



Town of Minot Selectmen Epacket

July 7, 2025 at 6:30pm
Regular Meeting

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Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Monday, July 7, 2025
6:30 pm
Agenda*

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. Monday, June 23, 2025 Meeting
4. Warrants
 - a. Payroll Expense Warrant
 - b. Treasurer's Warrant
5. Check Reconciliation Review
 - a. January 2025
 - b. February 2025
 - c. March 2025
 - d. April 2025
6. New Business
 - a. Executive Session pursuant to Title 1 MRSA §405(6)(a): Personnel Discussion with Town Administrator Regarding Highway Department
7. Department Head Updates
 - a. Clerk's Report
 - b. Highway Report
 - c. Fire Department Update
8. Town Administrator's Report
9. Selectmen Comment
10. Public Comment (3-minute limit) – Items in public comment may be scheduled for a future meeting to provide for Board consideration and public notice
11. Next Meeting Dates
 - a. Monday, July 21, 2025
12. Adjournment



Town of Minot

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Board of Selectmen Meeting

Minot Town Office
Monday, June 23rd, 2025
6:30 pm
Minutes*

REGULAR MEETING

Selectmen: Lisa Cesare - Chair, Daniel Gilpatric– Vice Chair, Brittany Hemond, Matthew Callahan, and Dean Campbell
Staff: Danielle Loring (Administrator), Sara Farris (Clerk & Recording Secretary), and Corey Nugent (Minot Fire Chief)
Public: Angela Swenson and Michael Downing (Minot RSU 16 School Board Members)

1. Call to Order

The meeting was called to order at 6:30 pm and a quorum was present.

2. Pledge of Allegiance

Recited

3. Approval of Minutes

a. Monday, June 9th, 2025 – Regular Meeting

Motion: Brittany Hemond motioned to approve the meeting minutes from June 9th, 2025 as written; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (5/0)

The Selectmen signed the minutes as presented.

** Written minutes serve as reference to the official record, which are recording kept at the Town Office.

Board of Selectmen Meeting Minutes Dated June 23rd 2025.

*Items may be taken out of order at the Chairman's Discretion.

4. Warrants

a. Payroll Expense Warrant

b. Treasurer's Warrant

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$24,482.17 and the Treasurer's Warrant in the amount of \$112,529.37; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

The Selectmen signed the Payroll and Treasurer's Warrants.

5. Check Reconciliation Review

a. January 2025

b. February 2025

c. March 2025

d. April 2025

Treasurer Danielle Loring requested that approval be tabled until the next Selectmen Meeting. She would like to try and have Lori-Anne Wilson come and review them with her before they are submitted for final approval. The Selectmen agreed.

6. New Business

a. "First Due" Fire Department Program Request – Chief C. Nugent

Chief Nugent provided the Selectmen with an overview of the First Due program and how it will fit in the current Fire Department budget (*attached in his report*). First Due will replace the current MEFIRS program that is provided free of charge from the State of Maine. The MEFIRS program is great for the EMT side of call reporting, as it was created by an EMT, but is lacking in the fire side of call reporting. First Due excels in both. Selectmen and department member Dean Campbell agreed that MEFIRS is a difficult program to work with.

Chair Lisa Cesare stated that if Chief Nugent believes that the program is needed and there is money available in the Fire Department budget, he may use it for the First Due program but that will be \$4,000.00 from other parts of the department's budget. Chief Nugent said he understood, and he is confident that the current budget can support this with no loss to the other budget line items.

Danielle Loring asked if Chief Nugent would be required to put the project out to bid. After some discussion the Selectmen decided that that was not necessary.

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Board of Selectmen Meeting Minutes Dated June 23rd 2025.

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Lisa Cesare asked if First Due will require additional technical supplies/ support and if staff training will be required. Chief Nugent replied that additional tech will not be required and that Officers and members will receive training. Training is included in the \$4,000.00 cost.

Motion: Matthew Callahan motioned to approve Chief Nugent to move forward with the First Due program; second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (5/0)

Chair Cesare moved **8. Department Head Updates, c. Fire Department Update** up in the agenda. Chief Nugent discussed his report with the Selectmen (*attached*).

Chair Cesare moved **11. Public Comment** up in the agenda as Angela Swenson and Michael Downing of the RSU 16 School Board were present. Angela Swenson asked for some clarification regarding the overpayment of taxes due to the RSU 16 School Budget last year. The 2024 taxes were committed using Budget #2 that did not pass. Budget #3 did pass so there is a small overage. Minot saved the overage in a reserve account that will be used towards the school payment portion of the 2025 Tax Commitment. Other towns chose to use the overage differently. Danielle explained that regardless as to how the money is used it will ultimately lower the amount due by falling into the “other revenues” category at the time of Tax Commitment.

There was some discussion regarding the possibility that the cost sharing question could be coming back in the following years. Angela Swenson said that the School Board is required to review the cost sharing formula regularly as part of the budget process, but it could also be brought back to the voters via the petition process.

The School Board is also working on finding a new Chair since Mary Martin has retired.

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Board of Selectmen Meeting Minutes Dated June 23rd 2025.

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8. Department Head Updates

a. Clerk's Report submitted and read by Clerk Sara Farris

See the attached report for more information.

b. Highway Report Submitted by Highway Supervisor Scott Parker and read by Administrator Danielle Loring.

See the attached report for more information.

- The culvert on Marston Hill Road will most likely be replaced in the 3rd week of July.
- Danielle Loring and Scott Parker had an interview with a potential Highway Crew candidate. They are waiting to hear back from him.

7. Old Business

a. Review of 2024 Draft Audit

Lisa Cesare and Brittany Hemond said they both reviewed the draft and did not find any issues.

Motion: Lisa Cesare motioned to approve the 2024 draft audit as presented; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

9. Town Administrator's Report

a. School Zone Sign Update

A new school zone sign will be installed on Shaw Hill Road by Minot Consolidated School. Minot Highway will set the polls for the sign the Northern Signs will do the sign install. Because the sign is on town property the town had to sign the agreement. Danielle does have a verbal agreement with John Hawley at the RSU that the RSU will pay to have the sign maintained and repaired if needed. Danielle will work with Mr. Hawley to create a signed agreement.

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Board of Selectmen Meeting Minutes Dated June 23rd 2025.

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b. Maine Waste to Energy Rate Increase Update

Maine Waste to Energy has increased their member rate by \$7.00 per ton to try and stabilize their budget.

Insurance coverage of the facility was considered as an option to cut costs as the current coverage would not be enough to replace the facility in a catastrophic event. 3 options were presented and are as follows. 1. Keep the \$44 million coverage and find other ways to cut it, 2. Drop the amount of coverage to about \$20 million that should cover normal things that may fail, and 3. Drop coverage completely. The Maine Waste to Energy Board chose to drop the amount of coverage.

Maine Waste to Energy will invoice Minot \$32,000.00 due by 4/2/2026. Danielle plans to pay what the Town can with the current budget and then have Maine Waste to Energy invoice the remainder.

10. Selectmen Comment

None

12. Next Meeting Dates

a. Monday, July 7th, 2025 – Regular Meeting

The date was not corrected on the agenda, but the correct date of July 7, 2025 was mentioned acknowledged.

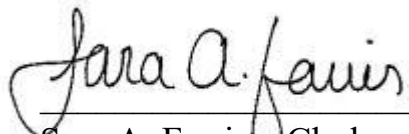
14. Adjournment

Motion: Matthew Callahan made the motion to adjourn at 7:06 pm; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

The board adjourned at 7:06 pm.


Sara A. Farris – Clerk
Recording Secretary

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Board of Selectmen Meeting Minutes Dated June 23rd 2025.

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Lisa Cesare – Chair

Matthew Callahan

Daniel Gilpatric – Vice Chair

Dean Campbell

Brittany Hemond

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Board of Selectmen Meeting Minutes Dated June 23rd 2025.

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TOWN OF MINOT

329 Woodman Hill Road
Minot, Maine 04258-0329

Tel: 1-207-345-3305
Fax: 1-207-346-0924

Clerk's Report

All amounts as of July 7, 2025

Sara A. Farris
Sara A. Farris - Clerk

Hello Selectmen,

Updates:

Board of Appeals & Planning Board:

There will be a special Planning Board Meeting held on 7/15/2025 to resolve a pending application after some confusion at the meeting on 7/1.

The next regular meeting will be held on 8/5. The Board is continuing to work on Ordinances to present at the next Town Meeting.

2024 Taxes

As of 7/7 there are 27 accounts that are eligible to go to Lien.
Liens will be filed at the Registry on 7/8

2025 Tax Commitment

Planned for the 7/21 Selectmen Meeting

Danielle and I are working with Denis to make sure our records are accurate and up to date.

Inland Fisheries & Wildlife:

Boat Excise YTD: \$ 3,240.30

July IF&W

6 Boats

1 registered online

0 Snowmobiles

13 ATVs

4 Game Licenses

Vitals:

Birth Certificate Requests – 21

Death Certificate Requests - 9

Marriage Certificate Requests – 12

Marriage Intentions/ Licenses - 4

Dogs:

None

Building/ Plumbing Permits for 2025:

Building Permits:

New Home	2
slab	1
Garage/ barn	6
Addition	3
Remodel	6
Shed	6
Porch/ deck	5
Pool	2
Solar Panels	8
Cell Tower Mods	1
Demo Permits	2
Camping Permits	1

Plumbing Permits:

Internal	9
Septic	3

Real Estate Taxes:

2023 taxes - \$ 15,970.83 for 9 accounts

2024 taxes - \$ 50,519.91 for 27 accounts

2025 prepayments – \$ 26,885.07 for 42 accounts

Total owed: \$ 66,490.74

- \$ 24,402.84

Personal Property Taxes:

2023 - \$ 215.42 on 1 account – AT&T Mobility, LLC

2024 - \$ 197.23 on 1 account – AT&T Mobility, LLC

2025 prepayments - \$1.00 on 1 account

Excise Tax:

<u>MONTH</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>+/-</u>
JAN.	\$50,306.29	\$46,666.44	\$54,107.78	+ \$7,441.34
FEB.	\$51,718.92	\$53,006.15	\$50,738.40	- \$2,267.75
MARCH	\$62,362.95	\$57,687.68	\$64,847.97	+ \$ 7,160.29
APRIL	\$59,196.83	\$76,488.98	\$75,413.72	- \$ 1,075.26
MAY	\$74,257.14	\$83,538.89	\$85,602.45	+ \$2,063.56
JUNE	\$70,938.58	\$74,819.34	\$78,023.22	+ \$3,203.88
JULY	\$57,419.67	\$72,889.97	\$14,346.92	
AUG.	\$79,431.44	\$77,848.75		
SEPT.	\$66,921.22	\$64,758.99		
OCT.	\$67,752.92	\$72,613.20		
NOV.	\$52,230.54	\$50,078.07		
DEC.	\$43,334.63	\$56,600.45		
TOTAL	\$ 735,871.13	\$ 786,996.91	\$423,080.46	-\$363,916.45



INTEROFFICE MEMO

To: Board of Selectmen

CC: Danielle Loring, Town Administrator

From: Scott Parker, Highway Director

RE: Highway Department (06/23 – 07/06/2025)

Ditching is complete on Marston Hill Road, and we installed a new cross culvert. We will start digging up parts of the road this week.



Minot Fire-Rescue Department

329 Woodman Hill Road

Minot ME, 04258

Chief Corey Nugent – (207) 345-3305 – Minotfirechief@minotme.org



7/6/2025

Fire Department Update

Calls for Service: 6/23/2025 – 7/6/2025

Medical Calls: 8

Fire Calls: 6

Mutual Aid Calls: 1

I continue to work diligently with our crews to establish a stronger response and establish routines for day-to-day operations. As we continue to build through these endeavors and ensure we are providing adequate responses for all emergencies within our community. Through these trials we have collectively found gaps within our responses as well as our equipment that we continue to find ways to manage and mitigate.

Grant Updates:

- State Farm – Applied to acquired new Gas Meters, Calibration Unit, and Thermal Camera. Awaiting a response.
- Maine EMS Sustainability – Recently acquired for Generator at Orchard Station and 10 Portable Radios
 - Radios have Arrived and have been programed; we are awaiting microphones before Issuing
 - The Generator install date has been scheduled for 7/10/2025 and the site work has been completed with the assistance of the Highway Department
- FEMA – Running into some complications with access, working with Ms. Loring to resolve. We are looking to apply for the Fall Rotation. Currently raising ideas. Equipment vs. Apparatus

General Updates

- Recently we purchased a new computer, this is currently being programed and should arrive this week, this will be equipped for radio and Pager programming so this will remain in-house by trained members.
- Pagers – 6 pagers and a programmer have been ordered at this time we are awaiting a final quote for additional pagers I believe this will be 7 or 8 more, these will be issued as quickly as possible to ensure members are acquiring call information effectively.
 - Each pager has a \$50 rebate that will be sent out this week. Promotion continues through August, and this rebate will be available for the next purchase.

EMS Equipment

- A few complications arose with current EMS equipment; we have found an array of items that are not medical grade and have failed. I am working on a collection of items to be ordered for EMS supplies to ensure adequate equipment is responding to calls.

Stations Update

- Central Station – We have found a resolve for boiler issue, although parts are no longer available, we have settled on replacing the axillary unit to fully repair our system, a new units would have exceeded 8 to 10 thousand dollars and this axillary unit with installation will only cost around \$1300.
- Orchard Station – Nothing New to report

- West Minot – Continuous assessment on mold mitigation and repair, we are also awaiting further information for a repair to some exterior damage, expecting to follow up with this in the next week.

Administration

- I have continuously worked on locating previous documentation of our members, training, inspections and testing aspects of the department. As I locate this I am working to better organize and fill in further gaps that have been noted over the years. Although the office and organization of filing cabinets have been in a bit of disarray, I continue to work to re-organize and collectively place all needed items together to ensure longevity and better scheduling of needs.
- First Due system has been purchased, the officers and I have been scheduled to meet via zoom in reference to introduction and building. I have begun to upload necessary information to assist with building this platform over the next few months. Although the officer and I will be working in the background, training will also be provided, and the system is expected to go 100% live to all members effect January 1st of 2026 or sooner.

EXPENSE SUMMARY

WARRANT #14
07/07/2025

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
2500 - AUDIT SERVIC	8,650.00	0.00	300.00	0.00	8,350.00
0213 - CONTRAC SVCS	8,650.00	0.00	300.00	0.00	8,350.00
2550 - ASSESS CONTR	28,400.00	0.00	2,500.00	0.00	25,900.00
0213 - CONTRAC SVCS	28,400.00	0.00	2,500.00	0.00	25,900.00
3050 - SNOMBL REFD	0.00	0.00	1,072.44	1,072.44	0.00
0197 - REIMBURS.	0.00	0.00	1,072.44	1,072.44	0.00
3550 - EDA ELF RESE	0.00	0.00	1,494.03	7,801.86	6,307.83
0002 - (CARRY FWD)	0.00	0.00	0.00	7,601.86	7,601.86
0012 - DONATIONS	0.00	0.00	0.00	200.00	200.00
0197 - REIMBURS.	0.00	0.00	797.24	0.00	-797.24
0198 - FOOD	0.00	0.00	696.79	0.00	-696.79
4000 - AUB. PUB LIB	22,500.00	0.00	0.00	0.00	22,500.00
0213 - CONTRAC SVCS	22,500.00	0.00	0.00	0.00	22,500.00
4025 - TWNWELL RES	0.00	0.00	889.28	17,929.77	17,040.49
0002 - (CARRY FWD)	0.00	0.00	0.00	10,627.66	10,627.66
0197 - REIMBURS.	0.00	0.00	0.00	7,194.42	7,194.42
0209 - POSTAGE	0.00	0.00	22.95	0.00	-22.95
0300 - LABOR	0.00	0.00	700.00	100.00	-600.00
0401 - TESTING	0.00	0.00	105.00	0.00	-105.00
7010 - PAYROLL TAX	0.00	0.00	61.33	7.69	-53.64
5000 - OFF SALARIES	473,120.00	0.00	249,579.86	26,506.50	250,046.64
1001 - CLK/TAX COLL	63,860.00	0.00	32,192.37	1,192.31	32,859.94
1002 - DEP CLERK	75,000.00	0.00	38,315.79	1,369.86	38,054.07
1003 - ADMINISTRAT	80,000.00	0.00	41,538.69	1,538.47	39,999.78
1004 - SELECTMEN	8,000.00	0.00	0.00	0.00	8,000.00
1005 - ASSESSORS	150.00	0.00	0.00	0.00	150.00
7010 - PAYROLL TAX	17,000.00	0.00	8,242.52	301.49	9,058.97
7020 - HLTH INSUR	202,950.00	0.00	111,539.59	13,679.25	105,089.66
7021 - VISION INS	0.00	0.00	823.42	846.01	22.59
7025 - DENTAL INSUR	6,160.00	0.00	7,388.97	3,673.73	2,444.76
7030 - SIMPLE IRA	12,000.00	0.00	6,814.55	859.58	6,045.03
7031 - MEPERS	8,000.00	0.00	0.00	0.00	8,000.00
7035 - AFLAC	0.00	0.00	254.52	339.36	84.84
7040 - UNEMPLOYMENT	0.00	0.00	0.00	237.00	237.00
7041 - PFML	0.00	0.00	915.78	915.78	0.00
7042 - PFML ACCRUAL	0.00	0.00	1,553.66	1,553.66	0.00
5075 - CODE ENF/PLA	57,150.00	0.00	23,206.15	848.53	34,792.38
0200 - TELEPHONE	750.00	0.00	373.41	0.00	376.59
0205 - SUPPLIES	500.00	0.00	0.00	0.00	500.00
0207 - DUES/SUBSCR	150.00	0.00	45.00	0.00	105.00

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
5075 - CODE ENF/PLA CONT'D					
0208 - STAFF TRAING	750.00	0.00	255.00	0.00	495.00
0210 - MLG/EXP REIM	1,500.00	0.00	411.61	0.00	1,088.39
0213 - CONTRAC SVCS	5,000.00	0.00	2,347.00	0.00	2,653.00
1007 - CODE ENFORCE	45,000.00	0.00	18,362.36	787.95	27,425.59
7010 - PAYROLL TAX	3,500.00	0.00	1,411.77	60.58	2,148.81
5100 - T-O RESERVE					
0002 - (CARRY FWD)	0.00	0.00	0.00	73.03	73.03
5200 - TOWN INSUR					
0103 - PROP/CASULTY	64,600.00	0.00	26,268.46	1,025.73	39,357.27
0106 - WORKERS COMP	34,000.00	0.00	0.00	0.00	34,000.00
0303 - VOLUNTEER	23,000.00	0.00	21,258.95	0.00	1,741.05
0304 - FD INSURANCE	100.00	0.00	0.00	0.00	100.00
7041 - PFML	0.00	0.00	952.00	0.00	-952.00
7042 - PFML ACCRUAL	7,500.00	0.00	3,141.73	109.95	4,468.22
5300 - T-O MAINT					
0012 - DONATIONS	42,800.00	0.00	21,160.70	403.05	22,042.35
0200 - TELEPHONE	0.00	0.00	0.00	90.00	90.00
0201 - ELECTRICITY	2,500.00	0.00	1,351.55	0.00	1,148.45
0203 - FUEL & GAS	4,000.00	0.00	2,477.12	233.83	1,756.71
0204 - REPAIRS	6,000.00	0.00	2,633.10	0.00	3,366.90
0205 - SUPPLIES	2,500.00	0.00	1,050.01	0.00	1,449.99
0206 - JANITORIAL	5,000.00	0.00	3,952.12	0.00	1,047.88
0207 - DUES/SUBSCR	8,800.00	0.00	3,660.00	0.00	5,140.00
0208 - STAFF TRAING	1,000.00	0.00	280.00	0.00	720.00
0209 - POSTAGE	2,000.00	0.00	432.70	0.00	1,567.30
0212 - INSPECTIONS	3,500.00	0.00	1,852.93	79.22	1,726.29
0213 - CONTRAC SVCS	1,500.00	0.00	0.00	0.00	1,500.00
0218 - SOFTWARE LIC	6,000.00	0.00	3,064.19	0.00	2,935.81
0403 - SECURITY	0.00	0.00	154.32	0.00	-154.32
7035 - AFLAC	0.00	0.00	179.94	0.00	-179.94
5350 - ELECT/MEET					
0198 - FOOD	12,000.00	0.00	5,424.28	0.00	6,575.72
0205 - SUPPLIES	400.00	0.00	96.15	0.00	303.85
0209 - POSTAGE	200.00	0.00	139.20	0.00	60.80
0210 - MLG/EXP REIM	1,200.00	0.00	0.00	0.00	1,200.00
0213 - CONTRAC SVCS	0.00	0.00	26.44	0.00	-26.44
0215 - EQUIPMENT	4,850.00	0.00	4,018.26	0.00	831.74
0217 - ADVERTISING	1,000.00	0.00	0.00	0.00	1,000.00
0300 - LABOR	250.00	0.00	0.00	0.00	250.00
1011 - ELEC CLERKS	0.00	0.00	97.50	0.00	-97.50
1012 - MODERATOR	3,500.00	0.00	791.25	0.00	2,708.75
	300.00	0.00	250.00	0.00	50.00

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
5350 - ELECT/MEET CONT'D					
7010 - PAYROLL TAX	300.00	0.00	5.48	0.00	294.52
5400 - CEMETERY MAI	10,000.00	0.00	13,145.85	21,667.55	18,521.70
0001 - APPROPRIATED	10,000.00	0.00	0.00	0.00	10,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	1,867.55	1,867.55
0205 - SUPPLIES	0.00	0.00	494.40	0.00	-494.40
0213 - CONTRAC SVCS	0.00	0.00	2,320.45	0.00	-2,320.45
0218 - SOFTWARE LIC	0.00	0.00	385.00	0.00	-385.00
0501 - DEED TRANS	0.00	0.00	46.00	0.00	-46.00
7046 - PLOT SALES	0.00	0.00	9,900.00	19,800.00	9,900.00
5650 - REC MAINT	5,000.00	0.00	3,191.00	4,800.52	6,609.52
0001 - APPROPRIATED	5,000.00	0.00	0.00	0.00	5,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	4,800.52	4,800.52
0213 - CONTRAC SVCS	0.00	0.00	3,191.00	0.00	-3,191.00
6200 - COMMON RDS	352,000.00	0.00	99,623.63	976.25	253,352.62
0205 - SUPPLIES	6,000.00	0.00	3,970.40	346.25	2,375.85
0207 - DUES/SUBSCR	0.00	0.00	584.00	0.00	-584.00
0208 - STAFF TRAIING	1,000.00	0.00	0.00	0.00	1,000.00
0213 - CONTRAC SVCS	60,000.00	0.00	0.00	0.00	60,000.00
0300 - LABOR	190,000.00	0.00	45,866.44	0.00	144,133.56
0401 - TESTING	400.00	0.00	212.00	0.00	188.00
0404 - MATERIALS	60,000.00	0.00	37,915.15	630.00	22,714.85
0405 - TRUCKS- EQUI	20,000.00	0.00	7,816.50	0.00	12,183.50
7010 - PAYROLL TAX	14,600.00	0.00	3,259.14	0.00	11,340.86
6300 - PAVINGS RDS	334,804.00	0.00	81,013.05	104,165.18	357,956.13
0002 - (CARRY FWD)	0.00	0.00	0.00	104,165.18	104,165.18
0213 - CONTRAC SVCS	309,804.00	0.00	62,328.00	0.00	247,476.00
0404 - MATERIALS	25,000.00	0.00	18,685.05	0.00	6,314.95
6400 - WINTER RDS	397,100.00	0.00	228,922.54	5,092.26	173,269.72
0205 - SUPPLIES	15,000.00	0.00	11,539.08	0.00	3,460.92
0213 - CONTRAC SVCS	75,000.00	0.00	50,198.51	0.00	24,801.49
0300 - LABOR	160,000.00	0.00	101,891.82	4,753.51	62,861.69
0404 - MATERIALS	8,600.00	0.00	0.00	0.00	8,600.00
0406 - SALT	82,000.00	0.00	57,913.54	0.00	24,086.46
0407 - SAND	44,000.00	0.00	0.00	0.00	44,000.00
7010 - PAYROLL TAX	12,500.00	0.00	7,379.59	338.75	5,459.16
6500 - HWY EQ REP.	105,000.00	0.00	43,544.09	352.80	61,808.71
0203 - FUEL & GAS	38,000.00	0.00	14,442.14	352.80	23,910.66
0204 - REPAIRS	50,000.00	0.00	19,505.17	0.00	30,494.83
0205 - SUPPLIES	9,000.00	0.00	7,118.25	0.00	1,881.75

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	--- Y T D ---		UNEXPENDED BALANCE
			DEBITS	CREDITS	
6500 - HWY EQ REP. CONT'D					
0213 - CONTRAC SVCS	8,000.00	0.00	2,478.53	0.00	5,521.47
6600 - HWAY CAP EQ	0.00	0.00	0.00	2,112.77	2,112.77
0002 - (CARRY FWD)	0.00	0.00	0.00	2,112.77	2,112.77
6700 - TOWN GARAGE	22,750.00	0.00	13,392.21	983.45	10,341.24
0200 - TELEPHONE	700.00	0.00	382.46	0.00	317.54
0201 - ELECTRICITY	4,500.00	0.00	3,279.59	983.45	2,203.86
0203 - FUEL & GAS	6,000.00	0.00	4,468.21	0.00	1,531.79
0204 - REPAIRS	6,400.00	0.00	2,955.89	0.00	3,444.11
0205 - SUPPLIES	3,000.00	0.00	1,280.56	0.00	1,719.44
0206 - JANITORIAL	1,200.00	0.00	600.00	0.00	600.00
0212 - INSPECTIONS	400.00	0.00	155.50	0.00	244.50
0213 - CONTRAC SVCS	550.00	0.00	270.00	0.00	280.00
7000 - SOLID WASTE	65,100.00	0.00	28,784.47	0.00	36,315.53
0205 - SUPPLIES	600.00	0.00	0.00	0.00	600.00
0213 - CONTRAC SVCS	62,000.00	0.00	28,559.47	0.00	33,440.53
0225 - ENVIRON HHW	2,500.00	0.00	225.00	0.00	2,275.00
7100 - COMM DAY RES	0.00	0.00	612.74	963.48	350.74
0002 - (CARRY FWD)	0.00	0.00	0.00	898.48	898.48
0012 - DONATIONS	0.00	0.00	0.00	65.00	65.00
0198 - FOOD	0.00	0.00	52.79	0.00	-52.79
0205 - SUPPLIES	0.00	0.00	559.95	0.00	-559.95
7200 - GENL ASSIST	2,000.00	0.00	1,509.67	0.00	490.33
0001 - APPROPRIATED	2,000.00	0.00	0.00	0.00	2,000.00
0213 - CONTRAC SVCS	0.00	0.00	1,509.67	0.00	-1,509.67
7300 - CONSER COMM	0.00	0.00	0.00	100.00	100.00
0002 - (CARRY FWD)	0.00	0.00	0.00	100.00	100.00
7400 - STREET LTS	3,000.00	0.00	1,744.24	0.00	1,255.76
0201 - ELECTRICITY	3,000.00	0.00	1,744.24	0.00	1,255.76
7700 - LEGAL FEES	10,000.00	0.00	2,033.00	0.00	7,967.00
0213 - CONTRAC SVCS	10,000.00	0.00	313.00	0.00	9,687.00
7053 - RAUBESON	0.00	0.00	600.00	0.00	-600.00
7054 - EASTON	0.00	0.00	600.00	0.00	-600.00
7055 - HEMOND	0.00	0.00	520.00	0.00	-520.00
7810 - MMA DUES	4,000.00	0.00	4,099.00	0.00	-99.00
0207 - DUES/SUBSCR	4,000.00	0.00	4,099.00	0.00	-99.00
7820 - AVCOG DUES	4,460.00	0.00	0.00	0.00	4,460.00
0207 - DUES/SUBSCR	4,460.00	0.00	0.00	0.00	4,460.00

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	--- Y T D ---		UNEXPENDED BALANCE
			DEBITS	CREDITS	
7900 - COUNTY TAX CONT'D					
7900 - COUNTY TAX	412,703.00	0.00	0.00	0.00	412,703.00
0001 - APPROPRIATED	412,703.00	0.00	0.00	0.00	412,703.00
8000 - INTERDEPT	8,050.00	0.00	7,370.15	174.02	853.87
0205 - SUPPLIES	0.00	0.00	675.00	0.00	-675.00
0207 - DUES/SUBSCR	0.00	0.00	60.00	0.00	-60.00
0210 - MLG/EXP REIM	250.00	0.00	0.00	0.00	250.00
0213 - CONTRAC SVCS	5,000.00	0.00	4,186.37	174.02	987.65
0217 - ADVERTISING	1,500.00	0.00	579.78	0.00	920.22
0218 - SOFTWARE LIC	0.00	0.00	924.00	0.00	-924.00
0501 - DEED TRANS	300.00	0.00	191.00	0.00	109.00
0502 - LIENS	1,000.00	0.00	754.00	0.00	246.00
8025 - IT SERVICES	35,800.00	0.00	22,764.49	0.00	13,035.51
0199 - INTERNET	1,500.00	0.00	797.64	0.00	702.36
0200 - TELEPHONE	3,300.00	0.00	1,633.20	0.00	1,666.80
0202 - HARDWARE	2,000.00	0.00	2,758.84	0.00	-758.84
0205 - SUPPLIES	2,000.00	0.00	0.00	0.00	2,000.00
0213 - CONTRAC SVCS	24,000.00	0.00	14,000.00	0.00	10,000.00
0218 - SOFTWARE LIC	3,000.00	0.00	3,574.81	0.00	-574.81
8026 - TRIO	10,894.00	0.00	10,893.53	0.00	0.47
0213 - CONTRAC SVCS	10,894.00	0.00	10,893.53	0.00	0.47
8210 - HUMANE SOC	4,100.00	0.00	0.00	0.00	4,100.00
0213 - CONTRAC SVCS	4,100.00	0.00	0.00	0.00	4,100.00
8220 - ANIMAL CTL	4,850.00	0.00	2,517.05	0.00	2,332.95
0210 - MLG/EXP REIM	600.00	0.00	363.29	0.00	236.71
0300 - LABOR	4,000.00	0.00	2,000.00	0.00	2,000.00
7010 - PAYROLL TAX	250.00	0.00	153.76	0.00	96.24
8600 - EDUCATION	0.00	0.00	1,611,158.77	86,994.00	-1,524,164.77
0002 - (CARRY FWD)	0.00	0.00	0.00	86,994.00	86,994.00
0213 - CONTRAC SVCS	0.00	0.00	1,611,158.77	0.00	-1,611,158.77
9000 - MINOT FIRE	272,620.00	0.00	137,976.08	4,472.08	139,116.00
0012 - DONATIONS	0.00	0.00	425.00	941.15	516.15
0195 - EMPLOYEE APP	6,000.00	0.00	635.44	0.00	5,364.56
0196 - ONBOARDING	6,200.00	0.00	1,498.00	0.00	4,702.00
0197 - REIMBURS.	0.00	0.00	275.50	0.00	-275.50
0198 - FOOD	2,300.00	0.00	296.30	0.00	2,003.70
0200 - TELEPHONE	1,600.00	0.00	888.21	0.00	711.79
0201 - ELECTRICITY	5,000.00	0.00	3,809.23	225.13	1,415.90
0203 - FUEL & GAS	12,000.00	0.00	7,051.90	0.00	4,948.10
0204 - REPAIRS	13,000.00	0.00	19,915.17	1,386.72	-5,528.45

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	--- Y T D ---		UNEXPENDED BALANCE
			DEBITS	CREDITS	
9000 - MINOT FIRE CONT'D					
0205 - SUPPLIES	5,000.00	0.00	3,457.25	0.00	1,542.75
0207 - DUES/SUBSCR	600.00	0.00	220.00	0.00	380.00
0208 - STAFF TRAING	20,000.00	0.00	3,739.27	0.00	16,260.73
0210 - MLG/EXP REIM	200.00	0.00	72.05	0.00	127.95
0212 - INSPECTIONS	1,000.00	0.00	0.00	0.00	1,000.00
0213 - CONTRAC SVCS	2,500.00	0.00	4,415.30	0.00	-1,915.30
0218 - SOFTWARE LIC	0.00	0.00	4,300.00	0.00	-4,300.00
0219 - DISPATCHING	16,600.00	0.00	0.00	0.00	16,600.00
0221 - RESCUE SUPP	3,000.00	0.00	2,541.58	0.00	458.42
0223 - APP. SUPP.	10,000.00	0.00	4,715.40	0.00	5,284.60
0224 - PPE EQUIP	20,000.00	0.00	24,904.71	0.00	-4,904.71
0226 - BLDING MAINT	2,500.00	0.00	3,076.90	0.00	-576.90
0301 - CALL MEMBER	22,000.00	0.00	8,808.73	0.00	13,191.27
0302 - PER DIEMS	45,500.00	0.00	11,035.38	613.50	35,078.12
0401 - TESTING	7,000.00	0.00	1,111.15	0.00	5,888.85
1014 - FIRE CHIEF	60,770.00	0.00	27,144.64	1,168.66	34,794.02
7010 - PAYROLL TAX	9,850.00	0.00	3,638.97	136.92	6,347.95
9200 - FIRE DEPT CP	0.00	0.00	1,201.10	929.19	-271.91
0002 - (CARRY FWD)	0.00	0.00	0.00	929.19	929.19
0253 - 2025 MMA SG	0.00	0.00	1,201.10	0.00	-1,201.10
9250 - FD APP RES	20,000.00	0.00	0.00	970.58	20,970.58
0001 - APPROPRIATED	20,000.00	0.00	0.00	0.00	20,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	295.58	295.58
0012 - DONATIONS	0.00	0.00	0.00	675.00	675.00
9300 - GRANT	0.00	0.00	9,982.60	7,077.92	-2,904.68
0002 - (CARRY FWD)	0.00	0.00	0.00	7,077.92	7,077.92
0259 - EMS SUS GRNT	0.00	0.00	9,982.60	0.00	-9,982.60
9600 - DEBT SERVICE	70,840.00	0.00	70,840.00	0.00	0.00
0600 - INTEREST	8,255.00	0.00	7,763.10	0.00	491.90
0608 - PRINCIPAL	62,585.00	0.00	63,076.90	0.00	-491.90
9950 - SELECTMEN AP	0.00	0.00	7,438.05	683.07	-6,754.98
0213 - CONTRAC SVCS	0.00	0.00	6,754.98	0.00	-6,754.98
9999 - HOLD ACCT	0.00	0.00	683.07	683.07	0.00
Final Totals	2,864,291.00	0.00	2,735,652.51	298,176.03	426,814.52