



Town of Minot Selectmen Epacket

May 12, 2025 at 6:30pm
Regular Meeting

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Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Monday, May 12, 2025
6:30 pm
Agenda*

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. Monday, April 28, 2025 Meeting
4. Warrants
 - a. Payroll Expense Warrant
 - b. Treasurer's Warrant
5. New Business
 - a. Executive Session pursuant to Title 1 MRSA §405 (6)(f): Consideration of Scholarship Awards
6. Old Business
7. Department Head Updates
 - a. Clerk's Report
 - b. Highway Report
 - c. Fire Department Update
8. Town Administrator's Report
9. Selectmen Comment
10. Public Comment (3-minute limit) – Items in public comment may be scheduled for a future meeting to provide for Board consideration and public notice
11. Next Meeting Dates
 - a. Tuesday, May 27, 2025 (Regular Meeting – MOVED DUE TO MEMORIAL DAY)
12. Adjournment



Town of Minot

329 Woodman Hill Rd.
Minot, ME 04258
207-345-3305
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Board of Selectmen Meeting

Minot Town Office
Monday, April 28th, 2025
6:30 pm
Minutes*

REGULAR MEETING

Selectmen: Lisa Cesare - Chair, Daniel Gilpatric– Vice Chair, Brittany Hemond, Matthew Callahan, and Dean Campbell
Staff: Danielle Loring (Administrator) and Sara Farris (Clerk & Recording Secretary)
Public: None

1. Call to Order

The meeting was called to order at 6:30pm and a quorum was present.

2. Pledge of Allegiance

Recited

3. Approval of Minutes

a. Monday, March 31st, 2025 – Regular Meeting

Motion: Brittany Hemond motioned to approve the meeting minutes from April 14th, 2025 as written; second by Dean Campbell.

Discussion: None

Vote: Unanimous Approval (5/0)

** Written minutes serve as reference to the official record, which are recording kept at the Town Office.

Board of Selectmen Meeting Minutes Dated April 28th 2025.

*Items may be taken out of order at the Chairman’s Discretion.

4. Warrants

a. Payroll Expense Warrant

b. Treasurer's Warrant

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$ 24,788.97 and the Treasurer's Warrant in the amount of \$ 62,192.13; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

The Selectmen signed the Payroll and Treasurer's Warrants.

5. Fire Department Update – Jeffrey Burt, Fire Chief

Chief Burt was not present for the meeting. Danielle Loring discussed his report during agenda item 9. Town Administrator's Report.

See the attached report provided by Chief Burt for more information.

Dean Campbell provided the Selectmen with an update regarding Truck 5. It would cost about \$4,300.00 to replace the head gasket on Truck 5 so Dean has been searching for a used and cheap replacement motor as a possible option. The Selectmen agreed that they do not wish to spend the estimated \$4,300.00 to fix Truck 5.

Dean added that State of Maine surplus may have an old forestry truck that the town could purchase using the \$20,000.00 that was raised at Town Meeting and placed in the Fire Department Apparatus Reserve account. Danielle Loring was going to look to see if she had contact information for someone at Maine Surplus.

Danielle Loring is also looking into a grant opportunity that could be used for a forestry truck and to dredge the fire ponds in town. The grant requires that the town be within 10 miles of a pipeline and that the items purchased be used for fire suppression.

Danielle added that Highway Supervisor Scott Parker is still interested in Truck 5 and would like to look it over to see what work must be done to get it back in running order.

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Board of Selectmen Meeting Minutes Dated April 28th 2025.

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6. New Business

a. Discussion of Road Maintenance Program Including Crack Sealing

Danielle Loring provided the Selectmen with a budget breakdown worksheet and an estimate from Coastal Road Repair, LLC (*attached*). She discussed both with the Selectmen.

Danielle requested that this project not be required to utilize the bid process, and that the town complete the project with Coastal Road Repair, LLC because crack sealing is a new project for the town. If the project goes well and needs to be completed in the future, then they could utilize the bid process.

Matthew Callahan stated that Coastal Road Repair, LLC is the only local company that does crack sealing that he knows of except for one possibly in northern Maine and one in Vermont.

Lisa Cesare asked what the timeline was to complete the crack sealing if they decided to go with Coastal Road Repair. Danielle answered that the company is willing to start whenever and work with Highway Supervisor Scott Parker's schedule.

Dean Campbell asked if flagging and traffic control was included in the estimate and Danielle replied that it was.

Motion: Brittany Hemond motioned to accept the contract/ estimate with Coastal Road Repair, LLC in an amount not to exceed \$6,500.00; second by Daniel Gilpatric.

Discussion: None

Vote: Unanimous Approval (4/0/1)
Matthew Callahan abstained as he is in the paving business and has worked with Coastal Road Repair, LLC.

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Board of Selectmen Meeting Minutes Dated April 28th 2025.

*Items may be taken out of order at the Chairman's Discretion.

b. Consideration and Approval of the RSU 16 Budget Validation Referendum Warrant

Sara Farris provided the Selectmen with the Warrant for review and approval (*attached*).

Danielle Loring stated that the Cost Sharing Warrant is being signed by the RSU 16 School Board tonight during a special meeting and will be delivered sometime this week. Danielle asked the Selectmen if they would like to approve that Warrant tonight as well and then come in throughout the week to sign it. The Selectmen agreed.

Motion: Matthew Callahan motioned to approve the RSU 16 Budget Validation Referendum Warrant as presented and the RSU 16 Cost Sharing Warrant; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (5/0)

The Selectmen signed the Budget Validation Warrant and Sara Farris will notify them when the RSU has delivered the Cost Sharing Warrant to collect their signatures.

c. Lake Auburn Watershed Member Discussion

Danielle Loring provided the Selectmen with an email from Glen Holmes (*attached*) stating that he is no longer a Town Official for the Town of Buckfield and can no longer serve as the representative for the Lake Auburn Watershed Commission for Minot, Hebron, and Buckfield.

Danielle stated that she will reach out to Hebron and Buckfield to see if any of their officials are interested in the position. She will also look into having Stephen French serve again if he is able and interested.

This topic was tabled until more information is available.

7. Old Business

None

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Board of Selectmen Meeting Minutes Dated April 28th 2025.

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8. Department Head Updates

a. Clerk's Report submitted and read by Clerk Sara Farris

See attached report for more information.

b. Highway Report Submitted by Highway Supervisor Scott Parker and read by Administrator Danielle Loring.

See attached report for more information.

9. Town Administrator's Report

- Danielle Loring is working on completing the corrections in Trio required after the Town Audit.
- Danielle plans to attend the next Fire Department meeting on May 7th to update the Department. There have been 5 interviews for the full-time Fire Chief position and the committee has narrowed it down to 3. The 3 potential candidates were assigned some "homework" to do and will have a second interview before the committee makes their final decision.

10. Selectmen Comment

None

11. Public Comment

None

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Board of Selectmen Meeting Minutes Dated April 28th 2025.

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6. New Business

d. Executive Session Pursuant to Title 1 MRSA §405(6)(a):

Discussion of Personnel Matters Involving the Fire Department with Town Administrator.

Motion: Brittany Hemond motioned to enter the Executive Session at 7:03 pm;
second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (5/0)

The Selectmen and Town Administrator entered the Executive Session.

Motion: Matthew Callahan motioned to exit the Executive Session at 7:15 pm;
second by Lisa Cesare.

Discussion: None

Vote: Unanimous Approval (5/0)

The Selectmen and Town Administrator exited the Executive Session.

Motion: Lisa Cesare motioned to appoint Dean Campbell as interim Fire Chief
until a new Fire Chief is hired; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (4/0/1)

Dean Campbell abstained

The Selectmen signed the appointment paperwork as presented and Dean Campbell was sworn in by Town Clerk Sara Farris.

12. Next Meeting Dates

a. Monday, May 12th, 2025 – Regular Meeting

Date acknowledged.

14. Adjournment

Motion: Brittany Hemond made the motion to adjourn at 7:23 pm; second by
Dean Campbell.

Discussion: None

Vote: Unanimous Approval (5/0)

The board adjourned at 7:23 pm.

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Board of Selectmen Meeting Minutes Dated April 28th 2025.

*Items may be taken out of order at the Chairman's Discretion.

Sara A. Farris

Sara A. Farris – Clerk
Recording Secretary

Lisa Cesare – Chair

Matthew Callahan

Daniel Gilpatric – Vice Chair

Dean Campbell

Brittany Hémon

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Board of Selectmen Meeting Minutes Dated April 28th 2025.

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SCHOLARSHIP CRITERIA

The Leonard Simion/Elsa Fortin Simion Scholarship is open to Minot residents who have completed at least one (1) year of college and are in good standing. Balance must not drop below \$10,000.00

The original amount of ten thousand dollars (\$10,000.00) is to be invested by the Treasurer of the Town of Minot with approval of the Selectmen. The form of investment must be insured by the Federal Deposit Insurance Corporation (FDIC).

*The principal amount of **ten thousand dollars (\$10,000.00)** is to be retained as an **investment** and only the proceeds of the investment are to be used for the two (2) scholarships.*

The scholarships will be awarded annually at the discretion of the Selectmen upon receipt of applications from prospective recipients.

The scholarships will be awarded to second year college students who are judged worthy by the Board of Selectmen and granted to students who are in good standing and have completed at least one (1) year of college. Students enrolled in technical colleges will be eligible as well as students enrolled in other accredited colleges.

The scholarships will be awarded to Minot residents only.

Scholarships will be awarded for tuition and will be mailed directly to the college that the student is attending.

The Arthur Harris Scholarship Trust Fund is open to Minot residents attending a two (2) or four (4) year accredited college or technical school, maintaining a minimum Grade Point Average of 2.0. Balance in the fund must not drop below \$5,000.00.

Interest will determine annual scholarship(s).

Administered by the Selectmen to any student at a two (2) or four (4) year accredited college or technical school.

Must maintain a 2.0 grade point average (GPA).

Community involvement, academic achievement and need.

The Roland & Noella Hemond Scholarship is open to Minot residents attending their second year of college or other higher education (technical or trade schools also acceptable). Balance must not drop below \$25,000.00

A scholarship of \$1,000.00 will be awarded each year.

Must be a resident of the Town of Minot.

A 2nd year college or other higher education student (technical or trade school is also acceptable).

No family member or relative may apply.

The Kurt Theriault Memorial Scholarship is open to Minot residents attending college, or a higher education student may apply. Scholarship money will go directly to the schoolⁱ. Balance must not drop below \$10,000.00

Applications for these scholarships are available at the Town Office starting in December of each year.

The principal of ten thousand dollars (\$10,000.00) must be retained in the Scholarship Fund. The interest earned on the principal will determine the amount of the scholarship awarded.

Any resident of Minot who is pursuing a college degree and has maintained a grade point average (GPA) of 2.0 is eligible to apply for the scholarship.

Selection will be based on community involvement, academic achievement and need.

The scholarship will be paid at the beginning of the Spring semester.

ⁱ Change made after discussion with Selectmen during 2018 award meeting

TRIAL BALANCE

FUND(S): ALL

JANUARY TO DECEMBER

ACCOUNT	BEG BAL NET	---- Y T D ----		BALANCE		BALANCE	
		DEBITS	CREDITS	NET	DEBITS	CREDITS	
1 - GENERAL FUND	0.00	5,682,225.20	5,663,779.12	18,446.08	2,835,551.71	2,817,105.63	
2 - SIMON/FORTIN FUND	0.00	6.37	6.37	0.00	11,328.64	11,328.64	
3 - SHAW FUND	0.00	22.64	22.64	0.00	24,016.06	24,016.06	
4 - HARRIS FUND	0.00	3.28	3.28	0.00	5,677.13	5,677.13	
5 - CEMETERY PERPETUAL CARE	0.00	2,033.35	2,033.35	0.00	28,704.44	28,704.44	
6 - HEMOND SCHOLARSHIP	0.00	41.57	41.57	0.00	26,613.79	26,613.79	
7 - CENTER HILL CEMETERY (OOB)	2,796.52	1,379.96	1,379.96	2,796.52	18,999.71	16,203.19	
8 - CEMETERY INTEREST	0.00	11.58	11.58	0.00	6,816.77	6,816.77	
9 - THERIAULT SCHOLARSHIP	0.00	20.48	20.48	0.00	13,264.69	13,264.69	
Final Totals	2,796.52	5,685,744.43	5,667,298.35	21,242.60	2,970,972.94	2,949,730.34	



TOWN OF MINOT

329 Woodman Hill Road
Minot, Maine 04258-0329

Tel: 1-207-345-3305
Fax: 1-207-346-0924

Clerk's Report

All amounts as of May 12, 2025


Sara A. Farris - Clerk

Hello Selectmen,

Updates:

Board of Appeals & Planning Board:

808 Main St./ Derek Dube

Lot behind the Post Office on Minot Ave.

Received approval at the meeting on 5/6

The Board is currently working on Ordinances to present at the next Town Meeting.

FD Donations in Memory of Helen Clifford

\$ 675.00 in the account currently

MV New Pine Tree Plates

Plate swaps have begun and it has been a relatively smooth process so far.

Our old unused Chick-a-dee plates were returned to the State via UPS last week.

RSU 16 Meeting & Election

Cost Sharing Public Hearing

Tuesday, May 20 at 5:30pm

PRHS Auditorium

District Budget Meeting

Tuesday, May 20 at 6:15pm

time changed 5/10 to allow more time for the Public Hearing

PRHS Auditorium

Election

Tuesday, June 10

Polls open 8 am to 8 pm

There is no State Election in June so we will have the RSU Ballot(s)

BALLOT 1 - Budget Approval/Budget Process

BALLOT 2 - Cost Sharing Question

Both ballots will be double sided and color coordinated.

I am working on getting my clerks scheduled.

Absentee Requests are available now. Ballots will be issued starting May 21 after the Budget Meeting.

Inland Fisheries & Wildlife:

Boat Excise YTD: \$ 1,478.20

May IF&W

21 Boats

3 registered online

0 Snowmobiles

5 ATVs

6 Game Licenses

Vitals:

Birth Certificates – 18

Death Certificates - 5

Marriage Certificate – 10

Marriage Intentions/ Licenses - 1

Dogs:

None

Building/ Plumbing Permits for 2025:

Building Permits:

New Home	2
Garage	4
Addition	2
Remodel	5
Shed	1
Porch/ deck	4
Pool	1
Solar Panels	6
Cell Tower Mods	1
Demo Permits	2
Camping Permits	

Plumbing Permits:

Internal	7
Septic	2

Real Estate Taxes:

2023 taxes - \$ 19,475.69 for 12 accounts

2024 taxes - \$ 136,842.08 for 74 accounts

2025 prepayments – \$ 22,878.00 for 30 accounts

Total owed: \$ 156,317.77

- \$ 2,035.51

Personal Property Taxes:

2023 - \$ 841.20 on 2 accounts – AT&T Mobility, LLC & T-Mobile

2024 - \$ 188.21 on 1 account – AT&T Mobility, LLC

2025 prepayments - \$1.00 on 1 account

Excise Tax:

<u>MONTH</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>+/-</u>
JAN.	\$50,306.29	\$46,666.44	\$54,107.78	+ \$7,441.34
FEB.	\$51,718.92	\$53,006.15	\$50,738.40	- \$2,267.75
MARCH	\$62,362.95	\$57,687.68	\$64,847.97	+ \$ 7,160.29
APRIL	\$59,196.83	\$76,488.98	\$75,413.72	- \$ 1,075.26
MAY	\$74,257.14	\$83,538.89	\$38,932.17	
JUNE	\$70,938.58	\$74,819.34		
JULY	\$57,419.67	\$72,889.97		
AUG.	\$79,431.44	\$77,848.75		
SEPT.	\$66,921.22	\$64,758.99		
OCT.	\$67,752.92	\$72,613.20		
NOV.	\$52,230.54	\$50,078.07		
DEC.	\$43,334.63	\$56,600.45		
TOTAL	\$ 735,871.13	\$ 786,996.91	\$284,040.04	



INTEROFFICE MEMO

To: Board of Selectmen

CC: Danielle Loring, Town Administrator

From: Scott Parker, Highway Director

RE: Highway Department (04/28 – 05/11/2025)

The water is turned on to the ballfields. We have been cleaning and mowing cemeteries as well as ballfields. I forwarded an email to Danielle regarding a complaint about ticks at Community Fields.

The loader pins are scheduled to be repaired this week.

I have talked to Josh from Gendron Paving, and they are willing to pave the to pave Hunter Avenue and Lane Road for \$97.00 a ton with no mobilization charge. It's estimated to be around 250/ton for both roads. I spoke with Aaron from Coastal Road Repair, and they can begin crack sealing in about three weeks.

We will be starting the ditching on Marston Hill Road this week. Donald is back for the season to help with flagging.

EXPENSE SUMMARY

WARRANT #10
05/12/2025

ACCOUNT	BUDGET	BUDGET	---- Y T D ----		UNEXPENDED
	ORIGINAL	ADJUSTMENT	DEBITS	CREDITS	BALANCE
2500 - AUDIT SERVIC	8,650.00	0.00	300.00	0.00	8,350.00
0213 - CONTRAC SVCS	8,650.00	0.00	300.00	0.00	8,350.00
2550 - ASSESS CONTR	28,400.00	0.00	0.00	0.00	28,400.00
0213 - CONTRAC SVCS	28,400.00	0.00	0.00	0.00	28,400.00
3050 - SNOMBL REFD	0.00	0.00	0.00	1,072.44	1,072.44
0197 - REIMBURS.	0.00	0.00	0.00	1,072.44	1,072.44
3550 - EDA ELF RESE	0.00	0.00	1,494.03	7,801.86	6,307.83
0002 - (CARRY FWD)	0.00	0.00	0.00	7,601.86	7,601.86
0012 - DONATIONS	0.00	0.00	0.00	200.00	200.00
0197 - REIMBURS.	0.00	0.00	797.24	0.00	-797.24
0198 - FOOD	0.00	0.00	696.79	0.00	-696.79
4000 - AUB. PUB LIB	22,500.00	0.00	0.00	0.00	22,500.00
0213 - CONTRAC SVCS	22,500.00	0.00	0.00	0.00	22,500.00
4025 - TWNWELL RES	0.00	0.00	655.45	17,822.08	17,166.63
0002 - (CARRY FWD)	0.00	0.00	0.00	10,627.66	10,627.66
0197 - REIMBURS.	0.00	0.00	0.00	7,194.42	7,194.42
0209 - POSTAGE	0.00	0.00	12.00	0.00	-12.00
0300 - LABOR	0.00	0.00	500.00	0.00	-500.00
0401 - TESTING	0.00	0.00	105.00	0.00	-105.00
7010 - PAYROLL TAX	0.00	0.00	38.45	0.00	-38.45
5000 - OFF SALARIES	473,120.00	0.00	175,710.11	16,203.16	313,613.05
1001 - CLK/TAX COLL	63,860.00	0.00	21,461.58	0.00	42,398.42
1002 - DEP CLERK	75,000.00	0.00	25,539.12	0.00	49,460.88
1003 - ADMINISTRAT	80,000.00	0.00	27,692.46	0.00	52,307.54
1004 - SELECTMEN	8,000.00	0.00	0.00	0.00	8,000.00
1005 - ASSESSORS	150.00	0.00	0.00	0.00	150.00
7010 - PAYROLL TAX	17,000.00	0.00	5,494.66	0.00	11,505.34
7020 - HLTH INSUR	202,950.00	0.00	82,208.12	9,687.06	130,428.94
7021 - VISION INS	0.00	0.00	607.78	641.69	33.91
7025 - DENTAL INSUR	6,160.00	0.00	5,202.12	2,524.69	3,482.57
7030 - SIMPLE IRA	12,000.00	0.00	4,925.75	637.88	7,712.13
7031 - MEPERS	8,000.00	0.00	0.00	0.00	8,000.00
7035 - AFLAC	0.00	0.00	109.08	242.40	133.32
7041 - PFML	0.00	0.00	915.78	915.78	0.00
7042 - PFML ACCRUAL	0.00	0.00	1,553.66	1,553.66	0.00
5075 - CODE ENF/PLA	57,150.00	0.00	14,657.38	0.00	42,492.62
0200 - TELEPHONE	750.00	0.00	248.93	0.00	501.07
0205 - SUPPLIES	500.00	0.00	0.00	0.00	500.00
0207 - DUES/SUBSCR	150.00	0.00	0.00	0.00	150.00
0208 - STAFF TRAIING	750.00	0.00	200.00	0.00	550.00

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
5075 - CODE ENF/PLA CONT'D					
0210 - MLG/EXP REIM	1,500.00	0.00	247.98	0.00	1,252.02
0213 - CONTRAC SVCS	5,000.00	0.00	1,507.00	0.00	3,493.00
1007 - CODE ENFORCE	45,000.00	0.00	11,564.35	0.00	33,435.65
7010 - PAYROLL TAX	3,500.00	0.00	889.12	0.00	2,610.88
5100 - T-O RESERVE	0.00	0.00	0.00	73.03	73.03
0002 - (CARRY FWD)	0.00	0.00	0.00	73.03	73.03
5200 - TOWN INSUR	64,600.00	0.00	20,977.46	915.78	44,538.32
0103 - PROP/CASULTY	34,000.00	0.00	0.00	0.00	34,000.00
0106 - WORKERS COMP	23,000.00	0.00	17,840.90	0.00	5,159.10
0303 - VOLUNTEER	100.00	0.00	0.00	0.00	100.00
7041 - PFML	7,500.00	0.00	2,220.78	0.00	5,279.22
7042 - PFML ACCRUAL	0.00	0.00	915.78	915.78	0.00
5300 - T-O MAINT	42,800.00	0.00	14,092.42	167.20	28,874.78
0012 - DONATIONS	0.00	0.00	0.00	90.00	90.00
0200 - TELEPHONE	2,500.00	0.00	988.98	0.00	1,511.02
0201 - ELECTRICITY	4,000.00	0.00	1,622.79	0.00	2,377.21
0203 - FUEL & GAS	6,000.00	0.00	2,633.10	0.00	3,366.90
0204 - REPAIRS	2,500.00	0.00	1,050.01	0.00	1,449.99
0205 - SUPPLIES	5,000.00	0.00	2,119.05	0.00	2,880.95
0206 - JANITORIAL	8,800.00	0.00	3,050.00	0.00	5,750.00
0207 - DUES/SUBSCR	1,000.00	0.00	280.00	0.00	720.00
0208 - STAFF TRAIING	2,000.00	0.00	432.70	0.00	1,567.30
0209 - POSTAGE	3,500.00	0.00	951.00	77.20	2,626.20
0212 - INSPECTIONS	1,500.00	0.00	0.00	0.00	1,500.00
0213 - CONTRAC SVCS	6,000.00	0.00	621.00	0.00	5,379.00
0218 - SOFTWARE LIC	0.00	0.00	151.11	0.00	-151.11
0403 - SECURITY	0.00	0.00	119.96	0.00	-119.96
7035 - AFLAC	0.00	0.00	72.72	0.00	-72.72
5350 - ELECT/MEET	12,000.00	0.00	4,713.21	0.00	7,286.79
0198 - FOOD	400.00	0.00	33.38	0.00	366.62
0205 - SUPPLIES	200.00	0.00	68.40	0.00	131.60
0209 - POSTAGE	1,200.00	0.00	0.00	0.00	1,200.00
0210 - MLG/EXP REIM	0.00	0.00	26.44	0.00	-26.44
0213 - CONTRAC SVCS	4,850.00	0.00	4,018.26	0.00	831.74
0215 - EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00
0217 - ADVERTISING	250.00	0.00	0.00	0.00	250.00
1011 - ELEC CLERKS	3,500.00	0.00	311.25	0.00	3,188.75
1012 - MODERATOR	300.00	0.00	250.00	0.00	50.00
7010 - PAYROLL TAX	300.00	0.00	5.48	0.00	294.52
5400 - CEMETERY MAI	10,000.00	0.00	3,710.00	8,467.55	14,757.55

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
5400 - CEMETERY MAI CONT'D					
0001 - APPROPRIATED	10,000.00	0.00	0.00	0.00	10,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	1,867.55	1,867.55
0218 - SOFTWARE LIC	0.00	0.00	385.00	0.00	-385.00
0501 - DEED TRANS	0.00	0.00	25.00	0.00	-25.00
7046 - PLOT SALES	0.00	0.00	3,300.00	6,600.00	3,300.00
5650 - REC MAINT	5,000.00	0.00	2,700.00	4,800.52	7,100.52
0001 - APPROPRIATED	5,000.00	0.00	0.00	0.00	5,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	4,800.52	4,800.52
0213 - CONTRAC SVCS	0.00	0.00	2,700.00	0.00	-2,700.00
6200 - COMMON RDS	352,000.00	0.00	47,560.72	346.25	304,785.53
0205 - SUPPLIES	6,000.00	0.00	1,826.64	346.25	4,519.61
0207 - DUES/SUBSCR	0.00	0.00	584.00	0.00	-584.00
0208 - STAFF TRAING	1,000.00	0.00	0.00	0.00	1,000.00
0213 - CONTRAC SVCS	60,000.00	0.00	0.00	0.00	60,000.00
0300 - LABOR	190,000.00	0.00	8,650.50	0.00	181,349.50
0401 - TESTING	400.00	0.00	62.00	0.00	338.00
0404 - MATERIALS	60,000.00	0.00	35,825.94	0.00	24,174.06
0405 - TRUCKS- EQUI	20,000.00	0.00	0.00	0.00	20,000.00
7010 - PAYROLL TAX	14,600.00	0.00	611.64	0.00	13,988.36
6300 - PAVINGS RDS	334,804.00	0.00	5,796.00	104,165.18	433,173.18
0002 - (CARRY FWD)	0.00	0.00	0.00	104,165.18	104,165.18
0213 - CONTRAC SVCS	309,804.00	0.00	0.00	0.00	309,804.00
0404 - MATERIALS	25,000.00	0.00	5,796.00	0.00	19,204.00
6400 - WINTER RDS	397,100.00	0.00	223,830.28	0.00	173,269.72
0205 - SUPPLIES	15,000.00	0.00	11,539.08	0.00	3,460.92
0213 - CONTRAC SVCS	75,000.00	0.00	50,198.51	0.00	24,801.49
0300 - LABOR	160,000.00	0.00	97,138.31	0.00	62,861.69
0404 - MATERIALS	8,600.00	0.00	0.00	0.00	8,600.00
0406 - SALT	82,000.00	0.00	57,913.54	0.00	24,086.46
0407 - SAND	44,000.00	0.00	0.00	0.00	44,000.00
7010 - PAYROLL TAX	12,500.00	0.00	7,040.84	0.00	5,459.16
6500 - HWY EQ REP.	105,000.00	0.00	39,704.47	0.00	65,295.53
0203 - FUEL & GAS	38,000.00	0.00	14,442.14	0.00	23,557.86
0204 - REPAIRS	50,000.00	0.00	15,665.55	0.00	34,334.45
0205 - SUPPLIES	9,000.00	0.00	7,118.25	0.00	1,881.75
0213 - CONTRAC SVCS	8,000.00	0.00	2,478.53	0.00	5,521.47
6600 - HWAY CAP EQ	0.00	0.00	0.00	2,112.77	2,112.77
0002 - (CARRY FWD)	0.00	0.00	0.00	2,112.77	2,112.77
6700 - TOWN GARAGE	22,750.00	0.00	10,334.25	799.38	13,215.13

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
6700 - TOWN GARAGE CONT'D					
0200 - TELEPHONE	700.00	0.00	248.93	0.00	451.07
0201 - ELECTRICITY	4,500.00	0.00	2,498.12	799.38	2,801.26
0203 - FUEL & GAS	6,000.00	0.00	3,745.72	0.00	2,254.28
0204 - REPAIRS	6,400.00	0.00	1,956.29	0.00	4,443.71
0205 - SUPPLIES	3,000.00	0.00	1,049.69	0.00	1,950.31
0206 - JANITORIAL	1,200.00	0.00	500.00	0.00	700.00
0212 - INSPECTIONS	400.00	0.00	155.50	0.00	244.50
0213 - CONTRAC SVCS	550.00	0.00	180.00	0.00	370.00
7000 - SOLID WASTE	65,100.00	0.00	18,078.47	0.00	47,021.53
0205 - SUPPLIES	600.00	0.00	0.00	0.00	600.00
0213 - CONTRAC SVCS	62,000.00	0.00	18,078.47	0.00	43,921.53
0225 - ENVIRON HHW	2,500.00	0.00	0.00	0.00	2,500.00
7100 - COMM DAY RES	0.00	0.00	612.74	963.48	350.74
0002 - (CARRY FWD)	0.00	0.00	0.00	898.48	898.48
0012 - DONATIONS	0.00	0.00	0.00	65.00	65.00
0198 - FOOD	0.00	0.00	52.79	0.00	-52.79
0205 - SUPPLIES	0.00	0.00	559.95	0.00	-559.95
7200 - GENL ASSIST	2,000.00	0.00	0.00	0.00	2,000.00
0001 - APPROPRIATED	2,000.00	0.00	0.00	0.00	2,000.00
7300 - CONSER COMM	0.00	0.00	0.00	100.00	100.00
0002 - (CARRY FWD)	0.00	0.00	0.00	100.00	100.00
7400 - STREET LTS	3,000.00	0.00	1,180.63	0.00	1,819.37
0201 - ELECTRICITY	3,000.00	0.00	1,180.63	0.00	1,819.37
7700 - LEGAL FEES	10,000.00	0.00	233.00	0.00	9,767.00
0213 - CONTRAC SVCS	10,000.00	0.00	233.00	0.00	9,767.00
7810 - MMA DUES	4,000.00	0.00	4,099.00	0.00	-99.00
0207 - DUES/SUBSCR	4,000.00	0.00	4,099.00	0.00	-99.00
7820 - AVCOG DUES	4,460.00	0.00	0.00	0.00	4,460.00
0207 - DUES/SUBSCR	4,460.00	0.00	0.00	0.00	4,460.00
7900 - COUNTY TAX	412,703.00	0.00	0.00	0.00	412,703.00
0001 - APPROPRIATED	412,703.00	0.00	0.00	0.00	412,703.00
8000 - INTERDEPT	8,050.00	0.00	5,163.41	100.31	2,986.90
0207 - DUES/SUBSCR	0.00	0.00	60.00	0.00	-60.00
0210 - MLG/EXP REIM	250.00	0.00	0.00	0.00	250.00
0213 - CONTRAC SVCS	5,000.00	0.00	3,395.63	100.31	1,704.68
0217 - ADVERTISING	1,500.00	0.00	479.78	0.00	1,020.22
0218 - SOFTWARE LIC	0.00	0.00	924.00	0.00	-924.00

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
8000 - INTERDEPT CONT'D					
0501 - DEED TRANS	300.00	0.00	120.00	0.00	180.00
0502 - LIENS	1,000.00	0.00	184.00	0.00	816.00
8025 - IT SERVICES					
0199 - INTERNET	35,800.00	0.00	14,579.48	0.00	21,220.52
0200 - TELEPHONE	1,500.00	0.00	546.46	0.00	953.54
0202 - HARDWARE	3,300.00	0.00	1,085.82	0.00	2,214.18
0205 - SUPPLIES	2,000.00	0.00	0.00	0.00	2,000.00
0213 - CONTRAC SVCS	2,000.00	0.00	0.00	0.00	2,000.00
0218 - SOFTWARE LIC	24,000.00	0.00	10,000.00	0.00	14,000.00
0218 - SOFTWARE LIC	3,000.00	0.00	2,947.20	0.00	52.80
8026 - TRIO					
0213 - CONTRAC SVCS	10,894.00	0.00	10,893.53	0.00	0.47
0213 - CONTRAC SVCS	10,894.00	0.00	10,893.53	0.00	0.47
8210 - HUMANE SOC					
0213 - CONTRAC SVCS	4,100.00	0.00	0.00	0.00	4,100.00
0213 - CONTRAC SVCS	4,100.00	0.00	0.00	0.00	4,100.00
8220 - ANIMAL CTL					
0210 - MLG/EXP REIM	4,850.00	0.00	1,300.66	0.00	3,549.34
0210 - MLG/EXP REIM	600.00	0.00	223.78	0.00	376.22
0300 - LABOR	4,000.00	0.00	1,000.00	0.00	3,000.00
7010 - PAYROLL TAX	250.00	0.00	76.88	0.00	173.12
8600 - EDUCATION					
0002 - (CARRY FWD)	0.00	0.00	1,133,404.15	86,994.00	-1,046,410.15
0002 - (CARRY FWD)	0.00	0.00	0.00	86,994.00	86,994.00
0213 - CONTRAC SVCS	0.00	0.00	1,133,404.15	0.00	-1,133,404.15
9000 - MINOT FIRE					
0012 - DONATIONS	272,620.00	0.00	114,622.19	1,811.72	159,809.53
0012 - DONATIONS	0.00	0.00	425.00	425.00	0.00
0195 - EMPLOYEE APP	6,000.00	0.00	635.44	0.00	5,364.56
0196 - ONBOARDING	6,200.00	0.00	1,068.00	0.00	5,132.00
0197 - REIMBURS.	0.00	0.00	275.50	0.00	-275.50
0198 - FOOD	2,300.00	0.00	141.66	0.00	2,158.34
0200 - TELEPHONE	1,600.00	0.00	680.10	0.00	919.90
0201 - ELECTRICITY	5,000.00	0.00	2,661.94	0.00	2,338.06
0203 - FUEL & GAS	12,000.00	0.00	6,442.05	0.00	5,557.95
0204 - REPAIRS	13,000.00	0.00	18,373.31	1,386.72	-3,986.59
0205 - SUPPLIES	5,000.00	0.00	3,190.83	0.00	1,809.17
0207 - DUES/SUBSCR	600.00	0.00	220.00	0.00	380.00
0208 - STAFF TRAING	20,000.00	0.00	3,739.27	0.00	16,260.73
0210 - MLG/EXP REIM	200.00	0.00	72.05	0.00	127.95
0212 - INSPECTIONS	1,000.00	0.00	0.00	0.00	1,000.00
0213 - CONTRAC SVCS	2,500.00	0.00	4,415.30	0.00	-1,915.30
0219 - DISPATCHING	16,600.00	0.00	0.00	0.00	16,600.00
0221 - RESCUE SUPP	3,000.00	0.00	2,541.58	0.00	458.42
0223 - APP. SUPP.	10,000.00	0.00	4,715.40	0.00	5,284.60
0224 - PPE EQUIP	20,000.00	0.00	20,123.89	0.00	-123.89

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	--- Y T D ---		UNEXPENDED BALANCE
			DEBITS	CREDITS	
9000 - MINOT FIRE CONT'D					
0226 - BLDING MAINT	2,500.00	0.00	2,924.00	0.00	-424.00
0301 - CALL MEMBER	22,000.00	0.00	8,808.73	0.00	13,191.27
0302 - PER DIEMS	45,500.00	0.00	9,273.78	0.00	36,226.22
0401 - TESTING	7,000.00	0.00	1,111.15	0.00	5,888.85
1014 - FIRE CHIEF	60,770.00	0.00	19,867.36	0.00	40,902.64
7010 - PAYROLL TAX	9,850.00	0.00	2,915.85	0.00	6,934.15
9200 - FIRE DEPT CP	0.00	0.00	0.00	929.19	929.19
0002 - (CARRY FWD)	0.00	0.00	0.00	929.19	929.19
9250 - FD APP RES	20,000.00	0.00	0.00	970.58	20,970.58
0001 - APPROPRIATED	20,000.00	0.00	0.00	0.00	20,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	295.58	295.58
0012 - DONATIONS	0.00	0.00	0.00	675.00	675.00
9300 - GRANT	0.00	0.00	0.00	7,077.92	7,077.92
0002 - (CARRY FWD)	0.00	0.00	0.00	7,077.92	7,077.92
9600 - DEBT SERVICE	70,840.00	0.00	70,840.00	0.00	0.00
0600 - INTEREST	8,255.00	0.00	7,763.10	0.00	491.90
0608 - PRINCIPAL	62,585.00	0.00	63,076.90	0.00	-491.90
9950 - SELECTMEN AP	0.00	0.00	5,148.38	0.00	-5,148.38
0213 - CONTRAC SVCS	0.00	0.00	5,148.38	0.00	-5,148.38
Final Totals	2,864,291.00	0.00	1,946,391.42	263,694.40	1,181,593.98