



Town of Minot Selectmen Epacket

July 21, 2025 at 6:30pm
Regular Meeting

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Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Monday, July 21, 2025
6:30 pm
Agenda*

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. Monday, July 7, 2025 Meeting
4. Warrants
 - a. Payroll Expense Warrant
 - b. Treasurer's Warrant
5. Check Reconciliation Review
 - a. May 2025
 - b. June 2025
6. Assessors Business
 - a. Tree Growth Penalty
Zachary C. Tyburski
16 Hersey Hill Road (R16-001)
Penalty to remove 45 acres from Tree Growth in the amount of \$8,550.20
7. New Business
 - a. Consideration of Commitment of FY2025 Tax Rate
 - b. Consideration of Approval of FY2025 Auburn Public Library (APL) Agreement
 - c. Executive Session pursuant to Title 1 MRSA §405(6)(f): Poverty Abatement
8. Old Business – N/A
9. Department Head Updates
 - a. Clerk's Report
 - b. Highway Report
 - c. Fire Department Update
10. Town Administrator's Report
11. Selectmen Comment
12. Public Comment (3-minute limit) – Items in public comment may be scheduled for a future meeting to provide for Board consideration and public notice
13. Next Meeting Dates
 - a. Monday, August 4, 2025
14. Adjournment



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Board of Selectmen Meeting

Minot Town Office
Monday, July 7th, 2025
6:30 pm
Minutes*

REGULAR MEETING

- Selectmen:** Lisa Cesare - Chair, Daniel Gilpatric– Vice Chair, Brittany Hemond, and Matthew Callahan
Absent: Dean Campbell (Selectmen) and Corey Nugent (Minot Fire Chief)
Staff: Danielle Loring (Administrator) and Sara Farris (Clerk & Recording Secretary)
Public: None

1. Call to Order

The meeting was called to order at 6:30 pm and a quorum was present.

2. Pledge of Allegiance

Recited

3. Approval of Minutes

a. Monday, June 23rd, 2025 – Regular Meeting

Motion: Matthew Callahan motioned to approve the meeting minutes from June 23rd, 2025 as written; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (4/0)

The Selectmen signed the minutes as presented.

** Written minutes serve as reference.

Board of Selectmen Meeting Minutes Dated July 7th 2025.

*Items may be taken out of order at the Chairman's Discretion.

4. Warrants

a. Payroll Expense Warrant

b. Treasurer's Warrant

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$26,186.32 and the Treasurer's Warrant in the amount of \$315,738.23; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (4/0)

The Selectmen signed the Payroll and Treasurer's Warrants.

5. Check Reconciliation Review

a. January 2025

b. February 2025

c. March 2025

d. April 2025

Motion: Matthew Callahan motioned to accept the January, February, March, and April Check Reconciliation as presented; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (4/0)

The Selectmen signed the Check Reconciliations for January, February, March, and April.

Chair Cesare moved **7. Department Head Updates, 8. Town Administrator's Report, and 9. Selectmen Comment** up in the agenda.

7. Department Head Updates

a. Clerk's Report submitted and read by Clerk Sara Farris

See the attached report for more information.

b. Highway Report Submitted by Highway Supervisor Scott Parker and read by Administrator Danielle Loring.

See the attached report for more information.

- Danielle and Scott Parker have been working on compiling requested additional information from the Army Core of Engineers. After review they did approve the permit to replace the large culvert on Marston Hill Road.

** Written minutes serve as reference.

Board of Selectmen Meeting Minutes Dated July 7th 2025.

*Items may be taken out of order at the Chairman's Discretion.

c. Fire Department Report Submitted by Fire Chief Corey Nugent and read by Administrator Danielle Loring

See the attached report for more information.

- After reviewing the Expense Detail Report provided by Danielle Loring Chair Lisa Cesare noted that there were some overages in individual line accounts in the Fire Department's budget including repairs and PPE equipment. Danielle replied that the PPE equipment line has an overage due to the previous Fire Chief's purchases and that she was unsure what the overage was in the repairs line, but she would look into it. Lisa Cesare stated that it was her understanding that the Fire Department was not allowed a percentage to go over budget like the previous year and Danielle and the other Selectmen agreed. Danielle added that it is important to look at the department's budget as a whole and that she is confident that Chief Nugent is paying close attention to the Fire Department budget.

8. Town Administrator's Report

- Danielle met with the property owners of the trees that are hanging over the Town Office's driveway to see if they would allow the town to remove the trees and replace them with new ones and if not, to let them know that the town intended to have the trees trimmed. The tree limbs are a hazard to the fire trucks, dump trucks, and other larger vehicles entering the office complex. The meeting did not go well, and the town plans to move forward with trimming the existing trees. The Selectmen would like Danielle to send a letter to the property owners to let them know and to invite them to a Selectmen Meeting if they have further questions.
- The 2025 Tax Commitment will take place at the next Selectmen Meeting on July 21st. Danielle and Tax Collector Sara Farris have been working with Denis of J.E. O'Donnell's to make sure our information and tax accounts are up to date and accurate. Danielle wanted the Selectmen's opinion on using funds from the undesignated fund balance (UFB) to keep the mil rate low and the overlay close to the same as previous years. The 2024 mil rate was 11.15 for reference.
 - \$ 0.00 from UFB would result in a mil rate of 12.25 and about a \$1.10 increase
 - \$200,000.00 from UFB would result in a mil rate of 11.50 and about a \$0.35 increase

** Written minutes serve as reference.

Board of Selectmen Meeting Minutes Dated July 7th 2025.

*Items may be taken out of order at the Chairman's Discretion.

Lisa Cesare asked what is currently in the UFB and Danielle answered about \$2.4 million based on the recent town audit and that removing \$200,000.00 would still leave the town a safe balance.

Matthew Callahan stated that he would like to see the mil rate at around 11.50 and the other Selectmen agreed.

Lisa Cesare stated that a \$0.35 to \$0.50 increase would be a good target area and the other Selectmen agreed.

After some various discussion about additional revenues and increase to the RSU 16 and Androscoggin County budgets Danielle said she will have Tax Commitment documents with mil rate options of 11.35, 11.45, and 11.55 for the next Selectmen Meeting.

9. Selectmen Comment

- Lisa Cesare stated that the Androscoggin County Budget Committee will start meeting soon regarding the FY 26 Budget.

6. New Business

a. Executive Session pursuant to Title 1 MRSA §405(6)(a): Personnel Discussion with Town Administrator Regarding Highway Department

Motion: Brittany Hemond motioned to enter the Executive Session at 6:58 pm; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (4/0)

The Selectmen, Town Administrator, and Sara Farris entered the Executive Session.

Motion: Brittany Hemond motioned to exit the Executive Session at 7:13 pm; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (4/0)

The Selectmen, Town Administrator, and Sara Farris exited the Executive Session. No decisions were required outside of the Executive Session.

10. Public Comment

None

** Written minutes serve as reference.

Board of Selectmen Meeting Minutes Dated July 7th 2025.

*Items may be taken out of order at the Chairman's Discretion.

11. Next Meeting Dates

a. Monday, July 21st, 2025 – Regular Meeting

The date was acknowledged.

12. Adjournment

Motion: Lisa Cesare made the motion to adjourn at 7:14 pm; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (4/0)

The board adjourned at 7:14 pm.


Sara A. Farris – Clerk
Recording Secretary

Lisa Cesare – Chair

Matthew Callahan

Daniel Gilpatric – Vice Chair

Dean Campbell

Brittany Hemond

** Written minutes serve as reference.

Board of Selectmen Meeting Minutes Dated July 7th 2025.

*Items may be taken out of order at the Chairman’s Discretion.

TOWN OF MINOT

ASSESSORS' CERTIFICATION OF SUPPLEMENTAL ASSESSMENT

WE HEREBY CERTIFY, THAT THE PAGES HEREIN, NUMBERED FROM 1 TO 1
INCLUSIVE, CONTAIN A LIST AND VALUATION OF ESTATES REAL AND PERSONAL,
LIABLE TO TAXATION IN THE MUNICIPALITY OF MINOT FOR STATE, COUNTY,
DISTRICT AND MUNICIPAL TAXES FOR THE YEAR A.D. 2025 AS EXISTED ON THE
FIRST DAY OF APRIL OF THE SAID YEAR.

IN WITNESS THEREOF, WE HAVE HEREUNTO SET OUR HANDS AT MINOT, THIS
21ST DAY OF JULY 2025.

ASSESSORS OF MINOT, MAINE

Town of Minot

CERTIFICATE OF SUPPLEMENTAL COMMITMENT

TO SARA FARRIS, THE COLLECTOR OF THE MUNICIPALITY OF MINOT, AFORESAID.

HEREWITH ARE COMMITTED TO YOU TRUE LIST OF THE ASSESSMENTS OF THE ESTATES OF THE PERSONS WHEREIN NAMED: YOU ARE TO LEVY AND COLLECT THE SAME, OF EACH ONE HIS RESPECTIVE AMOUNT, THEREIN SET DOWN, OF THE SUM TOTAL OF \$ 8,550.20 (BEING THE AMOUNT OF THE LIST HEREIN), ACCORDING TO THE TENOR OF THE FOREGOING WARRANT.

GIVEN UNDER OUR HANDS THIS 21ST DAY OF JULY, 2025.

YOU ARE TO PAY TO DANIELLE LORING, THE TREASURER OF YOUR MUNICIPALITY, OR TO THEIR SUCCESSOR IN OFFICE, THE TAXES HEREIN COMMITTED, PAYING ON THE LAST DAY OF EACH MONTH ALL MONEY COLLECTED BY YOU, AND YOU ARE TO COMPLETE AND MAKE AN ACCOUNT OF YOUR COLLECTION OF THE WHOLE SUM ON OR BEFORE DECEMBER 31, 2027.

IN CASE OF NEGLECT OF ANY PERSON TO PAY THE SUM REQUIRED BY SAID LIST UNTIL AFTER SEPTEMBER 19, 2025; YOU WILL ADD INTEREST TO SO MUCH THEREOF AS TO REMAINS UNPAID AT A RATE OF 7.5% PERCENT PER ANNUM, COMMENCING SEPTEMBER 20, 2025 TO THE PAYMENT, AND COLLECT THE SAME WITH THE TAX REMAINING UNPAID.

GIVEN UNDER OUR HANDS AS PROVIDED BY LEGAL VOTE OF THE MUNICIPALITY AND WARRANTS RECEIVED PURSUANT TO THE LAWS OF THE STATE OF MAINE, THIS 21ST DAY OF JULY, 2025.

ASSESSORS OF MINOT, MAINE

Maine Tree Growth Withdrawal Penalty Calculation

Date 6/6/2025

Town Minot

Map R16

Lot 001

SubLot

Type

Owner TYBURSKI, ZACHARY C

Year First Classified: 1979

Person Requesting Calculation Owner

Withdrawal Penalty = ([Fair Market Value] - [Tree Growth Value]) X [Penalty %].

Fair Market Value **\$59,896.00**

Classified Acreage X Annual Tree Growth Rates = Tree Growth Value

Softwood: <u>0.00</u>	acres	x	<u>\$435.00</u>	/ acre	=	<u>\$0.00</u>
Mixed wood: <u>0.00</u>	acres	x	<u>\$454.00</u>	/ acre	=	<u>\$0.00</u>
Hardwood: <u>45.00</u>	acres	x	<u>\$381.00</u>	/ acre	=	<u>\$17,145.00</u>
Total Withdrawn: <u>45.00</u>	acres		Tree Growth Value:			<u>\$17,145.00</u>
			Difference:			<u>\$42,751.00</u>
			Penalty Percent*:			<u>20.00%</u>
			Withdrawal Penalty:			<u>\$8,550.20</u>

Calculated By: denisb

Expiration Date for Calculation: 4/1/2026

Actual Withdrawal Date: _____

Penalty Paid (Amount): _____

* Penalty % is based on # of years in Tree Growth

Article 10	Carry forward Reserve Account Balances:	\$302,739.74		
	Town Office Equipment Reserve Account (balance of \$)	73.03		
	Paving & Road Improvement Reserve	104,165.18		
	Highway Capital Reserve Account (balance of \$)	\$2,112.77		
	General Assistance Donation Account (balance of \$)	\$7,601.86		
	Town Well Reserve Account (balance of \$)	\$10,627.66		
	Cemetery Reserve Account (balance of \$)	\$1,867.55		
	Minot Community Events Account (balance of \$)	\$898.48		
	FD Apparatus Reserve	\$295.58		
	FD Grant Reserve	\$7,077.92		
	FD Cap Equipment Reserve	\$929.19		
	Recreation Reserve	\$4,800.52		
	Conservation Committee Reserve (balance of \$)	\$100.00		
	RSU 16 Assessment Reserve	\$86,994.00		
	LRAP	\$75,196.00		
Article 11	Town Salaries and Benefits	\$473,120.00		
Article 12	Town Office Maintenance and Supplies	\$42,800.00		
Article 13	Interdepartment & IT Services	\$43,850.00	\$43,850.00	
Article 14	Garage & Repairs	\$127,750.00	\$127,750.00	
Article 15	Paving	\$334,804.00	\$410,000.00	
Article 16	Winter Roads Account	\$397,100.00		
Article 17	Common Roads Account	\$352,000.00		
Article 18	Minot Fire Dept. Including Rescue Division Account	\$272,620.00		
Article 19	Minot Fire Dept. Equip Reserve	\$20,000.00		
Article 20	Principle Payments & Interest (Debt Service)	\$70,840.00		
Article 21	Contract Assessing	\$28,400.00		
Article 22	Code Enforcement & Planning	\$57,150.00		
Article 23	Auditing	\$8,650.00		
Article 24	Legal Fees	\$10,000.00		
Article 25	County Tax	\$412,703.00		
Article 26	Solid Waste Disposal & Contracted Services	\$65,100.00		
Article 27	Street Lights and Traffic Light	\$3,000.00		
Article 28	Municipal Organizations & Contracts	\$23,454.00	\$23,454.00	
Article 29	Town Insurances	\$64,600.00		
Article 30	Auburn Public Library	\$22,500.00		
Article 31	Animal Control (Officer and Expenses)	\$4,850.00		
Article 32	General Assistance	\$2,000.00		
Article 33	Snowmoblie Registration Refund	\$1,072.44		
Article 34	Elections & Town Meeting	\$12,000.00		
Article 35	Cemeteries	\$10,000.00		
Article 36	Recreation Field Maintenance	\$5,000.00		
Article 37	Charitable Organizations	\$0.00		
	BUDGET/ARTICLE SUBTOTAL	\$3,168,103.18	\$11,867.55	
	corrected subtotal	\$3,167,030.74	\$9,800.52	
	Subtotal Municipal Appropriations	\$2,754,327.74		
	Minus Carry Forwards and Revenues	(\$302,739.74)	TRIO BGT	
	TOTAL Municipal Appropriations	\$2,451,588.00	\$2,451,588.00	\$0.00
	County Tax	\$412,703.00		use this number for tax commitment
			TRIO EXPENSE	
	School: Jan. 1 thru June 31, 2025 (6 mo. @ \$226680.83)	\$1,360,088.98	\$2,864,291.00	\$2,864,291.00
	School: July 1 thru Dec. 31, 2025 (6 mo. @ \$251073.75)	\$1,506,442.50		\$0.00
	Estimated Total for Education	\$2,866,531.48		
	GRAND TOTAL of TAX APPROPRIATIONS	\$5,730,822.48		

Total for Education

REVENUES

Anticipated Excise Tax	\$710,000		
Estimated Revenue Share	\$163,772 FY 2025	Act	\$163,771.98
	\$166,234 FY 2026	Est 2/3	\$332,467.26
	\$330,006		

Other Revenues

Excise Tax	\$750,000		
MCS Reserve			
Carry Forwards	\$227,543.74		
LRAP	\$75,196.00		
Use of UFB	\$ 250,000.00		
	\$1,302,739.74		

Percentages

\$5,730,822.48 TOTAL	
\$412,703.00 County	7.2%
\$2,451,588.00 Town	42.8%
\$2,866,531.48 School	50.0%

TRIO		\$2,451,588.00
Carry Over	\$	302,739.74
Grant Match	\$	-
Snowmobile	\$	1,072.44
SubTot	\$	2,755,400.18
Munic Approp	\$	2,341,624.74

MAINE REVENUE SERVICES - 2025 MUNICIPAL TAX RATE CALCULATION STANDARD FORM

Municipality: Minot

BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT

1. Total taxable valuation of real estate	1	343,383,209	
		(must match MVR Page 1, line 6)	
2. Total taxable valuation of personal property	2	2,446,190	
		(must match MVR Page 1, line10)	
3. Total taxable valuation of real estate and personal property (Line 1 plus line 2)	3	345,829,399	
		(must match MVR Page 1, line 11)	
4. (a) Total exempt value for all homestead exemptions granted	4(a)	16,680,000	
		(must match MVR Page 1, line 14f)	
(b) Homestead exemption reimbursement value	4(b)	12,676,800	
		(Line 4(a) multiplied by 0.76)	
5. (a) Total exempt value of all BETE qualified property	5(a)	1,155,860	
		(must match MVR Page 2, line 15c)	
(b) BETE exemption reimbursement value	5(b)	577,930	
		(line 5(a) multiplied by 0.5)	
Municipalities with significant personal property & equipment may qualify for more than 50% reimbursement. Contact MRS for the Enhanced Tax Rate Calculator form.			
6. Total valuation base (Line 3 plus line 4(b) plus line 5(b))	6	359,084,129	

Assessments

7. County tax	7	412,703.00	
8. Municipal appropriation	8	2,451,588.00	
9. TIF Financing plan amount	9	0.00	
10. Local education appropriation (local share/contribution)	10	2,864,291.00	
		(must match MVR Page 2, line 16c +16d)	
(Adjusted to municipal fiscal year)			
11. Total Appropriation (Add lines 7 through 10)	11	5,728,582.00	

ALLOWABLE DEDUCTIONS

12. Anticipated state municipal revenue sharing	12	332,467.26	
13. Other revenues: (All other revenues that have been formally appropriated to reduce the commitment such as excise tax revenue, T.G. reimbursement, renewable energy reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. (Do Not Include any homestead or BETE Reimbursement))	13	1,302,739.74	
14. Total deductions (Line 12 plus line 13)	14	1,635,207.00	
15. Net to be raised by local property tax rate (Line 11 minus line 14)	15	4,093,375.00	

16.	4,093,375.00	X	1.05	=	4,298,043.75	Maximum Allowable Tax
	(Amount from line 15)					
17.	4,093,375.00	/	359,084,129	=	0.011399	Minimum Tax Rate
	(Amount from line 15)		(Amount from line 6)			
18.	4,298,043.75	/	359,084,129	=	0.011969	Maximum Tax Rate
	(Amount from line 16)		(Amount from line 6)			
19.	345,829,399	X	0.011500	=	3,977,038.09	Tax for Commitment
	(Amount from line 3)		(Selected Rate)		(Enter on MVR Page 1, line 13)	
20.	4,093,375.00	X	0.05	=	204,668.75	Maximum Overlay
	(Amount from line 15)					
21.	12,676,800	X	0.011500	=	145,783.20	Homestead Reimbursement
	(Amount from line 4b)		(Selected Rate)		(Enter on line 8, Assessment Warrant)	
22.	577,930	X	0.011500	=	6,646.20	BETE Reimbursement
	(Amount from line 5b)		(Selected Rate)		(Enter on line 9, Assessment Warrant)	
23.	4,129,467.49	-	4,093,375.00	=	36,092.49	Overlay
	(Line 19 plus lines 21 and 22)		(Amount from line 15)		(Enter on line 5, Assessment Warrant)	

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant, Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.

ASSESSORS' CERTIFICATION OF ASSESSMENT

WE HEREBY CERTIFY, that the pages herein, numbered from 1 to inclusive, contain a list and valuation of Estates, Real and Personal, liable to be taxed in the Municipality of Minot for State, County, District, and Municipal Taxes for the fiscal year 01/01/2025 to 12/31/2025 as they existed on the first day of April 2025.

IN WITNESS THEREOF, we have hereunto set our hands at Minot this 21 day of July, 2025.

Municipal Assessor(s)

MUNICIPAL TAX ASSESSMENT WARRANT

State of Maine Municipality Minot County of ANDROSCOGGIN
To SARA FARRIS , Tax Collector

In the name of the State of Maine you are hereby required to collect of each person named in the list herewith committed to you the amount set down on said list as payable by that person.

Assessments:

1. County Tax	412,703.00	
2. Municipal Appropriation	2,451,588.00	
3. Tax increment financing plan amount	0.00	
4. Local Educational Appropriation	2,864,291.00	
5. Overlay (Not to Exceed 5% of "Net To Be Raised" (see tax rate calculation #16)	36,092.49	
6. Total Assessments		5,764,674.49

Deductions:

7. State Municipal Revenue Sharing	332,467.26	
8. Homestead exemption reimbursement	145,783.20	
9. Business Equipment Tax Exemption reimbursement	6,646.20	
10. Other Revenue	1,302,739.74	
11. Total Deductions		1,787,636.40
12. <u>Net Assessment for Commitment</u>		3,977,038.09

You are to pay to DANIELLE LORING, the Municipal Treasurer, or to any successor in office, the taxes herewith committed, paying on the last day of each month all money collected by you, and you are to complete and make an account of your collections of the whole sum on or before 07/22/2025.

In case of the neglect of any person to pay the sum required by said list until after 12/15/2025; you will add interest to so much thereof as remains unpaid at the rate of 7.50 percent per annum, commencing 12/16/2025 to the time of payment, and collect the same with the tax remaining unpaid.

Given under our hands, as provided by a legal vote of the Municipality and Warrants received pursuant to the Laws of the State of Maine, this 07/21/2025.

_____ Assessor(s) of: Minot

CERTIFICATE OF COMMITMENT

To SARA FARRIS the Tax Collector of the Municipality of
Minot , aforesaid.

Herewith are committed to you true lists of the assessments of the Estates of the persons wherein named; you are to levy and collect the same, of each one their respective amount, therein set down, of the sum total of \$3,977,038.09 (being the amount of the lists contained herein), according to the tenor of the foregoing warrant.

Given under our hands this 07/21/2025

_____ Assessor(s) of: Minot

File the original certificate with the tax collector. File a copy in the commitment book.

CERTIFICATE OF ASSESSMENT TO BE RETURNED TO MUNICIPAL TREASURER
STATE OF MAINE

County ANDROSCOGGIN , ss.

We hereby certify, that we have assessed a tax on the estate, real and personal liable to be taxed in the Municipality of Minot for the fiscal year 01/01/2025 to 12/31/2025, at 11.5 mils on the dollar, on a total taxable valuation of \$345,829,399

Assessments:

1. County Tax	412,703.00	
2. Municipal Appropriation	2,451,588.00	
3. Tax increment financing plan amount	0.00	
4. Local Educational Appropriation	2,864,291.00	
5. Overlay (Not to Exceed 5% of "Net To Be Raised" (see tax rate calculation #16)	36,092.49	
6. Total Assessments		5,764,674.49

Deductions:

7. State Municipal Revenue Sharing	332,467.26	
8. Homestead exemption reimbursement	145,783.20	
9. Business Equipment Tax Exemption reimbursement	6,646.20	
10. Other Revenue	1,302,739.74	
11. Total Deductions		1,787,636.40
12. Net Assessment for Commitment		3,977,038.09

Lists of all the same we have committed to SARA FARRIS, Tax Collector of said Municipality, with warrants in due form of law for collecting and paying the same to DANIELLE LORING, Municipal Treasurer of said Municipality, or the successor in office, on or before such date, or dates, as provided by legal vote of the Municipality and warrants received pursuant to the laws of the State of Maine. (Title 36 MRSA, section 712)

Given under our hands this 07/21/2025

_____ Municipal Assessor(s)

File the original certificate with the treasurer. File a copy in the commitment book.

MAINE REVENUE SERVICES - 2025 MUNICIPAL TAX RATE CALCULATION STANDARD FORM

Municipality: Minot

BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT

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		(must match MVR Page 1, line10)	
3. Total taxable valuation of real estate and personal property (Line 1 plus line 2)	3	345,829,399	
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		(Line 4(a) multiplied by 0.76)	
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		(must match MVR Page 2, line 15c)	
(b) BETE exemption reimbursement value	5(b)	577,930	
		(line 5(a) multiplied by 0.5)	
Municipalities with significant personal property & equipment may qualify for more than 50% reimbursement. Contact MRS for the Enhanced Tax Rate Calculator form.			
6. Total valuation base (Line 3 plus line 4(b) plus line 5(b))	6	359,084,129	

Assessments

7. County tax	7	412,703.00	
8. Municipal appropriation	8	2,451,588.00	
9. TIF Financing plan amount	9	0.00	
10. Local education appropriation (local share/contribution)	10	2,864,291.00	
		(must match MVR Page 2, line 16c +16d)	
(Adjusted to municipal fiscal year)			
11. Total Appropriation (Add lines 7 through 10)	11	5,728,582.00	

ALLOWABLE DEDUCTIONS

12. Anticipated state municipal revenue sharing	12	332,467.26	
13. Other revenues: (All other revenues that have been formally appropriated to reduce the commitment such as excise tax revenue, T.G. reimbursement, renewable energy reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. (Do Not Include any homestead or BETE Reimbursement))	13	1,302,739.74	
14. Total deductions (Line 12 plus line 13)	14	1,635,207.00	
15. Net to be raised by local property tax rate (Line 11 minus line 14)	15	4,093,375.00	

16.	4,093,375.00	X	1.05	=	4,298,043.75	Maximum Allowable Tax
	(Amount from line 15)					
17.	4,093,375.00	/	359,084,129	=	0.011399	Minimum Tax Rate
	(Amount from line 15)		(Amount from line 6)			
18.	4,298,043.75	/	359,084,129	=	0.011969	Maximum Tax Rate
	(Amount from line 16)		(Amount from line 6)			
19.	345,829,399	X	0.011550	=	3,994,329.56	Tax for Commitment
	(Amount from line 3)		(Selected Rate)		(Enter on MVR Page 1, line 13)	
20.	4,093,375.00	X	0.05	=	204,668.75	Maximum Overlay
	(Amount from line 15)					
21.	12,676,800	X	0.011550	=	146,417.04	Homestead Reimbursement
	(Amount from line 4b)		(Selected Rate)		(Enter on line 8, Assessment Warrant)	
22.	577,930	X	0.011550	=	6,675.09	BETE Reimbursement
	(Amount from line 5b)		(Selected Rate)		(Enter on line 9, Assessment Warrant)	
23.	4,147,421.69	-	4,093,375.00	=	54,046.69	Overlay
	(Line 19 plus lines 21 and 22)		(Amount from line 15)		(Enter on line 5, Assessment Warrant)	

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant, Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.

ASSESSORS' CERTIFICATION OF ASSESSMENT

WE HEREBY CERTIFY, that the pages herein, numbered from 1 to inclusive, contain a list and valuation of Estates, Real and Personal, liable to be taxed in the Municipality of Minot for State, County, District, and Municipal Taxes for the fiscal year 01/01/2025 to 12/31/2025 as they existed on the first day of April 2025.

IN WITNESS THEREOF, we have hereunto set our hands at Minot this 21 day of July, 2025.

_____ Municipal Assessor(s)

MUNICIPAL TAX ASSESSMENT WARRANT

State of Maine Municipality Minot County of ANDROSCOGGIN
To SARA FARRIS , Tax Collector

In the name of the State of Maine you are hereby required to collect of each person named in the list herewith committed to you the amount set down on said list as payable by that person.

Assessments:

1. County Tax	412,703.00	
2. Municipal Appropriation	2,451,588.00	
3. Tax increment financing plan amount	0.00	
4. Local Educational Appropriation	2,864,291.00	
5. Overlay (Not to Exceed 5% of "Net To Be Raised" (see tax rate calculation #16)	54,046.69	
6. Total Assessments		5,782,628.69

Deductions:

7. State Municipal Revenue Sharing	332,467.26	
8. Homestead exemption reimbursement	146,417.04	
9. Business Equipment Tax Exemption reimbursement	6,675.09	
10. Other Revenue	1,302,739.74	
11. Total Deductions		1,788,299.13
12. <u>Net Assessment for Commitment</u>		3,994,329.56

You are to pay to DANIELLE LORING, the Municipal Treasurer, or to any successor in office, the taxes herewith committed, paying on the last day of each month all money collected by you, and you are to complete and make an account of your collections of the whole sum on or before 07/22/2025.

In case of the neglect of any person to pay the sum required by said list until after 12/15/2025; you will add interest to so much thereof as remains unpaid at the rate of 7.50 percent per annum, commencing 12/16/2025 to the time of payment, and collect the same with the tax remaining unpaid.

Given under our hands, as provided by a legal vote of the Municipality and Warrants received pursuant to the Laws of the State of Maine, this 07/21/2025.

_____ Assessor(s) of: Minot

CERTIFICATE OF COMMITMENT

To SARA FARRIS the Tax Collector of the Municipality of
Minot , aforesaid.

Herewith are committed to you true lists of the assessments of the Estates of the persons wherein named; you are to levy and collect the same, of each one their respective amount, therein set down, of the sum total of \$3,994,329.56 (being the amount of the lists contained herein), according to the tenor of the foregoing warrant.

Given under our hands this 07/21/2025

_____ Assessor(s) of: Minot

File the original certificate with the tax collector. File a copy in the commitment book.

CERTIFICATE OF ASSESSMENT TO BE RETURNED TO MUNICIPAL TREASURER
STATE OF MAINE

County ANDROSCOGGIN , ss.

We hereby certify, that we have assessed a tax on the estate, real and personal liable to be taxed in the Municipality of Minot for the fiscal year 01/01/2025 to 12/31/2025, at 11.55 mils on the dollar, on a total taxable valuation of \$345,829,399

Assessments:

1. County Tax	412,703.00	
2. Municipal Appropriation	2,451,588.00	
3. Tax increment financing plan amount	0.00	
4. Local Educational Appropriation	2,864,291.00	
5. Overlay (Not to Exceed 5% of "Net To Be Raised" (see tax rate calculation #16)	54,046.69	
6. Total Assessments		5,782,628.69

Deductions:

7. State Municipal Revenue Sharing	332,467.26	
8. Homestead exemption reimbursement	146,417.04	
9. Business Equipment Tax Exemption reimbursement	6,675.09	
10. Other Revenue	1,302,739.74	
11. Total Deductions		1,788,299.13
12. Net Assessment for Commitment		3,994,329.56

Lists of all the same we have committed to SARA FARRIS, Tax Collector of said Municipality, with warrants in due form of law for collecting and paying the same to DANIELLE LORING, Municipal Treasurer of said Municipality, or the successor in office, on or before such date, or dates, as provided by legal vote of the Municipality and warrants received pursuant to the laws of the State of Maine. (Title 36 MRSA, section 712)

Given under our hands this 07/21/2025

_____ Municipal Assessor(s)

File the original certificate with the treasurer. File a copy in the commitment book.

MAINE REVENUE SERVICES - 2025 MUNICIPAL TAX RATE CALCULATION STANDARD FORM

Municipality: Minot

BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT

1. Total taxable valuation of real estate	1	343,383,209	
		(must match MVR Page 1, line 6)	
2. Total taxable valuation of personal property	2	2,446,190	
		(must match MVR Page 1, line10)	
3. Total taxable valuation of real estate and personal property (Line 1 plus line 2)	3	345,829,399	
		(must match MVR Page 1, line 11)	
4. (a) Total exempt value for all homestead exemptions granted	4(a)	16,680,000	
		(must match MVR Page 1, line 14f)	
(b) Homestead exemption reimbursement value	4(b)	12,676,800	
		(Line 4(a) multiplied by 0.76)	
5. (a) Total exempt value of all BETE qualified property	5(a)	1,155,860	
		(must match MVR Page 2, line 15c)	
(b) BETE exemption reimbursement value	5(b)	577,930	
		(line 5(a) multiplied by 0.5)	
Municipalities with significant personal property & equipment may qualify for more than 50% reimbursement. Contact MRS for the Enhanced Tax Rate Calculator form.			
6. Total valuation base (Line 3 plus line 4(b) plus line 5(b))	6	359,084,129	

Assessments

7. County tax	7	412,703.00	
8. Municipal appropriation	8	2,451,588.00	
9. TIF Financing plan amount	9	0.00	
10. Local education appropriation (local share/contribution)	10	2,864,291.00	(must match MVR Page 2, line 16c +16d)
(Adjusted to municipal fiscal year)			
11. Total Appropriation (Add lines 7 through 10)	11	5,728,582.00	

ALLOWABLE DEDUCTIONS

12. Anticipated state municipal revenue sharing	12	332,467.26	
13. Other revenues: (All other revenues that have been formally appropriated to reduce the commitment such as excise tax revenue, T.G. reimbursement, renewable energy reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. (Do Not Include any homestead or BETE Reimbursement))	13	1,302,739.74	
14. Total deductions (Line 12 plus line 13)	14	1,635,207.00	
15. Net to be raised by local property tax rate (Line 11 minus line 14)	15	4,093,375.00	

16.	4,093,375.00	X	1.05	=	4,298,043.75	Maximum Allowable Tax
	(Amount from line 15)					
17.	4,093,375.00	/	359,084,129	=	0.011399	Minimum Tax Rate
	(Amount from line 15)		(Amount from line 6)			
18.	4,298,043.75	/	359,084,129	=	0.011969	Maximum Tax Rate
	(Amount from line 16)		(Amount from line 6)			
19.	345,829,399	X	0.0116	=	4,011,621.03	Tax for Commitment
	(Amount from line 3)		(Selected Rate)		(Enter on MVR Page 1, line 13)	
20.	4,093,375.00	X	0.05	=	204,668.75	Maximum Overlay
	(Amount from line 15)					
21.	12,676,800	X	0.0116	=	147,050.88	Homestead Reimbursement
	(Amount from line 4b)		(Selected Rate)		(Enter on line 8, Assessment Warrant)	
22.	577,930	X	0.0116	=	6,703.99	BETE Reimbursement
	(Amount from line 5b)		(Selected Rate)		(Enter on line 9, Assessment Warrant)	
23.	4,165,375.90	-	4,093,375.00	=	72,000.90	Overlay
	(Line 19 plus lines 21 and 22)		(Amount from line 15)		(Enter on line 5, Assessment Warrant)	

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant, Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.

ASSESSORS' CERTIFICATION OF ASSESSMENT

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IN WITNESS THEREOF, we have hereunto set our hands at Minot this 21 day of July, 2025.

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State of Maine Municipality Minot County of ANDROSCOGGIN
To SARA FARRIS , Tax Collector

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Assessments:

1. County Tax	412,703.00	
2. Municipal Appropriation	2,451,588.00	
3. Tax increment financing plan amount	0.00	
4. Local Educational Appropriation	2,864,291.00	
5. Overlay (Not to Exceed 5% of "Net To Be Raised" (see tax rate calculation #16)	72,000.90	
6. Total Assessments		5,800,582.90

Deductions:

7. State Municipal Revenue Sharing	332,467.26	
8. Homestead exemption reimbursement	147,050.88	
9. Business Equipment Tax Exemption reimbursement	6,703.99	
10. Other Revenue	1,302,739.74	
11. Total Deductions		1,788,961.87
12. <u>Net Assessment for Commitment</u>		4,011,621.03

You are to pay to DANIELLE LORING, the Municipal Treasurer, or to any successor in office, the taxes herewith committed, paying on the last day of each month all money collected by you, and you are to complete and make an account of your collections of the whole sum on or before 07/22/2025.

In case of the neglect of any person to pay the sum required by said list until after 12/15/2025; you will add interest to so much thereof as remains unpaid at the rate of 7.50 percent per annum, commencing 12/16/2025 to the time of payment, and collect the same with the tax remaining unpaid.

Given under our hands, as provided by a legal vote of the Municipality and Warrants received pursuant to the Laws of the State of Maine, this 07/21/2025.

_____ Assessor(s) of: Minot

CERTIFICATE OF COMMITMENT

To SARA FARRIS the Tax Collector of the Municipality of
Minot , aforesaid.

Herewith are committed to you true lists of the assessments of the Estates of the persons wherein named; you are to levy and collect the same, of each one their respective amount, therein set down, of the sum total of \$4,011,621.03 (being the amount of the lists contained herein), according to the tenor of the foregoing warrant.

Given under our hands this 07/21/2025

_____ Assessor(s) of: Minot

File the original certificate with the tax collector. File a copy in the commitment book.

CERTIFICATE OF ASSESSMENT TO BE RETURNED TO MUNICIPAL TREASURER
STATE OF MAINE

County ANDROSCOGGIN , ss.

We hereby certify, that we have assessed a tax on the estate, real and personal liable to be taxed in the Municipality of Minot for the fiscal year 01/01/2025 to 12/31/2025, at 11.6 mils on the dollar, on a total taxable valuation of \$345,829,399

Assessments:

1. County Tax	412,703.00	
2. Municipal Appropriation	2,451,588.00	
3. Tax increment financing plan amount	0.00	
4. Local Educational Appropriation	2,864,291.00	
5. Overlay (Not to Exceed 5% of "Net To Be Raised" (see tax rate calculation #16)	72,000.90	
6. Total Assessments		5,800,582.90

Deductions:

7. State Municipal Revenue Sharing	332,467.26	
8. Homestead exemption reimbursement	147,050.88	
9. Business Equipment Tax Exemption reimbursement	6,703.99	
10. Other Revenue	1,302,739.74	
11. Total Deductions		1,788,961.87
12. Net Assessment for Commitment		4,011,621.03

Lists of all the same we have committed to SARA FARRIS, Tax Collector of said Municipality, with warrants in due form of law for collecting and paying the same to DANIELLE LORING, Municipal Treasurer of said Municipality, or the successor in office, on or before such date, or dates, as provided by legal vote of the Municipality and warrants received pursuant to the laws of the State of Maine. (Title 36 MRSA, section 712)

Given under our hands this 07/21/2025

_____ Municipal Assessor(s)

File the original certificate with the treasurer. File a copy in the commitment book.



LIBRARY SERVICES AGREEMENT
Town of Minot, Maine
January 1, 2025-December 31, 2025

THIS AGREEMENT, dated as of July 10, 2025, is by and between the **TOWN OF MINOT**, a Maine municipality (“Minot”) and **AUBURN PUBLIC LIBRARY**, a Maine nonprofit corporation (“APL”).

WITNESSETH THAT,

WHEREAS, Minot wants to provide its residents with access to a full-service public library, and

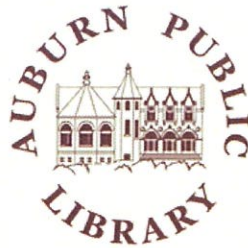
WHEREAS, APL is willing to provide residents of Minot access to its full-service public library, and

WHEREAS, Minot submits an Annual Town Meeting Warrant Article to determine if the residents of Minot will continue to financially support its purchase of library contract services from APL,

NOW THEREFORE, Minot and APL, in consideration of the mutual promises contained in this Agreement, agree as follows:

1. **Definitions:**

- a. “Board of Selectmen” means the elected town officers of Minot or their designee;
- b. “Full-service public library” means a library providing a full range of library services, including those services generally provided by APL to residents of the City of Auburn as well as those services specifically provided for in this Agreement;
- c. “Resident” means a person residing in Minot, as residency is generally defined by the laws of the State of Maine;
- d. “Representative” means any resident, town official, or staff member as appointed by the Board of Selectmen.



2. APL's Obligations:

APL shall provide Minot residents with full access to all services offered and furnished to the City of Auburn cardholders, in addition to:

- a. Monthly mobile library visits to the Town Office;
- b. At least two visits per fiscal year to the Minot Consolidated School (MCS) for programming;
- c. At least one program per fiscal year for Minot residents.

3. Minot Obligations:

Minot shall continue to provide the following to APL:

- a. Inclusion of information about APL in any materials it may provide to residents;
- b. Acknowledgement on its website and in any appropriate printed publications of the role of APL as Minot's full-service public library.

4. Representation for Minot in APL and APL in Minot:

- a. APL shall continue to provide Minot with representation on its Board of Trustees while Minot is under an agreement with the Library for full public library services as follows:
 - i. One (1) resident of Minot;
 - ii. One (1) who is Minot's chairperson or first selectman or his/her designee.

5. Financial Matters:

If Minot's residents vote to continue to purchase library services from APL:

- a. ***APL's Obligations --***
 - i. APL will actively pursue sources of income (grants, gifts, endowment income, and income from other municipalities) in addition to municipal income from Minot to ensure the continuity and growth of a program of comprehensive library services;



- ii. APL will provide all requested information relevant to Minot's budget process, including statistics as available from APL's management system, on library usage by residents, following APL's budget process deadlines;
- iii. APL will provide Minot with a copy of the Review of Financial Statements conducted annually or an annual audit;
- iv. APL will assume all capital costs for the APL facilities; and
- v. APL will assume responsibility for the direct and indirect maintenance costs of the library facilities.

b. Minot Obligations --

- i. The Board of Selectmen shall place a yearly Warrant Article in its Annual Town Meeting a vote for the Town's appropriation of \$22,500 for the purchase from APL of library services for its fiscal year;
- ii. Minot shall pay to APL the annual sum of \$22,500 in consideration of APL's providing library services to Minot residents, to be paid on September 1.

6. Term

The term of this Agreement, as it relates to APL's provision of library services to Minot, shall be one (1) year, beginning on the first day of Minot's fiscal year following an affirmative vote at Annual Town Meeting for the warrant to appropriate funds to pay APL as provided in paragraph 5(b) above.

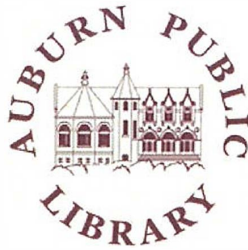
7. Amendment

This Agreement may be extended, renewed, terminated, or amended only by written agreement properly signed by both parties.

8. Benefit

This Agreement shall bind and benefit the parties, and their respective successors and Assigns.

IN WITNESS WHEREOF, the parties have signed and sealed this Agreement as of the date first stated above.



TOWN OF MINOT

Lisa Cesare, Selectman, Chairwoman

Daniel Gilpatric, Selectman, Vice Chair

Matthew Callahan, Selectman

Brittany Hemond, Selectman

Dean Campbell, Selectman

AUBURN PUBLIC LIBRARY

Donna Wallace, Library Director



TOWN OF MINOT

329 Woodman Hill Road
Minot, Maine 04258-0329

Tel: 1-207-345-3305
Fax: 1-207-346-0924

Clerk's Report

All amounts as of July 21, 2025


Sara A. Farris - Clerk

Hello Selectmen,

Updates:

Board of Appeals & Planning Board:

No August meeting.

The Planning Board has finished the Event Venue Ordinance. The Event Venue and Engine Repair Ordinances are being sent to legal for final review. The board also decided to table the Rental Ordinance for next year as they would like to hold a public information meeting to hear from residents on the matter. The Warehouse/Wholesale Ordinance is tabled for now so the Board can work on it more.

2024 Taxes

27 accounts were lienied on 7/8.

3 accounts have paid since then and I do expect a couple more to pay soon based on conversations with the homeowners.

2023 Taxes

I have sent out early notices of foreclosure for unpaid 2023 taxes.

We currently have 9 unpaid accounts

45-Day Notices – mailed 12/23/2025

Foreclosure – They have until the end of the day to pay on 2/6/2026

2025 Tax Commitment

Denis was here last week and we are all set for tax commitment!

Tomorrow I will start the process in Trio and work with Hygrade to create the bills.

Taxpayers should start seeing bills in the mail the first week of August.

November 4 State Referendum Election

Absentee Requests will be available starting August 5 with a request cut off date of October 30 at 6 pm.

I will work on scheduling Election Clerks in the next few months.

Inland Fisheries & Wildlife:

Boat Excise YTD: \$ 3,430.10

July IF&W

15 Boats

1 registered online

0 Snowmobiles

25 ATVs

13 Game Licenses

Vitals:

July 1 – December 31 2025

Birth Certificate Requests –

Death Certificate Requests -

Marriage Certificate Requests – 2

Marriage Intentions/ Licenses -

Dogs:

1 registered in July.

I am going to attend a refresher course on 8/16.

Reminder letters will be mailed out around 10/15. I am waiting for instructions on how to create them in the new system.

Building/ Plumbing Permits for 2025:

Building Permits:

New Home	3
slab	1
Garage/ barn	6
Addition	3
Remodel	6
Shed	6
Porch/ deck	5
Pool	3
Solar Panels	9
Cell Tower Mods	1
Demo Permits	2
Camping Permits	1

Plumbing Permits:

Internal	11
Septic	4

Real Estate Taxes:

2023 taxes - \$ 15,703.85 for 9 accounts
2024 taxes - \$ 43,885.03 for 24 accounts
2025 prepayments – \$ 27,072.79 for 43 accounts
Total owed: \$ 59,588.85
- \$ 6,901.89

Personal Property Taxes:

2023 - \$ 215.89 on 1 account – AT&T Mobility, LLC
2024 - \$ 197.72 on 1 account – AT&T Mobility, LLC
2025 prepayments - \$1.00 on 1 account

Excise Tax:

<u>MONTH</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>+/-</u>
JAN.	\$50,306.29	\$46,666.44	\$54,107.78	+ \$7,441.34
FEB.	\$51,718.92	\$53,006.15	\$50,738.40	- \$2,267.75
MARCH	\$62,362.95	\$57,687.68	\$64,847.97	+ \$ 7,160.29
APRIL	\$59,196.83	\$76,488.98	\$75,413.72	- \$ 1,075.26
MAY	\$74,257.14	\$83,538.89	\$85,602.45	+ \$2,063.56
JUNE	\$70,938.58	\$74,819.34	\$78,023.22	+ \$3,203.88
JULY	\$57,419.67	\$72,889.97	\$54,239.13	- \$18,650.84
AUG.	\$79,431.44	\$77,848.75		
SEPT.	\$66,921.22	\$64,758.99		
OCT.	\$67,752.92	\$72,613.20		
NOV.	\$52,230.54	\$50,078.07		
DEC.	\$43,334.63	\$56,600.45		
TOTAL	\$ 735,871.13	\$ 786,996.91	\$387,558.95	



INTEROFFICE MEMO

To: Board of Selectmen

CC: Danielle Loring, Town Administrator

From: Scott Parker, Highway Director

RE: Highway Department (07/07 – 07/20/2025)

We continue to dig up the road base on Marston Hill Road. In some places, the original material was worse than expected so we had to go deeper than we had originally thought. We may need to purchase more material at some point to cover the underage.

Our new Highway employee is scheduled to start on August 4th pending successful completion of Clearing House review and drug testing. I am currently pricing out plow gear for the $\frac{3}{4}$ -ton pickup as it is unclear whether Dave Castonguay will be returning this season, and I will be available to take over his plow routes if he does not.



Minot Fire-Rescue Department

329 Woodman Hill Road

Minot ME, 04258

Chief Corey Nugent – (207) 345-3305 – Minotfirechief@minotme.org



7/20/2025

Fire Department Update

Calls For Service 7/7/2025 – 7/20/2025

Medical Calls: 8

Fire Calls: 3

Mutual Aid Calls: 2

Grant Updates:

- **Maine EMS Sustainability** – Submitted, Acquired and Completed as of 7/10/2025
 - All Items approved through grant have been acquired and are operational
 - Radio's
 - Generator – Orchard Station
- **State Farm** – Submitted and Pending
- **FEMA**
 - Access has been permitted
 - AFG-24 was submitted for Radio Enhancement still Pending at this time
 - AFG-25 will open this fall, 2025 target is Fire Investigation, Targeting all NFPA-21 Equipment and Command/Investigator Vehicle
- **Volunteer Fire Assistance Program (Maine Forestry Grant)**
 - In progress – Opens November 2025 Planning for Forestry Gear, Helmets, Gloves, Pants, Jackets
- **Enbridge Fueling Futures**
 - In-Progress, Targeting Replacement of Brush Truck 5
- **Fire House Subs**
 - Opens November 10th, Primary Target of Battery-Operated Extrication Tools

Station Updates:

- **Central Station**
 - Agility HVAC was able to provide a great evaluation and assessment leading to the replacement of an auxiliary unit. Hot Water and Heating systems have been restored.

On-Going Projects:

- **Junior Firefighter Program**

- Currently, we have an interested Junior Firefighter. We are working to redevelop the program and ensure we are following all guidelines as set forth by the State of Maine
- **Pagers and Radio**
 - We have acquired a program for Pagers, and they are beginning to be issued
 - Pagers also were purchased with a Rebate. Total of \$600 in rebates to be returned.
 - New Portable Radios have been issued to our members, as old radios are returned, they are being re-evaluated and re-distributed to members
 - Awaiting Programming cables and software
- **EMS Equipment**
 - We are continuously evaluating EMS needs and equipment, through many of our calls we have established gaps we are working to fill to ensure all equipment is available and ready for every call.

Other Updates:

- **Fire Fighter I & II Program**
 - Working alongside MFSI to create and apply a program, currently building out schedule and assessing locations for classes. Class will likely start in January 2026
 - Project is Funded through the State of Maine in Coordination with MFSI
- **EVOC/EMS-VO**
 - In coordination with Mechanic Falls Fire Department, we will be hosting a EVOC/EMS-VO certification class, preliminary plan is for September of 2025, currently working with MFFD to develop and initiate program.
- **Budget**
 - I understand there were concerns raised during our last Selectmen meeting regarding line items that have significantly exceeded the budgeted amounts. As I did not have control over prior purchases, we are still catching up on several items, such as gear that was previously ordered
 - Since starting in June, I have developed a tracking document to monitor ongoing expenses and available funds for the fiscal year. This tool has proven valuable in helping me prioritize essential needs and develop mitigation plans as necessary. I am also using this information to begin planning proactively for the FY2026 budget.
 - I have made a copy of this document available for review if any questions arise.

	2025	Debits	Credits	
12	Donations	\$0.00	\$941.15	\$516.15
195	Employee APP	\$6,000.00	\$0.00	\$5,364.56
196	On-Boarding	\$6,200.00	\$0.00	\$4,702.00
197	Reinbustments	\$0.00	\$0.00	(\$275.50)
198	Food	\$2,300.00	\$0.00	\$2,003.70
200	Telephone	\$1,600.00	\$0.00	\$711.79
201	Electricity	\$5,000.00	\$225.13	\$1,415.90
203	Fuel & Gas	\$12,000.00	\$0.00	\$4,948.10
204	Repairs	\$13,000.00	\$1,386.72	(\$5,528.45)
205	Supplies	\$5,000.00	\$0.00	\$1,542.75
207	Dues/Subscriptions	\$600.00	\$0.00	\$380.00
208	Staff Training	\$20,000.00	\$0.00	\$16,260.73
210	Milage Reinbustment	\$200.00	\$0.00	\$127.95
212	Inspections	\$1,000.00	\$0.00	\$1,000.00
213	Contract Services	\$2,500.00	\$0.00	(\$1,915.30)
218	Software Licensing	\$0.00	\$0.00	(\$4,300.00)
219	Dispatching	\$16,600.00	\$0.00	\$16,600.00
221	Rescue Supply	\$3,000.00	\$0.00	\$458.42
223	Apparatus Supply	\$10,000.00	\$0.00	\$5,284.60
224	PPE Equipment	\$20,000.00	\$0.00	(\$4,904.71)
226	Building Maitence	\$2,500.00	\$0.00	(\$576.90)
301	Call Member	\$22,000.00	\$0.00	\$5,779.79
302	Perdiem	\$45,500.00	\$613.50	\$34,228.12
401	Testing	\$7,000.00	\$0.00	\$5,888.85
1014	Fire Chief	\$60,770.00	\$1,168.66	\$33,611.32
7010	Payroll Tax	\$9,850.00	\$136.92	\$5,614.75
		\$272,620.00	\$4,472.08	\$128,938.62

7/20/25 Projected
Unexpended Balance
\$57,052.87

7/20/2025 Current
Overage Totals
\$275.50
\$5,528.45
\$1,915.30
\$4,300.00
\$4,904.71
\$576.90
Overage Balance
17,500.86

7/20/2025 Current
Unexpended Balance
\$39,552.01
(Unappropriated)

7/20/2025 Current
Unexpended Balance
\$41,475.33
Appropriated

Bottom Line Budget
\$81,027.34
Available

1014 Fire Chief
23 weeks @ 1304.46 Per week = \$30,002.58
Projected Roll Over = \$3,608.74

302 Perdiem
30hrs/wk @ 23 Weeks = 690hrs (x) Mean of \$22.50/hr = \$15,525.00
Projected Roll Over = \$18,703.12

Fixed Account
Usable Funds
?? Available Funds

MEMORANDUM OF UNDERSTANDING

Between the Town of Minot and Regional School Unit (RSU) 16

This Memorandum of Understanding (MOU) is made and entered into on this ___ day of _____, 2025, by and between the Town of Minot, a municipal corporation located in Androscoggin County, Maine (hereinafter referred to as "the Town"), and Regional School Unit 16, a public school administrative unit serving the towns of Poland, Mechanic Falls, and Minot, Maine (hereinafter referred to as "RSU 16").

I. Purpose

The purpose of this Memorandum of Understanding is to establish a cooperative framework between the Town and RSU 16 to coordinate the installation, upkeep and maintenance of School Zone Flashing Lights in conjunction with the State of Maine Department of Transportation (hereinafter referred to "MDOT") Cooperative Agreement.

II. Background

The Town of Minot has signed an agreement with MDOT to acquire a pair of solar operated School Zone Flashing Light signs. The signs are being turned over to RSU 16, which will facilitate the care, maintenance and upkeep of the signs while the Town will provide insurance as required under the MDOT agreement.

III. Responsibilities of the Parties

A. Responsibilities of the Town of Minot:

- a. Install signposts in the Town's right-of-way according to any manufacturer instructions and best practices.
- b. Provide insurance coverage for the signs as required by MDOT.

B. Responsibilities of RSU 16:

- a. Maintain signs in good working condition and in accordance with the MDOT and Manual on Uniform Traffic Control Devices (MUTCD) requirements.
- b. Notify the Town of any issues with the sign including malfunction, accidents or issues preventing the operation of signage
- c. Maintain the schedule for the signage to operate in accordance with State law
- d. Remove signage if use is discontinued

IV. Governance and Communication

Both parties agree to designate a liaison to facilitate communication and resolve any issues arising from this MOU.

Designated liaison for Town shall be the Highway Director and for the RSU 16 it shall be the Operations Manager.

V. Term and Termination

This MOU shall become effective upon execution by both parties and remain in effect until terminated earlier by either party.

Either party may terminate this MOU upon thirty (30) days' written notice to the other party.

This MOU may be amended in writing by mutual consent of both parties.

VI. General Provisions

Non-binding Agreement – This MOU is intended to outline the understanding between the parties and is not legally binding.

Governing Law – This MOU shall be governed by and construed in accordance with the laws of the State of Maine.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding on the dates written below:

For the Town of Minot:

Name: Danielle Loring

Title: Town Administrator

Signature: _____

Date: _____

For Regional School Unit 16:

Name: Amy Hediger

Title: RSU 16 Superintendent

Signature: _____

Date: _____

EXPENSE SUMMARY

WARRANT #15
07/21/2025

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
2500 - AUDIT SERVIC	8,650.00	0.00	6,600.00	0.00	2,050.00
0213 - CONTRAC SVCS	8,650.00	0.00	6,600.00	0.00	2,050.00
2550 - ASSESS CONTR	28,400.00	0.00	2,500.00	0.00	25,900.00
0213 - CONTRAC SVCS	28,400.00	0.00	2,500.00	0.00	25,900.00
3050 - SNOMBL REFD	0.00	0.00	1,072.44	1,072.44	0.00
0197 - REIMBURS.	0.00	0.00	1,072.44	1,072.44	0.00
3550 - EDA ELF RESE	0.00	0.00	1,494.03	7,801.86	6,307.83
0002 - (CARRY FWD)	0.00	0.00	0.00	7,601.86	7,601.86
0012 - DONATIONS	0.00	0.00	0.00	200.00	200.00
0197 - REIMBURS.	0.00	0.00	797.24	0.00	-797.24
0198 - FOOD	0.00	0.00	696.79	0.00	-696.79
4000 - AUB. PUB LIB	22,500.00	0.00	22,500.00	0.00	0.00
0213 - CONTRAC SVCS	22,500.00	0.00	22,500.00	0.00	0.00
4025 - TWNWELL RES	0.00	0.00	1,181.13	20,919.04	19,737.91
0002 - (CARRY FWD)	0.00	0.00	0.00	10,627.66	10,627.66
0197 - REIMBURS.	0.00	0.00	0.00	10,183.69	10,183.69
0207 - DUES/SUBSCR	0.00	0.00	184.20	0.00	-184.20
0209 - POSTAGE	0.00	0.00	22.95	0.00	-22.95
0300 - LABOR	0.00	0.00	800.00	100.00	-700.00
0401 - TESTING	0.00	0.00	105.00	0.00	-105.00
7010 - PAYROLL TAX	0.00	0.00	68.98	7.69	-61.29
5000 - OFF SALARIES	473,120.00	0.00	275,399.77	27,861.70	225,581.93
1001 - CLK/TAX COLL	63,860.00	0.00	34,576.99	1,192.31	30,475.32
1002 - DEP CLERK	75,000.00	0.00	41,343.98	1,369.86	35,025.88
1003 - ADMINISTRAT	80,000.00	0.00	44,615.63	1,538.47	36,922.84
1004 - SELECTMEN	8,000.00	0.00	0.00	0.00	8,000.00
1005 - ASSESSORS	150.00	0.00	0.00	0.00	150.00
7010 - PAYROLL TAX	17,000.00	0.00	8,867.69	301.49	8,433.80
7020 - HLTH INSUR	202,950.00	0.00	126,594.25	14,648.45	91,004.20
7021 - VISION INS	0.00	0.00	934.03	897.09	-36.94
7025 - DENTAL INSUR	6,160.00	0.00	8,504.51	3,984.41	1,639.90
7030 - SIMPLE IRA	12,000.00	0.00	7,238.73	859.58	5,620.85
7031 - MEPERS	8,000.00	0.00	0.00	0.00	8,000.00
7035 - AFLAC	0.00	0.00	254.52	363.60	109.08
7040 - UNEMPLOYMENT	0.00	0.00	0.00	237.00	237.00
7041 - PFML	0.00	0.00	915.78	915.78	0.00
7042 - PFML ACCRUAL	0.00	0.00	1,553.66	1,553.66	0.00
5075 - CODE ENF/PLA	57,150.00	0.00	25,037.09	848.53	32,961.44
0200 - TELEPHONE	750.00	0.00	373.41	0.00	376.59
0205 - SUPPLIES	500.00	0.00	0.00	0.00	500.00

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
5075 - CODE ENF/PLA CONT'D					
0207 - DUES/SUBSCR	150.00	0.00	45.00	0.00	105.00
0208 - STAFF TRAING	750.00	0.00	255.00	0.00	495.00
0210 - MLG/EXP REIM	1,500.00	0.00	470.62	0.00	1,029.38
0213 - CONTRAC SVCS	5,000.00	0.00	2,347.00	0.00	2,653.00
1007 - CODE ENFORCE	45,000.00	0.00	20,007.79	787.95	25,780.16
7010 - PAYROLL TAX	3,500.00	0.00	1,538.27	60.58	2,022.31
5100 - T-O RESERVE					
0002 - (CARRY FWD)	0.00	0.00	0.00	73.03	73.03
5200 - TOWN INSUR					
0103 - PROP/CASULTY	64,600.00	0.00	26,572.87	1,025.73	39,052.86
0106 - WORKERS COMP	34,000.00	0.00	0.00	0.00	34,000.00
0303 - VOLUNTEER	23,000.00	0.00	21,258.95	0.00	1,741.05
0304 - FD INSURANCE	100.00	0.00	0.00	0.00	100.00
7041 - PFML	0.00	0.00	952.00	0.00	-952.00
7042 - PFML ACCRUAL	7,500.00	0.00	3,446.14	109.95	4,163.81
5300 - T-O MAINT					
0012 - DONATIONS	42,800.00	0.00	23,191.24	403.74	20,012.50
0200 - TELEPHONE	0.00	0.00	0.00	90.00	90.00
0201 - ELECTRICITY	2,500.00	0.00	1,456.12	0.00	1,043.88
0203 - FUEL & GAS	4,000.00	0.00	2,477.12	233.83	1,756.71
0204 - REPAIRS	6,000.00	0.00	2,633.10	0.00	3,366.90
0205 - SUPPLIES	2,500.00	0.00	1,050.01	0.00	1,449.99
0206 - JANITORIAL	5,000.00	0.00	4,168.09	0.00	831.91
0207 - DUES/SUBSCR	8,800.00	0.00	4,270.00	0.00	4,530.00
0208 - STAFF TRAING	1,000.00	0.00	280.00	0.00	720.00
0209 - POSTAGE	2,000.00	0.00	432.70	0.00	1,567.30
0212 - INSPECTIONS	3,500.00	0.00	2,802.93	79.91	776.98
0213 - CONTRAC SVCS	1,500.00	0.00	150.00	0.00	1,350.00
0218 - SOFTWARE LIC	6,000.00	0.00	3,064.19	0.00	2,935.81
0403 - SECURITY	0.00	0.00	154.32	0.00	-154.32
7035 - AFLAC	0.00	0.00	179.94	0.00	-179.94
5350 - ELECT/MEET					
0198 - FOOD	12,000.00	0.00	5,424.28	0.00	6,575.72
0205 - SUPPLIES	400.00	0.00	96.15	0.00	303.85
0209 - POSTAGE	200.00	0.00	139.20	0.00	60.80
0210 - MLG/EXP REIM	1,200.00	0.00	0.00	0.00	1,200.00
0213 - CONTRAC SVCS	0.00	0.00	26.44	0.00	-26.44
0215 - EQUIPMENT	4,850.00	0.00	4,018.26	0.00	831.74
0217 - ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
0300 - LABOR	250.00	0.00	0.00	0.00	250.00
1011 - ELEC CLERKS	0.00	0.00	97.50	0.00	-97.50
	3,500.00	0.00	791.25	0.00	2,708.75

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	--- Y T D ---		UNEXPENDED BALANCE
			DEBITS	CREDITS	
5350 - ELECT/MEET CONT'D					
1012 - MODERATOR	300.00	0.00	250.00	0.00	50.00
7010 - PAYROLL TAX	300.00	0.00	5.48	0.00	294.52
5400 - CEMETERY MAI	10,000.00	0.00	13,355.85	21,667.55	18,311.70
0001 - APPROPRIATED	10,000.00	0.00	0.00	0.00	10,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	1,867.55	1,867.55
0205 - SUPPLIES	0.00	0.00	494.40	0.00	-494.40
0213 - CONTRAC SVCS	0.00	0.00	2,530.45	0.00	-2,530.45
0218 - SOFTWARE LIC	0.00	0.00	385.00	0.00	-385.00
0501 - DEED TRANS	0.00	0.00	46.00	0.00	-46.00
7046 - PLOT SALES	0.00	0.00	9,900.00	19,800.00	9,900.00
5650 - REC MAINT	5,000.00	0.00	5,238.00	4,800.52	4,562.52
0001 - APPROPRIATED	5,000.00	0.00	0.00	0.00	5,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	4,800.52	4,800.52
0213 - CONTRAC SVCS	0.00	0.00	5,238.00	0.00	-5,238.00
6200 - COMMON RDS	352,000.00	0.00	111,572.90	976.25	241,403.35
0205 - SUPPLIES	6,000.00	0.00	4,190.12	346.25	2,156.13
0207 - DUES/SUBSCR	0.00	0.00	584.00	0.00	-584.00
0208 - STAFF TRAING	1,000.00	0.00	0.00	0.00	1,000.00
0213 - CONTRAC SVCS	60,000.00	0.00	0.00	0.00	60,000.00
0300 - LABOR	190,000.00	0.00	55,582.44	0.00	134,417.56
0401 - TESTING	400.00	0.00	212.00	0.00	188.00
0404 - MATERIALS	60,000.00	0.00	39,235.15	630.00	21,394.85
0405 - TRUCKS- EQUI	20,000.00	0.00	7,816.50	0.00	12,183.50
7010 - PAYROLL TAX	14,600.00	0.00	3,952.69	0.00	10,647.31
6300 - PAVINGS RDS	334,804.00	0.00	81,013.05	104,165.18	357,956.13
0002 - (CARRY FWD)	0.00	0.00	0.00	104,165.18	104,165.18
0213 - CONTRAC SVCS	309,804.00	0.00	62,328.00	0.00	247,476.00
0404 - MATERIALS	25,000.00	0.00	18,685.05	0.00	6,314.95
6400 - WINTER RDS	397,100.00	0.00	228,922.54	5,092.26	173,269.72
0205 - SUPPLIES	15,000.00	0.00	11,539.08	0.00	3,460.92
0213 - CONTRAC SVCS	75,000.00	0.00	50,198.51	0.00	24,801.49
0300 - LABOR	160,000.00	0.00	101,891.82	4,753.51	62,861.69
0404 - MATERIALS	8,600.00	0.00	0.00	0.00	8,600.00
0406 - SALT	82,000.00	0.00	57,913.54	0.00	24,086.46
0407 - SAND	44,000.00	0.00	0.00	0.00	44,000.00
7010 - PAYROLL TAX	12,500.00	0.00	7,379.59	338.75	5,459.16
6500 - HWY EQ REP.	105,000.00	0.00	43,544.09	352.80	61,808.71
0203 - FUEL & GAS	38,000.00	0.00	14,442.14	352.80	23,910.66
0204 - REPAIRS	50,000.00	0.00	19,505.17	0.00	30,494.83
0205 - SUPPLIES	9,000.00	0.00	7,118.25	0.00	1,881.75

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	--- Y T D ---		UNEXPENDED BALANCE
			DEBITS	CREDITS	
6500 - HWY EQ REP. CONT'D					
0213 - CONTRAC SVCS	8,000.00	0.00	2,478.53	0.00	5,521.47
6600 - HWAY CAP EQ	0.00	0.00	0.00	2,112.77	2,112.77
0002 - (CARRY FWD)	0.00	0.00	0.00	2,112.77	2,112.77
6700 - TOWN GARAGE	22,750.00	0.00	13,492.21	1,315.59	10,573.38
0200 - TELEPHONE	700.00	0.00	382.46	0.00	317.54
0201 - ELECTRICITY	4,500.00	0.00	3,279.59	1,315.59	2,536.00
0203 - FUEL & GAS	6,000.00	0.00	4,468.21	0.00	1,531.79
0204 - REPAIRS	6,400.00	0.00	2,955.89	0.00	3,444.11
0205 - SUPPLIES	3,000.00	0.00	1,280.56	0.00	1,719.44
0206 - JANITORIAL	1,200.00	0.00	700.00	0.00	500.00
0212 - INSPECTIONS	400.00	0.00	155.50	0.00	244.50
0213 - CONTRAC SVCS	550.00	0.00	270.00	0.00	280.00
7000 - SOLID WASTE	65,100.00	0.00	28,784.47	0.00	36,315.53
0205 - SUPPLIES	600.00	0.00	0.00	0.00	600.00
0213 - CONTRAC SVCS	62,000.00	0.00	28,559.47	0.00	33,440.53
0225 - ENVIRON HHW	2,500.00	0.00	225.00	0.00	2,275.00
7100 - COMM DAY RES	0.00	0.00	612.74	963.48	350.74
0002 - (CARRY FWD)	0.00	0.00	0.00	898.48	898.48
0012 - DONATIONS	0.00	0.00	0.00	65.00	65.00
0198 - FOOD	0.00	0.00	52.79	0.00	-52.79
0205 - SUPPLIES	0.00	0.00	559.95	0.00	-559.95
7200 - GENL ASSIST	2,000.00	0.00	1,509.67	0.00	490.33
0001 - APPROPRIATED	2,000.00	0.00	0.00	0.00	2,000.00
0213 - CONTRAC SVCS	0.00	0.00	1,509.67	0.00	-1,509.67
7300 - CONSER COMM	0.00	0.00	0.00	100.00	100.00
0002 - (CARRY FWD)	0.00	0.00	0.00	100.00	100.00
7400 - STREET LTS	3,000.00	0.00	1,744.24	0.00	1,255.76
0201 - ELECTRICITY	3,000.00	0.00	1,744.24	0.00	1,255.76
7700 - LEGAL FEES	10,000.00	0.00	2,033.00	0.00	7,967.00
0213 - CONTRAC SVCS	10,000.00	0.00	313.00	0.00	9,687.00
7053 - RAUBESON	0.00	0.00	600.00	0.00	-600.00
7054 - EASTON	0.00	0.00	600.00	0.00	-600.00
7055 - HEMOND	0.00	0.00	520.00	0.00	-520.00
7810 - MMA DUES	4,000.00	0.00	4,099.00	0.00	-99.00
0207 - DUES/SUBSCR	4,000.00	0.00	4,099.00	0.00	-99.00
7820 - AVCOG DUES	4,460.00	0.00	0.00	0.00	4,460.00
0207 - DUES/SUBSCR	4,460.00	0.00	0.00	0.00	4,460.00

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
7900 - COUNTY TAX CONT'D					
7900 - COUNTY TAX	412,703.00	0.00	0.00	0.00	412,703.00
0001 - APPROPRIATED	412,703.00	0.00	0.00	0.00	412,703.00
8000 - INTERDEPT	8,050.00	0.00	7,611.41	174.02	612.61
0205 - SUPPLIES	0.00	0.00	675.00	0.00	-675.00
0207 - DUES/SUBSCR	0.00	0.00	60.00	0.00	-60.00
0210 - MLG/EXP REIM	250.00	0.00	0.00	0.00	250.00
0213 - CONTRAC SVCS	5,000.00	0.00	4,370.63	174.02	803.39
0217 - ADVERTISING	1,500.00	0.00	579.78	0.00	920.22
0218 - SOFTWARE LIC	0.00	0.00	924.00	0.00	-924.00
0501 - DEED TRANS	300.00	0.00	191.00	0.00	109.00
0502 - LIENS	1,000.00	0.00	811.00	0.00	189.00
8025 - IT SERVICES	35,800.00	0.00	25,332.15	0.00	10,467.85
0199 - INTERNET	1,500.00	0.00	923.23	0.00	576.77
0200 - TELEPHONE	3,300.00	0.00	1,908.77	0.00	1,391.23
0202 - HARDWARE	2,000.00	0.00	2,758.84	0.00	-758.84
0205 - SUPPLIES	2,000.00	0.00	0.00	0.00	2,000.00
0213 - CONTRAC SVCS	24,000.00	0.00	16,000.00	0.00	8,000.00
0218 - SOFTWARE LIC	3,000.00	0.00	3,741.31	0.00	-741.31
8026 - TRIO	10,894.00	0.00	10,893.53	0.00	0.47
0213 - CONTRAC SVCS	10,894.00	0.00	10,893.53	0.00	0.47
8210 - HUMANE SOC	4,100.00	0.00	4,011.00	0.00	89.00
0213 - CONTRAC SVCS	4,100.00	0.00	4,011.00	0.00	89.00
8220 - ANIMAL CTL	4,850.00	0.00	2,696.02	0.00	2,153.98
0210 - MLG/EXP REIM	600.00	0.00	477.26	0.00	122.74
0300 - LABOR	4,000.00	0.00	2,000.00	0.00	2,000.00
0402 - EMERG CARE	0.00	0.00	65.00	0.00	-65.00
7010 - PAYROLL TAX	250.00	0.00	153.76	0.00	96.24
8600 - EDUCATION	0.00	0.00	1,611,158.77	86,994.00	-1,524,164.77
0002 - (CARRY FWD)	0.00	0.00	0.00	86,994.00	86,994.00
0213 - CONTRAC SVCS	0.00	0.00	1,611,158.77	0.00	-1,611,158.77
9000 - MINOT FIRE	272,620.00	0.00	152,840.14	4,472.08	124,251.94
0012 - DONATIONS	0.00	0.00	425.00	941.15	516.15
0195 - EMPLOYEE APP	6,000.00	0.00	635.44	0.00	5,364.56
0196 - ONBOARDING	6,200.00	0.00	1,498.00	0.00	4,702.00
0197 - REIMBURS.	0.00	0.00	275.50	0.00	-275.50
0198 - FOOD	2,300.00	0.00	445.17	0.00	1,854.83
0200 - TELEPHONE	1,600.00	0.00	992.78	0.00	607.22
0201 - ELECTRICITY	5,000.00	0.00	3,809.23	225.13	1,415.90
0203 - FUEL & GAS	12,000.00	0.00	7,051.90	0.00	4,948.10

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	--- Y T D ---		UNEXPENDED BALANCE
			DEBITS	CREDITS	
9000 - MINOT FIRE CONT'D					
0204 - REPAIRS	13,000.00	0.00	19,973.22	1,386.72	-5,586.50
0205 - SUPPLIES	5,000.00	0.00	3,457.25	0.00	1,542.75
0207 - DUES/SUBSCR	600.00	0.00	552.50	0.00	47.50
0208 - STAFF TRAING	20,000.00	0.00	3,739.27	0.00	16,260.73
0210 - MLG/EXP REIM	200.00	0.00	72.05	0.00	127.95
0212 - INSPECTIONS	1,000.00	0.00	0.00	0.00	1,000.00
0213 - CONTRAC SVCS	2,500.00	0.00	4,415.30	0.00	-1,915.30
0218 - SOFTWARE LIC	0.00	0.00	4,300.00	0.00	-4,300.00
0219 - DISPATCHING	16,600.00	0.00	0.00	0.00	16,600.00
0221 - RESCUE SUPP	3,000.00	0.00	2,541.58	0.00	458.42
0223 - APP. SUPP.	10,000.00	0.00	4,715.40	0.00	5,284.60
0224 - PPE EQUIP	20,000.00	0.00	25,592.43	0.00	-5,592.43
0226 - BLDING MAINT	2,500.00	0.00	4,366.13	0.00	-1,866.13
0301 - CALL MEMBER	22,000.00	0.00	16,220.21	0.00	5,779.79
0302 - PER DIEMS	45,500.00	0.00	12,614.36	613.50	33,499.14
0401 - TESTING	7,000.00	0.00	1,111.15	0.00	5,888.85
1014 - FIRE CHIEF	60,770.00	0.00	29,510.04	1,168.66	32,428.62
7010 - PAYROLL TAX	9,850.00	0.00	4,526.23	136.92	5,460.69
9200 - FIRE DEPT CP	0.00	0.00	1,201.10	929.19	-271.91
0002 - (CARRY FWD)	0.00	0.00	0.00	929.19	929.19
0253 - 2025 MMA SG	0.00	0.00	1,201.10	0.00	-1,201.10
9250 - FD APP RES	20,000.00	0.00	0.00	970.58	20,970.58
0001 - APPROPRIATED	20,000.00	0.00	0.00	0.00	20,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	295.58	295.58
0012 - DONATIONS	0.00	0.00	0.00	675.00	675.00
9300 - GRANT	0.00	0.00	22,141.90	7,077.92	-15,063.98
0002 - (CARRY FWD)	0.00	0.00	0.00	7,077.92	7,077.92
0259 - EMS SUS GRNT	0.00	0.00	22,141.90	0.00	-22,141.90
9600 - DEBT SERVICE	70,840.00	0.00	70,840.00	0.00	0.00
0600 - INTEREST	8,255.00	0.00	7,763.10	0.00	491.90
0608 - PRINCIPAL	62,585.00	0.00	63,076.90	0.00	-491.90
9950 - SELECTMEN AP	0.00	0.00	7,438.05	683.07	-6,754.98
0213 - CONTRAC SVCS	0.00	0.00	6,754.98	0.00	-6,754.98
9999 - HOLD ACCT	0.00	0.00	683.07	683.07	0.00
Final Totals	2,864,291.00	0.00	2,843,058.68	302,853.33	324,085.65