



Town of Minot Selectmen Epacket

June 23, 2025 at 6:30pm
Regular Meeting

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Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Monday, June 23, 2025
6:30 pm
Agenda*

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. Monday, June 9, 2025 Meeting
4. Warrants
 - a. Payroll Expense Warrant
 - b. Treasurer's Warrant
5. Check Reconciliation Review
 - a. January 2025
 - b. February 2025
 - c. March 2025
 - d. April 2025
6. New Business
 - a. "First Due" Fire Department Program Request – Chief C. Nugent
7. Old Business
 - a. Review of 2024 Draft Audit
8. Department Head Updates
 - a. Clerk's Report
 - b. Highway Report
 - c. Fire Department Update
9. Town Administrator's Report
 - a. School Zone Sign Update
 - b. Maine Waste to Energy Rate Increase Update
10. Selectmen Comment
11. Public Comment (3-minute limit) – Items in public comment may be scheduled for a future meeting to provide for Board consideration and public notice
12. Next Meeting Dates
 - a. Monday, June 23, 2025
13. Adjournment



Town of Minot

329 Woodman Hill Rd.
Minot, ME 04258
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Board of Selectmen Meeting

Minot Town Office
Monday, June 9th, 2025
6:30 pm
Minutes*

REGULAR MEETING

Selectmen: Lisa Cesare - Chair, Daniel Gilpatric– Vice Chair, Brittany Hemond, Matthew Callahan, and Dean Campbell

Staff: Danielle Loring (Administrator) and Sara Farris (Clerk & Recording Secretary)

Public: None

1. Call to Order

The meeting was called to order at 6:30 pm and a quorum was present.

2. Pledge of Allegiance

Recited

3. Approval of Minutes

a. Tuesday, May 27th, 2025 – Regular Meeting

Motion: Brittany Hemond motioned to approve the meeting minutes from May 27th, 2025 as written; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (5/0)

The Selectmen signed the minutes as presented.

4. Warrants

a. Payroll Expense Warrant

b. Treasurer's Warrant

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$23,510.83 and the Treasurer's Warrant in the amount of \$262,826.42; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

The Selectmen signed the Payroll and Treasurer's Warrants.

** Written minutes serve as reference to the official record, which are recording kept at the Town Office.

Board of Selectmen Meeting Minutes Dated June 9th 2025.

*Items may be taken out of order at the Chairman's Discretion.

5. Check Reconciliation Review

Danielle stated that the Check Reconciliations for January through April 2025 are available, but she is still working on them. She requested that the Selectmen hold off on approving them until the next meeting. The Selectmen agreed.

6. New Business

a. Review of 2024 Draft Audit

Danielle provided the Selectmen with a draft audit for review (attached). Danielle noted that there were no major issues that the auditor found and the undesignated fund balance did increase. The Selectmen requested more time to review the audit before the final approval. Danielle said she would bring it back for approval at the next meeting.

b. Consideration of FY2025-26 Greater Androscoggin Humane Society Service Contract

Danielle provided the Selectmen with the contract for review (attached). Lisa Cesare asked if there was enough funds budgeted to cover the contracted amount. Danielle answered that the current bill is \$4,011.00 and the budgeted amount was \$4,100.00 so there is a small excess.

Motion: Matthew Callahan motioned to accept the agreement with Greater Androscoggin Humane Society and to authorize Danielle Loring, the Town Administrator, to sign on their behalf; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

c. Discussion of Juneteenth Holiday

Danielle stated that the office staff would like to work on June 19th and take the Friday after Christmas off.

Motion: Matthew Callahan motioned to allow staff to use Juneteenth as a floating holiday, preferably the day after Christmas; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

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Board of Selectmen Meeting Minutes Dated June 9th 2025.

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7. Old Business

None

8. Department Head Updates

a. Clerk's Report submitted and read by Clerk Sara Farris

See the attached report for more information.

b. Highway Report Submitted by Highway Supervisor Scott Parker and read by Administrator Danielle Loring.

See the attached report for more information.

- Minot Hebron Athletic Association (MHAA) requested speed limit signs be placed on the roads leading to Community and Memorial Fields. A speed study would have to be done through the State to place a sign. Danielle asked the Selectmen for their opinion on the matter. The Selectmen do not feel there is a need to have speed limit signs placed.
- There will be a speed study done on Garfield Road as there is no sign on the Shaw Hill Road end. With the new subdivision going in this will be important once traffic increases.

c. Fire Department Report submitted by Chief Nugent and read by Danielle Loring

See the attached report for more information.

- The EMS Stability Grant that Dean Campbell and Danielle Loring were working on has been granted. This will cover the generator at Orchard Station and radios.
- Brittany Hemond stated that current members are excited to be working with Chief Nugent.

9. Town Administrator's Report

- The new front door has been installed. A locksmith will be out to change the lock to match the old keys.
- Danielle is working with legal on pending matters.

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Board of Selectmen Meeting Minutes Dated June 9th 2025.

*Items may be taken out of order at the Chairman's Discretion.

10. Selectmen Comment

a. Library Municipal Fee Review – Lisa Cesare

Danielle provided the Selectmen with a memo from the Auburn Public Library (attached).

Lisa added that Minot currently has about 350 active members that use the library. If the contract municipality and non-member fees increase too much Minot could possibly move to library choice with another local library. Lisa said she would keep the Board updated.

6. New Business

b. Executive Session Pursuant to Title 1 MRSA §405(6)(a): Personnel Discussion with Town Administrator

Motion: Brittany Hemond motioned to enter the Executive Session at 6:55 pm; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (5/0)

The Selectmen, Town Administrator, and Sara Farris entered the Executive Session.

Motion: Brittany Hemond motioned to exit the Executive Session at 7:02 pm; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (5/0)

The Selectmen, Town Administrator, and Sara Farris exited the Executive Session.

11. Public Comment

None

12. Next Meeting Dates

a. Monday, June 23rd, 2025 – Regular Meeting

Date acknowledged.

** Written minutes serve as reference to the official record, which are recording kept at the Town Office.

Board of Selectmen Meeting Minutes Dated June 9th 2025.

*Items may be taken out of order at the Chairman's Discretion.

14. Adjournment

Motion: Brittany Hemond made the motion to adjourn at 7:03 pm; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (5/0)

The board adjourned at 7:03 pm.



Sara A. Farris – Clerk
Recording Secretary

Lisa Cesare – Chair

Matthew Callahan

Daniel Gilpatric – Vice Chair

Dean Campbell

Brittany Hemond

** Written minutes serve as reference to the official record, which are recording kept at the Town Office.

Board of Selectmen Meeting Minutes Dated June 9th 2025.

*Items may be taken out of order at the Chairman’s Discretion.



TOWN OF MINOT

329 Woodman Hill Road
Minot, Maine 04258-0329

Tel: 1-207-345-3305

Fax: 1-207-346-0924

Clerk's Report

All amounts as of June 23, 2025

Sara A. Farris
Sara A. Farris - Clerk

Hello Selectmen,

Updates:

Board of Appeals & Planning Board:

Next meeting 7/1/2025

The Board is currently working on Ordinances to present at the next Town Meeting.

RSU 16 Meeting & Election

Everything passed overall with the totals from all 3 towns combined.

Minot Results

219 total votes cast, about 10% turnout

Budget Validation: 144 Y 75 N

Budget Process: 165 Y 55 N

Cost Sharing: 86 Y 132 N 1 Blank

2024 Taxes

21 accounts have been paid since receiving 30-Day Notices!

Liens will go to the Registry the week of 7/7

2025 Tax Commitment

With the school budget passing Danielle, Denis, and myself would like to commit taxes at the July 21 Selectmen Meeting.

Inland Fisheries & Wildlife:

Boat Excise YTD: \$ 2,879.70

June IF&W

27 Boats

4 registered online

0 Snowmobiles

47 ATVs

9 Game Licenses

Vitals:

Birth Certificates – 21

Death Certificates - 8

Marriage Certificate – 12

Marriage Intentions/ Licenses - 3

Dogs:

7 dogs registered in June

Building/ Plumbing Permits for 2025:

Building Permits:

New Home	2
slab	1
Garage/ barn	6
Addition	3
Remodel	6
Shed	5
Porch/ deck	5
Pool	1
Solar Panels	7
Cell Tower Mods	1
Demo Permits	2
Camping Permits	1

Plumbing Permits:

Internal	8
Septic	3

Real Estate Taxes:

2023 taxes - \$ 17,821.48 for 11 accounts
 2024 taxes - \$ 66,247.05 for 35 accounts
 2025 prepayments – \$ 24,833.73 for 38 accounts
 Total owed: \$ 84,068.53
 - \$ 42,087.90

Personal Property Taxes:

2023 - \$ 214.82 on 1 account – AT&T Mobility, LLC
 2024 - \$ 196.61 on 1 account – AT&T Mobility, LLC
 2025 prepayments - \$1.00 on 1 account

Excise Tax:

<u>MONTH</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>+/-</u>
JAN.	\$50,306.29	\$46,666.44	\$54,107.78	+ \$7,441.34
FEB.	\$51,718.92	\$53,006.15	\$50,738.40	- \$2,267.75
MARCH	\$62,362.95	\$57,687.68	\$64,847.97	+ \$7,160.29
APRIL	\$59,196.83	\$76,488.98	\$75,413.72	- \$1,075.26
MAY	\$74,257.14	\$83,538.89	\$85,602.45	+ \$2,063.56
JUNE	\$70,938.58	\$74,819.34	\$58,629.85	- \$16,189.49
JULY	\$57,419.67	\$72,889.97		
AUG.	\$79,431.44	\$77,848.75		
SEPT.	\$66,921.22	\$64,758.99		
OCT.	\$67,752.92	\$72,613.20		
NOV.	\$52,230.54	\$50,078.07		
DEC.	\$43,334.63	\$56,600.45		
TOTAL	\$ 735,871.13	\$ 786,996.91	\$389,340.17	

YTD compared to final total for 2024: - \$397,656.74

We are on track to meet last years totals.



INTEROFFICE MEMO

To: Board of Selectmen

CC: Danielle Loring, Town Administrator

From: Scott Parker, Highway Director

RE: Highway Department (06/09 – 06/22/2025)

We continue to ditch on Maston Hill Road and hopefully finish this week. We are going to start digging up the road starting July 7th.



Minot Fire-Rescue Department

329 Woodman Hill Road

Minot ME, 04258

Chief Corey Nugent – (207) 345-3305 – Minotfirechief@minotme.org



6/22/2025

Fire Department Update

Calls For Service 6/9/2025 – 6/22/2025

Medical Calls: 8

Fire Calls: 7

Mutual Aid Calls: 3

Grant Updates:

- Maine EMS Stabilization Grant – Approved for the amount of \$21,465.43
 - Purchase of New Portable Radios – Ordered
 - Purchase and installation of Generator at Orchard Station
 - Working with Highway department for prep work and installation should begin as early as Next week.
- Upcoming grant Opportunities
 - Enbridge Fueling Futures (Forestry Unit) Closes November 2025
 - Fire House Subs (Gear, Battery Operated Jaws, Work in progress) Next Quarter July 10th

Station Updates:

- Central Station – Continues to have no hot water – awaiting quotes I am currently being told that boiler parts that are needed are no longer available and may need to replace entire unit.
- Orchard Station – Nothing to report
- West Minot Station – On-going assessments to clean and refurbish as well as mitigate any mold

On-Going Projects:

- Continuing to update personal and Training Files
- Creating new Driver training program for better documentation
- Perdiem Program has restarted and has been effective, members have been acquiring information to update truck checks and in-house documentation of equipment

Other Updates:

- Members of the department attended a Field Day/Touch a Truck event at Elm Street School
- Members assisted with Trek Across Maine and Provided traffic control at multiple intersection allowing for safe passage of Cyclist. George Eastman (Coordinator) was very appreciative of the turnout.
- Stemming from a Structure Fire that took place on 6/15/2025 it was brought to my attention that most of our members rely on secondary Text Messaging Applications for Call notification. Unfortunately, the system was down for multiple agencies and very few members acquired a notification for this structure fire.
 - As a resolve I have evaluated our current budget and I'm currently working to acquire Pagers for our members as well as a New Computer to move all radio and pager programing in-house. At this time a computer and 6 pagers have been ordered, with 6 more pages to be ordered in the upcoming weeks.
 - At this time there is a \$50 per pager Rebate promotion taking place for the pagers that will be sent out after acquiring.

Requests

- The final Item I have for the board is a request that is “Off Budget” and was not previously budgeted for.
- I would like to move our department into a new program that will offer: (First Due)
 - Better Incident Reporting
 - Occupancy Management and Pre Incident Planning
 - Daily Roster, Events, Scheduling, Assignments
 - Personnel Management
 - Management of Training Records
 - Management of Assets and Inventory (Including work Orders)
 - Capable of Adding and Removing programs we deem fit for the department
- Annual Cost of Program is \$5,000 per year at this time and will be budgeted for in the 2026 Budget
- The cost at this time is \$4,320.55 this will provide a pro-rated cost and all set up fees
- Incident System is Pre-Built and NERIS Ready witch we are required to move to effective September 2025
- 2025 Budget Break down
 - All though some accounts line items are showing significant overages I have been able to utilize the following to balance and find current funding in support of our budget.
 - 0302 – Perdiem, currently shows \$36,226.22 unexpended balance
 - At this time perdiem program offers 30 hours per week for 1 individual, with remaining time in fiscal year that is 23 weeks totaling 690 hours.
 - At the Max Rate of \$25/hr this is \$17,250 for the rest of the year, Leaving a total of \$18,976.22 unexpended
 - After Balancing current Line-item Overages of \$8,001.82 this single line is expected to have a \$10,974.40 Unexpended balance.

I look forward to continuing to improve not only our department capabilities but our members and our ability to provide the best professional services to our community, while providing them with the equipment necessary to complete all tasks safely and effectively.

- A. Take ownership of and be responsible for maintaining the proper use and function of the Device(s) once it leaves the MaineDOT training facility or is picked up by the Municipality or its designee.
- B. Install the Device(s) as soon as practical and within 6 months of receipt at the predesignated location. Failure to do so will result in the Municipality's forfeiture of the Device(s) and the Device(s) will be returned to MaineDOT at the Municipality's expense.
- C. Maintain the Device(s) in proper working order, in accordance with the manufacturer's recommendations, to maximize usage for the expected period of the Device(s) useful life as determined by accepted engineering and/or industry standards.
- D. Provide utilities, if needed, to properly operate the Device(s).
- E. Install the equipment in accordance with the manufacturer's recommendations
- F. Agree to use the calendar features of the School Zone Flashing light to download the school year calendar. The School Zone Flashing lights can only operate on days when the school is open for classes.
- G. Agree to operate the Dynamic Speed Feedback Sign in Active mode only during times when School Zone Lights are Flashing. The sign shall run in stealth mode at all other times.
- H. The School Zone Flashing Lights can only Flash at the following times:
 - i) During school opening defined as 1/2 hour before and 1/2 hour after the beginning of the school day and
 - ii) During School closing defined as 1/2 hour before and 1/2 hour after the end of the school day;
- I. Monitor Device(s) installations where vandalism might be a problem to deter vandalism.
- J. Be responsible for all malfunctions and deficiencies in the Device(s) or any equipment appurtenant that is not covered by a warranty.
- K. Insure the Device(s) against theft, vandalism or loss.
- L. Ensure that the visibility of the Device(s) is preserved and maintained at all times by removing any visual impairment thereto.
- M. Notify MaineDOT in writing prior to the complete removal or replacement of the Device(s), if within the first 3 years of use. Upon removal and unless otherwise agreed upon in writing, the Device(s) shall be returned to MaineDOT at the Municipality's expense.
- N. Continuously use the Device(s); should the Municipality discontinue its use of the Device(s) for a period of 6+ months, the Device(s) will be returned to MaineDOT at the Municipality's expense.

TERMINATION. MaineDOT may postpone, suspend, abandon or otherwise terminate this Agreement upon thirty (30) days written notice to the Municipality and in no event, shall any such action be deemed a breach of contract. Postponement, suspension, abandonment or termination may be taken for any reason by MaineDOT

or specifically as the result of any failure by the Municipality to perform any of the services required under this Agreement to the satisfaction of MaineDOT.

All provisions of this Agreement, **except those that by their very nature are intended to survive**, shall expire upon the Agreement expiration date.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in duplicate effective on the day and date last signed.

MUNICIPALITY OF MINOT

Date: June 13, 2025

By: Danielle Loring

Title: Town Administrator

Signature:  _____

I certify that the foregoing signature is true and accurate, and if electronic, I further certify that it (a) is intended to have the same force as a manual signature, (b) is unique to myself, (c) is capable of verification, (d) is under the sole control of myself, and (e) is linked to data in such a manner that it is invalidated if the data are changed. 10 M.R.S.A. §9502, et seq.

**STATE OF MAINE
DEPARTMENT OF TRANSPORTATION**

Date: _____


By: _____
Stephen Landry, State Traffic Engineer

I certify that the foregoing signature is true and accurate, and if electronic, I further certify that it (a) is intended to have the same force as a manual signature, (b) is unique to myself, (c) is capable of verification, (d) is under the sole control of myself, and (e) is linked to data in such a manner that it is invalidated if the data are changed. 10 M.R.S.A. §9502, et seq.

ATTACHMENT A

SERIAL NUMBER

John King

 Wed, Jun 18, 10:47 AM (5 days ago)

to buckfieldpw@gmail.com, me, Debbie, g.only24@gmail.com, Jack, Jane@bowdoinmaine.gov, Justin, Karan@bowdoinme.com, Leroy, Mark, marvin, Matt, Minot, Nathan.whit  

Good morning,

After a lot of discussion with the Executive committee and at the last board meeting, the facilities cash flow needs are still not solved. We have looked at multiple options and talked with some city officials about possible solutions with no great options. The facilities ability to borrow money is not possible and the revenue from the tipping fee adjustments will help but are not going to fund a plant outage. A plan has been made to postpone the outage until April but we still will not have sufficient funds to support a full outage. The interlocal agreement, which each town signed, requires owners to be liable for all liabilities which the facility incurs. The facility will be assessing the owners to fund our outage in April. At this time it is expected that the facility will need to raise \$1 million dollars to get us out of the financial hole that we are currently in. The invoice will be divided based on percent ownership. I have included a spreadsheet with each town's responsibility. This will be discussed tomorrow night at the meeting and the Executive Committee wanted to make sure you had the amounts before hand.

I know no one wanted it to get to this point but we are here and need to solve this issue.

I have included the interlocal agreement with this email. Section 15 talks about the owners responsibility.

Thanks

John King, Executive Director
Maine Waste to Energy
110 Goldthwaite Rd.
Auburn, Maine 04210
Direct 207-333-5445

Table 1

**MUNICIPAL SOLID WASTE S1
MWE MEMBER TONNAGE/E
INCLUDING COMMERCIAL
02/07/90 - 5/25**

Member Municipalities	%MSW
Auburn	62.02%
Bowdoin	1.87%
Buckfield/Sumner	2.93%
Lovell/Sweden	2.29%
Minot	3.26%
Monmouth/Wales	4.77%
New Gloucester	7.47%
Poland	8.74%
Raymond	6.67%
Total	100.00%

EXPENSE SUMMARY

WARRANT #13
06/23/2025

ACCOUNT	BUDGET	BUDGET	---- Y T D ----		UNEXPENDED
	ORIGINAL	ADJUSTMENT	DEBITS	CREDITS	BALANCE
2500 - AUDIT SERVIC	8,650.00	0.00	300.00	0.00	8,350.00
0213 - CONTRAC SVCS	8,650.00	0.00	300.00	0.00	8,350.00
2550 - ASSESS CONTR	28,400.00	0.00	0.00	0.00	28,400.00
0213 - CONTRAC SVCS	28,400.00	0.00	0.00	0.00	28,400.00
3050 - SNOMBL REFD	0.00	0.00	0.00	1,072.44	1,072.44
0197 - REIMBURS.	0.00	0.00	0.00	1,072.44	1,072.44
3550 - EDA ELF RESE	0.00	0.00	1,494.03	7,801.86	6,307.83
0002 - (CARRY FWD)	0.00	0.00	0.00	7,601.86	7,601.86
0012 - DONATIONS	0.00	0.00	0.00	200.00	200.00
0197 - REIMBURS.	0.00	0.00	797.24	0.00	-797.24
0198 - FOOD	0.00	0.00	696.79	0.00	-696.79
4000 - AUB. PUB LIB	22,500.00	0.00	0.00	0.00	22,500.00
0213 - CONTRAC SVCS	22,500.00	0.00	0.00	0.00	22,500.00
4025 - TWNWELL RES	0.00	0.00	889.28	17,929.77	17,040.49
0002 - (CARRY FWD)	0.00	0.00	0.00	10,627.66	10,627.66
0197 - REIMBURS.	0.00	0.00	0.00	7,194.42	7,194.42
0209 - POSTAGE	0.00	0.00	22.95	0.00	-22.95
0300 - LABOR	0.00	0.00	700.00	100.00	-600.00
0401 - TESTING	0.00	0.00	105.00	0.00	-105.00
7010 - PAYROLL TAX	0.00	0.00	61.33	7.69	-53.64
5000 - OFF SALARIES	473,120.00	0.00	239,780.65	25,151.30	258,490.65
1001 - CLK/TAX COLL	63,860.00	0.00	29,807.75	1,192.31	35,244.56
1002 - DEP CLERK	75,000.00	0.00	35,509.71	1,369.86	40,860.15
1003 - ADMINISTRAT	80,000.00	0.00	38,461.75	1,538.47	43,076.72
1004 - SELECTMEN	8,000.00	0.00	0.00	0.00	8,000.00
1005 - ASSESSORS	150.00	0.00	0.00	0.00	150.00
7010 - PAYROLL TAX	17,000.00	0.00	7,634.43	301.49	9,667.06
7020 - HLTH INSUR	202,950.00	0.00	111,078.03	12,710.05	104,582.02
7021 - VISION INS	0.00	0.00	823.42	794.93	-28.49
7025 - DENTAL INSUR	6,160.00	0.00	7,388.97	3,363.05	2,134.08
7030 - SIMPLE IRA	12,000.00	0.00	6,401.11	859.58	6,458.47
7031 - MEPERS	8,000.00	0.00	0.00	0.00	8,000.00
7035 - AFLAC	0.00	0.00	206.04	315.12	109.08
7040 - UNEMPLOYMENT	0.00	0.00	0.00	237.00	237.00
7041 - PFML	0.00	0.00	915.78	915.78	0.00
7042 - PFML ACCRUAL	0.00	0.00	1,553.66	1,553.66	0.00
5075 - CODE ENF/PLA	57,150.00	0.00	20,990.17	848.53	37,008.36
0200 - TELEPHONE	750.00	0.00	311.17	0.00	438.83
0205 - SUPPLIES	500.00	0.00	0.00	0.00	500.00
0207 - DUES/SUBSCR	150.00	0.00	0.00	0.00	150.00

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
5075 - CODE ENF/PLA CONT'D					
0208 - STAFF TRAING	750.00	0.00	255.00	0.00	495.00
0210 - MLG/EXP REIM	1,500.00	0.00	411.61	0.00	1,088.39
0213 - CONTRAC SVCS	5,000.00	0.00	1,927.00	0.00	3,073.00
1007 - CODE ENFORCE	45,000.00	0.00	16,794.18	787.95	28,993.77
7010 - PAYROLL TAX	3,500.00	0.00	1,291.21	60.58	2,269.37
5100 - T-O RESERVE					
0002 - (CARRY FWD)	0.00	0.00	0.00	73.03	73.03
5200 - TOWN INSUR					
0103 - PROP/CASULTY	34,000.00	0.00	0.00	0.00	34,000.00
0106 - WORKERS COMP	23,000.00	0.00	21,258.95	0.00	1,741.05
0303 - VOLUNTEER	100.00	0.00	0.00	0.00	100.00
0304 - FD INSURANCE	0.00	0.00	952.00	0.00	-952.00
7041 - PFML	7,500.00	0.00	2,918.55	109.95	4,691.40
7042 - PFML ACCRUAL	0.00	0.00	915.78	915.78	0.00
5300 - T-O MAINT					
0012 - DONATIONS	0.00	0.00	0.00	90.00	90.00
0200 - TELEPHONE	2,500.00	0.00	1,218.02	0.00	1,281.98
0201 - ELECTRICITY	4,000.00	0.00	2,477.12	233.83	1,756.71
0203 - FUEL & GAS	6,000.00	0.00	2,633.10	0.00	3,366.90
0204 - REPAIRS	2,500.00	0.00	1,050.01	0.00	1,449.99
0205 - SUPPLIES	5,000.00	0.00	3,146.79	0.00	1,853.21
0206 - JANITORIAL	8,800.00	0.00	3,660.00	0.00	5,140.00
0207 - DUES/SUBSCR	1,000.00	0.00	280.00	0.00	720.00
0208 - STAFF TRAING	2,000.00	0.00	432.70	0.00	1,567.30
0209 - POSTAGE	3,500.00	0.00	951.00	79.22	2,628.22
0212 - INSPECTIONS	1,500.00	0.00	0.00	0.00	1,500.00
0213 - CONTRAC SVCS	6,000.00	0.00	2,915.19	0.00	3,084.81
0218 - SOFTWARE LIC	0.00	0.00	154.32	0.00	-154.32
0403 - SECURITY	0.00	0.00	179.94	0.00	-179.94
7035 - AFLAC	0.00	0.00	72.72	0.00	-72.72
5350 - ELECT/MEET					
0198 - FOOD	400.00	0.00	96.15	0.00	303.85
0205 - SUPPLIES	200.00	0.00	139.20	0.00	60.80
0209 - POSTAGE	1,200.00	0.00	0.00	0.00	1,200.00
0210 - MLG/EXP REIM	0.00	0.00	26.44	0.00	-26.44
0213 - CONTRAC SVCS	4,850.00	0.00	4,018.26	0.00	831.74
0215 - EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00
0217 - ADVERTISING	250.00	0.00	0.00	0.00	250.00
0300 - LABOR	0.00	0.00	97.50	0.00	-97.50
1011 - ELEC CLERKS	3,500.00	0.00	791.25	0.00	2,708.75
1012 - MODERATOR	300.00	0.00	250.00	0.00	50.00

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
5350 - ELECT/MEET CONT'D					
7010 - PAYROLL TAX	300.00	0.00	5.48	0.00	294.52
5400 - CEMETERY MAI	10,000.00	0.00	11,645.85	21,667.55	20,021.70
0001 - APPROPRIATED	10,000.00	0.00	0.00	0.00	10,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	1,867.55	1,867.55
0205 - SUPPLIES	0.00	0.00	494.40	0.00	-494.40
0213 - CONTRAC SVCS	0.00	0.00	820.45	0.00	-820.45
0218 - SOFTWARE LIC	0.00	0.00	385.00	0.00	-385.00
0501 - DEED TRANS	0.00	0.00	46.00	0.00	-46.00
7046 - PLOT SALES	0.00	0.00	9,900.00	19,800.00	9,900.00
5650 - REC MAINT	5,000.00	0.00	3,191.00	4,800.52	6,609.52
0001 - APPROPRIATED	5,000.00	0.00	0.00	0.00	5,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	4,800.52	4,800.52
0213 - CONTRAC SVCS	0.00	0.00	3,191.00	0.00	-3,191.00
6200 - COMMON RDS	352,000.00	0.00	85,085.97	346.25	267,260.28
0205 - SUPPLIES	6,000.00	0.00	3,287.34	346.25	3,058.91
0207 - DUES/SUBSCR	0.00	0.00	584.00	0.00	-584.00
0208 - STAFF TRAIING	1,000.00	0.00	0.00	0.00	1,000.00
0213 - CONTRAC SVCS	60,000.00	0.00	0.00	0.00	60,000.00
0300 - LABOR	190,000.00	0.00	36,416.44	0.00	153,583.56
0401 - TESTING	400.00	0.00	212.00	0.00	188.00
0404 - MATERIALS	60,000.00	0.00	37,915.15	0.00	22,084.85
0405 - TRUCKS- EQUI	20,000.00	0.00	4,085.00	0.00	15,915.00
7010 - PAYROLL TAX	14,600.00	0.00	2,586.04	0.00	12,013.96
6300 - PAVINGS RDS	334,804.00	0.00	79,813.05	104,165.18	359,156.13
0002 - (CARRY FWD)	0.00	0.00	0.00	104,165.18	104,165.18
0213 - CONTRAC SVCS	309,804.00	0.00	62,328.00	0.00	247,476.00
0404 - MATERIALS	25,000.00	0.00	17,485.05	0.00	7,514.95
6400 - WINTER RDS	397,100.00	0.00	228,922.54	5,092.26	173,269.72
0205 - SUPPLIES	15,000.00	0.00	11,539.08	0.00	3,460.92
0213 - CONTRAC SVCS	75,000.00	0.00	50,198.51	0.00	24,801.49
0300 - LABOR	160,000.00	0.00	101,891.82	4,753.51	62,861.69
0404 - MATERIALS	8,600.00	0.00	0.00	0.00	8,600.00
0406 - SALT	82,000.00	0.00	57,913.54	0.00	24,086.46
0407 - SAND	44,000.00	0.00	0.00	0.00	44,000.00
7010 - PAYROLL TAX	12,500.00	0.00	7,379.59	338.75	5,459.16
6500 - HWY EQ REP.	105,000.00	0.00	43,497.42	352.80	61,855.38
0203 - FUEL & GAS	38,000.00	0.00	14,442.14	352.80	23,910.66
0204 - REPAIRS	50,000.00	0.00	19,458.50	0.00	30,541.50
0205 - SUPPLIES	9,000.00	0.00	7,118.25	0.00	1,881.75

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	--- Y T D ---		UNEXPENDED BALANCE
			DEBITS	CREDITS	
6500 - HWY EQ REP. CONT'D					
0213 - CONTRAC SVCS	8,000.00	0.00	2,478.53	0.00	5,521.47
6600 - HWAY CAP EQ	0.00	0.00	0.00	2,112.77	2,112.77
0002 - (CARRY FWD)	0.00	0.00	0.00	2,112.77	2,112.77
6700 - TOWN GARAGE	22,750.00	0.00	13,230.87	983.45	10,502.58
0200 - TELEPHONE	700.00	0.00	311.17	0.00	388.83
0201 - ELECTRICITY	4,500.00	0.00	3,234.54	983.45	2,248.91
0203 - FUEL & GAS	6,000.00	0.00	4,468.21	0.00	1,531.79
0204 - REPAIRS	6,400.00	0.00	2,955.89	0.00	3,444.11
0205 - SUPPLIES	3,000.00	0.00	1,280.56	0.00	1,719.44
0206 - JANITORIAL	1,200.00	0.00	600.00	0.00	600.00
0212 - INSPECTIONS	400.00	0.00	155.50	0.00	244.50
0213 - CONTRAC SVCS	550.00	0.00	225.00	0.00	325.00
7000 - SOLID WASTE	65,100.00	0.00	23,692.96	0.00	41,407.04
0205 - SUPPLIES	600.00	0.00	0.00	0.00	600.00
0213 - CONTRAC SVCS	62,000.00	0.00	23,467.96	0.00	38,532.04
0225 - ENVIRON HHW	2,500.00	0.00	225.00	0.00	2,275.00
7100 - COMM DAY RES	0.00	0.00	612.74	963.48	350.74
0002 - (CARRY FWD)	0.00	0.00	0.00	898.48	898.48
0012 - DONATIONS	0.00	0.00	0.00	65.00	65.00
0198 - FOOD	0.00	0.00	52.79	0.00	-52.79
0205 - SUPPLIES	0.00	0.00	559.95	0.00	-559.95
7200 - GENL ASSIST	2,000.00	0.00	1,509.67	0.00	490.33
0001 - APPROPRIATED	2,000.00	0.00	0.00	0.00	2,000.00
0213 - CONTRAC SVCS	0.00	0.00	1,509.67	0.00	-1,509.67
7300 - CONSER COMM	0.00	0.00	0.00	100.00	100.00
0002 - (CARRY FWD)	0.00	0.00	0.00	100.00	100.00
7400 - STREET LTS	3,000.00	0.00	1,465.50	0.00	1,534.50
0201 - ELECTRICITY	3,000.00	0.00	1,465.50	0.00	1,534.50
7700 - LEGAL FEES	10,000.00	0.00	2,033.00	0.00	7,967.00
0213 - CONTRAC SVCS	10,000.00	0.00	313.00	0.00	9,687.00
7053 - RAUBESON	0.00	0.00	600.00	0.00	-600.00
7054 - EASTON	0.00	0.00	600.00	0.00	-600.00
7055 - HEMOND	0.00	0.00	520.00	0.00	-520.00
7810 - MMA DUES	4,000.00	0.00	4,099.00	0.00	-99.00
0207 - DUES/SUBSCR	4,000.00	0.00	4,099.00	0.00	-99.00
7820 - AVCOG DUES	4,460.00	0.00	0.00	0.00	4,460.00
0207 - DUES/SUBSCR	4,460.00	0.00	0.00	0.00	4,460.00

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
7900 - COUNTY TAX CONT'D					
7900 - COUNTY TAX	412,703.00	0.00	0.00	0.00	412,703.00
0001 - APPROPRIATED	412,703.00	0.00	0.00	0.00	412,703.00
8000 - INTERDEPT	8,050.00	0.00	6,446.53	174.02	1,777.49
0205 - SUPPLIES	0.00	0.00	675.00	0.00	-675.00
0207 - DUES/SUBSCR	0.00	0.00	60.00	0.00	-60.00
0210 - MLG/EXP REIM	250.00	0.00	0.00	0.00	250.00
0213 - CONTRAC SVCS	5,000.00	0.00	3,942.75	174.02	1,231.27
0217 - ADVERTISING	1,500.00	0.00	479.78	0.00	1,020.22
0218 - SOFTWARE LIC	0.00	0.00	924.00	0.00	-924.00
0501 - DEED TRANS	300.00	0.00	162.00	0.00	138.00
0502 - LIENS	1,000.00	0.00	203.00	0.00	797.00
8025 - IT SERVICES	35,800.00	0.00	20,029.54	0.00	15,770.46
0199 - INTERNET	1,500.00	0.00	797.64	0.00	702.36
0200 - TELEPHONE	3,300.00	0.00	1,633.20	0.00	1,666.80
0202 - HARDWARE	2,000.00	0.00	23.89	0.00	1,976.11
0205 - SUPPLIES	2,000.00	0.00	0.00	0.00	2,000.00
0213 - CONTRAC SVCS	24,000.00	0.00	14,000.00	0.00	10,000.00
0218 - SOFTWARE LIC	3,000.00	0.00	3,574.81	0.00	-574.81
8026 - TRIO	10,894.00	0.00	10,893.53	0.00	0.47
0213 - CONTRAC SVCS	10,894.00	0.00	10,893.53	0.00	0.47
8210 - HUMANE SOC	4,100.00	0.00	0.00	0.00	4,100.00
0213 - CONTRAC SVCS	4,100.00	0.00	0.00	0.00	4,100.00
8220 - ANIMAL CTL	4,850.00	0.00	2,377.54	0.00	2,472.46
0210 - MLG/EXP REIM	600.00	0.00	223.78	0.00	376.22
0300 - LABOR	4,000.00	0.00	2,000.00	0.00	2,000.00
7010 - PAYROLL TAX	250.00	0.00	153.76	0.00	96.24
8600 - EDUCATION	0.00	0.00	1,360,085.02	86,994.00	-1,273,091.02
0002 - (CARRY FWD)	0.00	0.00	0.00	86,994.00	86,994.00
0213 - CONTRAC SVCS	0.00	0.00	1,360,085.02	0.00	-1,360,085.02
9000 - MINOT FIRE	272,620.00	0.00	125,285.81	3,972.08	151,306.27
0012 - DONATIONS	0.00	0.00	425.00	441.15	16.15
0195 - EMPLOYEE APP	6,000.00	0.00	635.44	0.00	5,364.56
0196 - ONBOARDING	6,200.00	0.00	1,451.00	0.00	4,749.00
0197 - REIMBURS.	0.00	0.00	275.50	0.00	-275.50
0198 - FOOD	2,300.00	0.00	296.30	0.00	2,003.70
0200 - TELEPHONE	1,600.00	0.00	831.91	0.00	768.09
0201 - ELECTRICITY	5,000.00	0.00	3,711.33	225.13	1,513.80
0203 - FUEL & GAS	12,000.00	0.00	7,051.90	0.00	4,948.10
0204 - REPAIRS	13,000.00	0.00	18,987.35	1,386.72	-4,600.63

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	--- Y T D ---		UNEXPENDED BALANCE
			DEBITS	CREDITS	
9000 - MINOT FIRE CONT'D					
0205 - SUPPLIES	5,000.00	0.00	3,283.77	0.00	1,716.23
0207 - DUES/SUBSCR	600.00	0.00	220.00	0.00	380.00
0208 - STAFF TRAING	20,000.00	0.00	3,739.27	0.00	16,260.73
0210 - MLG/EXP REIM	200.00	0.00	72.05	0.00	127.95
0212 - INSPECTIONS	1,000.00	0.00	0.00	0.00	1,000.00
0213 - CONTRAC SVCS	2,500.00	0.00	4,415.30	0.00	-1,915.30
0219 - DISPATCHING	16,600.00	0.00	0.00	0.00	16,600.00
0221 - RESCUE SUPP	3,000.00	0.00	2,541.58	0.00	458.42
0223 - APP. SUPP.	10,000.00	0.00	4,715.40	0.00	5,284.60
0224 - PPE EQUIP	20,000.00	0.00	22,028.89	0.00	-2,028.89
0226 - BLDING MAINT	2,500.00	0.00	3,076.90	0.00	-576.90
0301 - CALL MEMBER	22,000.00	0.00	8,808.73	0.00	13,191.27
0302 - PER DIEMS	45,500.00	0.00	9,887.28	613.50	36,226.22
0401 - TESTING	7,000.00	0.00	1,111.15	0.00	5,888.85
1014 - FIRE CHIEF	60,770.00	0.00	24,394.63	1,168.66	37,544.03
7010 - PAYROLL TAX	9,850.00	0.00	3,325.13	136.92	6,661.79
9200 - FIRE DEPT CP	0.00	0.00	0.00	929.19	929.19
0002 - (CARRY FWD)	0.00	0.00	0.00	929.19	929.19
9250 - FD APP RES	20,000.00	0.00	0.00	970.58	20,970.58
0001 - APPROPRIATED	20,000.00	0.00	0.00	0.00	20,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	295.58	295.58
0012 - DONATIONS	0.00	0.00	0.00	675.00	675.00
9300 - GRANT	0.00	0.00	0.00	7,077.92	7,077.92
0002 - (CARRY FWD)	0.00	0.00	0.00	7,077.92	7,077.92
9600 - DEBT SERVICE	70,840.00	0.00	70,840.00	0.00	0.00
0600 - INTEREST	8,255.00	0.00	7,763.10	0.00	491.90
0608 - PRINCIPAL	62,585.00	0.00	63,076.90	0.00	-491.90
9950 - SELECTMEN AP	0.00	0.00	5,831.45	683.07	-5,148.38
0213 - CONTRAC SVCS	0.00	0.00	5,148.38	0.00	-5,148.38
9999 - HOLD ACCT	0.00	0.00	683.07	683.07	0.00
Final Totals	2,864,291.00	0.00	2,414,683.59	295,690.83	745,298.24