmen Epacket

October 27, 2025 at 6:30pm  
Regular Meeting

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# Town of Minot

329 Woodman Hill Road  
Minot, ME 04258  
207-345-3305  
[www.minotme.org](http://www.minotme.org)

Board of Selectmen  
Minot Town Office  
329 Woodman Hill Road  
Monday, October 27, 2025  
6:30 pm  
Agenda\*

## REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
  - a. Tuesday, October 14, 2025 Meeting
  - b. Monday, October 20, 2025 Selectmen & Budget Committee Joint Meeting
4. Warrants
  - a. Payroll Expense Warrant
  - b. Treasurer's Warrant
5. New Business
6. Old Business
7. Department Head Updates
  - a. Clerk's Report
  - b. Highway Report
  - c. Fire Department Update
8. Town Administrator's Report
9. Selectmen Comment
10. Public Comment (3-minute limit) – Items in public comment may be scheduled for a future meeting to provide for Board consideration and public notice
11. Next Meeting Dates
  - a. Monday, November 10, 2025 – Regular Meeting
12. Adjournment



# Town of Minot

329 Woodman Hill Rd.  
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[www.minotme.org](http://www.minotme.org)

Board of Selectmen Meeting  
Minot Town Office  
Tuesday, October 14<sup>th</sup>, 2025  
6:30 pm  
Minutes\*

## REGULAR MEETING

**Selectmen:** Lisa Cesare - Chair, Daniel Gilpatric– Vice Chair, Matthew Callahan, Brittany Hemond, and Dean Campbell  
**Staff:** Danielle Loring (Administrator), Sara Farris (Clerk & Recording Secretary), and Corey Nugent (Fire Chief)  
**Public:** None

### 1. Call to Order

The meeting was called to order at 6:30 pm and a quorum was present.

### 2. Pledge of Allegiance

Recited

### 3. Approval of Minutes

#### a. Monday, September 29<sup>th</sup>, 2025 – Regular Meeting

Danielle Loring provided the Selectmen with the minutes prepared by Sara Farris for consideration.

**Motion:** Matthew Callahan motioned to approve the meeting minutes from September 29<sup>th</sup>, 2025 as written; second by Dean Campbell.

**Discussion:** None

**Vote:** Unanimous Approval (5/0)  
The Selectmen signed the Meeting Minutes.

\*\* Written minutes serve as reference.

Board of Selectmen Meeting Minutes Dated October 14<sup>th</sup> 2025.

\*Items may be taken out of order at the Chairman’s Discretion.

#### **4. Warrants**

##### **a. Payroll Expense Warrant**

##### **b. Treasurer's Warrant**

##### **c. Review and Acceptance of September Check Reconciliation**

Danielle Loring provided the Selectmen with the above-mentioned items for consideration.

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$37,275.01 and the Treasurer's Warrant in the amount of \$393,195.98; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

The Selectmen signed the Payroll and Treasurer's Warrants.

Motion: Matthew Callahan motioned to accept the September Check Reconciliation as presented; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

#### **5. Public Hearing**

##### **a. Discussion and Consideration of Approval for 2025-26 General Assistance Ordinances Appendices (A-H)**

Motion: Matthew Callahan motioned to open the public hearing at 6:35 pm; second by Dean Campbell.

Discussion: None

Vote: Unanimous Approval (5/0)

There were no residents present. Danielle provided the Selectmen with a copy of the Appendices to review and discussed the changes with them.

Motion: Matthew Callahan motioned to close the public hearing at 6:38 pm; second by Dean Campbell.

Discussion: None

Vote: Unanimous Approval (5/0)

\*\* Written minutes serve as reference.

Board of Selectmen Meeting Minutes Dated October 14<sup>th</sup> 2025.

\*Items may be taken out of order at the Chairman's Discretion.

Motion: Brittany Hemond motioned to accept the General Assistance Ordinance Appendices (A-H) as presented; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (5/0)

## **6. Assessors' Business**

### **a. Tree Growth Penalty in the amount of \$14,621.40**

**Joseph Christiani**

**R13-006-B**

Sara Farris provided the Selectmen with the Supplemental paperwork for approval.

Motion: Brittany Hemond motioned to accept the Supplemental for Joseph Christiani in the amount of \$14,621.40 as presented; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (5/0)

## **7. New Business**

### **a. After the Fact Liquor License Approval for Maurices Restaurant for an event at Arbella Acres on October 11, 2025**

The Selectmen approved the license for October 11, 2025. The license was signed by 3 Selectmen on October 2, 2025 to have it approved before the event.

### **b. Discussion of Liquor License Process and Appointment of 1-Day Catering/ Liquor License Approval Designee.**

Sara Farris provided the Selectmen with the appointment paperwork.

Motion: Matthew Callahan motioned to appoint Sara Farris and Danielle Loring as 1-Day Catering/ Liquor License Approval Designees; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

Sara Farris completed the appointment and the Selectmen signed.

\*\* Written minutes serve as reference.

Board of Selectmen Meeting Minutes Dated October 14<sup>th</sup> 2025.

\*Items may be taken out of order at the Chairman's Discretion.

## **8. Old Business**

### **a. Continue Discussion Regarding Fire Department Cost Recovery Policy and Adoption Process**

Danielle Loring sent the original policy created by Chief Nugent to legal for review. Legal sent back a redline version for Chief Nugent to rework. Chief Nugent also discussed and shared the policy with the billing company, and they approved it as well. The Selectmen were provided the updated version for review. Chief Nugent and Danielle discussed the changes with the Selectmen.

Lisa Cesare asked the Board for ideas as to how to get the word out to residents to make them aware of the new policy and that the intent is to target insurance companies not individuals. She was also contemplating whether the full policy should be included in the Town Report. Matthew Callahan responded that the more transparent they are regarding the policy the better and the other Selectmen agreed. They also agreed to include the full policy in the Town Report.

Motion: Brittany Hemond motioned to accept the Cost Recovery Policy as presented and to continue with the adoption process; second by Dean Campbell.

Discussion: None

Vote: Unanimous Approval (5/0)

## **9. Department Head Updates**

### **a. Clerks Report Submitted and read by Clerk Sara Farris**

*See the attached report for more information.*

- Brittany Hemond asked if the Minot Historical Society could hold their bake sale in the kitchen area during the November 4 Election. Sara responded that they could.

### **b. Highway Report Submitted by Highway Supervisor Scott Parker and read by Danielle Loring**

*See the attached report for more information.*

- The crew is helping in Mechanic Falls starting tomorrow.

\*\* Written minutes serve as reference.

Board of Selectmen Meeting Minutes Dated October 14<sup>th</sup> 2025.

\*Items may be taken out of order at the Chairman's Discretion.

**c. Fire Department Report Submitted by Fire Chief Corey Nugent and read by Danielle Loring**

*See the attached report for more information.*

- The ladders on the apparatus at West Minot Station failed inspection and at this time Chief Nugent does not intend to have them replaced.
- Regarding the Center Minot Hill Church repairs, Brittany Hemond stated that the electrical will be about \$4,800.00 and the steeple will be \$3,700.00. The Historical Society should be able to cover both with the donations they have received.

**8. Town Administrator's Report Presented by Danielle Loring**

- Danielle updated the Selectmen regarding Maine Waste to Energy funding issues. If there are no funds to run the facility the trash will have to be diverted to another facility for a much higher cost. Minot intends to pay their member municipality share by the end of the year.
- Danielle updated the Selectmen on pending legal matters that were previously discussed in Executive Session.
- FY26 Budget Presentations will take place on October 20 & 21.

**9. Selectmen Comment**

- Lisa Cesare stated that the current Androscoggin County Budget has an increase of 14% and that the increase is mostly due to the jail, salary increases, and insurance increases. The Public Hearing will be next Wednesday.

**10. Public Comment**

None

**12. Next Meeting Dates**

**a. Monday, October 20<sup>th</sup>, 2025 – FY2026 Budget Presentations**

**b. Tuesday, October 21<sup>st</sup>, 2025 – FY2026 Budget Follow-up Session**

**c. Monday, October 27<sup>th</sup>, 2025 – Regular Meeting**

Noted and acknowledged.

\*\* Written minutes serve as reference.

Board of Selectmen Meeting Minutes Dated October 14<sup>th</sup> 2025.

\*Items may be taken out of order at the Chairman's Discretion.

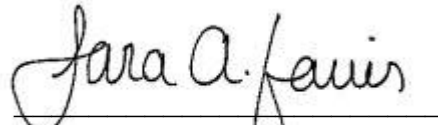
**13. Adjournment**

Motion: Brittany Hemond made the motion to adjourn at 7:15 pm; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (5/0)

The board adjourned at 7:15 pm.

  
Sara A. Farris – Clerk  
Recording Secretary

\_\_\_\_\_  
Lisa Cesare – Chair

\_\_\_\_\_  
Matthew Callahan

\_\_\_\_\_  
Daniel Gilpatric – Vice Chair

\_\_\_\_\_  
Dean Campbell

\_\_\_\_\_  
Brittany Hemond

\*\* Written minutes serve as reference.

Board of Selectmen Meeting Minutes Dated October 14<sup>th</sup> 2025.

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# Town of Minot

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Board of Selectmen &  
Budget Committee Meeting  
Minot Town Office  
Monday, October 20<sup>th</sup>, 2025  
6:30 pm  
Minutes\*

## SPECIAL and JOINT MEETING

- Selectmen:** Chair Lisa Cesare, Matthew Callahan, Brittany Hemond, and Dean Campbell
- Absent:** Daniel Gilpatric
- Budget Committee:** Lisa Bonney, Kristin Carlton, Susan Spencer, and Matthew LeClair
- Staff:** Sara Farris (Clerk), Danielle Loring (Administrator), Scott Parker (Highway Director), and Corey Nugent (Fire/ Rescue Chief)
- Residents:** None

1. **Call to order:** Vice Chair Lisa Cesare called the meeting to order at 6:30pm and a quorum was present.
2. **Pledge of Allegiance**

## SPECIAL MEETING

3. **New Business**
  - a. **Acceptance of RSU 16 School Board Resignation for Sarah Robinson**

Danielle provided the Selectmen with a letter of resignation from Sarah Robinson via email. The Selectmen accepted the resignation as presented.

\*\* Written minutes serve as reference.

Board of Selectmen & Budget Committee Joint Meeting Minutes Dated October 20<sup>th</sup> 2025.

\*Items may be taken out of order at the Chairman's Discretion.

**b. Consideration of Appointment of RSU 16 School Board Member to Fill Vacancy**

Chair Lisa Cesare explained that the Selectmen had 2 other candidates show interest in the prior open RSU 16 School Board position back in September. Mrs. Cesare would like to appoint Cheryl Robert as she was the next resident to show interest. The Selectmen agreed. Sara Farris explained that Mrs. Robert must take out Nomination Papers each year until Sarah Robinson’s original term is up, which would be 2028.

Motion: Brittany Hemond made a motion to appoint Cheryl Robert for a term ending at the 2026 Town Meeting Election; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (4/0)

**JOINT MEETING**

*All items discussed and supporting documentation can be found in the FY2026 Budget Packet Each member was provided with a FY2026 Budget Packet at the start of the meeting as well as a current expense detail report.*

**SECTION #1**

**General Information – Red Tab**

Danielle Loring opened the meeting by reviewing the Budget Request Memo with the group, talking a bit about each department and some key items in the budget overall. The budget as presented is a \$253,927.00 increase or 10.36%, which is more than the 9% goal set by the Selectmen. Danielle believes that once actual insurance numbers are available the budget will be able to be decreased. There were no questions, so the group moved on.

**3. Department Head Presentations**

**a. Fire Department – Corey Nugent, Fire Chief**

**SECTION #3**

**Fire Department – Light Orange Tab**

Corey Nugent reviewed the Fire Department Budget Proposal Memo with the group and asked for questions.

\*\* Written minutes serve as reference.

Board of Selectmen & Budget Committee Joint Meeting Minutes Dated October 20<sup>th</sup> 2025.

\*Items may be taken out of order at the Chairman’s Discretion.

## EMS Equipment and Licensing Upgrades

The Department is looking to be licensed as EMT but permitted to paramedic. This requires the department to have certain equipment including a cardiac monitor.

Matthew LeClair asked Chief Nugent if the Per-Diem pay rates will increase with the change to the license/ permitting and if so, is that included in the presented budget. Chief Nugent replied that there will be no rate increase at this time but there could be in the future. The current rate of pay for an EMT in Minot is \$25.00 an hour, which is more than what neighboring towns are paying.

Matthew LeClair asked if the current apparatus/ vehicles that the department has are able to hold this new equipment. Chief Nugent replied that the requested Utility Vehicle will have plenty of room to store the equipment. The vehicles will also be supplied with paramedic level “jump packs” for members of that training level to use.

Susan Spencer asked why Chief Nugent can't respond to a call at a paramedic level if he is a paramedic. Chief Nugent answered that there is specific licensing involved that limits what he can do when working for Minot. Licensing at the EMT level but permitted to paramedic will allow him to use all his training when he arrives on a call. As a basic EMT you are limited to general assessment and limited medication use. The more you progress through different levels the more you can do, depending on the individual's training.

There were some questions regarding the permit to paramedic level and the town's insurance coverage. Danielle Loring confirmed with Maine Municipal that this will not affect insurance rates. The cardiac equipment will have to be added to the insurance, but the addition is miniscule. In the future if the town wishes to have a transport service (an ambulance) then that would affect the insurance rates.

Lisa Cesare asked how many members that are currently enrolled in the Fire Department can respond at an advanced EMT or paramedic level. Chief Nugent answered 3, including himself. He does expect more people with those credentials to join or current members to take the required classes with the level increase.

Lisa Bonney asked who would be responsible to pay for the required training for these members. Chief Nugent replied that the members would be required to pay for the training on their own. Mrs. Bonney also asked if there was a payment plan available for the cardiac monitor. Chief Nugent replied that he has a meeting with a representative from Bound Tree tomorrow and he will know more about the payment plan option after that meeting. He believes that Stryker, who the

\*\* Written minutes serve as reference.

Board of Selectmen & Budget Committee Joint Meeting Minutes Dated October 20<sup>th</sup> 2025.

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quotes in the packet are provided by, may also have a payment plan but he is unsure of the stipulations.

There was some discussion between Brittany Hemond and Chief Nugent regarding the Non-Transport Inspection Form that was provided in the packet.

Dean Campbell questioned the quotes for the new and used cardiac monitor provided by Stryker since they are a difference of \$10,000.00. Chief Nugent confirmed that the quotes are correct and that both have the same warranty. There was some discussion regarding different brands of monitors, Zoll being one. Chief Nugent received quotes from Stryker because he prefers them over Zoll and most of the neighboring towns use Stryker. Brittany Hemond requested that Chief Nugent request a quote from Zoll. She would also like Chief Nugent to investigate the possibility of leasing a cardiac monitor.

Kristin Carlton asked what the like expectancy of a cardiac monitor is. Chief Nugent was unsure but with the correct upkeep and maintenance, which is included in the Stryker quotes, they should last quite a while.

#### Per-Diem Program Development

Lisa Cesare asked Chief Nugent to explain the above-mentioned memo that was provided in the packet. The memo also included 5 different options for Per-Diem shifts with varying hours per week, shifts, and costs. Option #1 is what the town is currently utilizing. The different options do take the Fire Chief's schedule into consideration and does count him toward the required number of staff. Chief Nugent would like to have 2 members on staff, an interior firefighter and driver, for every shift. It would be ideal to have one of the 2 members be an EMT but that would depend on if an EMT signed up for that shift. There are currently 4-5 members signing up for shifts so there is plenty of interest.

#### Vehicle Acquisition – Utility Truck

Danielle explained that the 4-year financing option is built into the presented budget but there is a 3-year option available in the packet for review if the Selectmen or Budget Committee chose to recommend that option.

Chief Nugent asked if there were any other questions and there were none. The group moved on to discuss the Highway Department budget.

\*\* Written minutes serve as reference.

Board of Selectmen & Budget Committee Joint Meeting Minutes Dated October 20<sup>th</sup> 2025.

\*Items may be taken out of order at the Chairman's Discretion.

**b. Highway Department – Scott Parker, Highway Director**

**SECTION #2**

**Highway Department – Orange Tab**

Scott Parker reviewed the Highway Department Budget Request Memo with the group.

Highway Replacement Schedule

As shown in the Highway Replacement Schedule the department plans to keep the 2015 Peterbilt as a spare in hopes of bringing on a 5<sup>th</sup> crew member with one member retiring in 2026. There is also the potential to hire a 6<sup>th</sup> member in the future due to current contracted drivers possibly not coming back.

Roadside Boom Mower

Scott Parker provided a picture of and specs for the requested mower in the budget packet. He explained that the town currently works with the Town of Raymond to complete roadside mowing. Raymond provides the staff at a rate of \$60 an hour. There is a possibility that this mower could be rented like Raymond does if the town does bring on the 6<sup>th</sup> crew member. The going rate per hour to rent a mower with an operator is \$165.00 so the mower could potentially pay for itself in about 5 years.

Lisa Cesare asked, since the mower is being purchased from the undesignated fund balance (UFB) will it still be on the Warrant for Town Meeting. Danielle replied that it would so the town can approve the use of funds from the UFB.

Matthew Leclair asked if the town would be looking to hire a 6<sup>th</sup> crew member right away if the mower was purchased. Scott Parker answered not right away but there is also a need to hire another member due to the loss of help from current plowing contractors.

Plowing Contractors

There was some discussion regarding the current contracted plowing services. Scott Parker assured the Selectmen and Budget Committee that even without the contractors the roads would still be plowed and maintained.

Scott Parker asked if there were any other questions and there were none. The group moved on to discuss Elections, Town Meeting, and Tax Commitment.

\*\* Written minutes serve as reference.

Board of Selectmen & Budget Committee Joint Meeting Minutes Dated October 20<sup>th</sup> 2025.

\*Items may be taken out of order at the Chairman's Discretion.

**c. Elections, Town Meeting, and Tax Commitment – Sara Farris,  
Town Clerk**

**SECTION #4**

**Election and Tax Billing – Yellow Tab**

Clerk Sara Farris reviewed her Elections, Tax Billing, and Trio Memos with the group. This department is combining the 3 categories so if cuts are required in the future these essential processes/ items are not cut. Some key topics discussed were:

- Ballot printing outsourcing for the RSU 16 ballot that will most likely be lumped with the State June 2026 Election.
- The town was able to bring back our usual sound contractor for Town Meeting.
- Cutting the number of Town Reports ordered to 300 from 400 last year due to having an abundance left over.
- Registry of Deeds fee change for municipalities to a flat \$25.00 regardless of page count.
- A request has been sent to Trio for a quote but Sara has not heard back from them.

Sara Farris asked if there were any additional questions, and there were none. The group moved on to the remaining budget items.

**d. Remaining Budget Items – Danielle Loring, Town Administrator**

- i. Operations & Insurances**
- ii. Committee Requests**
- iii. Debt Service**
- iv. Other Organization Requests**

**SECTION # 5**

**Town Office, Operations, and Contracts – Green Tab**

Administrator Danielle Loring reviewed the Operations Memo with the group.

- There was some discussion regarding the quote to replace the Town Office boiler.
- Danielle updated the group regarding Maine Waste to Energy and 2 increases that are affecting the FY26 Budget.

\*\* Written minutes serve as reference.

Board of Selectmen & Budget Committee Joint Meeting Minutes Dated October 20<sup>th</sup> 2025.

\*Items may be taken out of order at the Chairman's Discretion.

## **SECTIONS # 6, 7, & 8**

### **Debt Services – Blue Tab**

### **Committee Requests – Light Blue Tab**

### **Donation Requests – Purple Tab**

Danielle reviewed each section with the group.

- There was some discussion regarding the test pits at Center Minot Hill Cemetery.
- Danielle has not heard anything from Minot Hebron Athletic Association (MHAA) since the removal of the lights at Memorial Field last year.
- There were 3 donation requests. Danielle stated the town usually does not include donations in their budget.

There were no additional questions for Danielle Loring, so the group moved on to closing questions and considerations.

#### **4. Questions/ Additional Considerations**

Chair Cesare asked if there were any other closing questions based on tonight's presentations or the information provided.

Matthew LeClair asked if the PFMLA is included in this budget with talk of it possibly being repealed. Danielle replied that it was included to make sure it was covered if it is not repealed.

Chair Cesare wanted to touch on the following topics before the meeting was adjourned.

#### Cost Recovery and Restitution Policy

Lisa Cesare and Chief Nugent reviewed the process with the group. This policy was discussed in Chief Nugent's Fire Department Budget Proposal memo in the budget packet.

Matthew LeClair asked if office staff would be processing the billing and if so, were admin costs added to the FY26 budget as presented. Chief Nugent responded that a 3<sup>rd</sup> party billing company would be processing the billing at no cost to the town.

\*\* Written minutes serve as reference.

Board of Selectmen & Budget Committee Joint Meeting Minutes Dated October 20<sup>th</sup> 2025.

\*Items may be taken out of order at the Chairman's Discretion.

## Excise Tax Use

Chair Cesare explained that the town uses \$750,000.00 in excise tax to offset the tax commitment each year. The Selectmen have discussed taking any excise tax collected over that amount and placing it in reserve account for future purchases for the Fire Department, Highway Department, and Town Office. This will allow the town to plan for the future and get ahead if any issues arise.

Danielle added that the Selectmen have also discussed using the Community Resilience Program (CRP) to complete a feasibility study to assess the town's needs.

Lisa Bonney asked if the town has polled residents to see what they think the town's needs are. Danielle Loring said that was done with the last CRP Grant the town received with low participation, but a poll could be done in the future.

## Fee Schedule Changes

Chair Cesare stated that some fees on the fees schedule will be increased for 2026. The increases are small.

### **5. Next Meeting**

#### **a. Tuesday, October 21, 2025 at 6:30 pm**

The Selectmen, Budget Committee, and staff agreed that the October 21 meeting was not necessary after tonight's meeting. Danielle added that if anyone has any further questions while reviewing the information in their packets to please reach out to her.

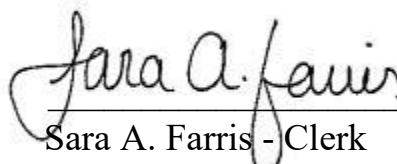
### **6. Adjournment**

Motion: Brittany Hemond made the motion to adjourn at 8:20 pm; second by Matthew Callahan

Discussion: None

Vote: Unanimous Approval (4/0)

The board adjourned at 8:20 pm

  
Sara A. Farris - Clerk  
Recording Secretary

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Lisa Cesare – Chair

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Matthew Callahan

\*\* Written minutes serve as reference.

Board of Selectmen & Budget Committee Joint Meeting Minutes Dated October 20<sup>th</sup> 2025.

\*Items may be taken out of order at the Chairman's Discretion.

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Daniel Gilpartic – Vice Chair

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Dean Campbell

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Brittany Hemond

\*\* Written minutes serve as reference.

Board of Selectmen & Budget Committee Joint Meeting Minutes Dated October 20<sup>th</sup> 2025.

\*Items may be taken out of order at the Chairman's Discretion.



# TOWN OF MINOT

329 Woodman Hill Road  
Minot, Maine 04258-0329

Tel: 1-207-345-3305  
Fax: 1-207-346-0924

## **Clerk's Report**

All amounts as of October 27, 2025

  
Sara A. Farris - Clerk

Hello Selectmen,

### **Updates:**

#### Board of Appeals & Planning Board:

Planning Board Meeting 11/4 in the basement due to the election.

#### November 4 State Referendum Election

We have issued 195 absentee ballots so far and have received 131 back as of 10/27.

The cut-off to request an absentee ballot without special circumstances is 10/30/2025 at 6 pm.

I plan to start setting up for the Election tomorrow.

#### Nomination Papers & Town Meeting

Town Meeting Election – Fri 3/6/2026 4-8 pm

Town Meeting – Sat 3/7/2026 at 9 am

Papers will be available on 11/26 and due back 1/5/2026

1 Selectmen – 3-year term

1 RSU 16 School Board Member – 3-year term

1 RSU 16 School Board Member - 1 year term

### **Inland Fisheries & Wildlife:**

Boat Excise YTD: \$ 3,597.90

October IF&W

1 Boat

0 registered online

0 Snowmobiles

4 ATVs

9 Game Licenses

Snowmobile Stickers are expected the 1<sup>st</sup> week of November.

There will also be a fee increase for some 2026 game licenses. I have not received anything from IF&W about what they will be.

Rifle hunting season starts for all residents on 11/1.

## **Vitals:**

July 1 – December 31 2025

Birth Certificate Requests – 16  
Death Certificate Requests - 5  
Marriage Certificate Requests – 12  
Marriage Intentions/ Licenses – 6

There is a scam going around targeting Marriage Officiants where someone will overpay for your services, ask for a refund, and then cancel the original check, leaving the Officiant out money.

## **Dogs:**

Dog Licenses started 10/15  
There have been 51 dogs registered in October.

## **Building/ Plumbing Permits for 2025:**

### Building Permits:

New Home	7
ADU	1
Slab	1
Garage/ barn	11
Addition	4
Remodel	7
Shed	9
Porch/ deck	6
Pool	5
Sign	1
Solar Panels	11
Cell Tower Mods	1
Demo Permits	5
Camping Permits	2

### Plumbing Permits:

Internal	16
Septic	9

## **Real Estate Taxes:**

2023 taxes - \$ 8,676.56 for 6 accounts  
45-Day Notices: will be mailed 12/23/2025  
Foreclosure: 2/6/2026  
2024 taxes - \$ 30,707.62 for 19 accounts  
2025 taxes - \$ 3,434,009.88 for 1237 accounts  
2026 prepayments – \$ 2,937.49 for 4 accounts  
Total owed: \$ 3,473,394.06  
- \$ 69,402.99

**Personal Property Taxes:**

2023 - \$ 220.18 on 1 account – AT&T Mobility, LLC

2024 - \$ 202.21 on 1 account – AT&T Mobility, LLC

2025 - \$25,675.23 on 19 accounts

**Percentage of 2025 Paid**

\$3,966,855.81 total Real Estate and Personal Property taxes billed.

Paid as of 10/27 \$ 507,170.70 = 12.8 %

**Excise Tax:**

<b><u>MONTH</u></b>	<b><u>2023</u></b>	<b><u>2024</u></b>	<b><u>2025</u></b>	<b><u>+/-</u></b>
JAN.	\$50,306.29	\$46,666.44	\$54,107.78	+ \$7,441.34
FEB.	\$51,718.92	\$53,006.15	\$50,738.40	- \$2,267.75
MARCH	\$62,362.95	\$57,687.68	\$64,847.97	+ \$ 7,160.29
APRIL	\$59,196.83	\$76,488.98	\$75,413.72	- \$ 1,075.26
MAY	\$74,257.14	\$83,538.89	\$85,602.45	+ \$2,063.56
JUNE	\$70,938.58	\$74,819.34	\$78,023.22	+ \$3,203.88
JULY	\$57,419.67	\$72,889.97	\$88,374.08	+ \$15,484.11
AUG.	\$79,431.44	\$77,848.75	\$83,120.83	+ \$5,272.08
SEPT.	\$66,921.22	\$64,758.99	\$62,822.43	- \$1,936.56
OCT.	\$67,752.92	\$72,613.20	\$58,437.45	- \$14,175.75
NOV.	\$52,230.54	\$50,078.07		
DEC.	\$43,334.63	\$56,600.45		
<b>TOTAL</b>	<b>\$ 735,871.13</b>	<b>\$ 786,996.91</b>	<b>\$701,488.33</b>	<b>-\$85,508.58</b>



## INTEROFFICE MEMO

To: Board of Selectmen

CC: Danielle Loring, Town Administrator

From: Scott Parker, Highway Director

RE: Highway Department (10/13 – 10/26/2025)

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Winter sand is complete, and we still have work to do on the stacker as the hydraulics are still running hot. I have tried to get a specialist to look at it and steer me in the right direction but have had no luck. I am leaning towards a worn-out pump.

We are also getting trucks and equipment gone through for the winter season.



# Minot Fire-Rescue Department

329 Woodman Hill Road

Minot ME, 04258

Chief Corey Nugent – (207) 345-3305 – [Minotfirechief@minotme.org](mailto:Minotfirechief@minotme.org)



10/27/2025

## Fire Department Update

Calls For Service 10/14/2025 – 10/26/2025

Medical Calls: 6

Fire Calls: 2

Mutual Aid Calls: 3

## Repeater Update:

- Still awaiting follow up for Motorola.
- Have not received any update for electrical restoration.

## Grant Updates:

- Still working on several grant applications in preparations. Nothing new to report.

## Station Updates:

- Central Station – EMS Supplies have been updated, A few items are still in progress, all jump kits are now effective and efficient.
- Orchard Station - Gear Extractor is still down, still awaiting company for follow-up and servicing.
- West Minot – Nothing to report.

## On-Going Projects:

- We have nearly completed all the transitions of uniforms; I'm also working with Perfect Stitch to design a webpage through their services where members can order additional uniform items. This is going to be set up where members will pay for their own uniforms outside of normally issued items.
- We have begun the process of redeveloping all SOPS within the department, primary focus has been around the SOP's that regard EMS licensing and need to hold license as this will expire at the end of next month.

## Other Updates:

- We have received an array of applications that have been reviewed. These applicants will be reached out to later in the week to set up an interview process to review their ability's, wants and desires within the fire service. These potential new members will be an array of both on-call and Perdiem able bodies.
- Several of our members have identified wants for not only EMT class but FF I & II classes, we have located a few that have been passed on, and several members have started the applications process.
- Working strongly with budget for needs not only as we approach the end of the fiscal year but also in the 2026 year for targeted purchases and improvements. I have been requested for some additional information from the budget committee that I am working on acquiring to pass on.

**EXPENSE SUMMARY**

WARRANT #22  
10/27/2025

ACCOUNT	BUDGET	BUDGET	---- Y T D ----		UNEXPENDED
	ORIGINAL	ADJUSTMENT	DEBITS	CREDITS	BALANCE
2500 - AUDIT SERVIC	8,650.00	0.00	6,600.00	0.00	2,050.00
<b>0213 - CONTRAC SVCS</b>	<b>8,650.00</b>	<b>0.00</b>	<b>6,600.00</b>	<b>0.00</b>	<b>2,050.00</b>
2550 - ASSESSING	28,400.00	0.00	5,000.00	0.00	23,400.00
<b>0213 - CONTRAC SVCS</b>	<b>28,400.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>23,400.00</b>
3050 - SNOMBL REFD	0.00	0.00	1,072.44	1,072.44	0.00
<b>0197 - REIMBURS.</b>	<b>0.00</b>	<b>0.00</b>	<b>1,072.44</b>	<b>1,072.44</b>	<b>0.00</b>
3550 - EDA ELF RESE	0.00	0.00	1,494.03	7,801.86	6,307.83
<b>0002 - (CARRY FWD)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,601.86</b>	<b>7,601.86</b>
<b>0012 - DONATIONS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200.00</b>	<b>200.00</b>
<b>0197 - REIMBURS.</b>	<b>0.00</b>	<b>0.00</b>	<b>797.24</b>	<b>0.00</b>	<b>-797.24</b>
<b>0198 - FOOD</b>	<b>0.00</b>	<b>0.00</b>	<b>696.79</b>	<b>0.00</b>	<b>-696.79</b>
4000 - AUB. PUB LIB	22,500.00	0.00	22,500.00	0.00	0.00
<b>0213 - CONTRAC SVCS</b>	<b>22,500.00</b>	<b>0.00</b>	<b>22,500.00</b>	<b>0.00</b>	<b>0.00</b>
4025 - TWNWELL RES	0.00	0.00	1,948.80	22,203.78	20,254.98
<b>0002 - (CARRY FWD)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,627.66</b>	<b>10,627.66</b>
<b>0197 - REIMBURS.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,468.43</b>	<b>11,468.43</b>
<b>0207 - DUES/SUBSCR</b>	<b>0.00</b>	<b>0.00</b>	<b>184.20</b>	<b>0.00</b>	<b>-184.20</b>
<b>0209 - POSTAGE</b>	<b>0.00</b>	<b>0.00</b>	<b>30.05</b>	<b>0.00</b>	<b>-30.05</b>
<b>0300 - LABOR</b>	<b>0.00</b>	<b>0.00</b>	<b>1,100.00</b>	<b>100.00</b>	<b>-1,000.00</b>
<b>0401 - TESTING</b>	<b>0.00</b>	<b>0.00</b>	<b>542.50</b>	<b>0.00</b>	<b>-542.50</b>
<b>7010 - PAYROLL TAX</b>	<b>0.00</b>	<b>0.00</b>	<b>92.05</b>	<b>7.69</b>	<b>-84.36</b>
5000 - OFF SALARIES	473,120.00	0.00	397,845.12	37,363.58	112,638.46
<b>1001 - CLK/TAX COLL</b>	<b>63,860.00</b>	<b>0.00</b>	<b>51,269.33</b>	<b>1,192.31</b>	<b>13,782.98</b>
<b>1002 - DEP CLERK</b>	<b>75,000.00</b>	<b>0.00</b>	<b>61,236.97</b>	<b>1,369.86</b>	<b>15,132.89</b>
<b>1003 - ADMINISTRAT</b>	<b>80,000.00</b>	<b>0.00</b>	<b>66,288.81</b>	<b>1,538.47</b>	<b>15,249.66</b>
<b>1004 - SELECTMEN</b>	<b>8,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>
<b>1005 - ASSESSORS</b>	<b>150.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>150.00</b>
<b>7010 - PAYROLL TAX</b>	<b>17,000.00</b>	<b>0.00</b>	<b>13,153.92</b>	<b>301.49</b>	<b>4,147.57</b>
<b>7020 - HLTH INSUR</b>	<b>202,950.00</b>	<b>0.00</b>	<b>179,023.67</b>	<b>21,432.85</b>	<b>45,359.18</b>
<b>7021 - VISION INS</b>	<b>0.00</b>	<b>0.00</b>	<b>1,288.18</b>	<b>1,270.13</b>	<b>-18.05</b>
<b>7025 - DENTAL INSUR</b>	<b>6,160.00</b>	<b>0.00</b>	<b>12,028.05</b>	<b>6,159.17</b>	<b>291.12</b>
<b>7030 - SIMPLE IRA</b>	<b>12,000.00</b>	<b>0.00</b>	<b>10,541.35</b>	<b>859.58</b>	<b>2,318.23</b>
<b>7031 - MEPERS</b>	<b>8,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>
<b>7035 - AFLAC</b>	<b>0.00</b>	<b>0.00</b>	<b>545.40</b>	<b>533.28</b>	<b>-12.12</b>
<b>7040 - UNEMPLOYMENT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>237.00</b>	<b>237.00</b>
<b>7041 - PFML</b>	<b>0.00</b>	<b>0.00</b>	<b>915.78</b>	<b>915.78</b>	<b>0.00</b>
<b>7042 - PFML ACCRUAL</b>	<b>0.00</b>	<b>0.00</b>	<b>1,553.66</b>	<b>1,553.66</b>	<b>0.00</b>
5075 - CODE ENF/PLA	57,150.00	0.00	38,189.18	848.53	19,809.35
<b>0200 - TELEPHONE</b>	<b>750.00</b>	<b>0.00</b>	<b>538.87</b>	<b>0.00</b>	<b>211.13</b>
<b>0205 - SUPPLIES</b>	<b>500.00</b>	<b>0.00</b>	<b>6.99</b>	<b>0.00</b>	<b>493.01</b>

## EXPENSE SUMMARY

ALL Departments  
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
<b>5075 - CODE ENF/PLA CONT'D</b>					
0207 - DUES/SUBSCR	150.00	0.00	45.00	0.00	105.00
0208 - STAFF TRAING	750.00	0.00	330.00	0.00	420.00
0210 - MLG/EXP REIM	1,500.00	0.00	909.89	0.00	590.11
0213 - CONTRAC SVCS	5,000.00	0.00	2,625.12	0.00	2,374.88
1007 - CODE ENFORCE	45,000.00	0.00	31,324.95	787.95	14,463.00
7010 - PAYROLL TAX	3,500.00	0.00	2,408.36	60.58	1,152.22
<b>5100 - T-O RESERVE</b>					
0002 - (CARRY FWD)	0.00	0.00	0.00	73.03	73.03
	0.00	0.00	0.00	73.03	73.03
<b>5200 - TOWN INSUR</b>					
0103 - PROP/CASULTY	64,600.00	0.00	66,812.63	3,567.73	1,355.10
0106 - WORKERS COMP	34,000.00	0.00	35,040.00	1,382.00	342.00
0303 - VOLUNTEER	23,000.00	0.00	24,677.00	1,160.00	-517.00
0304 - FD INSURANCE	100.00	0.00	0.00	0.00	100.00
7041 - PFML	0.00	0.00	952.00	0.00	-952.00
7042 - PFML ACCRUAL	7,500.00	0.00	5,227.85	109.95	2,382.10
	0.00	0.00	915.78	915.78	0.00
<b>5300 - T-O MAINT</b>					
0200 - TELEPHONE	42,800.00	0.00	31,635.89	313.74	11,477.85
0201 - ELECTRICITY	2,500.00	0.00	2,949.30	0.00	-449.30
0203 - FUEL & GAS	4,000.00	0.00	4,198.49	233.83	35.34
0204 - REPAIRS	6,000.00	0.00	2,633.10	0.00	3,366.90
0205 - SUPPLIES	2,500.00	0.00	1,650.01	0.00	849.99
0206 - JANITORIAL	5,000.00	0.00	5,221.55	0.00	-221.55
0207 - DUES/SUBSCR	8,800.00	0.00	7,878.00	0.00	922.00
0208 - STAFF TRAING	1,000.00	0.00	280.00	0.00	720.00
0209 - POSTAGE	2,000.00	0.00	432.70	0.00	1,567.30
0212 - INSPECTIONS	3,500.00	0.00	3,670.83	79.91	-90.92
0213 - CONTRAC SVCS	1,500.00	0.00	150.00	0.00	1,350.00
0218 - SOFTWARE LIC	6,000.00	0.00	1,967.69	0.00	4,032.31
0403 - SECURITY	0.00	0.00	304.32	0.00	-304.32
	0.00	0.00	299.90	0.00	-299.90
<b>5350 - ELECT/TAX</b>					
0198 - FOOD	12,000.00	0.00	5,521.78	707.95	7,186.17
0205 - SUPPLIES	400.00	0.00	96.15	62.77	366.62
0209 - POSTAGE	200.00	0.00	139.20	66.00	126.80
0210 - MLG/EXP REIM	1,200.00	0.00	0.00	-95.82	1,104.18
0213 - CONTRAC SVCS	0.00	0.00	26.44	0.00	-26.44
0215 - EQUIPMENT	4,850.00	0.00	4,018.26	0.00	831.74
0217 - ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
0300 - LABOR	250.00	0.00	0.00	0.00	250.00
1011 - ELEC CLERKS	0.00	0.00	97.50	97.50	0.00
1012 - MODERATOR	3,500.00	0.00	888.75	577.50	3,188.75
	300.00	0.00	250.00	0.00	50.00

### EXPENSE SUMMARY

ALL Departments  
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
<b>5350 - ELECT/TAX CONT'D</b>					
<b>7010 - PAYROLL TAX</b>	<b>300.00</b>	<b>0.00</b>	<b>5.48</b>	<b>0.00</b>	<b>294.52</b>
<b>5400 - CEM MAINT</b>	<b>10,000.00</b>	<b>0.00</b>	<b>16,128.35</b>	<b>21,782.55</b>	<b>15,654.20</b>
<b>0001 - APPROPRIATED</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>
<b>0002 - (CARRY FWD)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,867.55</b>	<b>1,867.55</b>
<b>0204 - REPAIRS</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>-3,000.00</b>
<b>0205 - SUPPLIES</b>	<b>0.00</b>	<b>0.00</b>	<b>494.40</b>	<b>115.00</b>	<b>-379.40</b>
<b>0213 - CONTRAC SVCS</b>	<b>0.00</b>	<b>0.00</b>	<b>2,302.95</b>	<b>0.00</b>	<b>-2,302.95</b>
<b>0218 - SOFTWARE LIC</b>	<b>0.00</b>	<b>0.00</b>	<b>385.00</b>	<b>0.00</b>	<b>-385.00</b>
<b>0501 - DEED TRANS</b>	<b>0.00</b>	<b>0.00</b>	<b>46.00</b>	<b>0.00</b>	<b>-46.00</b>
<b>7046 - PLOT SALES</b>	<b>0.00</b>	<b>0.00</b>	<b>9,900.00</b>	<b>19,800.00</b>	<b>9,900.00</b>
<b>5650 - REC MAINT</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,473.97</b>	<b>4,800.52</b>	<b>4,326.55</b>
<b>0001 - APPROPRIATED</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>
<b>0002 - (CARRY FWD)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,800.52</b>	<b>4,800.52</b>
<b>0213 - CONTRAC SVCS</b>	<b>0.00</b>	<b>0.00</b>	<b>5,473.97</b>	<b>0.00</b>	<b>-5,473.97</b>
<b>6200 - COMMON RDS</b>	<b>352,000.00</b>	<b>0.00</b>	<b>249,631.46</b>	<b>976.25</b>	<b>103,344.79</b>
<b>0196 - ONBOARDING</b>	<b>0.00</b>	<b>0.00</b>	<b>37.00</b>	<b>0.00</b>	<b>-37.00</b>
<b>0205 - SUPPLIES</b>	<b>6,000.00</b>	<b>0.00</b>	<b>6,757.28</b>	<b>346.25</b>	<b>-411.03</b>
<b>0207 - DUES/SUBSCR</b>	<b>0.00</b>	<b>0.00</b>	<b>584.00</b>	<b>0.00</b>	<b>-584.00</b>
<b>0208 - STAFF TRAING</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>0213 - CONTRAC SVCS</b>	<b>60,000.00</b>	<b>0.00</b>	<b>23,837.38</b>	<b>0.00</b>	<b>36,162.62</b>
<b>0300 - LABOR</b>	<b>190,000.00</b>	<b>0.00</b>	<b>133,415.99</b>	<b>0.00</b>	<b>56,584.01</b>
<b>0401 - TESTING</b>	<b>400.00</b>	<b>0.00</b>	<b>342.20</b>	<b>0.00</b>	<b>57.80</b>
<b>0404 - MATERIALS</b>	<b>60,000.00</b>	<b>0.00</b>	<b>50,928.25</b>	<b>630.00</b>	<b>9,701.75</b>
<b>0405 - TRUCKS- EQUI</b>	<b>20,000.00</b>	<b>0.00</b>	<b>24,168.01</b>	<b>0.00</b>	<b>-4,168.01</b>
<b>7010 - PAYROLL TAX</b>	<b>14,600.00</b>	<b>0.00</b>	<b>9,561.35</b>	<b>0.00</b>	<b>5,038.65</b>
<b>6300 - PAVINGS RDS</b>	<b>334,804.00</b>	<b>0.00</b>	<b>457,451.72</b>	<b>179,361.18</b>	<b>56,713.46</b>
<b>0002 - (CARRY FWD)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>104,165.18</b>	<b>104,165.18</b>
<b>0003 - LRAP</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>75,196.00</b>	<b>75,196.00</b>
<b>0213 - CONTRAC SVCS</b>	<b>309,804.00</b>	<b>0.00</b>	<b>421,929.06</b>	<b>0.00</b>	<b>-112,125.06</b>
<b>0404 - MATERIALS</b>	<b>25,000.00</b>	<b>0.00</b>	<b>35,522.66</b>	<b>0.00</b>	<b>-10,522.66</b>
<b>6400 - WINTER RDS</b>	<b>397,100.00</b>	<b>0.00</b>	<b>243,696.52</b>	<b>5,092.26</b>	<b>158,495.74</b>
<b>0205 - SUPPLIES</b>	<b>15,000.00</b>	<b>0.00</b>	<b>11,539.08</b>	<b>0.00</b>	<b>3,460.92</b>
<b>0213 - CONTRAC SVCS</b>	<b>75,000.00</b>	<b>0.00</b>	<b>50,198.51</b>	<b>0.00</b>	<b>24,801.49</b>
<b>0300 - LABOR</b>	<b>160,000.00</b>	<b>0.00</b>	<b>101,891.82</b>	<b>4,753.51</b>	<b>62,861.69</b>
<b>0404 - MATERIALS</b>	<b>8,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,600.00</b>
<b>0406 - SALT</b>	<b>82,000.00</b>	<b>0.00</b>	<b>72,687.52</b>	<b>0.00</b>	<b>9,312.48</b>
<b>0407 - SAND</b>	<b>44,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>44,000.00</b>
<b>7010 - PAYROLL TAX</b>	<b>12,500.00</b>	<b>0.00</b>	<b>7,379.59</b>	<b>338.75</b>	<b>5,459.16</b>
<b>6500 - HWY EQ REP.</b>	<b>105,000.00</b>	<b>0.00</b>	<b>69,157.04</b>	<b>3,258.15</b>	<b>39,101.11</b>
<b>0203 - FUEL &amp; GAS</b>	<b>38,000.00</b>	<b>0.00</b>	<b>23,915.43</b>	<b>352.80</b>	<b>14,437.37</b>

### EXPENSE SUMMARY

ALL Departments  
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
<b>6500 - HWY EQ REP. CONT'D</b>					
0204 - REPAIRS	50,000.00	0.00	33,903.17	2,905.35	19,002.18
0205 - SUPPLIES	9,000.00	0.00	8,459.91	0.00	540.09
0213 - CONTRAC SVCS	8,000.00	0.00	2,878.53	0.00	5,121.47
<b>6600 - HWAY CAP EQ</b>	0.00	0.00	0.00	2,362.61	2,362.61
0002 - (CARRY FWD)	0.00	0.00	0.00	2,112.77	2,112.77
0197 - REIMBURS.	0.00	0.00	0.00	249.84	249.84
<b>6700 - TOWN GARAGE</b>	22,750.00	0.00	18,901.07	1,458.34	5,307.27
0200 - TELEPHONE	700.00	0.00	561.11	0.00	138.89
0201 - ELECTRICITY	4,500.00	0.00	4,409.18	1,458.34	1,549.16
0203 - FUEL & GAS	6,000.00	0.00	3,745.72	0.00	2,254.28
0204 - REPAIRS	6,400.00	0.00	6,855.89	0.00	-455.89
0205 - SUPPLIES	3,000.00	0.00	1,755.17	0.00	1,244.83
0206 - JANITORIAL	1,200.00	0.00	1,000.00	0.00	200.00
0212 - INSPECTIONS	400.00	0.00	155.50	0.00	244.50
0213 - CONTRAC SVCS	550.00	0.00	418.50	0.00	131.50
<b>7000 - SOLID WASTE</b>	65,100.00	0.00	45,309.77	0.00	19,790.23
0205 - SUPPLIES	600.00	0.00	0.00	0.00	600.00
0213 - CONTRAC SVCS	62,000.00	0.00	44,747.27	0.00	17,252.73
0225 - ENVIRON HHW	2,500.00	0.00	562.50	0.00	1,937.50
<b>7100 - COMM DAY RES</b>	0.00	0.00	522.74	998.48	475.74
0002 - (CARRY FWD)	0.00	0.00	0.00	898.48	898.48
0012 - DONATIONS	0.00	0.00	-90.00	100.00	190.00
0198 - FOOD	0.00	0.00	52.79	0.00	-52.79
0205 - SUPPLIES	0.00	0.00	559.95	0.00	-559.95
<b>7200 - GENL ASSIST</b>	2,000.00	0.00	1,914.67	188.21	273.54
0001 - APPROPRIATED	2,000.00	0.00	0.00	0.00	2,000.00
0197 - REIMBURS.	0.00	0.00	0.00	188.21	188.21
0198 - FOOD	0.00	0.00	405.00	0.00	-405.00
0213 - CONTRAC SVCS	0.00	0.00	1,509.67	0.00	-1,509.67
<b>7300 - CONSER COMM</b>	0.00	0.00	0.00	100.00	100.00
0002 - (CARRY FWD)	0.00	0.00	0.00	100.00	100.00
<b>7400 - STREET LTS</b>	3,000.00	0.00	2,632.69	0.00	367.31
0201 - ELECTRICITY	3,000.00	0.00	2,632.69	0.00	367.31
<b>7700 - LEGAL FEES</b>	10,000.00	0.00	4,651.50	0.00	5,348.50
0213 - CONTRAC SVCS	10,000.00	0.00	2,127.00	0.00	7,873.00
7052 - BRIDGHAM	0.00	0.00	80.00	0.00	-80.00
7053 - RAUBESON	0.00	0.00	600.00	0.00	-600.00
7054 - EASTON	0.00	0.00	600.00	0.00	-600.00

### EXPENSE SUMMARY

ALL Departments  
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	--- Y T D ---		UNEXPENDED BALANCE
			DEBITS	CREDITS	
<b>7700 - LEGAL FEES CONT'D</b>					
<b>7055 - HEMOND</b>	<b>0.00</b>	<b>0.00</b>	<b>520.00</b>	<b>0.00</b>	<b>-520.00</b>
<b>7056 - FERLAND</b>	<b>0.00</b>	<b>0.00</b>	<b>724.50</b>	<b>0.00</b>	<b>-724.50</b>
<b>7810 - MMA DUES</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,099.00</b>	<b>0.00</b>	<b>-99.00</b>
<b>0207 - DUES/SUBSCR</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,099.00</b>	<b>0.00</b>	<b>-99.00</b>
<b>7820 - AVCOG DUES</b>	<b>4,460.00</b>	<b>0.00</b>	<b>4,441.88</b>	<b>0.00</b>	<b>18.12</b>
<b>0207 - DUES/SUBSCR</b>	<b>4,460.00</b>	<b>0.00</b>	<b>4,441.88</b>	<b>0.00</b>	<b>18.12</b>
<b>7900 - COUNTY TAX</b>	<b>412,703.00</b>	<b>0.00</b>	<b>412,703.00</b>	<b>0.00</b>	<b>0.00</b>
<b>0001 - APPROPRIATED</b>	<b>412,703.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>412,703.00</b>
<b>0213 - CONTRAC SVCS</b>	<b>0.00</b>	<b>0.00</b>	<b>412,703.00</b>	<b>0.00</b>	<b>-412,703.00</b>
<b>7950 - OVERLAY</b>	<b>0.00</b>	<b>54,046.69</b>	<b>0.00</b>	<b>0.00</b>	<b>54,046.69</b>
<b>0001 - APPROPRIATED</b>	<b>0.00</b>	<b>54,046.69</b>	<b>0.00</b>	<b>0.00</b>	<b>54,046.69</b>
<b>8000 - INTERDEPT</b>	<b>8,050.00</b>	<b>0.00</b>	<b>10,590.41</b>	<b>264.02</b>	<b>-2,276.39</b>
<b>0205 - SUPPLIES</b>	<b>0.00</b>	<b>0.00</b>	<b>675.00</b>	<b>0.00</b>	<b>-675.00</b>
<b>0207 - DUES/SUBSCR</b>	<b>0.00</b>	<b>0.00</b>	<b>239.00</b>	<b>0.00</b>	<b>-239.00</b>
<b>0210 - MLG/EXP REIM</b>	<b>250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250.00</b>
<b>0213 - CONTRAC SVCS</b>	<b>5,000.00</b>	<b>0.00</b>	<b>6,283.37</b>	<b>174.02</b>	<b>-1,109.35</b>
<b>0217 - ADVERTISING</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,244.04</b>	<b>90.00</b>	<b>345.96</b>
<b>0218 - SOFTWARE LIC</b>	<b>0.00</b>	<b>0.00</b>	<b>924.00</b>	<b>0.00</b>	<b>-924.00</b>
<b>0501 - DEED TRANS</b>	<b>300.00</b>	<b>0.00</b>	<b>262.00</b>	<b>0.00</b>	<b>38.00</b>
<b>0502 - LIENS</b>	<b>1,000.00</b>	<b>0.00</b>	<b>963.00</b>	<b>0.00</b>	<b>37.00</b>
<b>8025 - IT SERVICES</b>	<b>35,800.00</b>	<b>0.00</b>	<b>34,029.40</b>	<b>0.00</b>	<b>1,770.60</b>
<b>0199 - INTERNET</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,299.88</b>	<b>0.00</b>	<b>200.12</b>
<b>0200 - TELEPHONE</b>	<b>3,300.00</b>	<b>0.00</b>	<b>2,736.98</b>	<b>0.00</b>	<b>563.02</b>
<b>0202 - HARDWARE</b>	<b>2,000.00</b>	<b>0.00</b>	<b>2,758.84</b>	<b>0.00</b>	<b>-758.84</b>
<b>0205 - SUPPLIES</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>0213 - CONTRAC SVCS</b>	<b>24,000.00</b>	<b>0.00</b>	<b>22,000.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>0218 - SOFTWARE LIC</b>	<b>3,000.00</b>	<b>0.00</b>	<b>5,233.70</b>	<b>0.00</b>	<b>-2,233.70</b>
<b>8026 - TRIO</b>	<b>10,894.00</b>	<b>0.00</b>	<b>10,893.53</b>	<b>0.00</b>	<b>0.47</b>
<b>0213 - CONTRAC SVCS</b>	<b>10,894.00</b>	<b>0.00</b>	<b>10,893.53</b>	<b>0.00</b>	<b>0.47</b>
<b>8210 - HUMANE SOC</b>	<b>4,100.00</b>	<b>0.00</b>	<b>4,011.00</b>	<b>0.00</b>	<b>89.00</b>
<b>0213 - CONTRAC SVCS</b>	<b>4,100.00</b>	<b>0.00</b>	<b>4,011.00</b>	<b>0.00</b>	<b>89.00</b>
<b>8220 - ANIMAL CTL</b>	<b>4,850.00</b>	<b>0.00</b>	<b>3,934.03</b>	<b>0.00</b>	<b>915.97</b>
<b>0210 - MLG/EXP REIM</b>	<b>600.00</b>	<b>0.00</b>	<b>638.39</b>	<b>0.00</b>	<b>-38.39</b>
<b>0300 - LABOR</b>	<b>4,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>0402 - EMERG CARE</b>	<b>0.00</b>	<b>0.00</b>	<b>65.00</b>	<b>0.00</b>	<b>-65.00</b>
<b>7010 - PAYROLL TAX</b>	<b>250.00</b>	<b>0.00</b>	<b>230.64</b>	<b>0.00</b>	<b>19.36</b>
<b>8600 - EDUCATION</b>	<b>0.00</b>	<b>2,864,291.00</b>	<b>2,364,380.02</b>	<b>86,994.00</b>	<b>586,904.98</b>

## EXPENSE SUMMARY

ALL Departments  
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
<b>8600 - EDUCATION CONT'D</b>					
<b>0002 - (CARRY FWD)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>86,994.00</b>	<b>86,994.00</b>
<b>0213 - CONTRAC SVCS</b>	<b>0.00</b>	<b>2,864,291.00</b>	<b>2,364,380.02</b>	<b>0.00</b>	<b>499,910.98</b>
<b>9000 - MINOT FIRE</b>					
<b>0012 - DONATIONS</b>	<b>0.00</b>	<b>0.00</b>	<b>991.15</b>	<b>991.15</b>	<b>0.00</b>
<b>0195 - EMPLOYEE APP</b>	<b>6,000.00</b>	<b>0.00</b>	<b>3,242.19</b>	<b>0.00</b>	<b>2,757.81</b>
<b>0196 - ONBOARDING</b>	<b>6,200.00</b>	<b>0.00</b>	<b>4,336.00</b>	<b>0.00</b>	<b>1,864.00</b>
<b>0197 - REIMBURS.</b>	<b>0.00</b>	<b>0.00</b>	<b>275.50</b>	<b>0.00</b>	<b>-275.50</b>
<b>0198 - FOOD</b>	<b>2,300.00</b>	<b>0.00</b>	<b>729.31</b>	<b>0.00</b>	<b>1,570.69</b>
<b>0200 - TELEPHONE</b>	<b>1,600.00</b>	<b>0.00</b>	<b>1,537.84</b>	<b>0.00</b>	<b>62.16</b>
<b>0201 - ELECTRICITY</b>	<b>5,000.00</b>	<b>0.00</b>	<b>6,009.84</b>	<b>225.13</b>	<b>-784.71</b>
<b>0203 - FUEL &amp; GAS</b>	<b>12,000.00</b>	<b>0.00</b>	<b>8,550.95</b>	<b>0.00</b>	<b>3,449.05</b>
<b>0204 - REPAIRS</b>	<b>13,000.00</b>	<b>0.00</b>	<b>21,890.72</b>	<b>1,386.72</b>	<b>-7,504.00</b>
<b>0205 - SUPPLIES</b>	<b>5,000.00</b>	<b>0.00</b>	<b>4,448.63</b>	<b>0.00</b>	<b>551.37</b>
<b>0207 - DUES/SUBSCR</b>	<b>600.00</b>	<b>0.00</b>	<b>662.50</b>	<b>0.00</b>	<b>-62.50</b>
<b>0208 - STAFF TRAING</b>	<b>20,000.00</b>	<b>0.00</b>	<b>6,875.63</b>	<b>0.00</b>	<b>13,124.37</b>
<b>0210 - MLG/EXP REIM</b>	<b>200.00</b>	<b>0.00</b>	<b>72.05</b>	<b>0.00</b>	<b>127.95</b>
<b>0212 - INSPECTIONS</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>0213 - CONTRAC SVCS</b>	<b>2,500.00</b>	<b>0.00</b>	<b>4,415.30</b>	<b>0.00</b>	<b>-1,915.30</b>
<b>0218 - SOFTWARE LIC</b>	<b>0.00</b>	<b>0.00</b>	<b>4,300.00</b>	<b>0.00</b>	<b>-4,300.00</b>
<b>0219 - DISPATCHING</b>	<b>16,600.00</b>	<b>0.00</b>	<b>16,513.02</b>	<b>0.00</b>	<b>86.98</b>
<b>0221 - RESCUE SUPP</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,611.41</b>	<b>0.00</b>	<b>-611.41</b>
<b>0223 - APP. SUPP.</b>	<b>10,000.00</b>	<b>0.00</b>	<b>10,179.95</b>	<b>600.00</b>	<b>420.05</b>
<b>0224 - PPE EQUIP</b>	<b>20,000.00</b>	<b>0.00</b>	<b>35,555.83</b>	<b>0.00</b>	<b>-15,555.83</b>
<b>0226 - BLDING MAINT</b>	<b>2,500.00</b>	<b>0.00</b>	<b>6,835.80</b>	<b>0.00</b>	<b>-4,335.80</b>
<b>0301 - CALL MEMBER</b>	<b>22,000.00</b>	<b>0.00</b>	<b>25,223.03</b>	<b>0.00</b>	<b>-3,223.03</b>
<b>0302 - PER DIEMS</b>	<b>45,500.00</b>	<b>0.00</b>	<b>22,592.22</b>	<b>613.50</b>	<b>23,521.28</b>
<b>0401 - TESTING</b>	<b>7,000.00</b>	<b>0.00</b>	<b>6,486.87</b>	<b>0.00</b>	<b>513.13</b>
<b>1014 - FIRE CHIEF</b>	<b>60,770.00</b>	<b>0.00</b>	<b>46,067.84</b>	<b>1,168.66</b>	<b>15,870.82</b>
<b>7010 - PAYROLL TAX</b>	<b>9,850.00</b>	<b>0.00</b>	<b>7,357.46</b>	<b>136.92</b>	<b>2,629.46</b>
<b>9200 - FIRE DEPT CP</b>					
<b>0002 - (CARRY FWD)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>929.19</b>	<b>929.19</b>
<b>0253 - 2025 MMA SG</b>	<b>0.00</b>	<b>0.00</b>	<b>1,201.10</b>	<b>1,201.10</b>	<b>0.00</b>
<b>9250 - FD APP RES</b>					
<b>0001 - APPROPRIATED</b>	<b>20,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,536.73</b>	<b>21,536.73</b>
<b>0002 - (CARRY FWD)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>295.58</b>	<b>295.58</b>
<b>0012 - DONATIONS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,241.15</b>	<b>1,241.15</b>
<b>9300 - FD GRANT</b>					
<b>0002 - (CARRY FWD)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,077.92</b>	<b>7,077.92</b>
<b>0259 - EMS SUS GRNT</b>	<b>0.00</b>	<b>0.00</b>	<b>22,141.90</b>	<b>21,465.43</b>	<b>-676.47</b>
<b>9600 - DEBT SERVICE</b>					
	<b>70,840.00</b>	<b>0.00</b>	<b>70,840.00</b>	<b>0.00</b>	<b>0.00</b>

### EXPENSE SUMMARY

ALL Departments  
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
9600 - DEBT SERVICE CONT'D					
<b>0600 - INTEREST</b>	<b>8,255.00</b>	<b>0.00</b>	<b>7,763.10</b>	<b>0.00</b>	<b>491.90</b>
<b>0608 - PRINCIPAL</b>	<b>62,585.00</b>	<b>0.00</b>	<b>63,076.90</b>	<b>0.00</b>	<b>-491.90</b>
9800 - GRANT FUNDS	0.00	0.00	2,973.10	0.00	-2,973.10
<b>0253 - 2025 MMA SG</b>	<b>0.00</b>	<b>0.00</b>	<b>2,973.10</b>	<b>0.00</b>	<b>-2,973.10</b>
9925 - SCHOLARSHIPS	0.00	0.00	500.00	0.00	-500.00
<b>0010 - KMTS</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>-500.00</b>
9950 - SELECTMEN AP	0.00	0.00	7,438.05	683.07	-6,754.98
<b>0213 - CONTRAC SVCS</b>	<b>0.00</b>	<b>0.00</b>	<b>6,754.98</b>	<b>0.00</b>	<b>-6,754.98</b>
<b>9999 - HOLD ACCT</b>	<b>0.00</b>	<b>0.00</b>	<b>683.07</b>	<b>683.07</b>	<b>0.00</b>
Final Totals	2,864,291.00	2,918,337.69	4,897,028.83	419,604.73	1,305,204.59

# Revenue Detail Report

ALL Accounts  
MARCH

ACCOUNT----- DATE	JRNL	DESC---	CURRENT BUDGET	NET	UNCOLLECTED BALANCE
1000 - TOWN OF MINOT			0.00	211,828.18	-211,828.18
0025 - SUPPLEMENTAL TAXES			0.00	0.00	0.00
0100 - RE TAXES COMMITTED			0.00	0.00	0.00
0110 - P P TAXES COMMITTED			0.00	0.00	0.00
0300 - STATE ME REV SHARING			0.00	76,737.55	-76,737.55
1000 - INTEREST/SWEEP			0.00	15,793.43	-15,793.43
1005 - INTEREST/TAXES			0.00	1,529.08	-1,529.08
1014 - LIEN COSTS			0.00	307.42	-307.42
1200 - BETE REIMBURSEMENT			0.00	0.00	0.00
1230 - BOAT EXCISE			0.00	263.20	-263.20
1240 - VEHICLE EXCISE			0.00	171,728.12	-171,728.12
1270 - VETERANS REIMBURSEMENT			0.00	0.00	0.00
1280 - TREE GROWTH REIMBURSEMENT			0.00	0.00	0.00
1285 - TREE GROWTH/FARMLAND PENALTY			0.00	4,387.87	-4,387.87
1287 - HOMESTEAD			0.00	0.00	0.00
1288 - LRAP RURAL ROADS			0.00	0.00	0.00
1290 - CABLE TV REVENUES			0.00	16,077.11	-16,077.11
1300 - CODE ENFORCEMENT FEES			0.00	2,891.19	-2,891.19
1395 - UNIVERSAL WASTE FEES			0.00	5.00	-5.00
1590 - ANIMAL CONTROL LATE FEE			0.00	150.00	-150.00
1595 - ANIMAL CONTROL FEE			0.00	298.00	-298.00
1600 - AGENT FEE			0.00	4,137.90	-4,137.90
1900 - PLANNING BOARD			0.00	0.00	0.00
1995 - MMWAC			0.00	375.00	-375.00
2000 - MISCELLANEOUS INCOME			0.00	0.00	0.00
2100 - USE OF CARRY FORWARDS			0.00	0.00	0.00
2200 - USE OF FUND BALANCE			0.00	0.00	0.00
		Department..	0.00	294,680.87	-294,680.87
<b>Final Totals</b>			<b>0.00</b>	<b>294,680.87</b>	<b>-294,680.87</b>