



Town of Minot Selectmen Epacket

August 18, 2025 at 6:30pm
Regular Meeting

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Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Monday, August 18, 2025
6:30 pm
Agenda*

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. Monday, August 4, 2025 Meeting
4. Treasurer's Business
 - a. Payroll Expense Warrant
 - b. Treasurer's Warrant
 - c. Review and Consideration for Approval July Check Reconciliation
5. Assessors' Business
 - a. Consideration of Approval for Androscoggin County Tax Return
6. New Business
 - a. Discussion of Employee Retirement Plan Transition – Andrea Karkos, Androscoggin Bank
 - b. Consideration for Approval to Allow Town Administrator to Cast Vote for MMA Executive Committee Members
7. Old Business
 - a. Continued Discussion of Intersection Change for Holbrook/ Simion Roads
8. Department Head Updates
 - a. Clerk's Report
 - b. Highway Report
 - c. Fire Department Update
9. Town Administrator's Report
10. Selectmen Comment
11. Public Comment (3-minute limit) – Items in public comment may be scheduled for a future meeting to provide for Board consideration and public notice
12. Next Meeting Dates
 - a. Tuesday, September 2, 2025 – Basement
13. Adjournment



Town of Minot

329 Woodman Hill Rd.
Minot, ME 04258
207-345-3305
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Board of Selectmen Meeting

Minot Town Office
Monday, August 4th, 2025
6:30 pm
Minutes*

REGULAR MEETING

Selectmen: Lisa Cesare - Chair, Daniel Gilpatric– Vice Chair, Brittany Hemond, Matthew Callahan, and Dean Campbell

Staff: Danielle Loring (Administrator) and Sara Farris (Clerk & Recording Secretary)

Absent: Corey Nugent (Minot Fire Chief)

Public: Angela Swenson – RSU 16 School Board Member

1. Call to Order

The meeting was called to order at 6:30 pm and a quorum was present.

2. Pledge of Allegiance

Recited

3. Approval of Minutes

a. Monday, July 21st, 2025 – Regular Meeting

Motion: Brittany Hemond motioned to approve the meeting minutes from July 21st, 2025 as written; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (5/0)

The Selectmen signed the Meeting Minutes.

4. Warrants

a. Payroll Expense Warrant

b. Treasurer’s Warrant

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$27,110.52 and the Treasurer’s Warrant in the amount of \$62,883.62; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

The Selectmen signed the Payroll and Treasurer’s Warrants.

** Written minutes serve as reference.

Board of Selectmen Meeting Minutes Dated August 4th 2025.

*Items may be taken out of order at the Chairman’s Discretion.

5. New Business

a. Discussion of Scheduling a Workshop to Review Revenues for Highway, Code, and Fire Departments

Danielle Loring provided the Selectmen with examples of fee schedules from neighboring towns and Minot's current fee schedule as requested by Chair Cesare. Danielle opened the discussion by stating that Chief Nugent is looking at the possibility of a fire association as an option to raise funds for the Fire Department. She also reminded the Selectmen that they should be cautious of raising fees too much and deterring new construction. They should also look at comparable towns' fee schedules and take into consideration population and demographic of residents. This would ensure that Minot stays competitive but considerate of their residents. Danielle does believe that the Code fees should be adjusted because they are on the low side compared to other towns.

Regarding impact fees, Lisa Cesare stated that she believes the fees should be collected in a fair way, across the board and not just impact new builds. Minot only has about 4-8 new homes built a year so the fees would have to be large to add up.

Dean Campbell stated that he is not anti-development but why not deter new homes from being built in Minot. When there are new homes built it costs the town more money.

There was some discussion regarding excise tax. Lisa Cesare asked if boat excise was included in the amount estimated for excise tax. Sara Farris replied that it currently is not as the amount collected is so small. Danielle Loring suggested that \$750,000.00 be the minimum amount estimated to be used for tax commitment and have the remaining be put into reserve accounts for Highway, Code, and Fire.

The Selectmen decided on September 15 to hold a workshop regarding fees. The date was chosen so Scott Parker, Highway Supervisor and Chief Nugent can attend.

Lisa Cesare requested that Danielle provide a report regarding town revenues and Danielle said she would provide that for the meeting.

** Written minutes serve as reference.

Board of Selectmen Meeting Minutes Dated August 4th 2025.

*Items may be taken out of order at the Chairman's Discretion.

Lisa Cesare asked for an update regarding the Simion Road and Holbrook Road intersection and the recent accident that Danielle made them aware of via email. Danielle stated that the accident was not at the intersection but solely on Holbrook Road.

Dean Campbell suggested a 4-way stop may help at the Simion/ Holbrook intersection, but he is unsure if the town can make that change. Danielle Loring replied that she would meet with Highway Supervisor Scott Parker tomorrow regarding the 4-way stop and that if it was an option there would have to be plenty of notice that the change is coming.

6. Old Business

None

Chair Lisa Cesare moved **10. Public Comment**, up in the agenda as Angela Swenson was present.

The Selectmen voiced their sympathy regarding Michael Downing, one of Minot's RSU 16 School Board Members, passing. Angela was close with Mr. Downing and he will be missed on the School Board. In consideration of the circumstances the appointment of a new School Board Member will be slightly postponed out of respect for Mr. Downing. The position will be posted to Facebook on August 11 requesting letters of interest be provided for the Selectmen to consider at their meeting on September 2. Mr. Downing's term currently ends 2027 so the appointee will need to take out nomination papers if they choose to continue on the School Board in 2026.

Angela stated that the first School Board Meeting will be held August 11th so she will have more information for the Selectmen soon.

7. Department Head Updates

a. Clerk's Report submitted and read by Clerk Sara Farris

See the attached report for more information.

- Lisa Cesare asked if the resident that requested the Poverty Abatement had been in contact with the town regarding the Selectmen's decision. Danielle replied that they did not.

** Written minutes serve as reference.

Board of Selectmen Meeting Minutes Dated August 4th 2025.

*Items may be taken out of order at the Chairman's Discretion.

b. Highway Report Submitted by Highway Supervisor Scott Parker and read by Administrator Danielle Loring.

See the attached report for more information.

- A resident has shown some interest in plowing the roads currently covered by Dave Castonguay. Danielle and Scott will meet with him and if the quote he provides is plausible the Town may consider going through the bid process. If it is a better deal to buy the plow gear for Scott's truck, they will go that route.

c. Fire Department Report Submitted by Fire Chief Corey Nugent and read by Administrator Danielle Loring

See the attached report for more information.

- Professional Development: Danielle added that the City of Auburn is paying for the courses and that Minot will cover the cost of the required books.
- Lisa Cesare asked for an update on the new software discussed at a previous meeting. Danielle replied that she believes the First Due program is still in the buildout stage. Dean Campbell added that there will be a training for Officers late in the month.

8. Town Administrator's Report

- Danielle Loring and Sara Farris attended ACH training through Androscoggin Bank last Wednesday. Danielle is working with Christine from Androscoggin Bank to get remaining questions resolved. Some concerns are...
 - The effective date and Selectmen Meetings. Danielle would like the Selectmen to approve the warrant first before processing an ACH transaction. This way if the Selectmen do not approve a payment as presented it can easily be fixed.
 - How will multiple invoices appear in the ACH transaction that the vendor receives. Danielle would prefer there to be a way to break them down if needed instead of sending 1 lump sum with no invoice information.

Danielle is going to add ACH processing to the current Cash Management Policy for the Selectmen to consider and approve.

9. Selectmen Comment

None

** Written minutes serve as reference.

Board of Selectmen Meeting Minutes Dated August 4th 2025.

*Items may be taken out of order at the Chairman's Discretion.

13. Next Meeting Dates

a. Monday, August 18th, 2025 – Regular Meeting

The date was acknowledged.

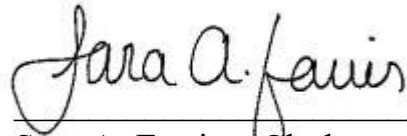
14. Adjournment

Motion: Brittany Hemond made the motion to adjourn at 7:14 pm; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (5/0)

The board adjourned at 7:14 pm.



Sara A. Farris – Clerk
Recording Secretary

Lisa Cesare – Chair

Matthew Callahan

Daniel Gilpatric – Vice Chair

Dean Campbell

Brittany Hemond

** Written minutes serve as reference.

Board of Selectmen Meeting Minutes Dated August 4th 2025.

*Items may be taken out of order at the Chairman's Discretion.

State of Maine

Androscoggin, ss.

To the Assessors of **Minot** in said County,

GREETING:

At the Court of County Commissioners, begun and held in Auburn, within and for the County of Androscoggin, on February 19, 2025.

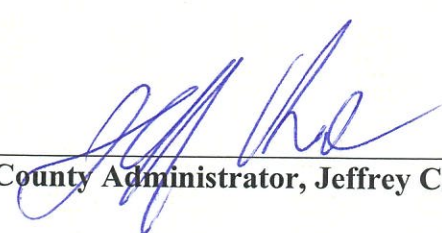
Whereas, Pursuant to Section 5.5.4 of the Androscoggin County Charter and Title 30-A M.R.S.A. Section 706, the Androscoggin County Commissioners have passed and apportioned for said County, the sums necessary for defraying the charges of the County for the year ensuing, and exhibited by the Administrator of said Court, granted a tax of \$15,414,053 dollars: to be assessed, collected, and paid according to law and applied for the purpose aforesaid.

And Whereas, upon a due appointment of the sum on the several Cities and Towns in said County, your proportion is found to be **\$412,703**.

You are hereby required, in the name of the State of Maine, to assess the said sum last mentioned upon the Inhabitants of said City/Town, agreeably to the laws of the said State, and cause the same in like manner to be collected and paid to Androscoggin County Treasurer's Office, on or before the first day of September next.

Hereof Fail Not, and make due return to the said County Treasurer's Office, of the names of the person or persons to whom your list of assessments shall be committed.

Witness Androscoggin County Administrator Jeffrey Chute, this 19th day of February A.D. 2025.



County Administrator, Jeffrey Chute

Assessor's Return



Pursuant to a Warrant to us directed, from County Administrator Jeffrey Chute, for the County of Androscoggin, dated the 19th day of February 2025, we have assessed the Polls and Estates of the Inhabitants and the Estates of the non-resident Proprietors of **Minot** the sum of **\$412,703** and have committed Lists thereof to Collector of said town, with a warrant, in due Form of Law, for collecting and paying the same to the Treasurer's Office of the County of Androscoggin, on or before the first day of September, 2025.

In Witness Whereof, we have hereunto set our hands, at _____ the ____ day of _____ 2025.

Assessors of

Assessors of

Assessors of

\$412,703
To: Androscoggin County Treasurer's Office

To be filled out and forwarded to the County Treasurer's Office as soon as the Assessment is completed. All delinquent taxes shall be charged interest at a rate of 5.24 % compounded monthly plus fees.

Proposal for Services



Presented to:

Andrea Karkos

For

Town of Minot

Presented by:

Kimberly St. Pierre

SetAway, LLC

Introduction

July 22, 2025

Hi Andrea,

SetAway, LLC is pleased to present our proposal for Town of Minot retirement plan. The retirement plan is an important benefit that helps you to attract, retain and reward your valuable employees – we take that responsibility very seriously. We have put together the following proposal. Some of the main points you'll see:

- When you work with SetAway, you work with a seasoned team with decades of experience and success. We are singularly focused on ensuring that people are setting away their money for a comfortable retirement.
- Our team has been carefully selected because of their knowledge and ability to assist you. There isn't a question we can't answer or find the answer to, and we are available to help you navigate the development and/or management of your plan.
- We develop the solution that works best for you. We maintain relationships with many different recordkeepers so you don't feel pressured to select one with which you're not comfortable. You truly are able to select the funds that fit your plan without any proprietary restrictions – and all revenue sharing will be credited back to pay the expenses of the plan.
- Our solutions are intentionally flexible because your plan is unique to your company and your employees. There are many services listed that you may not need – they are included for your edification in the event that you will need them in the future. Your fee proposal includes only what you need, and additional services can be added later.

As you read through the following information, please do not hesitate to ask any questions or allow us to address any concerns. We look forward to discussing your retirement plan further.

Best Regards

Kimberly St. Pierre

SetAway, LLC

4 Bedford Farms

Suite 106

Bedford, NH 03110

Plan Details

Participant Count	9
Plan Assets	\$0

Cost Details

457

Initial Setup Fees (One-time Fee) \$1,500

Annual Third Party Administration Fees

Base Fee		\$1,800
Per Participant Fee	\$30	\$270
Total Annual Administration Fees		\$2,070

Additional Fees and Services:

Plan amendments/summary of material modifications	\$350.00/Item
Trust account- For more than one brokerage account per person	\$150.00/Hour
Consulting services	\$250.00/Hour
Preparation of participant distribution**	\$100.00/Item

***It is customary to have the participants pay these charges .*



RETIREMENT PLAN SERVICES

Proposal number: 000893699
Date prepared: July 21, 2025
Date printed: July 21, 2025
Valid until: November 18, 2025

VALUED CLIENT OF ANDREA KARKOS

Proposal Summary

This summary outlines the cost payable by the Plan with respect to the first year of the contract based on the assumptions shown below. It is for illustration purposes only and is not a legally binding agreement.

Any change in these assumptions may result in a change to the *Plan Costs* below. Additional fees may apply for certain features or services individually elected by the participants.¹

ASSUMPTIONS

Total number of participants with account balances	9
Total number of eligible employees	N/A
Total recurring contributions	\$40,000
Total external transfer amount	\$500,000

Additional Notes

- Contribution allocation instructions will be submitted electronically using a submission method acceptable to John Hancock.

PLAN COSTS

Asset-based	Current
Investment Services	0.33%
Plan services	1.11%
Total:	1.44%

Details of Plan Costs

The plan costs shown in the preceding summary cover the following items. The cost for these items may fluctuate based on a variety of factors. For full details, see the *Recordkeeping Agreement (RKA)* and *Supplemental Information Guide*.

Core Plan Costs

Included in the Expense Ratios

Investment Services (asset-based)	
Underlying fund net cost	0.33%
Total average expense ratio:	0.33%

Contract-level charges

Plan Services (asset-based)	
John Hancock Required Revenue:	
John Hancock required revenue (before credits)	0.56%
John Hancock Credits*:	
John Hancock Stable Value Guaranteed Income Fund	(0.00%)
John Hancock Required Revenue (after credits)	0.56%
Other Plan Costs:	
John Hancock TPA Program	0.05%
Registered investment advisory services	0.50%
Total Other Plan Costs:	0.55%
Total asset based charges:	1.11%

*The John Hancock Credits are based on the Plan Assumptions provided above. If the Plan's transfer assets actually invested in John Hancock Target Date Funds and/or either the John Hancock Stable Value Fund or the John Hancock Stable Value Guaranteed Income Fund are less than 90% of the amount of the Plan's transfer assets assumed to be invested in John Hancock Target Date Funds and/or either the John Hancock Stable Value Fund or the John Hancock Stable Value Guaranteed Income Fund as stated in the Plan Assumptions, then a change in John Hancock Required Revenue may result and the Plan may need to be re-priced. However, none of the Plan's assets are actually invested in John Hancock Target Date Funds and/or either the John Hancock Stable Value Fund or the John Hancock Stable Value Guaranteed Income Fund (such as if John Hancock Target Date Funds and/or either the John Hancock Stable Value Fund or the John Hancock Stable Value Guaranteed Income Fund are deselected from the Plan's investment lineup), then the applicable credit noted will no longer apply and the Plan will be charged the John Hancock required revenue as noted above without such credit. If the John Hancock Credits include Managed Accounts with dynamic retirement strategy, but the dynamic retirement strategy program is later removed then a new proposal will need to be rerun to properly reflect the applicable credits.

Selected Investment Options

The following chart lists the investment options (Funds), and their corresponding Expense Ratios (ER's), that have been currently selected for the contract based on a sample lineup that is provided to all plans of a similar size, unless the Plan's advisor or the Plan Sponsor has directed John Hancock to present another lineup. The Funds selected below do not constitute legal or investment advice to you, your Plan or its participants by John Hancock.

The Average Expense Ratio is determined based on a simple average of the Expense Ratios for the Funds listed below and may vary depending on your final Fund selections.

The Expense Ratios (ER's) shown for the Funds are based on Signature Menu. They are effective as of June 30, 2025 and reflect the sub-account charges as of the proposal print date. Some Funds are marked with a "*". In these cases, the underlying fund (the mutual fund, collective trust, or exchanged traded fund ("ETF") in which the Fund invests) has either waived a portion of, or capped, its fees. The Expense Ratio shown reflects the net expense ratio of the underlying fund after such expense waiver or cap. Please see the *Investment Comparative Chart (ICC)* for details.

Investment Option	Fund Manager	Expense Ratio
John Hancock Disciplined Value Fund	Robeco	0.41%
• 500 Index Fund	John Hancock	0.05%
• MFS Blended Research Core Equity Fund	MFS	0.24%
Putnam Large Cap Growth Fund	Putnam	0.42%
• John Hancock Disciplined Value Mid Cap Fund	Robeco	0.50%
Fidelity Mid Cap Index Fund	Fidelity	0.03%
American Century Heritage Fund	American Century	0.65%
• DFA U.S. Targeted Value Fund	DFA	0.29%
Nuveen Small-Cap Blend Index Fund	Nuveen	0.06%
Vanguard Explorer Fund	Vanguard	0.33%
T. Rowe Price International Value Equity Fund	T. Rowe Price	0.68%
Fidelity International Index Fund	Fidelity	0.04%
American Funds New Perspective Fund	American Funds	0.41%
• MFS International Growth Fund	MFS	0.59%
American Funds American Balanced Fund	American Funds	0.24%
American Funds 2065 Target Date Retirement Fund	American Funds	0.39%
American Funds 2060 Target Date Retirement Fund	American Funds	0.39%
American Funds 2055 Target Date Retirement Fund	American Funds	0.39%
American Funds 2050 Target Date Retirement Fund	American Funds	0.37%
American Funds 2045 Target Date Retirement Fund	American Funds	0.37%
American Funds 2040 Target Date Retirement Fund	American Funds	0.36%
American Funds 2035 Target Date Retirement Fund	American Funds	0.34%
American Funds 2030 Target Date Retirement Fund	American Funds	0.33%
American Funds 2025 Target Date Retirement Fund	American Funds	0.31%
American Funds 2020 Target Date Retirement Fund	American Funds	0.30%
American Funds 2015 Target Date Retirement Fund	American Funds	0.30%
American Funds 2010 Target Date Retirement Fund	American Funds	0.29%
• Total Bond Market Fund	John Hancock	0.07%
• John Hancock Bond Fund	John Hancock	0.26%
• BlackRock High Yield Bond Fund	BlackRock	0.43%
Stable Value Guaranteed Income Fund	John Hancock	N/A

Selected Investment Options

Average Expense Ratio 0.33%

For full details on Expense Ratios of the Funds available in Signature Menu see the *Investment Comparative Chart (ICC)*.

Supplemental Information

Underlying Fund Net Cost

The Underlying Fund Net Cost represents the amount paid for investment management or advisory services, and for operational and/or other expenses of the underlying fund. It is determined by deducting the amount of "Revenue from underlying fund (12b-1, STA, Other)" paid to John Hancock from the expense ratio of the underlying fund. The underlying fund expense ratio is determined by the underlying mutual fund, collective trust, or ETF, and reported in their annual reports, prospectuses, or trust documents. The Underlying Fund Net Cost is included in the Average Expense Ratio that constitutes part of the *Plan Costs* stated above. See the *RKA* and *Supplemental Information Guide* for details.

John Hancock's Required Revenue

- This represents the revenue required to pay for the recordkeeping services that John Hancock provides to your Plan and participants, based on your Plan's characteristics and attributes. See the *RKA* and *Supplemental Information Guide* for details.

John Hancock TPA Program

The compensation received by John Hancock under the contract includes an amount that is used by the company to fund the John Hancock TPA Program. See the *John Hancock TPA Program* section of the *RKA* for details.

Registered Investment Advisor Compensation

The following compensation is payable to your Registered Investment Advisor for the duration of your relationship with this Registered Investment Advisor. The fees shown are contingent on the information listed in the *Assumptions* section above and the rules and details outlined in the *RecordKeeping Agreement*.

- An asset based fee equal to 0.50%.

¹ The following charges are only applicable if a participant elects the service:

- For charges related to Participant Service Fees, see the *John Hancock Required Revenue* section of the *RKA*

Group annuity contracts and recordkeeping agreements are issued by John Hancock Life Insurance Company (U.S.A.), Boston, MA (not licensed in New York). John Hancock Life Insurance Company (U.S.A.) makes available a platform of investment alternatives to sponsors or administrators of retirement plans without regard to the individualized needs of any plan. Unless otherwise specifically stated in writing, John Hancock Life Insurance Company (U.S.A.) does not, and is not undertaking to, provide impartial investment advice or give advice in a fiduciary capacity.

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G-PS 21057-GE 01/23-21057

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2025 Fund Platform Changes

This notice is to inform you of upcoming changes to our JH Signature™ investment platform.

Investment platform changes

Please refer to the information below regarding the JH Signature™ investment platform changes. The changes will be effective in July and August 2025, subject to regulatory and other approvals.

If there is a fund on your plan's investment line-up that is being merged or replaced, the proposed new fund to be added to your plan's investment line-up is indicated below. You, as the authorized fiduciary for your plan, retain the exclusive discretion and authority to either accept or reject such change. If you do not want the proposed new fund to be added to your plan's investment line-up (and, if applicable, any mapping instructions you have provided changed such that applicable transfer assets are mapped to such proposed new fund), you must provide other directions to John Hancock no later than **July 14, 2025** and specify an effective date of **July 17, 2025** or sooner.

If we do not receive such other directions, then, by signing and returning the Recordkeeping Agreement, you will be deemed to have approved the addition of the proposed new fund to your plan's lineup (and, if applicable, consented to any corresponding change to any mapping instructions you have provided).

Make sure that any Fund changes below that are applicable to your plan's investment line-up are included in the disclosures you may be required to provide to your eligible employees under applicable rules including, but not limited to, ERISA Reg. Section 2550.404a-5.

If you have any questions about the JH Signature™ investment platform changes, please contact your financial representative.

Detailed Statement Mailing Fee Removal

The option for participants to elect that a "detailed statement" (which contains all information required under ERISA and regulations **plus** transaction history that is not required to be provided) be mailed to them for an additional charge of \$1 per statement is no longer available.

As always, statements mailed to participants will contain all information required under ERISA and regulations, and participants may still view their "detailed statements" on John Hancock's participant website.

By signing and returning the Recordkeeping Agreement, you will be deemed to have consented to the removal of the detailed statement mailing option and associated \$1 fee as described above.

If you have any questions about this, please contact your John Hancock representative.

Please call 800-333-0963 to obtain the Fund Sheet for the group annuity investment option sub-accounts and/or to obtain a prospectus (or Offering Memorandum/Trust Document) for the sub-accounts' underlying fund, that are available on request. The prospectuses (or Offering/Memorandum/Trust Documents) for the sub-accounts' underlying funds contain complete details on investment objectives, risks, fees, charges and expenses as well as other information about the underlying funds which should be carefully considered before investing.

John Hancock makes available a platform of sub-accounts (the Funds) for selection by fiduciaries of qualified retirement plans, including participant directed plans. The platform of investments is made available without regard to the individualized needs of any plan. In making the platform available, John Hancock is not undertaking to provide impartial investment advice or to give advice in a fiduciary capacity. Depending on the Funds selected or recommended by the plan fiduciaries (and whether or not any Funds are recommended or selected), John Hancock and its affiliates may receive

additional compensation from the Funds, in the form of 12b-1 fees, transfer agent fees, investment management fees or otherwise. If the John Hancock Stable Value Guaranteed Income Fund ("SVGIF") is selected or if the Fund selected invests in the SVGIF, John Hancock may earn more from amounts invested in its general account via SVGIF than the interest amount it credits to SVGIF contract holders, depending on investment and market conditions affecting the general account, in which case this "spread" revenue is retained by John Hancock. The total revenue John Hancock and its affiliates receive from a fund advised or sub-advised by John Hancock affiliates is higher than those advised or sub-advised exclusively by unaffiliated entities.



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The proposed Fund Mergers or Replacements will be effective July 21, 2025, all other changes will be effective August 11, 2025. Please ensure that you review the specific impacts to **your** plan directly, prior to preparing any Fund change communication for your participants.

Please note, your plan may not be impacted by all of the Fund changes noted below and some Funds below may not be available to be added to your contract.

Fund Name	Type	Current	New	Impact To Expense Ratio (as of 3/31/2025)	Effective Date of Change
Allspring Core Bond Fund	Fund Merger	Allspring Core Bond Fund	John Hancock Investment Grade Bond Fund	No Change	July 21, 2025
American Century One Choice 2025	Fund Merger	American Century One Choice 2025	American Century One Choice In Retirement	Decrease of 0.02%	July 21, 2025
BlackRock LifePath Index 2025 Fund	Fund Merger	BlackRock LifePath Index 2025 Fund	BlackRock LifePath Index Retirement Fund	No Change	July 21, 2025
Capital Appreciation Fund	Fund Merger	Capital Appreciation Fund	John Hancock U.S. Growth Fund	Decrease of 0.01%	July 21, 2025
ClearBridge Growth Fund	Fund Merger	ClearBridge Growth Fund	Fundamental All Cap Core Fund	Decrease of 0.18%	July 21, 2025
Core Bond Fund	Fund Merger	Core Bond Fund	John Hancock Investment Grade Bond Fund	Decrease of 0.08%	July 21, 2025
John Hancock Classic Value Fund	Fund Merger	John Hancock Classic Value Fund	Fundamental Large Cap Value Fund	Decrease of 0.10%	July 21, 2025
John Hancock ESG Core Bond Fund	Fund Merger	John Hancock ESG Core Bond Fund	John Hancock Investment Grade Bond Fund	Decrease of 0.12%	July 21, 2025
John Hancock Fundamental Global Franchise Fund	Fund Merger	John Hancock Fundamental Global Franchise Fund	John Hancock Global Equity Fund	Decrease of 0.03%	July 21, 2025
John Hancock Government Income Fund	Fund Merger	John Hancock Government Income Fund	John Hancock Investment Grade Bond Fund	No Change	July 21, 2025

John Hancock International Small Company Fund	Fund Merger	John Hancock International Small Company Fund	DFA International Small Company Fund	Decrease of 0.33%	July 21, 2025
John Hancock US Global Leaders Growth Fund	Fund Merger	John Hancock US Global Leaders Growth Fund	John Hancock U.S. Growth Fund	Increase of 0.01%	July 21, 2025
JPMorgan Equity Income Fund	Fund Merger	JPMorgan Equity Income Fund	Equity Income Fund	Increase of 0.02%	July 21, 2025
JPMorgan Mid Cap Value Fund	Fund Merger	JPMorgan Mid Cap Value Fund	John Hancock Disciplined Value Mid Cap Fund	Decrease of 0.15%	July 21, 2025
MyWayRetirement Index 2025 Fund	Fund Merger	MyWayRetirement Index 2025 Fund	MyWayRetirement Index Retirement Fund	No Change	July 21, 2025
New Opportunities Fund	Fund Merger	New Opportunities Fund	John Hancock Small Cap Dynamic Growth Fund	Increase of 0.13%	July 21, 2025
Parnassus Core Equity Fund	Fund Merger	Parnassus Core Equity Fund	John Hancock Fundamental Large Cap Core Fund	Decrease of 0.06%	July 21, 2025
Small Cap Stock Fund	Fund Merger	Small Cap Stock Fund	John Hancock Small Cap Dynamic Growth Fund	Decrease of 0.05%	July 21, 2025
State Street Target Retirement 2020 Fund	Fund Merger	State Street Target Retirement 2020 Fund	State Street Target Retirement Income Fund	No Change	July 21, 2025
Strategic Income Opportunities Fund	Fund Merger	Strategic Income Opportunities Fund	John Hancock Income Fund	Decrease of 0.18%	July 21, 2025
T. Rowe Price Equity Income Fund	Fund Merger	T. Rowe Price Equity Income Fund	Equity Income Fund	Decrease of 0.05%	July 21, 2025
Western Asset Core Bond Fund	Fund Merger	Western Asset Core Bond Fund	John Hancock Investment Grade Bond Fund	Decrease of 0.02%	July 21, 2025
Western Asset Core Plus Bond Fund	Fund Merger	Western Asset Core Plus Bond Fund	John Hancock Bond Fund	Decrease of 0.04%	July 21, 2025
Allspring Discovery SMID Cap Growth Fund	Fund Name Change	Allspring Discovery SMID Cap Growth Fund	Allspring SMID Cap Growth Fund	N/A	August 11, 2025
American Funds EuroPacific Growth Fund	Fund Name Change	American Funds EuroPacific Growth Fund	American Funds EUPAC Fund	N/A	August 11, 2025
BlackRock High Yield Bond Fund	Fund Name Change	BlackRock High Yield Bond Fund	BlackRock High Yield Fund	N/A	August 11, 2025
Delaware Ivy Asset Strategy Fund	Fund Name Change	Delaware Ivy Asset Strategy Fund	Macquarie Asset Strategy Fund	N/A	August 11, 2025
Delaware Ivy International Core Equity Fund	Fund Name Change	Delaware Ivy International Core Equity Fund	Macquarie International Core Equity Fund	N/A	August 11, 2025
Delaware Ivy Small Cap Growth Fund	Fund Name Change	Delaware Ivy Small Cap Growth Fund	Macquarie Small Cap Growth Fund	N/A	August 11, 2025
Delaware Ivy SMID Cap Core Fund	Fund Name Change	Delaware Ivy SMID Cap Core Fund	Macquarie SMID Cap Core Fund	N/A	August 11, 2025
Delaware Small Cap Value Fund	Fund Name Change	Delaware Small Cap Value Fund	Macquarie Small Cap Value Fund	N/A	August 11, 2025
Eaton Vance Richard Bernstein Equity Strategy Fund	Fund Name Change	Eaton Vance Richard Bernstein Equity Strategy Fund	Eaton Vance RBA Equity Strategy Fund	N/A	August 11, 2025
Fidelity Advisor Balanced Fund	Fund Name Change	Fidelity Advisor Balanced Fund	Fidelity Balanced Fund	N/A	August 11, 2025
Fidelity Advisor Leveraged Company Stock Fund	Fund Name Change	Fidelity Advisor Leveraged Company Stock Fund	Fidelity Leveraged Company Stock Fund	N/A	August 11, 2025

High Yield Fund	Fund Name Change	High Yield Fund	John Hancock High Yield Fund	N/A	August 11, 2025
John Hancock ESG International Equity Fund	Fund Name Change	John Hancock ESG International Equity Fund	John Hancock Global Environmental Opportunities Fund	N/A	August 11, 2025
MainStay Income Builder Fund	Fund Name Change	MainStay Income Builder Fund	NYLI Income Builder Fund	N/A	August 11, 2025
MainStay MacKay High Yield Corporate Bond Fund	Fund Name Change	MainStay MacKay High Yield Corporate Bond Fund	NYLI MacKay High Yield Corporate Bond Fund	N/A	August 11, 2025
Nuveen Social Choice Equity Fund	Fund Name Change	Nuveen Social Choice Equity Fund	Nuveen Large Cap Responsible Equity Fund	N/A	August 11, 2025
State Street Target Retirement Income Fund	Fund Name Change	State Street Target Retirement Income Fund	State Street Target Retirement Fund	N/A	August 11, 2025
Small Cap Value Fund	Fund Manager Change	Wellington Management Company, LLP	John Hancock Investment Management	N/A	August 11, 2025
Delaware Ivy Asset Strategy Fund	Fund Manager Name Change	Delaware Management Company	Macquarie Investment Management Global Limited	N/A	August 11, 2025
Delaware Ivy International Core Equity Fund	Fund Manager Name Change	Delaware Management Company	Macquarie Investment Management Global Limited	N/A	August 11, 2025
Delaware Ivy Small Cap Growth Fund	Fund Manager Name Change	Delaware Management Company	Macquarie Investment Management Global Limited	N/A	August 11, 2025
Delaware Ivy SMID Cap Core Fund	Fund Manager Name Change	Delaware Management Company	Macquarie Investment Management Global Limited	N/A	August 11, 2025
Delaware Small Cap Value Fund	Fund Manager Name Change	Delaware Management Company	Macquarie Investment Management Global Limited	N/A	August 11, 2025
AB Sustainable Global Thematic Fund	Share Class Change	I	Advisor	Decrease of 0.09%	August 11, 2025
American Funds The Income Fund of America	Share Class Change	R4	R5	Decrease of 0.01%	August 11, 2025
AMG River Road Mid Cap Value Fund	Share Class Change	N	Z	Decrease of 0.05%	August 11, 2025
Columbia Global Value Fund	Share Class Change	Inst2	Inst	Decrease of 0.09%	August 11, 2025
Columbia Overseas Value Fund	Share Class Change	Inst2	Inst	Decrease of 0.06%	August 11, 2025
T. Rowe Price International Discovery Fund	Share Class Change	Investor	I	Decrease of 0.02%	August 11, 2025
American Funds 2070 Target Date Retirement Fund	Target Date Addition	N/A	Target Date 2070	N/A	August 11, 2025
BlackRock LifePath Index 2070 Fund	Target Date Addition	N/A	Target Date 2070	N/A	August 11, 2025
John Hancock 2070 Lifetime Blend Portfolio	Target Date Addition	N/A	Target Date 2070	N/A	August 11, 2025
John Hancock Lifetime Blend 2070 CIT	Target Date Addition	N/A	Target Date 2070	N/A	August 11, 2025

John Hancock Lifetime Blend 2070 CIT R1	Target Date Addition	N/A	Target Date 2070	N/A	August 11, 2025
John Hancock Lifetime Blend 2070 CIT R2	Target Date Addition	N/A	Target Date 2070	N/A	August 11, 2025
John Hancock Multimanager 2070 Lifetime Portfolio	Target Date Addition	N/A	Target Date 2070	N/A	August 11, 2025
MyWayRetirement Index 2070 Fund	Target Date Addition	N/A	Target Date 2070	N/A	August 11, 2025
State Street Target Retirement 2070 Fund	Target Date Addition	N/A	Target Date 2070	N/A	August 11, 2025
Vanguard Target Retirement 2070	Target Date Addition	N/A	Target Date 2070	N/A	August 11, 2025



MAINE MUNICIPAL ASSOCIATION SINCE 1936

60 Community Drive | Augusta, ME 04330-9486
1-800-452-8786 (in state) | (t) 207-623-8428

To: Key Municipal Officials of MMA Member Municipalities
From: Catherine Conlow, Executive Director
Date: July 29, 2025
Subject: MMA Annual Election: Vice President & Executive Committee Members

DEADLINE: Friday August 29, 2025, 12:00 p.m.

CAST YOUR VOTE FOR THE 2026 MMA EXECUTIVE COMMITTEE

Election Process. Your ballot is attached to help chart the future of MMA. You are voting for Vice President and three committee seats. The Maine Municipal Association (MMA) Executive Committee is elected by member municipal select boards and councils to oversee the Association's operations.

Pursuant to MMA by-laws, these candidates were interviewed by a six-member Nominating Committee, which includes a former Executive Committee past president, an elected municipal officer, a municipal employee, a town or city manager, an MMA affiliate group representative, and an individual from a community-based organization representing the interests of an underrepresented group. As you will note, unlike municipal elections MMA does not provide an option for write-in candidates since our process includes an opportunity to nominate a candidate by petition. The petition process expired on July 18, 2025.

The candidates have provided a brief biography of themselves for you to reference.

The ballot must be signed by a majority of the municipal officers (e.g., select board or council), or a municipal official designated by a majority of the municipal officers and received by MMA no later than **12:00 p.m. (noon) on Friday, August 29, 2025**. We have enclosed a self-addressed, stamped envelope for your convenience. Ballots will be counted on the afternoon of August 29, with the election results confirmed by MMA President Melissa Doane, Bradley town manager.

Election results will be available no later than September 1, 2025, and can be accessed by either contacting the MMA Executive Office or visiting MMA's website at www.memun.org. A formal announcement of the election results will be made at the MMA Annual Business Meeting, and the newly elected members will be introduced at the Awards Luncheon, both of which will be held during MMA's annual convention on Wednesday, October 8.

The newly elected Executive Committee members will take office on January 1, 2026.

If you have any questions on the election process, please do not hesitate to contact me or Kelly Maines at 1-207-623-8428 or by e-mail at kmaines@memun.org. Thank you.

**Maine Municipal Association
Biographical Sketch for
PROPOSED SLATE OF NOMINEES FOR
2025 EXECUTIVE COMMITTEE**

**MMA VICE PRESIDENT
One-Year Term**

Anthony Ward – Town Manager, Casco, ME

Professional & Municipal Experience

Town Manager, Road Commissioner	Casco, ME	2021-Present
Town Manager, Road Commissioner	Sabattus, ME	2011-2021
Chief of Police	Sabattus, ME	2011-2015
Internal Affairs Lieutenant, Chief of Police Adjutant	Portland Police, Portland, ME	2009-2011
Detective Lieutenant	Portland Police, Portland, ME	2007-2009
Internal Affairs Lieutenant	Portland Police, Portland, ME	2006-2007
Community Affairs Lieutenant	Portland Police, Portland, ME	2003-2006

Other Experience

Board of Directors	ecomaine	2021-Present
Executive Committee Member	Maine Municipal Assoc.	2018-Present
Vice President	Me. Town & City Management Assoc.	2016-Present
Board of Directors	Soccer Maine	2009-2017
Board of Directors	Me. Chiefs of Police Assoc.	2013-2015
Board of Directors	Gray Community Economic Development Committee	2012-2015
Member	Patriot Soccer Club	2002-2013

Education

Master of Public Policy & Management, Policy & Financial Management	University of Southern Maine
Bachelor of Science Applied Technical Leadership	University of Southern Maine
Associates of Science Law Enforcement Technology	Southern Maine Technical Institution

Certifications

ICMA Credential Manager	2023
Maine Town/City Managers Association	2022
Executive Certification, Maine Criminal Justice Academy	2011

Professional Development

ICMA Gettysburg Leadership Development	2024
--	------

International City Manager Associations Professional High-Performance Leadership Academy	2022
International County/City Managers Association	2015
Maine Town/City Managers Association	2015
Lisbon Communication Committee Chair	2015
Maine Chiefs of Police Board of Directors	2013
Kaplan University Advisory Board	2013
Southern Maine Community College Advisory Board	2012
International Association of Chiefs of Police	2011
Maine Chiefs of Police	2011

MMA EXECUTIVE COMMITTEE
Three-Year Term

Phil Crowell – City Manager, Auburn, ME

Professional & Municipal Experience

City Manager	Auburn, ME	2020-Present
Asst. City Manager	Auburn, ME	2018-2020
Chief of Police	Auburn Police, Auburn, ME	2006-2018
Deputy Chief of Police	Auburn Police, Auburn, ME	2000-2006
Detective and Police Officer	Auburn Police, Auburn, ME	1993-2000
Military Police Officer	U.S. Army	1986-1992

Other Experience

Executive Committee	Maine Municipal Assoc.
President	Maine Service Center Coalition
Executive Committee	Lewiston Auburn Metro Chamber of Commerce
Board of Directors	Andwell Health Partners
Member	International City/County Management Association
Executive Committee/Ethics Chair	Maine Town, City & County Management Association
Member	FBI's National Academy Association
Executive Committee/Past President	Androscoggin Valley Council of Government

Specialized Training

Certified City Manager	International City Manager Association
Certified City Manager	Maine Town, City & County Managers
Graduate of the 218 th Session	FBI National Academy
Law Enforcement Assessor	Commission on Accreditation for Law Enforcement Agencies

Certifications & Commendations

Maine Criminal Justice Academy, Professionalism Award
National Exchange Club, 1999 Officer of the Year
Elks Lodge, 1999 Investigator of the Year
City of Auburn, Visionary Award - Progressive & New Initiatives in Serving the Community
Maine Association of Area Agencies on Aging, Excellence in Aging Award -Protecting Citizens with Alzheimer's and Dementia, Implementing the Silver Alert law

Androscoggin County Chamber, Public Service Leadership Award

International Association of Chiefs of Police, Civil Rights Award - Efforts to End Human Trafficking

Maine Chiefs of Police 2018 "Chief of the Year"

Suzette Francis – Town Administrator, Lubec, Maine

Professional & Municipal Experience

Town Administrator	Lubec, ME	2023-Present
Treasurer/Tax Collector	Lubec, ME	2016-2023
Town Clerk	Lubec, ME	2015-2016
Deputy Clerk	Lubec, ME	2014-2015
Cashier	Lyon's IGA	2010-2014
Cashier	Quick Shop & Sandwich Shop	1999-2010
Salmon Farm Processing Boxer	Maine Freeze Limited	1995-1999
Sardine Packer/Sealer/Cartonnier	R.J. Peacock Canning Co.	1985-1995
Herring Stringing/Skinning	McCurdy's Herring Smokehouse	1983-1985

Other Experience

Member	MTCCA Legislative Policy Committee
Member	MMTCTA
Member	MTCCA
Member	MWDA

Education

Associate's degree	Accounting
Certified	Tax Collection
Certified	Treasurer

Specialized Training

Disaster Assistance Team Member	American Red Cross
Lead Member	Home Fire Campaign
Member	Lubec Lions Club

Mark Leonard – Town Manager/Chief of Police, Veazie, ME

Professional & Municipal Experience

Town Manager	Veazie, ME	2013-Present
Chief of Police	Veazie Police, Veazie, ME	2001-Present
Interim Police Chief	Lincoln Police, Lincoln, ME	2023-2025
Fire Chief	Veazie Fire, Veazie, ME	2013-2020
Asst. Supervisory Special Agent	Maine Drug Enforcement Agency	1999-2001

Education

High School Graduate	Hermon High School
Graduate	87 th MCBPS Maine Criminal Justice Academy
Bachelor's degree	Husson College

Specialized Training

Police Supervision	Police Institute, Kentucky
Law Enforcement Executive Development	Federal Bureau of Investigation
Executive Leadership	Maine Community Policing Institute
Emergency Medical Technician	EMTC, Maine
Municipal Leadership	University of Southern Maine
Incident Command	Fire Academy, Maryland
Couther Drug Interdiction	U.S. Army, Alabama
Crisis Negotiation	Federal Bureau of Investigation
Incident Response to Terrorist Bombing	New Mexico

Civic Involvement

Master Mason	Lodge #174, Hermon, ME
Nobel of the Mystic Shrine	Anah Temple, Bangor, ME
Chair	Penquis CAP Board of Directors
Chair	Executive Committee Penquis CAP
Chair	Penquis CAP Steering Committee
Member	Penquis CAP Audit Committee
Member	Penquis CAP Housing Subsidiary Committee
Vice President	Bangor Y Board of Directors
Chair	Penobscot Downeast Cable Consortium
Notary Public	Expires 2029
Member	Fight Crime Invest in Kids
Life Member	NE Association of Chiefs of Police
Life Member	Maine Association of Chiefs of Police
Sexual Assault Response Team	Penobscot County
Domestic Violence Task Force	Penobscot County
American Red Cross	Pine Tree Chapter Board of Directors

Awards

Eagle Scout	Boy Scouts of America
Community Policing Award	NE Association of Chiefs of Police
Commendation for Performance	Numerous Awards
Outstanding Contributions in the Field of Drug Law Enforcement	

Stop Signs

“Let’s put a STOP Sign There And Slow Down Traffic” WRONG!

Many local and county officials are often pressured by constituents to put in STOP signs at intersections where the citizens of the neighborhood want to interrupt traffic, either by making the vehicles stop or by making it an inconvenience so that the traffic will use more expedient routes. This is a bad practice and will usually create more problems than they solve. In addition, if the municipality does not pass a traffic ordinance to authorize the placement of this regulatory device, the sign has no enforceability.

Studies from around the country show that there is a high incidence of intentional violations where the STOP signs are installed as a speed deterrent. These studies showed that the speed was reduced in the immediate vicinity of the sign but the speeds were actually higher between intersections than they would have been if the signs had not been there.

When installed correctly, a STOP sign will tell the driver and pedestrian who has the right of way. The Federal Highway Administration’s Manual on Uniform Traffic Control Devices contains criteria, which must be met in order to justify the installation of STOP signs as well as traffic control signals. Among other things, these criteria consider traffic speed, sight distance, traffic volume and the frequency of gaps that occur in the traffic that would allow for safe vehicle entry or pedestrian crossing.

Most drivers are reasonable, but when faced with unreasonable restrictions, may violate them and develop contempt for other traffic controls. Not only is this dangerous for the driver but for the responsible agency as well. Unwarranted or substandard traffic control devices contributing to an accident can sometimes be grounds to award a judgment against an agency involved in a lawsuit.

Traffic Ordinances (Municipal)

Question: 30-A MRSA 3009 grants the municipal officers the exclusive authority to adopt ordinances regulating the operation of vehicles in the public ways and on publicly owned property. What procedures should be followed to adopt such ordinances?

Answer: Assuming your municipality does not have any local charter provision providing a different process, the procedures which must be followed for the municipal officers to adopt traffic ordinances are set forth in 30-A MRSA 3009. The following is a suggested format for complying with those requirements:

- The municipal officers must cause a public notice to be posted at least seven days prior to the time of the meeting at which the traffic ordinance is to be considered for adoption and that notice must be posted in the same place as the town meeting warrant. If your town customarily posts in two or more places, the same number of postings would apply to these notices.
- The notice must give the date, the time, and the place of the municipal officers' meeting.
- The notice should be directed to the voters of the municipality.
- The notice must contain in full the text of the proposed ordinance.
- The notice must be signed by at least a majority of the municipal officers, attested in the manner provided for town meeting warrants, and contain a return executed by the person who posted the notice.

At the time of the meeting, the municipal officers should place the ordinance before the meeting for general discussion and by way of a statement explain the need for the ordinance. After that, the public should have the right to ask questions and engage in general discussion concerning the ordinance itself. After a satisfactory discussion period has been completed, the municipal officers should proceed with the consideration of the ordinance.

The enactment is not difficult. It may be accomplished by a motion made by one of the municipal officers, seconded by another, and voted upon by majority vote. Because there must be a record of the action, it is suggested that the town clerk be present, record the motion, record the second, and poll and record the individual votes of the municipal officers. The minutes of the town clerk plus a certified copy of the ordinance enacted should be record in the town's records in the same manner as an action by a town meeting (By W.W.L.)

Once the ordinance is passed, the municipality must purchase the hardware and erect the signs following the standards established in the Manual of Uniform Traffic Control Devices (MUTCD).



TOWN OF MINOT

329 Woodman Hill Road
Minot, Maine 04258-0329

Tel: 1-207-345-3305
Fax: 1-207-346-0924

Clerk's Report

All amounts as of August 18, 2025


Sara A. Farris - Clerk

Hello Selectmen,

Updates:

Board of Appeals & Planning Board:

Danielle sent the draft ordinances to the town attorney for review. The Planning Board will discuss the changes and schedule a public hearing at their next meeting on 9/2

9/2 Meeting

The meeting on 9/2 the Selectmen will be in the basement, and the Planning Board will be in the Meeting Room.

November 4 State Referendum Election

Absentee Requests will be available starting August 5 with a request cut off date of October 30 at 6 pm.

I will work on scheduling Election Clerks in the next few months.

RSU 16 School Board

The School Board position was posted on Facebook 8/11 and we have received 2 letters of interest so far. The Selectmen will make a final decision at the meeting on 9/2.

FY26 Budget

I started working on the election budget last week and reaching out to vendors regarding Town Meeting availability.

Nomination Papers & Town Meeting

Town Meeting Election – Fri 3/6/2026 4-8 pm

Town Meeting – Sat 3/7/2026 at 9 am

Papers will be available on 11/26 and due back 1/5/2026

1 Selectmen – 3-year term

1 RSU 16 School Board Member – 3-year term

1 RSU 16 School Board Member - 1 year term

Inland Fisheries & Wildlife:

Boat Excise YTD: \$ 3,562.70

August IF&W

4 Boats

0 registered online

0 Snowmobiles

9 ATVs

2 Game Licenses

Vitals:

July 1 – December 31 2025

Birth Certificate Requests – 7

Death Certificate Requests - 1

Marriage Certificate Requests – 4

Marriage Intentions/ Licenses - 1

Dogs:

None in August so far.

I attend the refresher course on 8/16 and learned how to complete re-registrations and print reminders in the new PetPoint system.

Building/ Plumbing Permits for 2025:

Building Permits:

New Home	3
ADU	1
slab	1
Garage/ barn	6
Addition	3
Remodel	6
Shed	8
Porch/ deck	5
Pool	4
Solar Panels	10
Cell Tower Mods	1
Demo Permits	4
Camping Permits	1

Plumbing Permits:

Internal	13
Septic	7

Real Estate Taxes:

2023 taxes - \$ 9,590.02 for 8 accounts
45-Day Notices: Will be mailed 12/23/2025
Foreclosure: 2/6/2026
2024 taxes - \$ 34,989.13 for 21 accounts
2025 taxes - \$ 3,766,050.64 for 1390 accounts
2026 prepayments – \$ 1,738.84 for 4 accounts
Total owed: \$ 3,810,629.79
- \$96,332.01

Personal Property Taxes:

2023 - \$ 217.08 on 1 account – AT&T Mobility, LLC
2024 - \$ 198.96 on 1 account – AT&T Mobility, LLC
2025 - \$26,511.34 on 23 accounts

Percentage of 2025 Paid

\$3,966,855.81 total Real Estate and Personal Property taxes billed.
Paid as of 8/15 \$174,293.83 = 4.4 %

Excise Tax:

<u>MONTH</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>+/-</u>
JAN.	\$50,306.29	\$46,666.44	\$54,107.78	+ \$7,441.34
FEB.	\$51,718.92	\$53,006.15	\$50,738.40	- \$2,267.75
MARCH	\$62,362.95	\$57,687.68	\$64,847.97	+ \$ 7,160.29
APRIL	\$59,196.83	\$76,488.98	\$75,413.72	- \$ 1,075.26
MAY	\$74,257.14	\$83,538.89	\$85,602.45	+ \$2,063.56
JUNE	\$70,938.58	\$74,819.34	\$78,023.22	+ \$3,203.88
JULY	\$57,419.67	\$72,889.97	\$88,374.08	+ \$15,484.11
AUG.	\$79,431.44	\$77,848.75	\$45,169.51	- \$32,679.24
SEPT.	\$66,921.22	\$64,758.99		
OCT.	\$67,752.92	\$72,613.20		
NOV.	\$52,230.54	\$50,078.07		
DEC.	\$43,334.63	\$56,600.45		
TOTAL	\$ 735,871.13	\$ 786,996.91	\$542,277.13	-\$244,719.78



INTEROFFICE MEMO

To: Board of Selectmen

CC: Danielle Loring, Town Administrator

From: Scott Parker, Highway Director

RE: Highway Department (08/04 – 08/17/2025)

Box cuts and grading are completed on Marston Hill Road. The big culverts on Marston Hill are complete, and the installation went very smoothly. The Crew will be working to complete ditching as well as prepping Hunter Ave this week for paving. Paving is scheduled to start September 8th.

Road striping around Town is scheduled to start Monday the 18th and they will return after Marston Hill Road is completed. The Town of Raymond will be doing roadside mowing for the same price as last year (\$60/hr w/ an operator) and will begin the first of September.

Winter sand is out to bid and due back September 2nd. I am on vacation this week.



Minot Fire-Rescue Department

329 Woodman Hill Road

Minot ME, 04258

Chief Corey Nugent – (207) 345-3305 – Minotfirechief@minotme.org



8/4/2025

Fire Department Update

Calls For Service 8/4/2025 – 8/17/2025

Medical Calls: 9

Fire Calls: 3

Mutual Aid Calls: 1

Grant Updates:

State Farm: Received word from this opportunity, unfortunately we have not been selected to receive this years award.

Enbridge, Fire-House Subs, and Help Award – Working to finalize quotes and narratives to submit over the next Month. Primary targets – UTV, Battery Operated Tools, and Gas Meters with calibration unit.

FEMA – no word on AFG from 2024, prepping for 2025 grant primary target Fire Investigation equipment as well as command vehicle for equipment.

Station Updates:

West Minot Station: Working on brainstorming ways to mitigate mold issues, reconstruction vs covering like painting over and patching. A Cleaning project is scheduled over the next several weeks to identify problem areas and create plan to move forward.

Orchard Station: Working to resolve and influx of wasps, hornets, and Yellow Jackets. Noted multiple next trough out the area that need to be worked in cooler, calmer temps.

Central Station: No updates, operations are running smoothly with no major repairs or concerns currently.

On-Going Projects:

Junior FF Program: Some members have been tasks with the reforming and redevelopment of the Junior FF program, including applications, guidelines and adaptations to state guidelines. Hope full that this will be released within the next month for final review and implementation.

First Due Software: Continuing to build this program , I have begun to develop a list of tasks for officers that are assisting with this project to move forward with aspects. Such as truck checks, equipment checks and routine maintenance checks. I have also narrowed down the Scheduling aspect of this program and hope to allow for access shortly to all members to provided availability and schedule upcoming per diem shifts. Most items are still undergoing on a trial basis as we develop.

SCBA's: Recently we completed SCBA Flow Testing, during this we had 1 completed failure that has an estimated cost nearing 75% of the units value, we also found some major discrepancies with RIT Packs, and they were removed from service, Likely to be replaced shortly. While evaluating needs, noted multiple packs in a significantly

old 2002 standard and would be needing replacement to remain effective, with that said an opportunity arose from Windham Fire Department who recently upgraded all packs and I was able to acquired 6 SCBA Packs with Masks for \$200each, these are in a 2018 standard and have been recently flow tested with no complications and significant life left.

Other Updates:

Training: Multiple training opportunities for our members will be taking place over the next several weeks and months, including EVOG and Fire Instructor Courses.

Separation of Service: The following members have officially separated from service, Ayden Cambell, Cane Rodrigue, and Dominik Frechette. We wish them all best of luck in their next endeavors.

Recruitment: As always we are actively recruiting new members, I'm working to provide a public post with information. At this time, we have hired two new members who have begun orientation process and will become assets to response and locality for the department.

Fire Department Patch: after some intense development and continuation of the patch update from previous Chief, we have officially created the new Patch. I am working with local clothing providers to incorporate this into the array of clothing that was previously ordered



EXPENSE SUMMARY

WARRANT #17
08/18/2025

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
2500 - AUDIT SERVIC	8,650.00	0.00	6,600.00	0.00	2,050.00
0213 - CONTRAC SVCS	8,650.00	0.00	6,600.00	0.00	2,050.00
2550 - ASSESS CONTR	28,400.00	0.00	5,000.00	0.00	23,400.00
0213 - CONTRAC SVCS	28,400.00	0.00	5,000.00	0.00	23,400.00
3050 - SNOMBL REFD	0.00	0.00	1,072.44	1,072.44	0.00
0197 - REIMBURS.	0.00	0.00	1,072.44	1,072.44	0.00
3550 - EDA ELF RESE	0.00	0.00	1,494.03	7,801.86	6,307.83
0002 - (CARRY FWD)	0.00	0.00	0.00	7,601.86	7,601.86
0012 - DONATIONS	0.00	0.00	0.00	200.00	200.00
0197 - REIMBURS.	0.00	0.00	797.24	0.00	-797.24
0198 - FOOD	0.00	0.00	696.79	0.00	-696.79
4000 - AUB. PUB LIB	22,500.00	0.00	22,500.00	0.00	0.00
0213 - CONTRAC SVCS	22,500.00	0.00	22,500.00	0.00	0.00
4025 - TWNWELL RES	0.00	0.00	1,295.92	20,919.04	19,623.12
0002 - (CARRY FWD)	0.00	0.00	0.00	10,627.66	10,627.66
0197 - REIMBURS.	0.00	0.00	0.00	10,183.69	10,183.69
0207 - DUES/SUBSCR	0.00	0.00	184.20	0.00	-184.20
0209 - POSTAGE	0.00	0.00	30.05	0.00	-30.05
0300 - LABOR	0.00	0.00	900.00	100.00	-800.00
0401 - TESTING	0.00	0.00	105.00	0.00	-105.00
7010 - PAYROLL TAX	0.00	0.00	76.67	7.69	-68.98
5000 - OFF SALARIES	473,120.00	0.00	313,941.64	30,574.68	189,753.04
1001 - CLK/TAX COLL	63,860.00	0.00	39,346.23	1,192.31	25,706.08
1002 - DEP CLERK	75,000.00	0.00	47,259.82	1,369.86	29,110.04
1003 - ADMINISTRAT	80,000.00	0.00	50,769.51	1,538.47	30,768.96
1004 - SELECTMEN	8,000.00	0.00	0.00	0.00	8,000.00
1005 - ASSESSORS	150.00	0.00	0.00	0.00	150.00
7010 - PAYROLL TAX	17,000.00	0.00	10,107.23	301.49	7,194.26
7020 - HLTH INSUR	202,950.00	0.00	144,820.07	16,586.85	74,716.78
7021 - VISION INS	0.00	0.00	1,055.80	1,001.83	-53.97
7025 - DENTAL INSUR	6,160.00	0.00	9,708.51	4,605.77	1,057.26
7030 - SIMPLE IRA	12,000.00	0.00	8,102.03	859.58	4,757.55
7031 - MEPERS	8,000.00	0.00	0.00	0.00	8,000.00
7035 - AFLAC	0.00	0.00	303.00	412.08	109.08
7040 - UNEMPLOYMENT	0.00	0.00	0.00	237.00	237.00
7041 - PFML	0.00	0.00	915.78	915.78	0.00
7042 - PFML ACCRUAL	0.00	0.00	1,553.66	1,553.66	0.00
5075 - CODE ENF/PLA	57,150.00	0.00	29,541.50	848.53	28,457.03
0200 - TELEPHONE	750.00	0.00	404.88	0.00	345.12
0205 - SUPPLIES	500.00	0.00	6.99	0.00	493.01

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
5075 - CODE ENF/PLA CONT'D					
0207 - DUES/SUBSCR	150.00	0.00	45.00	0.00	105.00
0208 - STAFF TRAING	750.00	0.00	255.00	0.00	495.00
0210 - MLG/EXP REIM	1,500.00	0.00	563.83	0.00	936.17
0213 - CONTRAC SVCS	5,000.00	0.00	2,527.00	0.00	2,473.00
1007 - CODE ENFORCE	45,000.00	0.00	23,901.19	787.95	21,886.76
7010 - PAYROLL TAX	3,500.00	0.00	1,837.61	60.58	1,722.97
5100 - T-O RESERVE					
0002 - (CARRY FWD)	0.00	0.00	0.00	73.03	73.03
5200 - TOWN INSUR					
0103 - PROP/CASULTY	64,600.00	0.00	27,049.41	3,567.73	41,118.32
0106 - WORKERS COMP	34,000.00	0.00	0.00	1,382.00	35,382.00
0303 - VOLUNTEER	23,000.00	0.00	21,258.95	1,160.00	2,901.05
0304 - FD INSURANCE	100.00	0.00	0.00	0.00	100.00
7041 - PFML	0.00	0.00	952.00	0.00	-952.00
7042 - PFML ACCRUAL	7,500.00	0.00	3,922.68	109.95	3,687.27
5300 - T-O MAINT					
0012 - DONATIONS	42,800.00	0.00	25,460.73	403.74	17,743.01
0200 - TELEPHONE	0.00	0.00	0.00	90.00	90.00
0201 - ELECTRICITY	2,500.00	0.00	1,639.68	0.00	860.32
0203 - FUEL & GAS	4,000.00	0.00	2,916.58	233.83	1,317.25
0204 - REPAIRS	6,000.00	0.00	2,633.10	0.00	3,366.90
0205 - SUPPLIES	2,500.00	0.00	1,050.01	0.00	1,449.99
0206 - JANITORIAL	5,000.00	0.00	4,436.17	0.00	563.83
0207 - DUES/SUBSCR	8,800.00	0.00	4,880.00	0.00	3,920.00
0208 - STAFF TRAING	1,000.00	0.00	280.00	0.00	720.00
0209 - POSTAGE	2,000.00	0.00	432.70	0.00	1,567.30
0212 - INSPECTIONS	3,500.00	0.00	3,181.83	79.91	398.08
0213 - CONTRAC SVCS	1,500.00	0.00	150.00	0.00	1,350.00
0218 - SOFTWARE LIC	6,000.00	0.00	3,273.69	0.00	2,726.31
0403 - SECURITY	0.00	0.00	304.32	0.00	-304.32
7035 - AFLAC	0.00	0.00	209.93	0.00	-209.93
5350 - ELECT/MEET					
0198 - FOOD	12,000.00	0.00	5,424.28	0.00	6,575.72
0205 - SUPPLIES	400.00	0.00	96.15	0.00	303.85
0209 - POSTAGE	200.00	0.00	139.20	0.00	60.80
0210 - MLG/EXP REIM	1,200.00	0.00	0.00	0.00	1,200.00
0213 - CONTRAC SVCS	0.00	0.00	26.44	0.00	-26.44
0215 - EQUIPMENT	4,850.00	0.00	4,018.26	0.00	831.74
0217 - ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
0300 - LABOR	250.00	0.00	0.00	0.00	250.00
1011 - ELEC CLERKS	0.00	0.00	97.50	0.00	-97.50
	3,500.00	0.00	791.25	0.00	2,708.75

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
5350 - ELECT/MEET CONT'D					
1012 - MODERATOR	300.00	0.00	250.00	0.00	50.00
7010 - PAYROLL TAX	300.00	0.00	5.48	0.00	294.52
5400 - CEMETERY MAI	10,000.00	0.00	13,565.85	21,782.55	18,216.70
0001 - APPROPRIATED	10,000.00	0.00	0.00	0.00	10,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	1,867.55	1,867.55
0205 - SUPPLIES	0.00	0.00	494.40	115.00	-379.40
0213 - CONTRAC SVCS	0.00	0.00	2,740.45	0.00	-2,740.45
0218 - SOFTWARE LIC	0.00	0.00	385.00	0.00	-385.00
0501 - DEED TRANS	0.00	0.00	46.00	0.00	-46.00
7046 - PLOT SALES	0.00	0.00	9,900.00	19,800.00	9,900.00
5650 - REC MAINT	5,000.00	0.00	5,318.97	4,800.52	4,481.55
0001 - APPROPRIATED	5,000.00	0.00	0.00	0.00	5,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	4,800.52	4,800.52
0213 - CONTRAC SVCS	0.00	0.00	5,318.97	0.00	-5,318.97
6200 - COMMON RDS	352,000.00	0.00	150,016.96	976.25	202,959.29
0196 - ONBOARDING	0.00	0.00	37.00	0.00	-37.00
0205 - SUPPLIES	6,000.00	0.00	4,852.47	346.25	1,493.78
0207 - DUES/SUBSCR	0.00	0.00	584.00	0.00	-584.00
0208 - STAFF TRAIING	1,000.00	0.00	0.00	0.00	1,000.00
0213 - CONTRAC SVCS	60,000.00	0.00	0.00	0.00	60,000.00
0300 - LABOR	190,000.00	0.00	77,017.69	0.00	112,982.31
0401 - TESTING	400.00	0.00	342.20	0.00	57.80
0404 - MATERIALS	60,000.00	0.00	45,300.53	630.00	15,329.47
0405 - TRUCKS- EQUI	20,000.00	0.00	16,389.50	0.00	3,610.50
7010 - PAYROLL TAX	14,600.00	0.00	5,493.57	0.00	9,106.43
6300 - PAVINGS RDS	334,804.00	0.00	97,850.66	104,165.18	341,118.52
0002 - (CARRY FWD)	0.00	0.00	0.00	104,165.18	104,165.18
0213 - CONTRAC SVCS	309,804.00	0.00	62,328.00	0.00	247,476.00
0404 - MATERIALS	25,000.00	0.00	35,522.66	0.00	-10,522.66
6400 - WINTER RDS	397,100.00	0.00	228,922.54	5,092.26	173,269.72
0205 - SUPPLIES	15,000.00	0.00	11,539.08	0.00	3,460.92
0213 - CONTRAC SVCS	75,000.00	0.00	50,198.51	0.00	24,801.49
0300 - LABOR	160,000.00	0.00	101,891.82	4,753.51	62,861.69
0404 - MATERIALS	8,600.00	0.00	0.00	0.00	8,600.00
0406 - SALT	82,000.00	0.00	57,913.54	0.00	24,086.46
0407 - SAND	44,000.00	0.00	0.00	0.00	44,000.00
7010 - PAYROLL TAX	12,500.00	0.00	7,379.59	338.75	5,459.16
6500 - HWY EQ REP.	105,000.00	0.00	50,569.49	352.80	54,783.31
0203 - FUEL & GAS	38,000.00	0.00	21,121.74	352.80	17,231.06
0204 - REPAIRS	50,000.00	0.00	19,505.17	0.00	30,494.83

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	--- Y T D ---		UNEXPENDED BALANCE
			DEBITS	CREDITS	
6500 - HWY EQ REP. CONT'D					
0205 - SUPPLIES	9,000.00	0.00	7,464.05	0.00	1,535.95
0213 - CONTRAC SVCS	8,000.00	0.00	2,478.53	0.00	5,521.47
6600 - HWAY CAP EQ	0.00	0.00	0.00	2,112.77	2,112.77
0002 - (CARRY FWD)	0.00	0.00	0.00	2,112.77	2,112.77
6700 - TOWN GARAGE	22,750.00	0.00	14,509.41	1,315.59	9,556.18
0200 - TELEPHONE	700.00	0.00	427.12	0.00	272.88
0201 - ELECTRICITY	4,500.00	0.00	3,684.61	1,315.59	2,130.98
0203 - FUEL & GAS	6,000.00	0.00	4,468.21	0.00	1,531.79
0204 - REPAIRS	6,400.00	0.00	2,955.89	0.00	3,444.11
0205 - SUPPLIES	3,000.00	0.00	1,403.58	0.00	1,596.42
0206 - JANITORIAL	1,200.00	0.00	800.00	0.00	400.00
0212 - INSPECTIONS	400.00	0.00	155.50	0.00	244.50
0213 - CONTRAC SVCS	550.00	0.00	614.50	0.00	-64.50
7000 - SOLID WASTE	65,100.00	0.00	34,480.55	0.00	30,619.45
0205 - SUPPLIES	600.00	0.00	0.00	0.00	600.00
0213 - CONTRAC SVCS	62,000.00	0.00	34,030.55	0.00	27,969.45
0225 - ENVIRON HHW	2,500.00	0.00	450.00	0.00	2,050.00
7100 - COMM DAY RES	0.00	0.00	612.74	998.48	385.74
0002 - (CARRY FWD)	0.00	0.00	0.00	898.48	898.48
0012 - DONATIONS	0.00	0.00	0.00	100.00	100.00
0198 - FOOD	0.00	0.00	52.79	0.00	-52.79
0205 - SUPPLIES	0.00	0.00	559.95	0.00	-559.95
7200 - GENL ASSIST	2,000.00	0.00	1,914.67	0.00	85.33
0001 - APPROPRIATED	2,000.00	0.00	0.00	0.00	2,000.00
0198 - FOOD	0.00	0.00	405.00	0.00	-405.00
0213 - CONTRAC SVCS	0.00	0.00	1,509.67	0.00	-1,509.67
7300 - CONSER COMM	0.00	0.00	0.00	100.00	100.00
0002 - (CARRY FWD)	0.00	0.00	0.00	100.00	100.00
7400 - STREET LTS	3,000.00	0.00	2,033.36	0.00	966.64
0201 - ELECTRICITY	3,000.00	0.00	2,033.36	0.00	966.64
7700 - LEGAL FEES	10,000.00	0.00	2,113.00	0.00	7,887.00
0213 - CONTRAC SVCS	10,000.00	0.00	313.00	0.00	9,687.00
7052 - BRIDGHAM	0.00	0.00	80.00	0.00	-80.00
7053 - RAUBESON	0.00	0.00	600.00	0.00	-600.00
7054 - EASTON	0.00	0.00	600.00	0.00	-600.00
7055 - HEMOND	0.00	0.00	520.00	0.00	-520.00
7810 - MMA DUES	4,000.00	0.00	4,099.00	0.00	-99.00

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
7810 - MMA DUES CONT'D					
0207 - DUES/SUBSCR	4,000.00	0.00	4,099.00	0.00	-99.00
7820 - AVCOG DUES	4,460.00	0.00	0.00	0.00	4,460.00
0207 - DUES/SUBSCR	4,460.00	0.00	0.00	0.00	4,460.00
7900 - COUNTY TAX	412,703.00	0.00	412,703.00	0.00	0.00
0001 - APPROPRIATED	412,703.00	0.00	0.00	0.00	412,703.00
0213 - CONTRAC SVCS	0.00	0.00	412,703.00	0.00	-412,703.00
7950 - OVERLAY	0.00	54,046.69	0.00	0.00	54,046.69
0001 - APPROPRIATED	0.00	54,046.69	0.00	0.00	54,046.69
8000 - INTERDEPT	8,050.00	0.00	9,984.72	174.02	-1,760.70
0205 - SUPPLIES	0.00	0.00	675.00	0.00	-675.00
0207 - DUES/SUBSCR	0.00	0.00	60.00	0.00	-60.00
0210 - MLG/EXP REIM	250.00	0.00	0.00	0.00	250.00
0213 - CONTRAC SVCS	5,000.00	0.00	6,448.94	174.02	-1,274.92
0217 - ADVERTISING	1,500.00	0.00	779.78	0.00	720.22
0218 - SOFTWARE LIC	0.00	0.00	924.00	0.00	-924.00
0501 - DEED TRANS	300.00	0.00	210.00	0.00	90.00
0502 - LIENS	1,000.00	0.00	887.00	0.00	113.00
8025 - IT SERVICES	35,800.00	0.00	28,717.08	0.00	7,082.92
0199 - INTERNET	1,500.00	0.00	923.23	0.00	576.77
0200 - TELEPHONE	3,300.00	0.00	2,183.94	0.00	1,116.06
0202 - HARDWARE	2,000.00	0.00	2,758.84	0.00	-758.84
0205 - SUPPLIES	2,000.00	0.00	0.00	0.00	2,000.00
0213 - CONTRAC SVCS	24,000.00	0.00	18,000.00	0.00	6,000.00
0218 - SOFTWARE LIC	3,000.00	0.00	4,851.07	0.00	-1,851.07
8026 - TRIO	10,894.00	0.00	10,893.53	0.00	0.47
0213 - CONTRAC SVCS	10,894.00	0.00	10,893.53	0.00	0.47
8210 - HUMANE SOC	4,100.00	0.00	4,011.00	0.00	89.00
0213 - CONTRAC SVCS	4,100.00	0.00	4,011.00	0.00	89.00
8220 - ANIMAL CTL	4,850.00	0.00	2,715.67	0.00	2,134.33
0210 - MLG/EXP REIM	600.00	0.00	496.91	0.00	103.09
0300 - LABOR	4,000.00	0.00	2,000.00	0.00	2,000.00
0402 - EMERG CARE	0.00	0.00	65.00	0.00	-65.00
7010 - PAYROLL TAX	250.00	0.00	153.76	0.00	96.24
8600 - EDUCATION	0.00	2,864,291.00	1,862,232.52	86,994.00	1,089,052.48
0002 - (CARRY FWD)	0.00	0.00	0.00	86,994.00	86,994.00
0213 - CONTRAC SVCS	0.00	2,864,291.00	1,862,232.52	0.00	1,002,058.48
9000 - MINOT FIRE	272,620.00	0.00	196,509.73	4,522.08	80,632.35

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
9000 - MINOT FIRE CONT'D					
0012 - DONATIONS	0.00	0.00	425.00	991.15	566.15
0195 - EMPLOYEE APP	6,000.00	0.00	635.44	0.00	5,364.56
0196 - ONBOARDING	6,200.00	0.00	3,264.00	0.00	2,936.00
0197 - REIMBURS.	0.00	0.00	275.50	0.00	-275.50
0198 - FOOD	2,300.00	0.00	445.17	0.00	1,854.83
0200 - TELEPHONE	1,600.00	0.00	1,143.55	0.00	456.45
0201 - ELECTRICITY	5,000.00	0.00	4,381.60	225.13	843.53
0203 - FUEL & GAS	12,000.00	0.00	7,958.36	0.00	4,041.64
0204 - REPAIRS	13,000.00	0.00	19,973.22	1,386.72	-5,586.50
0205 - SUPPLIES	5,000.00	0.00	4,148.79	0.00	851.21
0207 - DUES/SUBSCR	600.00	0.00	662.50	0.00	-62.50
0208 - STAFF TRAING	20,000.00	0.00	5,345.63	0.00	14,654.37
0210 - MLG/EXP REIM	200.00	0.00	72.05	0.00	127.95
0212 - INSPECTIONS	1,000.00	0.00	0.00	0.00	1,000.00
0213 - CONTRAC SVCS	2,500.00	0.00	4,415.30	0.00	-1,915.30
0218 - SOFTWARE LIC	0.00	0.00	4,300.00	0.00	-4,300.00
0219 - DISPATCHING	16,600.00	0.00	16,513.02	0.00	86.98
0221 - RESCUE SUPP	3,000.00	0.00	2,541.58	0.00	458.42
0223 - APP. SUPP.	10,000.00	0.00	9,792.72	0.00	207.28
0224 - PPE EQUIP	20,000.00	0.00	32,292.97	0.00	-12,292.97
0226 - BLDING MAINT	2,500.00	0.00	6,245.09	0.00	-3,745.09
0301 - CALL MEMBER	22,000.00	0.00	16,220.21	0.00	5,779.79
0302 - PER DIEMS	45,500.00	0.00	15,004.09	613.50	31,109.41
0401 - TESTING	7,000.00	0.00	1,111.15	0.00	5,888.85
1014 - FIRE CHIEF	60,770.00	0.00	34,240.84	1,168.66	27,697.82
7010 - PAYROLL TAX	9,850.00	0.00	5,101.95	136.92	4,884.97
9200 - FIRE DEPT CP	0.00	0.00	1,201.10	2,130.29	929.19
0002 - (CARRY FWD)	0.00	0.00	0.00	929.19	929.19
0253 - 2025 MMA SG	0.00	0.00	1,201.10	1,201.10	0.00
9250 - FD APP RES	20,000.00	0.00	0.00	970.58	20,970.58
0001 - APPROPRIATED	20,000.00	0.00	0.00	0.00	20,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	295.58	295.58
0012 - DONATIONS	0.00	0.00	0.00	675.00	675.00
9300 - FD GRANT	0.00	0.00	22,141.90	28,543.35	6,401.45
0002 - (CARRY FWD)	0.00	0.00	0.00	7,077.92	7,077.92
0259 - EMS SUS GRNT	0.00	0.00	22,141.90	21,465.43	-676.47
9600 - DEBT SERVICE	70,840.00	0.00	70,840.00	0.00	0.00
0600 - INTEREST	8,255.00	0.00	7,763.10	0.00	491.90
0608 - PRINCIPAL	62,585.00	0.00	63,076.90	0.00	-491.90
9800 - GRANT FUNDS	0.00	0.00	2,973.10	0.00	-2,973.10

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET	BUDGET	---- Y T D ----		UNEXPENDED
	ORIGINAL	ADJUSTMENT	DEBITS	CREDITS	BALANCE
9800 - GRANT FUNDS CONT'D					
0253 - 2025 MMA SG	0.00	0.00	2,973.10	0.00	-2,973.10
9950 - SELECTMEN AP	0.00	0.00	7,438.05	683.07	-6,754.98
0213 - CONTRAC SVCS	0.00	0.00	6,754.98	0.00	-6,754.98
9999 - HOLD ACCT	0.00	0.00	683.07	683.07	0.00
Final Totals	2,864,291.00	2,918,337.69	3,677,748.55	330,974.84	2,435,854.98

Revenue Detail Report

ALL Accounts
08/18/2025

ACCOUNT----- DATE	JRNL	DESC---	CURRENT BUDGET	NET	UNCOLLECTED BALANCE
1000 - TOWN OF MINOT			0.00	0.00	0.00
0025 - SUPPLEMENTAL TAXES			0.00	12,938.07	-12,938.07
0100 - RE TAXES COMMITTED			3,966,076.10	3,966,076.10	0.00
0110 - P P TAXES COMMITTED			28,253.50	28,253.50	0.00
0300 - STATE ME REV SHARING			332,467.26	199,578.97	132,888.29
1000 - INTEREST/SWEEP			0.00	37,904.88	-37,904.88
1005 - INTEREST/TAXES			0.00	7,653.91	-7,653.91
1014 - LIEN COSTS			0.00	1,700.91	-1,700.91
1200 - BETE REIMBURSEMENT			6,675.09	18.00	6,657.09
1230 - BOAT EXCISE			0.00	3,562.70	-3,562.70
1240 - VEHICLE EXCISE			750,000.00	544,311.10	205,688.90
1270 - VETERANS REIMBURSEMENT			0.00	836.00	-836.00
1285 - TREE GROWTH/FARMLAND PENALTY			0.00	0.00	0.00
1287 - HOMESTEAD			146,417.04	45,605.20	100,811.84
1288 - LRAP RURAL ROADS			75,196.00	0.00	75,196.00
1290 - CABLE TV REVENUES			0.00	16,077.11	-16,077.11
1300 - CODE ENFORCEMENT FEES			0.00	12,318.53	-12,318.53
1395 - UNIVERSAL WASTE FEES			0.00	35.00	-35.00
1590 - ANIMAL CONTROL/LOCAL FEE			0.00	225.00	-225.00
1595 - ANIMAL CONTROL/STATE			0.00	468.00	-468.00
1600 - AGENT FEE			0.00	14,099.55	-14,099.55
1900 - PLANNING BOARD			0.00	25.00	-25.00
1995 - MMWAC			0.00	1,155.00	-1,155.00
2000 - MISCELLANEOUS INCOME			0.00	75.00	-75.00
2100 - USE OF CARRY FORWARDS			227,543.74	0.00	227,543.74
2200 - USE OF FUND BALANCE			250,000.00	0.00	250,000.00
		Department..	5,782,628.73	4,892,917.53	889,711.20
Final Totals			5,782,628.73	4,892,917.53	889,711.20