



Town of Minot Selectmen Epacket
March 31, 2025 at 6:30pm
Regular Meeting

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Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Monday, March 31, 2025
6:30 pm
Agenda*

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a. Monday, March 17, 2025 Meeting
4. Warrants
 - a. Payroll Expense Warrant
 - b. Treasurer's Warrant
5. Fire Department Update – Jeffrey Burt, Fire Chief
6. Bid Opening and Consideration of Approval
 - a. Culvert Bids
 - b. Gravel Bids
7. Assessor's Business
 - a. Consideration of Approval of Tree Growth Withdrawal Penalty Supplemental
Helen Clifford c/o Cathy & Marc Laplante
134 Garfield Road, R07-092
In the amount of \$3,762.80
 - b. Consideration of Approval of Farmland Withdrawal Penalty Supplemental
Samantha L Manson
527 Center Minot Hill Road, R08-019
In the amount of \$625.07
8. New Business
 - a. Consideration of Approval of Quit Claim Deed for Tax Acquired Property:
Claude Cotnoir
99 Bailey Road, R16-027
 - b. Freedom of Access Training & Assessing Information Review
 - c. RSU #16 Cost Sharing Update
9. Department Head Updates
 - a. Clerk's Report
 - b. Highway Report
10. Town Administrator's Report

11. Selectmen Comment

12. Public Comment (3-minute limit) – Items in public comment may be scheduled for a future meeting to provide for Board consideration and public notice

13. Next Meeting Dates

a. Monday, April 14, 2025 (Regular Meeting)

14. Adjournment



Town of Minot

329 Woodman Hill Rd.
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen Meeting

Minot Town Office
Monday, March 17th, 2025
6:30 pm
Minutes*

REGULAR MEETING

Selectmen: Lisa Cesare - Chair, Matthew Callahan, Brittany Hemond, and Dean Campbell

Absent: Daniel Gilpatric– Vice Chair

Staff: Danielle Loring (Administrator), Sara Farris (Clerk & Recording Secretary), and Jeffrey Burt (Minot Fire/ Rescue Chief)

Public: Michael Downing & Angela Swenson – RSU 16 School Board Members
Claude Cotnoir – owner of 99 Bailey Rd.

1. Call to Order

The meeting was called to order at 6:30pm and a quorum was present.

2. Pledge of Allegiance

Recited

3. Approval of Minutes

a. 2025 Annual Town Meeting Minutes

b. Monday, March 3rd, 2025 – Regular Meeting

Motion: Matthew Callahan made a motion to approve the 2025 Annual Town Meeting minutes and the meeting minutes from March 3rd, 2025 as written; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (4/0)

** Written minutes serve as reference to the official record, which are recording kept at the Town Office.

Board of Selectmen Meeting Minutes Dated March 17th 2025.

*Items may be taken out of order at the Chairman's Discretion.

4. Warrants

a. Payroll Expense Warrant

b. Treasurer's Warrant

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$27,695.52 and the Treasurer's Warrant in the amount of \$291,969.74; second by Brittany Hemond.

Discussion: Danielle stated that the Treasurer's Warrant included the RSU 16 payment.

Vote: Unanimous Approval (4/0)

Chair Cesare moved **6. New Business, a. Discussion of Payment of Delinquent Taxes for Tax Acquired Property** up in the agenda as Mr. Claude Cotnoir was present.

Cotnoir, Claude & Joann
99 Bailey Road
R16-027

Tax Collector Sara Farris provided the Selectmen with the amount due plus fees totaling to \$ 2,482.01. Lisa Cesare asked Mr. Cotnoir if he was prepared to pay the full amount, and he said he was via check. She also asked if he was taking the appropriate steps to avoid being in this situation in the future and he said he was. Lisa Cesare instructed Mr. Cotnoir to work with Sara Farris to collect the payment. The meeting continued.

5. Fire Department Update – Jeffrey Burt, Fire Chief

See attached report for more information.

After his report and some discussion, Chief Burt left the meeting.

6. New Business

b. Discussion of Board of Selectmen vs Selectboard Title Shift

Motion: Brittany Hemond motioned to continue to use the term Board of Selectmen as they always have; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (4/0)

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Board of Selectmen Meeting Minutes Dated March 17th 2025.

*Items may be taken out of order at the Chairman's Discretion.

Chair Lisa Cesare moved **7. Department Head Updates, b. Highway Report and 8. Town Administrator's Report** up in the agenda as Sara Farris was still working with Mr. Cotnoir.

Highway Report Submitted by Highway Supervisor Scott Parker and read by Administrator Danielle Loring.

See attached report for more information.

Town Administrator's Report Presented by Danielle Loring

- The Town Office Audit will take place on April 3
- There are 3 legal cases that Danielle Loring, the town attorney, and Code Officer Scott McElravy will be starting to work on. All 3 cases have been discussed in a prior executive session.

Mr. Cotnoir left the meeting and Chair Lisa Cesare continued to item **7. Department Head Updates, a. Clerks Reports**

See attached report for more information.

9. Selectmen Comment

None

10. Public Comment

There was some discussion regarding the RSU 16 School Budget and the RSU 16 Cost Sharing Committee with the Selectmen, Danielle Loring, Angela Swenson, and Michael Downing.

Danielle Loring – Cost Sharing rep for Mechanic Falls & Minot Town Administrator

Brittany Hemond – Cost Sharing rep for Minot and Selectmen

Lisa Cesare – RSU 16 Budget Committee rep for Minot and Selectmen

Angela Swenson - RSU 16 School Board rep for Minot

Michael Downing - RSU 16 School Board rep for Minot

Lisa Cesare stated that she really appreciated the new format the RSU is using to present the budget to the committee by presenting it based on how it is voted on and presented at the District Budget Meeting.

The next RSU 16 Budget Meeting will be held Wednesday, March 19th and the next Cost Sharing Committee Meeting will be held on Thursday, March 27th.

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Board of Selectmen Meeting Minutes Dated March 17th 2025.

*Items may be taken out of order at the Chairman's Discretion.

Lisa Cesare asked if Michael Downing or Angela Swenson had anything else they would like to address. Angela Swenson asked Danielle Loring if John Hawley, RSU 16 Director of Operations, ever reached out to her regarding the lights removed from Memorial Field. Danielle said that he had but they were already disposed of. Danielle said she would reach out to Mr. Hawley and let him know.

Micheal Downing and Angela Swenson left the meeting.

6. New Business

c. Executive Session Pursuant to Title 1 MRSA §405(6)(a): Discussion of Personnel Matters Involving the Fire Department with the Town Administrator

Motion: Lisa Cesare motioned to enter the Executive Session at 7:10 pm;
second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (4/0)

The Board the Danielle entered the Executive Session

Motion: Lisa Cesare motioned to exit the Executive Session at 7:30 pm;
second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (4/0)

No decisions or motions were required outside of the Executive Session.

11. Next Meeting Dates

a. Monday, March 31st, 2025 – Regular Meeting

Date acknowledged.

12. Adjournment

Motion: Matthew Callahan made the motion to adjourn at 7:31 pm; second by
Brittany Hemond.

Discussion: None

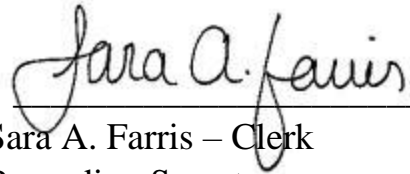
Vote: Unanimous Approval (4/0)

The board adjourned at 7:31 pm.

** Written minutes serve as reference to the official record, which are recording kept at the Town Office.

Board of Selectmen Meeting Minutes Dated March 17th 2025.

*Items may be taken out of order at the Chairman's Discretion.



Sara A. Farris – Clerk
Recording Secretary

Lisa Cesare – Chair

Matthew Callahan

Daniel Gilpatric – Vice Chair

Dean Campbell

Brittany Hemond

** Written minutes serve as reference to the official record, which are recording kept at the Town Office.

Board of Selectmen Meeting Minutes Dated March 17th 2025.

*Items may be taken out of order at the Chairman's Discretion.

Town of Minot

CERTIFICATE OF SUPPLEMENTAL COMMITMENT

TO SARA FARRIS, THE COLLECTOR OF THE MUNICIPALITY OF MINOT, AFORESAID.

HEREWITH ARE COMMITTED TO YOU TRUE LIST OF THE ASSESSMENTS OF THE ESTATES OF THE PERSONS WHEREIN NAMED: YOU ARE TO LEVY AND COLLECT THE SAME, OF EACH ONE HIS RESPECTIVE AMOUNT, THEREIN SET DOWN, OF THE SUM TOTAL OF \$ 3,762.80 (BEING THE AMOUNT OF THE LIST HEREIN), ACCORDING TO THE TENOR OF THE FOREGOING WARRANT.

GIVEN UNDER OUR HANDS THIS 31ST DAY OF MARCH, 2025.

YOU ARE TO PAY TO DANIELLE LORING, THE TREASURER OF YOUR MUNICIPALITY, OR TO THEIR SUCCESSOR IN OFFICE, THE TAXES HEREIN COMMITTED, PAYING ON THE LAST DAY OF EACH MONTH ALL MONEY COLLECTED BY YOU, AND YOU ARE TO COMPLETE AND MAKE AN ACCOUNT OF YOUR COLLECTION OF THE WHOLE SUM ON OR BEFORE DECEMBER 31, 2027.

IN CASE OF NEGLIGENCE OF ANY PERSON TO PAY THE SUM REQUIRED BY SAID LIST UNTIL AFTER MAY 30, 2025; YOU WILL ADD INTEREST TO SO MUCH THEREOF AS TO REMAINS UNPAID AT A RATE OF 8.5% PERCENT PER ANNUM, COMMENCING MAY 31, 2025 TO THE PAYMENT, AND COLLECT THE SAME WITH THE TAX REMAINING UNPAID.

GIVEN UNDER OUR HANDS AS PROVIDED BY LEGAL VOTE OF THE MUNICIPALITY AND WARRANTS RECEIVED PURSUANT TO THE LAWS OF THE STATE OF MAINE, THIS 31ST DAY OF MARCH, 2025.

ASSESSORS OF MINOT, MAINE

TOWN OF MINOT

ASSESSORS' CERTIFICATION OF SUPPLEMENTAL ASSESSMENT

WE HEREBY CERTIFY, THAT THE PAGES HEREIN, NUMBERED FROM 1 TO 1 INCLUSIVE, CONTAIN A LIST AND VALUATION OF ESTATES REAL AND PERSONAL, LIABLE TO TAXATION IN THE MUNICIPALITY OF MINOT FOR STATE, COUNTY, DISTRICT AND MUNICIPAL TAXES FOR THE YEAR A.D. 2024 AS EXISTED ON THE FIRST DAY OF APRIL OF THE SAID YEAR.

IN WITNESS THEREOF, WE HAVE HEREUNTO SET OUR HANDS AT MINOT, THIS 31ST DAY OF MARCH 2025.

ASSESSORS OF MINOT, MAINE

John E. O'Donnell & Associates
632 Bald Hill Road
New Gloucester, ME 04260

Maine Tree Growth Withdrawal Penalty Calculation

Date 3/4/2025

Town Minot

Map R07

Lot 092

SubLot

Type

Owner CLIFFORD, HELEN E

Year First Classified: 1977

Person Requesting Calculation Marc M Laplante

Withdrawal Penalty = ([Fair Market Value] - [Tree Growth Value]) X [Penalty %].

Fair Market Value \$33,000.00

Classified Acreage X Annual Tree Growth Rates = Tree Growth Value

Softwood: <u>3.00</u>	acres	x	<u>\$434.00</u>	/ acre	=	<u>\$1,302.00</u>
Mixed wood: <u>22.00</u>	acres	x	<u>\$454.00</u>	/ acre	=	<u>\$9,988.00</u>
Hardwood: <u>8.00</u>	acres	x	<u>\$362.00</u>	/ acre	=	<u>\$2,896.00</u>
Total Withdrawn: <u>33.00</u>	acres		Tree Growth Value:			<u>\$14,186.00</u>
			Difference:			<u>\$18,814.00</u>
			Penalty Percent*:			<u>20.00%</u>
			Withdrawal Penalty:			<u>\$3,762.80</u>

Calculated By: denisb

Expiration Date for Calculation: 4/1/2025

Actual Withdrawal Date: _____

Penalty Paid (Amount): _____

* Penalty % is based on # of years in Tree Growth

Tuesday, March 4, 2025

6:01:43 AM

TOWN OF MINOT

ASSESSORS' CERTIFICATION OF SUPPLEMENTAL ASSESSMENT

WE HEREBY CERTIFY, THAT THE PAGES HEREIN, NUMBERED FROM 1 TO 1
INCLUSIVE, CONTAIN A LIST AND VALUATION OF ESTATES REAL AND PERSONAL,
LIABLE TO TAXATION IN THE MUNICIPALITY OF MINOT FOR STATE, COUNTY,
DISTRICT AND MUNICIPAL TAXES FOR THE YEAR A.D. 2024 AS EXISTED ON THE
FIRST DAY OF APRIL OF THE SAID YEAR.

IN WITNESS THEREOF, WE HAVE HEREUNTO SET OUR HANDS AT MINOT, THIS
31ST DAY OF MARCH 2025.

ASSESSORS OF MINOT, MAINE

Town of Minot

CERTIFICATE OF SUPPLEMENTAL COMMITMENT

TO SARA FARRIS, THE COLLECTOR OF THE MUNICIPALITY OF MINOT, AFORESAID.

HEREWITH ARE COMMITTED TO YOU TRUE LIST OF THE ASSESSMENTS OF THE ESTATES OF THE PERSONS WHEREIN NAMED: YOU ARE TO LEVY AND COLLECT THE SAME, OF EACH ONE HIS RESPECTIVE AMOUNT, THEREIN SET DOWN, OF THE SUM TOTAL OF \$ 4,387.87 (BEING THE AMOUNT OF THE LIST HEREIN), ACCORDING TO THE TENOR OF THE FOREGOING WARRANT.

GIVEN UNDER OUR HANDS THIS 31ST DAY OF MARCH, 2025.

YOU ARE TO PAY TO DANIELLE LORING, THE TREASURER OF YOUR MUNICIPALITY, OR TO THEIR SUCCESSOR IN OFFICE, THE TAXES HEREIN COMMITTED, PAYING ON THE LAST DAY OF EACH MONTH ALL MONEY COLLECTED BY YOU, AND YOU ARE TO COMPLETE AND MAKE AN ACCOUNT OF YOUR COLLECTION OF THE WHOLE SUM ON OR BEFORE DECEMBER 31, 2027.

IN CASE OF NEGLECT OF ANY PERSON TO PAY THE SUM REQUIRED BY SAID LIST UNTIL AFTER MAY 30, 2025; YOU WILL ADD INTEREST TO SO MUCH THEREOF AS TO REMAINS UNPAID AT A RATE OF 8.5% PERCENT PER ANNUM, COMMENCING MAY 31, 2025 TO THE PAYMENT, AND COLLECT THE SAME WITH THE TAX REMAINING UNPAID.

GIVEN UNDER OUR HANDS AS PROVIDED BY LEGAL VOTE OF THE MUNICIPALITY AND WARRANTS RECEIVED PURSUANT TO THE LAWS OF THE STATE OF MAINE, THIS 31ST DAY OF MARCH, 2025.

ASSESSORS OF MINOT, MAINE

Maine Farmland Withdrawal Penalty Calculation

Date 10/16/2023

Town Minot

Map R08

Lot 019

SubLot

Type

Owner MANSON, SAMANTHA L

Year First Classified: 2003

Person Requesting Calculation Owner

Withdrawal Penalty = Taxes that would have been paid in the last five years if it had not been in the farmland, less the taxes that were originally assessed, plus any interest on that balance.

of acres withdrawn: 5.36 acres

	Regular Assessed Value	Mill Rate	Back Taxes	Farmland Value	Mill Rate	Tax Paid	Penalty Tax	Interest Rate	# of Years	Withdrawal Penalty
2024	\$10,740.00	0.01115	\$119.75	\$1,742.00	0.01115	\$19.42	\$100.33	8.50%	1	\$108.86
2023	\$10,740.00	0.01000	\$107.40	\$1,742.00	0.01000	\$17.42	\$89.98	8.00%	2	\$104.38
2022	\$10,740.00	0.00985	\$105.79	\$1,742.00	0.00985	\$17.16	\$88.63	4.00%	3	\$99.27
2021	\$9,020.00	0.01655	\$149.28	\$1,568.00	0.01655	\$25.95	\$123.33	6.00%	4	\$152.93
2020	\$8,545.00	0.01655	\$141.42	\$1,655.00	0.01655	\$27.39	\$114.03	8.00%	5	\$159.64
TOTAL PENALTY:										\$625.07

Calculated By: denisb

Expiration Date for Calculation: 4/1/2024

Actual Withdrawal Date: _____

Penalty Paid (Amount): _____

Maine Short Form Quit Claim without Covenant

Town of Minot, a municipal corporation located in Androscoggin County, Maine, hereby releases to Claude A. Cotnoir, with a mailing address of P.O. Box 407, Oxford, ME 04270 certain real estate located at 99 Bailey Rd. in Minot, Androscoggin County, Maine 04258 and on Minot Tax Map R16-027 and being the same real estate described in a deed dated May 12th, 1987 and recorded in the Androscoggin Registry of Deeds in Book 2088 Page 151, to which the reference may be made for a more particular description of the premises hereby conveyed.

The purpose of this deed is to release the above-described real estate from the liens of the following municipal tax liens:

- a) Tax Collector's Lien Certificate dated July 25th, 2023 and recorded in said Registry in Book 11398, Page 268.
- b) Tax Collector's Lien Certificate dated August 6th, 2024 and recorded in said Registry in Book 11637, Page 55.

In witness, whereof, Town of Minot has caused this instrument to be signed and sealed by its Selectmen, this 31st day of March 2025.

Witness

Witness

Witness

Witness

Witness

Lisa Cesare, Selectmen Chair

Daniel Gilpatric, Selectmen Vice Chair

Matthew Callahan, Selectmen

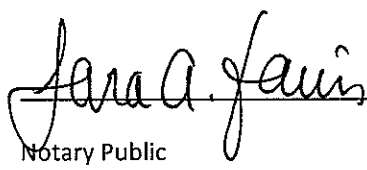
Dean Campbell, Selectmen

Brittany Hemond, Selectmen

STATE OF MAINE

COUNTY OF ANDROSCOGGIN, SS

Personally, appeared before me this 31st day of March, 2025, the above-named Lisa Cesare, Selectmen Chair, and the Board of Selectmen of the Town of Minot and acknowledged the foregoing instrument to be his/ her free act and deed.



Notary Public

Printed Name: Sara A. Farris

My commission expires: September 25, 2028



TOWN OF MINOT


329 Woodman Hill Road
Minot, Maine 04258-0329

Tel: 1-207-345-3305

Fax: 1-207-346-0924

Clerk's Report

March 31, 2025


Sara A. Farris - Clerk

Hello Selectmen,

Updates:

Board of Appeals & Planning Board:

PB Meeting 4/1/2025

808 Main Street c/o Derek Dube

Application sent via email from Alex 3/17/2025

Approval to remove and rebuild an existing shed said to be slightly smaller than the previous.

FD Donations in Memory of Helen Clifford

\$ 575.00 in the account currently

MV New Pine Tree Plates

We received MOST Pine Tree plates last Monday & today. We are still waiting to receive the No Tree, Disability, and Tractor Trailer plates.

Plate swaps begin 5/1/2025

Tree Growth Applications

Denis from J.E. O'Donnell's and I are working on updating Minot's Tree Growth records. 43 letters were mailed to property owners that needed updated plans.

2025 Taxes

I am working on completing deed work and collecting exemption forms as of 4/1/2025 for the 2025 Tax Commitment

June Election

There is no State Election in June so we will have the RSU Ballot(s)

- Budget Approval
- Budget Process
- Possible Cost Sharing Question

Inland Fisheries & Wildlife:

Boat Excise YTD: \$ 263.20

March IF&W

5 Boats

1 registered online

5 Snowmobiles

1 ATV

3 Game Licenses

The above amounts are as of 3/31/2025.

Vitals:

Birth Certificates - 8

Death Certificates - 1

Marriage Certificate – 4

Marriage Intentions/ Licenses - 1

Vital Requests as of 3/31/2025

Dogs:

4 Dog Registrations have been completed in March so far.

Late fees started 2/1/2025 at \$25 per dog.

We should be receiving about \$144.00 from Animal Welfare for the Town’s portion of online dog registrations.

48 registered online X \$ 3.00 = \$ 144.00

Building/ Plumbing Permits for 2025:

Building Permits:

New Home	1
Garage	1
Addition	
Remodel	5
Shed	1
Porch/ deck	
Pool	
Solar Panels	3
Demo Permits	2
Camping Permits	

As of March 31, 2025

Plumbing Permits:

Internal	4
Septic	2

As of March 31, 2025

Real Estate Taxes:

2023 taxes - \$ 21,686.20 for 14 accounts
2024 taxes - \$ 147,180.84 for 82 accounts
2025 prepayments – \$ 16,587.92 for 24 accounts
Total owed: \$ 168,867.04
- \$ 7,735.58

2022 Foreclosed Property

Cotnoir, Claude & Joanne R16-027 99 Bailey Rd.
Paid 3/17/25
The Quit Claim Deed will be sent to the registry once approved.

Personal Property Taxes:

2023 - \$994.18 on 3 accounts
2024 - \$633.95 on 4 accounts
2025 prepayments - \$1.00 on 1 account

Excise Tax:

<u>MONTH</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>+/-</u>
JAN.	\$50,306.29	\$46,666.44	\$54,107.78	+ \$7,441.34
FEB.	\$51,718.92	\$53,006.15	\$50,738.40	- \$2,267.75
MARCH	\$62,362.95	\$57,687.68	\$59,381.65	+ \$1,693.97
APRIL	\$59,196.83	\$76,488.98		
MAY	\$74,257.14	\$83,538.89		
JUNE	\$70,938.58	\$74,819.34		
JULY	\$57,419.67	\$72,889.97		
AUG.	\$79,431.44	\$77,848.75		
SEPT.	\$66,921.22	\$64,758.99		
OCT.	\$67,752.92	\$72,613.20		
NOV.	\$52,230.54	\$50,078.07		
DEC.	\$43,334.63	\$56,600.45		
TOTAL	\$ 735,871.13	\$ 786,996.91		



INTEROFFICE MEMO

To: Board of Selectmen

CC: Danielle Loring, Town Administrator

From: Scott Parker, Highway Director

RE: Highway Department (03/03-03/16/2025)

We have spent some time steaming more culverts as well as opening ditches to prepare for the rain we are now receiving. So far everything has been flowing good.

We will be putting culverts and gravel out to bid this week and paving soon to follow.

EXPENSE SUMMARY

WARRANT #7
03/31/2025

ACCOUNT	BUDGET	BUDGET	---- Y T D ----		UNEXPENDED
	ORIGINAL	ADJUSTMENT	DEBITS	CREDITS	BALANCE
2500 - AUDIT SERVIC	8,650.00	0.00	300.00	0.00	8,350.00
0213 - CONTRAC SVCS	8,650.00	0.00	300.00	0.00	8,350.00
2550 - ASSESS CONTR	28,400.00	0.00	0.00	0.00	28,400.00
0213 - CONTRAC SVCS	28,400.00	0.00	0.00	0.00	28,400.00
3050 - SNOMBL REFD	0.00	0.00	0.00	1,072.44	1,072.44
0197 - REIMBURS.	0.00	0.00	0.00	1,072.44	1,072.44
3550 - EDA ELF RESE	0.00	0.00	1,494.03	7,801.86	6,307.83
0002 - (CARRY FWD)	0.00	0.00	0.00	7,601.86	7,601.86
0012 - DONATIONS	0.00	0.00	0.00	200.00	200.00
0197 - REIMBURS.	0.00	0.00	797.24	0.00	-797.24
0198 - FOOD	0.00	0.00	696.79	0.00	-696.79
4000 - AUB. PUB LIB	22,500.00	0.00	0.00	0.00	22,500.00
0213 - CONTRAC SVCS	22,500.00	0.00	0.00	0.00	22,500.00
4025 - TWNWELL RES	0.00	0.00	360.07	17,822.08	17,462.01
0002 - (CARRY FWD)	0.00	0.00	0.00	10,627.66	10,627.66
0197 - REIMBURS.	0.00	0.00	0.00	7,194.42	7,194.42
0209 - POSTAGE	0.00	0.00	12.00	0.00	-12.00
0300 - LABOR	0.00	0.00	300.00	0.00	-300.00
0401 - TESTING	0.00	0.00	25.00	0.00	-25.00
7010 - PAYROLL TAX	0.00	0.00	23.07	0.00	-23.07
5000 - OFF SALARIES	473,120.00	0.00	125,296.27	12,270.34	360,094.07
1001 - CLK/TAX COLL	63,860.00	0.00	13,115.41	0.00	50,744.59
1002 - DEP CLERK	75,000.00	0.00	15,803.16	0.00	59,196.84
1003 - ADMINISTRAT	80,000.00	0.00	16,923.17	0.00	63,076.83
1004 - SELECTMEN	8,000.00	0.00	0.00	0.00	8,000.00
1005 - ASSESSORS	150.00	0.00	0.00	0.00	150.00
7010 - PAYROLL TAX	17,000.00	0.00	3,372.91	0.00	13,627.09
7020 - HLTH INSUR	202,950.00	0.00	65,471.09	6,779.46	144,258.37
7021 - VISION INS	0.00	0.00	491.59	480.71	-10.88
7025 - DENTAL INSUR	6,160.00	0.00	4,188.08	1,733.17	3,705.09
7030 - SIMPLE IRA	12,000.00	0.00	3,352.34	637.88	9,285.54
7031 - MEPERS	8,000.00	0.00	0.00	0.00	8,000.00
7035 - AFLAC	0.00	0.00	109.08	169.68	60.60
7041 - PFML	0.00	0.00	915.78	915.78	0.00
7042 - PFML ACCRUAL	0.00	0.00	1,553.66	1,553.66	0.00
5075 - CODE ENF/PLA	57,150.00	0.00	9,208.84	0.00	47,941.16
0200 - TELEPHONE	750.00	0.00	186.69	0.00	563.31
0205 - SUPPLIES	500.00	0.00	0.00	0.00	500.00
0207 - DUES/SUBSCR	150.00	0.00	0.00	0.00	150.00
0208 - STAFF TRAIING	750.00	0.00	0.00	0.00	750.00

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
5075 - CODE ENF/PLA CONT'D					
0210 - MLG/EXP REIM	1,500.00	0.00	119.60	0.00	1,380.40
0213 - CONTRAC SVCS	5,000.00	0.00	1,507.00	0.00	3,493.00
1007 - CODE ENFORCE	45,000.00	0.00	6,867.54	0.00	38,132.46
7010 - PAYROLL TAX	3,500.00	0.00	528.01	0.00	2,971.99
5100 - T-O RESERVE	0.00	0.00	0.00	73.03	73.03
0002 - (CARRY FWD)	0.00	0.00	0.00	73.03	73.03
5200 - TOWN INSUR	64,600.00	0.00	20,132.62	915.78	45,383.16
0103 - PROP/CASULTY	34,000.00	0.00	0.00	0.00	34,000.00
0106 - WORKERS COMP	23,000.00	0.00	17,840.90	0.00	5,159.10
0303 - VOLUNTEER	100.00	0.00	0.00	0.00	100.00
7041 - PFML	7,500.00	0.00	1,375.94	0.00	6,124.06
7042 - PFML ACCRUAL	0.00	0.00	915.78	915.78	0.00
5300 - T-O MAINT	42,800.00	0.00	9,370.69	166.95	33,596.26
0012 - DONATIONS	0.00	0.00	0.00	90.00	90.00
0200 - TELEPHONE	2,500.00	0.00	655.39	0.00	1,844.61
0201 - ELECTRICITY	4,000.00	0.00	1,429.72	0.00	2,570.28
0203 - FUEL & GAS	6,000.00	0.00	1,254.43	0.00	4,745.57
0204 - REPAIRS	2,500.00	0.00	1,050.01	0.00	1,449.99
0205 - SUPPLIES	5,000.00	0.00	1,738.55	0.00	3,261.45
0206 - JANITORIAL	8,800.00	0.00	1,830.00	0.00	6,970.00
0207 - DUES/SUBSCR	1,000.00	0.00	165.00	0.00	835.00
0208 - STAFF TRAIING	2,000.00	0.00	165.00	0.00	1,835.00
0209 - POSTAGE	3,500.00	0.00	300.00	76.95	3,276.95
0212 - INSPECTIONS	1,500.00	0.00	0.00	0.00	1,500.00
0213 - CONTRAC SVCS	6,000.00	0.00	472.00	0.00	5,528.00
0218 - SOFTWARE LIC	0.00	0.00	147.90	0.00	-147.90
0403 - SECURITY	0.00	0.00	89.97	0.00	-89.97
7035 - AFLAC	0.00	0.00	72.72	0.00	-72.72
5350 - ELECT/MEET	12,000.00	0.00	4,644.81	0.00	7,355.19
0198 - FOOD	400.00	0.00	33.38	0.00	366.62
0205 - SUPPLIES	200.00	0.00	0.00	0.00	200.00
0209 - POSTAGE	1,200.00	0.00	0.00	0.00	1,200.00
0210 - MLG/EXP REIM	0.00	0.00	26.44	0.00	-26.44
0213 - CONTRAC SVCS	4,850.00	0.00	4,018.26	0.00	831.74
0215 - EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00
0217 - ADVERTISING	250.00	0.00	0.00	0.00	250.00
1011 - ELEC CLERKS	3,500.00	0.00	311.25	0.00	3,188.75
1012 - MODERATOR	300.00	0.00	250.00	0.00	50.00
7010 - PAYROLL TAX	300.00	0.00	5.48	0.00	294.52
5400 - CEMETERY MAI	10,000.00	0.00	2,704.00	7,267.55	14,563.55

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	--- Y T D ---		UNEXPENDED BALANCE
			DEBITS	CREDITS	
5400 - CEMETERY MAI CONT'D					
0001 - APPROPRIATED	10,000.00	0.00	0.00	0.00	10,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	1,867.55	1,867.55
0501 - DEED TRANS	0.00	0.00	4.00	0.00	-4.00
7046 - PLOT SALES	0.00	0.00	2,700.00	5,400.00	2,700.00
5650 - REC MAINT	5,000.00	0.00	2,700.00	4,800.52	7,100.52
0001 - APPROPRIATED	5,000.00	0.00	0.00	0.00	5,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	4,800.52	4,800.52
0213 - CONTRAC SVCS	0.00	0.00	2,700.00	0.00	-2,700.00
6200 - COMMON RDS	352,000.00	0.00	3,296.23	0.00	348,703.77
0205 - SUPPLIES	6,000.00	0.00	1,118.48	0.00	4,881.52
0207 - DUES/SUBSCR	0.00	0.00	584.00	0.00	-584.00
0208 - STAFF TRAIING	1,000.00	0.00	0.00	0.00	1,000.00
0213 - CONTRAC SVCS	60,000.00	0.00	0.00	0.00	60,000.00
0300 - LABOR	190,000.00	0.00	0.00	0.00	190,000.00
0401 - TESTING	400.00	0.00	0.00	0.00	400.00
0404 - MATERIALS	60,000.00	0.00	1,593.75	0.00	58,406.25
0405 - TRUCKS- EQUI	20,000.00	0.00	0.00	0.00	20,000.00
7010 - PAYROLL TAX	14,600.00	0.00	0.00	0.00	14,600.00
6300 - PAVINGS RDS	334,804.00	0.00	0.00	104,165.18	438,969.18
0002 - (CARRY FWD)	0.00	0.00	0.00	104,165.18	104,165.18
0213 - CONTRAC SVCS	309,804.00	0.00	0.00	0.00	309,804.00
0404 - MATERIALS	25,000.00	0.00	0.00	0.00	25,000.00
6400 - WINTER RDS	397,100.00	0.00	162,619.80	0.00	234,480.20
0205 - SUPPLIES	15,000.00	0.00	11,319.38	0.00	3,680.62
0213 - CONTRAC SVCS	75,000.00	0.00	29,838.05	0.00	45,161.95
0300 - LABOR	160,000.00	0.00	70,887.70	0.00	89,112.30
0404 - MATERIALS	8,600.00	0.00	0.00	0.00	8,600.00
0406 - SALT	82,000.00	0.00	45,418.49	0.00	36,581.51
0407 - SAND	44,000.00	0.00	0.00	0.00	44,000.00
7010 - PAYROLL TAX	12,500.00	0.00	5,156.18	0.00	7,343.82
6500 - HWY EQ REP.	105,000.00	0.00	21,514.54	0.00	83,485.46
0203 - FUEL & GAS	38,000.00	0.00	7,584.10	0.00	30,415.90
0204 - REPAIRS	50,000.00	0.00	9,481.28	0.00	40,518.72
0205 - SUPPLIES	9,000.00	0.00	2,428.63	0.00	6,571.37
0213 - CONTRAC SVCS	8,000.00	0.00	2,020.53	0.00	5,979.47
6600 - HWAY CAP EQ	0.00	0.00	0.00	2,112.77	2,112.77
0002 - (CARRY FWD)	0.00	0.00	0.00	2,112.77	2,112.77
6700 - TOWN GARAGE	22,750.00	0.00	8,581.13	799.38	14,968.25
0200 - TELEPHONE	700.00	0.00	186.69	0.00	513.31

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	--- Y T D ---		UNEXPENDED BALANCE
			DEBITS	CREDITS	
6700 - TOWN GARAGE CONT'D					
0201 - ELECTRICITY	4,500.00	0.00	2,248.46	799.38	3,050.92
0203 - FUEL & GAS	6,000.00	0.00	2,735.79	0.00	3,264.21
0204 - REPAIRS	6,400.00	0.00	1,956.29	0.00	4,443.71
0205 - SUPPLIES	3,000.00	0.00	908.40	0.00	2,091.60
0206 - JANITORIAL	1,200.00	0.00	300.00	0.00	900.00
0212 - INSPECTIONS	400.00	0.00	155.50	0.00	244.50
0213 - CONTRAC SVCS	550.00	0.00	90.00	0.00	460.00
7000 - SOLID WASTE	65,100.00	0.00	9,232.17	0.00	55,867.83
0205 - SUPPLIES	600.00	0.00	0.00	0.00	600.00
0213 - CONTRAC SVCS	62,000.00	0.00	9,232.17	0.00	52,767.83
0225 - ENVIRON HHW	2,500.00	0.00	0.00	0.00	2,500.00
7100 - COMM DAY RES	0.00	0.00	0.00	943.48	943.48
0002 - (CARRY FWD)	0.00	0.00	0.00	898.48	898.48
0012 - DONATIONS	0.00	0.00	0.00	45.00	45.00
7200 - GENL ASSIST	2,000.00	0.00	0.00	0.00	2,000.00
0001 - APPROPRIATED	2,000.00	0.00	0.00	0.00	2,000.00
7300 - CONSER COMM	0.00	0.00	0.00	100.00	100.00
0002 - (CARRY FWD)	0.00	0.00	0.00	100.00	100.00
7400 - STREET LTS	3,000.00	0.00	884.53	0.00	2,115.47
0201 - ELECTRICITY	3,000.00	0.00	884.53	0.00	2,115.47
7700 - LEGAL FEES	10,000.00	0.00	33.00	0.00	9,967.00
0213 - CONTRAC SVCS	10,000.00	0.00	33.00	0.00	9,967.00
7810 - MMA DUES	4,000.00	0.00	4,099.00	0.00	-99.00
0207 - DUES/SUBSCR	4,000.00	0.00	4,099.00	0.00	-99.00
7820 - AVCOG DUES	4,460.00	0.00	0.00	0.00	4,460.00
0207 - DUES/SUBSCR	4,460.00	0.00	0.00	0.00	4,460.00
7900 - COUNTY TAX	412,703.00	0.00	0.00	0.00	412,703.00
0001 - APPROPRIATED	412,703.00	0.00	0.00	0.00	412,703.00
8000 - INTERDEPT	8,050.00	0.00	4,246.34	100.31	3,903.97
0207 - DUES/SUBSCR	0.00	0.00	60.00	0.00	-60.00
0210 - MLG/EXP REIM	250.00	0.00	0.00	0.00	250.00
0213 - CONTRAC SVCS	5,000.00	0.00	2,752.34	100.31	2,347.97
0217 - ADVERTISING	1,500.00	0.00	300.00	0.00	1,200.00
0218 - SOFTWARE LIC	0.00	0.00	924.00	0.00	-924.00
0501 - DEED TRANS	300.00	0.00	64.00	0.00	236.00
0502 - LIENS	1,000.00	0.00	146.00	0.00	854.00
8025 - IT SERVICES	35,800.00	0.00	11,798.22	0.00	24,001.78

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
8025 - IT SERVICES CONT'D					
0199 - INTERNET	1,500.00	0.00	370.03	0.00	1,129.97
0200 - TELEPHONE	3,300.00	0.00	813.99	0.00	2,486.01
0202 - HARDWARE	2,000.00	0.00	0.00	0.00	2,000.00
0205 - SUPPLIES	2,000.00	0.00	0.00	0.00	2,000.00
0213 - CONTRAC SVCS	24,000.00	0.00	8,000.00	0.00	16,000.00
0218 - SOFTWARE LIC	3,000.00	0.00	2,614.20	0.00	385.80
8026 - TRIO					
0213 - CONTRAC SVCS	10,894.00	0.00	10,893.53	0.00	0.47
0213 - CONTRAC SVCS	10,894.00	0.00	10,893.53	0.00	0.47
8210 - HUMANE SOC					
0213 - CONTRAC SVCS	4,100.00	0.00	0.00	0.00	4,100.00
0213 - CONTRAC SVCS	4,100.00	0.00	0.00	0.00	4,100.00
8220 - ANIMAL CTL					
0210 - MLG/EXP REIM	4,850.00	0.00	1,182.77	0.00	3,667.23
0210 - MLG/EXP REIM	600.00	0.00	105.89	0.00	494.11
0300 - LABOR	4,000.00	0.00	1,000.00	0.00	3,000.00
7010 - PAYROLL TAX	250.00	0.00	76.88	0.00	173.12
8600 - EDUCATION					
0002 - (CARRY FWD)	0.00	0.00	680,042.49	86,994.00	-593,048.49
0002 - (CARRY FWD)	0.00	0.00	0.00	86,994.00	86,994.00
0213 - CONTRAC SVCS	0.00	0.00	680,042.49	0.00	-680,042.49
9000 - MINOT FIRE					
0012 - DONATIONS	272,620.00	0.00	71,575.50	425.00	201,469.50
0012 - DONATIONS	0.00	0.00	425.00	425.00	0.00
0195 - EMPLOYEE APP	6,000.00	0.00	468.75	0.00	5,531.25
0196 - ONBOARDING	6,200.00	0.00	841.00	0.00	5,359.00
0197 - REIMBURS.	0.00	0.00	275.50	0.00	-275.50
0198 - FOOD	2,300.00	0.00	120.53	0.00	2,179.47
0200 - TELEPHONE	1,600.00	0.00	423.74	0.00	1,176.26
0201 - ELECTRICITY	5,000.00	0.00	2,184.30	0.00	2,815.70
0203 - FUEL & GAS	12,000.00	0.00	5,820.18	0.00	6,179.82
0204 - REPAIRS	13,000.00	0.00	13,314.79	0.00	-314.79
0205 - SUPPLIES	5,000.00	0.00	1,961.20	0.00	3,038.80
0207 - DUES/SUBSCR	600.00	0.00	220.00	0.00	380.00
0208 - STAFF TRAING	20,000.00	0.00	3,739.27	0.00	16,260.73
0210 - MLG/EXP REIM	200.00	0.00	72.05	0.00	127.95
0212 - INSPECTIONS	1,000.00	0.00	0.00	0.00	1,000.00
0213 - CONTRAC SVCS	2,500.00	0.00	3,755.30	0.00	-1,255.30
0219 - DISPATCHING	16,600.00	0.00	0.00	0.00	16,600.00
0221 - RESCUE SUPP	3,000.00	0.00	2,541.58	0.00	458.42
0223 - APP. SUPP.	10,000.00	0.00	4,651.96	0.00	5,348.04
0224 - PPE EQUIP	20,000.00	0.00	6,884.50	0.00	13,115.50
0226 - BLDING MAINT	2,500.00	0.00	2,924.00	0.00	-424.00
0301 - CALL MEMBER	22,000.00	0.00	0.00	0.00	22,000.00
0302 - PER DIEMS	45,500.00	0.00	5,570.00	0.00	39,930.00

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
9000 - MINOT FIRE CONT'D					
0401 - TESTING	7,000.00	0.00	1,111.15	0.00	5,888.85
1014 - FIRE CHIEF	60,770.00	0.00	12,855.26	0.00	47,914.74
7010 - PAYROLL TAX	9,850.00	0.00	1,415.44	0.00	8,434.56
9200 - FIRE DEPT CP	0.00	0.00	0.00	929.19	929.19
0002 - (CARRY FWD)	0.00	0.00	0.00	929.19	929.19
9250 - FD APP RES	20,000.00	0.00	0.00	870.58	20,870.58
0001 - APPROPRIATED	20,000.00	0.00	0.00	0.00	20,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	295.58	295.58
0012 - DONATIONS	0.00	0.00	0.00	575.00	575.00
9300 - GRANT	0.00	0.00	0.00	7,077.92	7,077.92
0002 - (CARRY FWD)	0.00	0.00	0.00	7,077.92	7,077.92
9600 - DEBT SERVICE	70,840.00	0.00	70,840.00	0.00	0.00
0600 - INTEREST	8,255.00	0.00	7,763.10	0.00	491.90
0608 - PRINCIPAL	62,585.00	0.00	63,076.90	0.00	-491.90
Final Totals	2,864,291.00	0.00	1,237,050.58	256,708.36	1,883,948.78