



Town of Minot Selectmen Epacket

March 3, 2025 at 6:30pm
Regular Meeting

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Town of Minot

329 Woodman Hill Road
Minot, ME 04258
207-345-3305
www.minotme.org

Board of Selectmen
Minot Town Office
329 Woodman Hill Road
Monday, March 3, 2025
6:30 pm
Agenda*

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Nominations and Election of Chair & Vice Chair
4. Approval of Minutes
 - a. Tuesday, February 26, 2025 Meeting
5. Warrants
 - a. Payroll Expense Warrant
 - b. Treasurer's Warrant
6. New Business
 - a. 2025 Town Meeting Wrap Up
 - b. Discussion of Fire Department Donation Account Setup
 - c. Update Regarding RSU Cost Sharing Committee Meetings
7. Department Head Updates
 - a. Clerk's Report
 - b. Highway Report
 - c. Fire Department Report
8. Town Administrator's Report
9. Selectmen Comment
10. Public Comment (3-minute limit) – Items in public comment may be scheduled for a future meeting to provide for Board consideration and public notice
11. Next Meeting Dates
 - a. Monday, March 17, 2025 (Regular Meeting)
12. Adjournment



Town of Minot

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Board of Selectmen Meeting
Minot Town Office
Tuesday, February 18th, 2025
6:30 pm
Minutes*

REGULAR MEETING

- Selectmen:** Vice Chair Lisa Cesare, Matthew Callahan, Brittany Hemond, and William Perry
- Absent:** Chair Daniel Gilpatric
- Staff:** Danielle Loring (Administrator), Sara Farris (Clerk & Recording Secretary), and Jeffrey Burt (Minot Fire/ Rescue Chief)
- Public:** Michael Downing – RSU 16 School Board Member

Chief Burt was present before the meeting started and then had to leave to attend a fire call.

1. Call to Order

Vice Chair Lisa Cesare called the meeting to order at 6:30pm and a quorum was present.

2. Pledge of Allegiance

Recited

3. Approval of Minutes

a. Monday, February 3rd, 2025 – Regular Meeting

Motion: Brittany Hemond made a motion to approve the meeting minutes from February 3rd, 2025 as written; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (4/0)

** Written minutes serve as reference to the official record, which are recording kept at the Town Office.

Board of Selectmen Meeting Minutes Dated February 18th 2025.

*Items may be taken out of order at the Chairman’s Discretion.

4. Warrants

a. Payroll Expense Warrant

b. Treasurer's Warrant

Motion: Matthew Callahan motioned to accept the Payroll Expense Warrant in the amount of \$31,724.55 and the Treasurer's Warrant in the amount of \$311,388.55; second by Brittany Hemond.

Discussion: Danielle Loring stated that the Treasurer's Warrant includes the RSU 16 payment.

Vote: Unanimous Approval (4/0)

5. New Business

a. Consideration and Approval of Ordinances to be Presented at Town Meeting.

Danielle Loring explained that Mr. Belanger, who created the road off Shaw Hill Road and was previously approved as Bear Foot Drive, has requested that the name be changed to Bearfoot Lane to match the sign they had created. Danielle added that this change will require staff time to complete.

Lisa Cesare stated that there should be a formal document/ application created for road naming purposes. Danielle stated that if Article 9 is approved at Town Meeting the Planning Board will be responsible for road approval and an application can be created.

Motion: William Perry made a motion to correct Bear Foot Drive to Bearfoot Lane as requested; second by Brittany Hemond.

Discussion: None

Vote: Unanimous Approval (4/0)

b. 2025 Town Meeting Review

Sara Farris provided the Selectmen with a "script" to open Town Meeting so the housekeeping items are completed.

Lisa Cesare asked if Brittany Hemond would like to present Matthew Manson the Spirit of America Award since she made the initial recommendation. Brittany said she would make the presentation.

Lisa Cesare asked Sara Farris if she would have the required oath paperwork prepared for the meeting, specifically Lisa Cesare, Moderator on 2/28, swearing in Town Meeting Moderator Randall Greenwood. Sara said she would have everything prepared.

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Board of Selectmen Meeting Minutes Dated February 18th 2025.

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The Selectmen and Danielle agreed that the Fire Department related Articles may be the most discussed items at Town Meeting. This includes the articles regarding MEPERs (# 38), the overall Fire Department budget (# 18), and the creation of an Apparatus Reserve Account (#19). Danielle is going to be prepared to answer number related questions as best as she can including numbers related to Chief Burt and the MEPERs program and the reserve created by the Town to help cover the cost of the year he has missed in the program. The Town will be responsible for half and Chief Burt will be responsible for half. Danielle has not heard back from Andrea at Androscoggin Bank regarding the fees associated with moving staff currently enrolled in a 401-K to a 401-A or a 457 retirement plan.

Danielle stated that she believes it is important to show residents at Town Meeting how investing in Departments in the past has shown a great return on the investment and now it is the Fire Department's turn to see these benefits. The Selectmen agreed.

Sara Farris added that Articles 6 – 9 were not updated to show “no opinion” regarding the ordinances as the Selectmen requested before the Town Report went to print. This can be mentioned as a correction in Article 3 before the Town Report is accepted. Sara added that the Warrants legally posted were updated before posting to reflect the “no opinion” recommendation.

6. Department Head Updates

a. Clerk's Report submitted and read by Clerk Sara Farris

See attached report for more information.

- The tenant/ resident that lives at 99 Bailey Rd, the only 2022 foreclosed property, came in to register a vehicle and Deputy Clerk Jordan De Vito recognized the address and told her that the property was foreclosed due to unpaid taxes. The tenant/ resident did meet with Danielle Loring and Sara Farris before she left. The property owner has until April 28, 2025 to respond to the foreclosure notice before the Town can take action.

b. Highway Report Submitted by Highway Supervisor Scott Parker and read by Administrator Danielle Loring.

See attached report for more information.

- The crew is working on keeping roads clear of snow drifts due to the wind.

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Board of Selectmen Meeting Minutes Dated February 18th 2025.

*Items may be taken out of order at the Chairman's Discretion.

c. Fire Department Report Submitted by Fire Chief Jeffrey Burt

See attached report for more information.

- The report was not discussed.

7. Town Administrator's Report Presented by Danielle Loring

- Staff are preparing for Town Meeting and the Town Report should be printed and ready for pick up by the end of this week. Danielle and Scott Parker plan to pick up the reports that are ready on Thursday after their meeting with Sebago Technics.
- Danielle is working on the January check reconciliation, but some adjustments must be made to the beginning balance before it will be ready for the Selectmen's approval.

8. Selectmen Comment

Lisa Cesare attended Helen Clifford's wake and funeral this afternoon and there was mention of donations being made to the Fire Department in her memory. Lisa asked if the Town has any way to accept donations for the Fire Department. Danielle answered Mrs. Clifford's daughter has reached out to us regarding donations and that she is looking into the process required to accept donations since the Town no longer has a Fire Department Association. Danielle suggested that maybe an education fund could be created and used to pay for member training.

Lisa requested that any funds collected be mentioned at Town Meeting.

9. Public Comment

Mike Downing was present as a Minot RSU 16 School Boad Member. He voiced his concerns with the current Presidency/ administration regarding the Department of Education and how decisions made could affect the RSU 16 Budget if federal funds are not received.

Danielle stated that at the RSU 16 Cost Sharing Meeting next Tuesday the group will be presented with possible percentage breakdowns based on student count and town valuations. Danielle will then be able to plug those numbers into the tax rate calculator and see how each scenario impacts property taxes.

There were other various discussions regarding the RSU 16 Budget and the Cost Sharing Formula.

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Board of Selectmen Meeting Minutes Dated February 18th 2025.

*Items may be taken out of order at the Chairman's Discretion.

10. Next Meeting Dates

a. Monday, March 3rd, 2025 – Regular Meeting

Date acknowledged.

This was William “Bill” Perry’s last meeting as a Selectmen. The Selectmen, staff, and residents present enjoyed cake to celebrate. William Perry stated that it has been a pleasure serving as a Selectmen for the Town of Minot and thanked his fellow board members for helping him learn the ropes. Mr. Perry returned his Remarkable to Danielle Loring.

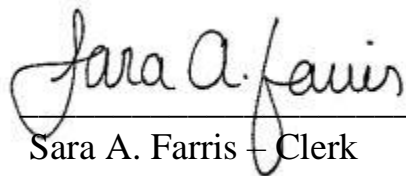
11. Adjournment

Motion: Brittany Hemond made the motion to adjourn at 7:15 pm; second by Matthew Callahan.

Discussion: None

Vote: Unanimous Approval (4/0)

The board adjourned at 7:15 pm.


Sara A. Farris – Clerk
Recording Secretary

Daniel Gilpatric – Chair

Matthew Callahan

Lisa Cesare – Vice Chair

William Perry

Brittany Hemond

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Board of Selectmen Meeting Minutes Dated February 18th 2025.

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TOWN OF MINOT

329 Woodman Hill Road
Minot, Maine 04258-0329

Tel: 1-207-345-3305

Fax: 1-207-346-0924

Clerk's Report

March 3, 2025


Sara A. Farris - Clerk

Hello Selectmen,

Updates:

Board of Appeals & Planning Board:
No March Meeting

Town Meeting Election & Annual Town Meeting
Election 2/28
44 votes cast
2% turnout

Selectmen
Daniel Gilpatric - 38
Dean Campbell - 40

RSU 16 School Board
Sarah Robinson - 40
Stephen Holbrook - 38

Town Meeting 3/1
52 registered voters attended.
2.5% turnout

Total active registered voters: 2,137

FD Donations in Memory of Helen Clifford
\$ 425.00 in the account currently

Inland Fisheries & Wildlife:

Boat Excise YTD: \$ 174.40
March IF&W
o Boat
o registered online
o Snowmobiles
o ATV
o Game Licenses

The above amounts are as of 3/3/2025.

Vitals:

Birth Certificates - 6
Death Certificates - 1
Marriage Certificate – 2
Marriage Intentions/ Licenses - 0
Vital Requests as of 3/3/2025

Dogs:

No Dog Registrations have been completed in March so far.
Late fees started 2/1/2025 at \$25 per dog.

Building/ Plumbing Permits for 2025:

Building Permits:

New Home	1
Garage	1
Addition	
Remodel	1
Shed	
Porch/ deck	
Pool	
Solar Panels	3
Demo Permits	2
Camping Permits	

As of March 3, 2025

Plumbing Permits:

Internal	2
Septic	2

As of March 3, 2025

Real Estate Taxes:

2022 taxes - \$ 791.81 for 1 account
2023 taxes - \$ 22,361.90 for 15 accounts
2024 taxes - \$ 160,123.16 for 90 accounts
2025 prepayments – \$ 10,592.53 for 20 accounts
Total owed: \$ 183,276.87
- \$ 13,022.29

Foreclosure Property

Cotnoir, Claude & Joanne R16-027 99 Bailey Rd.
Foreclosed 1/27/2025. He now has 90 days to respond to the notice I sent regular & certified mail. I also had him served by Oxford County. The 90-day deadline is 4/28/2025

Personal Property Taxes:

2023 - \$987.98 on 3 accounts
2024 - \$629.41 on 4 accounts
2025 prepayments - \$1.00 on 1 account

Excise Tax:

<u>MONTH</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>+/-</u>
JAN.	\$50,306.29	\$46,666.44	\$54,107.78	+ \$7,441.34
FEB.	\$51,718.92	\$53,006.15	\$50,477.28	- \$2,528.87
MARCH	\$62,362.95	\$57,687.68		
APRIL	\$59,196.83	\$76,488.98		
MAY	\$74,257.14	\$83,538.89		
JUNE	\$70,938.58	\$74,819.34		
JULY	\$57,419.67	\$72,889.97		
AUG.	\$79,431.44	\$77,848.75		
SEPT.	\$66,921.22	\$64,758.99		
OCT.	\$67,752.92	\$72,613.20		
NOV.	\$52,230.54	\$50,078.07		
DEC.	\$43,334.63	\$56,600.45		
TOTAL	\$ 735,871.13	\$ 786,996.91		



INTEROFFICE MEMO

To: Board of Selectmen

CC: Danielle Loring, Town Administrator

From: Scott Parker, Highway Director

RE: Highway Department (02/17-03/02/2025)

For the last couple of weeks, we have continued to be busy with the winter storms as well as steaming frozen culverts. We will be posting roads tomorrow, and we will be keeping an eye on culverts during the upcoming rainstorms. Steve Tootie is here today working on one of the trucks to fix the exhaust manifold.

Select board meeting department update

March 8, 2025

Minot Fire / Rescue Department

Chief Jeff Burt

Calls for service: 6 fire / 4 medical (10 total)

Old business:

- Spoke with Northeast, BT-5 in for winch servicing on Thursday 03-13-2025, they apologized for the continued delays and voiced their appreciation for the towns patience.

New business:

- New Halligan tools have arrived; they will be getting taped and placed in service shortly
- A new per-diem member has applied years of experience, including a career as a firefighter with Waterville
- Fire Safe will be in Friday, March 7, 2025, for all town extinguishers, including the town office, highway department, and fire departments
- No other new business

Respectfully submitted

~ Chief Jeff Burt

EXPENSE SUMMARY

WARRANT #5
MARCH 3, 2025

ACCOUNT	BUDGET	BUDGET	---- Y T D ----		UNEXPENDED
	ORIGINAL	ADJUSTMENT	DEBITS	CREDITS	BALANCE
2500 - AUDIT SERVIC	8,650.00	0.00	300.00	0.00	8,350.00
0213 - CONTRAC SVCS	8,650.00	0.00	300.00	0.00	8,350.00
2550 - ASSESS CONTR	28,400.00	0.00	0.00	0.00	28,400.00
0213 - CONTRAC SVCS	28,400.00	0.00	0.00	0.00	28,400.00
3050 - SNOMBL REFD	0.00	0.00	0.00	1,072.44	1,072.44
0197 - REIMBURS.	0.00	0.00	0.00	1,072.44	1,072.44
3550 - EDA ELF RESE	0.00	0.00	1,494.03	7,801.86	6,307.83
0002 - (CARRY FWD)	0.00	0.00	0.00	7,601.86	7,601.86
0012 - DONATIONS	0.00	0.00	0.00	200.00	200.00
0197 - REIMBURS.	0.00	0.00	797.24	0.00	-797.24
0198 - FOOD	0.00	0.00	696.79	0.00	-696.79
4000 - AUB. PUB LIB	22,500.00	0.00	0.00	0.00	22,500.00
0213 - CONTRAC SVCS	22,500.00	0.00	0.00	0.00	22,500.00
4025 - TWNWELL RES	0.00	0.00	240.38	10,627.66	10,387.28
0002 - (CARRY FWD)	0.00	0.00	0.00	10,627.66	10,627.66
0300 - LABOR	0.00	0.00	200.00	0.00	-200.00
0401 - TESTING	0.00	0.00	25.00	0.00	-25.00
7010 - PAYROLL TAX	0.00	0.00	15.38	0.00	-15.38
5000 - OFF SALARIES	473,120.00	0.00	92,787.92	7,816.90	388,148.98
1001 - CLK/TAX COLL	63,860.00	0.00	9,538.48	0.00	54,321.52
1002 - DEP CLERK	75,000.00	0.00	11,409.18	0.00	63,590.82
1003 - ADMINISTRAT	80,000.00	0.00	12,307.76	0.00	67,692.24
1004 - SELECTMEN	8,000.00	0.00	0.00	0.00	8,000.00
1005 - ASSESSORS	150.00	0.00	0.00	0.00	150.00
7010 - PAYROLL TAX	17,000.00	0.00	2,446.56	0.00	14,553.44
7020 - HLTH INSUR	202,950.00	0.00	49,195.62	4,841.06	158,595.44
7021 - VISION INS	0.00	0.00	375.40	373.39	-2.01
7025 - DENTAL INSUR	6,160.00	0.00	3,174.04	1,205.49	4,191.45
7030 - SIMPLE IRA	12,000.00	0.00	2,678.14	637.88	9,959.74
7031 - MEPEERS	8,000.00	0.00	0.00	0.00	8,000.00
7035 - AFLAC	0.00	0.00	109.08	121.20	12.12
7041 - PFML	0.00	0.00	915.78	0.00	-915.78
7042 - PFML ACCRUAL	0.00	0.00	637.88	637.88	0.00
5075 - CODE ENF/PLA	57,150.00	0.00	6,864.93	0.00	50,285.07
0200 - TELEPHONE	750.00	0.00	124.46	0.00	625.54
0205 - SUPPLIES	500.00	0.00	0.00	0.00	500.00
0207 - DUES/SUBSCR	150.00	0.00	0.00	0.00	150.00
0208 - STAFF TRAIING	750.00	0.00	0.00	0.00	750.00
0210 - MLG/EXP REIM	1,500.00	0.00	119.60	0.00	1,380.40
0213 - CONTRAC SVCS	5,000.00	0.00	1,147.00	0.00	3,853.00

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	--- Y T D ---		UNEXPENDED BALANCE
			DEBITS	CREDITS	
5075 - CODE ENF/PLA CONT'D					
1007 - CODE ENFORCE	45,000.00	0.00	5,083.06	0.00	39,916.94
7010 - PAYROLL TAX	3,500.00	0.00	390.81	0.00	3,109.19
5100 - T-O RESERVE					
0002 - (CARRY FWD)	0.00	0.00	0.00	73.03	73.03
5200 - TOWN INSUR					
0103 - PROP/CASULTY	34,000.00	0.00	0.00	0.00	34,000.00
0106 - WORKERS COMP	23,000.00	0.00	11,004.80	0.00	11,995.20
0303 - VOLUNTEER	100.00	0.00	0.00	0.00	100.00
7041 - PFML	7,500.00	0.00	118.13	0.00	7,381.87
5300 - T-O MAINT					
0012 - DONATIONS	0.00	0.00	0.00	90.00	90.00
0200 - TELEPHONE	2,500.00	0.00	428.87	0.00	2,071.13
0201 - ELECTRICITY	4,000.00	0.00	1,138.35	0.00	2,861.65
0203 - FUEL & GAS	6,000.00	0.00	1,254.43	0.00	4,745.57
0204 - REPAIRS	2,500.00	0.00	1,050.01	0.00	1,449.99
0205 - SUPPLIES	5,000.00	0.00	1,242.99	0.00	3,757.01
0206 - JANITORIAL	8,800.00	0.00	1,220.00	0.00	7,580.00
0207 - DUES/SUBSCR	1,000.00	0.00	165.00	0.00	835.00
0208 - STAFF TRAING	2,000.00	0.00	95.00	0.00	1,905.00
0209 - POSTAGE	3,500.00	0.00	300.00	0.00	3,200.00
0212 - INSPECTIONS	1,500.00	0.00	0.00	0.00	1,500.00
0213 - CONTRAC SVCS	6,000.00	0.00	298.00	0.00	5,702.00
0403 - SECURITY	0.00	0.00	59.98	0.00	-59.98
5350 - ELECT/MEET					
0198 - FOOD	400.00	0.00	0.00	0.00	400.00
0205 - SUPPLIES	200.00	0.00	0.00	0.00	200.00
0209 - POSTAGE	1,200.00	0.00	0.00	0.00	1,200.00
0210 - MLG/EXP REIM	0.00	0.00	26.44	0.00	-26.44
0213 - CONTRAC SVCS	4,850.00	0.00	4,018.26	0.00	831.74
0215 - EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00
0217 - ADVERTISING	250.00	0.00	0.00	0.00	250.00
1011 - ELEC CLERKS	3,500.00	0.00	240.00	0.00	3,260.00
1012 - MODERATOR	300.00	0.00	250.00	0.00	50.00
7010 - PAYROLL TAX	300.00	0.00	0.00	0.00	300.00
5400 - CEMETERY MAI					
0001 - APPROPRIATED	10,000.00	0.00	0.00	0.00	10,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	1,867.55	1,867.55
0501 - DEED TRANS	0.00	0.00	4.00	0.00	-4.00
7046 - PLOT SALES	0.00	0.00	2,700.00	5,400.00	2,700.00
5650 - REC MAINT					
	5,000.00	0.00	2,700.00	4,800.52	7,100.52

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
5650 - REC MAINT CONT'D					
0001 - APPROPRIATED	5,000.00	0.00	0.00	0.00	5,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	4,800.52	4,800.52
0213 - CONTRAC SVCS	0.00	0.00	2,700.00	0.00	-2,700.00
6200 - COMMON RDS					
0205 - SUPPLIES	6,000.00	0.00	357.08	0.00	5,642.92
0207 - DUES/SUBSCR	0.00	0.00	584.00	0.00	-584.00
0208 - STAFF TRAING	1,000.00	0.00	0.00	0.00	1,000.00
0213 - CONTRAC SVCS	60,000.00	0.00	0.00	0.00	60,000.00
0300 - LABOR	190,000.00	0.00	0.00	0.00	190,000.00
0401 - TESTING	400.00	0.00	0.00	0.00	400.00
0404 - MATERIALS	60,000.00	0.00	0.00	0.00	60,000.00
0405 - TRUCKS- EQUI	20,000.00	0.00	0.00	0.00	20,000.00
7010 - PAYROLL TAX	14,600.00	0.00	0.00	0.00	14,600.00
6300 - PAVINGS RDS					
0002 - (CARRY FWD)	0.00	0.00	0.00	104,165.18	104,165.18
0213 - CONTRAC SVCS	309,804.00	0.00	0.00	0.00	309,804.00
0404 - MATERIALS	25,000.00	0.00	0.00	0.00	25,000.00
6400 - WINTER RDS					
0205 - SUPPLIES	15,000.00	0.00	7,430.29	0.00	7,569.71
0213 - CONTRAC SVCS	75,000.00	0.00	26,141.21	0.00	48,858.79
0300 - LABOR	160,000.00	0.00	55,952.33	0.00	104,047.67
0404 - MATERIALS	8,600.00	0.00	0.00	0.00	8,600.00
0406 - SALT	82,000.00	0.00	37,907.31	0.00	44,092.69
0407 - SAND	44,000.00	0.00	0.00	0.00	44,000.00
7010 - PAYROLL TAX	12,500.00	0.00	4,088.06	0.00	8,411.94
6500 - HWY EQ REP.					
0203 - FUEL & GAS	38,000.00	0.00	6,873.17	0.00	31,126.83
0204 - REPAIRS	50,000.00	0.00	2,031.87	0.00	47,968.13
0205 - SUPPLIES	9,000.00	0.00	1,515.43	0.00	7,484.57
0213 - CONTRAC SVCS	8,000.00	0.00	0.00	0.00	8,000.00
6600 - HWAY CAP EQ					
0002 - (CARRY FWD)	0.00	0.00	0.00	2,112.77	2,112.77
0002 - (CARRY FWD)	0.00	0.00	0.00	2,112.77	2,112.77
6700 - TOWN GARAGE					
0200 - TELEPHONE	700.00	0.00	124.46	0.00	575.54
0201 - ELECTRICITY	4,500.00	0.00	1,672.60	0.00	2,827.40
0203 - FUEL & GAS	6,000.00	0.00	2,735.79	0.00	3,264.21
0204 - REPAIRS	6,400.00	0.00	1,956.29	0.00	4,443.71
0205 - SUPPLIES	3,000.00	0.00	845.74	0.00	2,154.26
0206 - JANITORIAL	1,200.00	0.00	200.00	0.00	1,000.00
0212 - INSPECTIONS	400.00	0.00	0.00	0.00	400.00

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
6700 - TOWN GARAGE CONT'D					
0213 - CONTRAC SVCS	550.00	0.00	45.00	0.00	505.00
7000 - SOLID WASTE	65,100.00	0.00	5,161.07	0.00	59,938.93
0205 - SUPPLIES	600.00	0.00	0.00	0.00	600.00
0213 - CONTRAC SVCS	62,000.00	0.00	5,161.07	0.00	56,838.93
0225 - ENVIRON HHW	2,500.00	0.00	0.00	0.00	2,500.00
7100 - COMM DAY RES	0.00	0.00	0.00	943.48	943.48
0002 - (CARRY FWD)	0.00	0.00	0.00	898.48	898.48
0012 - DONATIONS	0.00	0.00	0.00	45.00	45.00
7200 - GENL ASSIST	2,000.00	0.00	0.00	0.00	2,000.00
0001 - APPROPRIATED	2,000.00	0.00	0.00	0.00	2,000.00
7300 - CONSER COMM	0.00	0.00	0.00	100.00	100.00
0002 - (CARRY FWD)	0.00	0.00	0.00	100.00	100.00
7400 - STREET LTS	3,000.00	0.00	588.99	0.00	2,411.01
0201 - ELECTRICITY	3,000.00	0.00	588.99	0.00	2,411.01
7700 - LEGAL FEES	10,000.00	0.00	33.00	0.00	9,967.00
0213 - CONTRAC SVCS	10,000.00	0.00	33.00	0.00	9,967.00
7810 - MMA DUES	4,000.00	0.00	4,099.00	0.00	-99.00
0207 - DUES/SUBSCR	4,000.00	0.00	4,099.00	0.00	-99.00
7820 - AVCOG DUES	4,460.00	0.00	0.00	0.00	4,460.00
0207 - DUES/SUBSCR	4,460.00	0.00	0.00	0.00	4,460.00
7900 - COUNTY TAX	412,703.00	0.00	0.00	0.00	412,703.00
0001 - APPROPRIATED	412,703.00	0.00	0.00	0.00	412,703.00
8000 - INTERDEPT	8,050.00	0.00	3,840.26	1.00	4,210.74
0207 - DUES/SUBSCR	0.00	0.00	60.00	0.00	-60.00
0210 - MLG/EXP REIM	250.00	0.00	0.00	0.00	250.00
0213 - CONTRAC SVCS	5,000.00	0.00	2,483.26	1.00	2,517.74
0217 - ADVERTISING	1,500.00	0.00	200.00	0.00	1,300.00
0218 - SOFTWARE LIC	0.00	0.00	924.00	0.00	-924.00
0501 - DEED TRANS	300.00	0.00	59.00	0.00	241.00
0502 - LIENS	1,000.00	0.00	114.00	0.00	886.00
8025 - IT SERVICES	35,800.00	0.00	7,234.87	0.00	28,565.13
0199 - INTERNET	1,500.00	0.00	244.44	0.00	1,255.56
0200 - TELEPHONE	3,300.00	0.00	542.73	0.00	2,757.27
0202 - HARDWARE	2,000.00	0.00	0.00	0.00	2,000.00
0205 - SUPPLIES	2,000.00	0.00	0.00	0.00	2,000.00
0213 - CONTRAC SVCS	24,000.00	0.00	4,000.00	0.00	20,000.00

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
8025 - IT SERVICES CONT'D					
0218 - SOFTWARE LIC	3,000.00	0.00	2,447.70	0.00	552.30
8026 - TRIO	10,894.00	0.00	10,893.53	0.00	0.47
0213 - CONTRAC SVCS	10,894.00	0.00	10,893.53	0.00	0.47
8210 - HUMANE SOC	4,100.00	0.00	0.00	0.00	4,100.00
0213 - CONTRAC SVCS	4,100.00	0.00	0.00	0.00	4,100.00
8220 - ANIMAL CTL	4,850.00	0.00	21.06	0.00	4,828.94
0210 - MLG/EXP REIM	600.00	0.00	21.06	0.00	578.94
0300 - LABOR	4,000.00	0.00	0.00	0.00	4,000.00
7010 - PAYROLL TAX	250.00	0.00	0.00	0.00	250.00
8600 - EDUCATION	0.00	0.00	453,361.66	86,994.00	-366,367.66
0002 - (CARRY FWD)	0.00	0.00	0.00	86,994.00	86,994.00
0213 - CONTRAC SVCS	0.00	0.00	453,361.66	0.00	-453,361.66
9000 - MINOT FIRE	272,620.00	0.00	55,522.52	425.00	217,522.48
0012 - DONATIONS	0.00	0.00	0.00	425.00	425.00
0195 - EMPLOYEE APP	6,000.00	0.00	434.25	0.00	5,565.75
0196 - ONBOARDING	6,200.00	0.00	841.00	0.00	5,359.00
0197 - REIMBURS.	0.00	0.00	275.50	0.00	-275.50
0198 - FOOD	2,300.00	0.00	120.53	0.00	2,179.47
0200 - TELEPHONE	1,600.00	0.00	274.48	0.00	1,325.52
0201 - ELECTRICITY	5,000.00	0.00	1,542.92	0.00	3,457.08
0203 - FUEL & GAS	12,000.00	0.00	2,517.57	0.00	9,482.43
0204 - REPAIRS	13,000.00	0.00	11,209.66	0.00	1,790.34
0205 - SUPPLIES	5,000.00	0.00	1,889.75	0.00	3,110.25
0207 - DUES/SUBSCR	600.00	0.00	220.00	0.00	380.00
0208 - STAFF TRAING	20,000.00	0.00	3,450.27	0.00	16,549.73
0210 - MLG/EXP REIM	200.00	0.00	0.00	0.00	200.00
0212 - INSPECTIONS	1,000.00	0.00	0.00	0.00	1,000.00
0213 - CONTRAC SVCS	2,500.00	0.00	2,790.00	0.00	-290.00
0219 - DISPATCHING	16,600.00	0.00	0.00	0.00	16,600.00
0221 - RESCUE SUPP	3,000.00	0.00	2,541.58	0.00	458.42
0223 - APP. SUPP.	10,000.00	0.00	4,339.63	0.00	5,660.37
0224 - PPE EQUIP	20,000.00	0.00	4,913.12	0.00	15,086.88
0226 - BLDING MAINT	2,500.00	0.00	2,924.00	0.00	-424.00
0301 - CALL MEMBER	22,000.00	0.00	0.00	0.00	22,000.00
0302 - PER DIEMS	45,500.00	0.00	3,770.00	0.00	41,730.00
0401 - TESTING	7,000.00	0.00	1,111.15	0.00	5,888.85
1014 - FIRE CHIEF	60,770.00	0.00	9,349.28	0.00	51,420.72
7010 - PAYROLL TAX	9,850.00	0.00	1,007.83	0.00	8,842.17
9200 - FIRE DEPT CP	0.00	0.00	0.00	929.19	929.19

EXPENSE SUMMARY

ALL Departments
JANUARY TO DECEMBER

ACCOUNT	BUDGET ORIGINAL	BUDGET ADJUSTMENT	---- Y T D ----		UNEXPENDED BALANCE
			DEBITS	CREDITS	
9200 - FIRE DEPT CP CONT'D					
0002 - (CARRY FWD)	0.00	0.00	0.00	929.19	929.19
9250 - FD APP RES	20,000.00	0.00	0.00	295.58	20,295.58
0001 - APPROPRIATED	20,000.00	0.00	0.00	0.00	20,000.00
0002 - (CARRY FWD)	0.00	0.00	0.00	295.58	295.58
9300 - GRANT	0.00	0.00	0.00	7,077.92	7,077.92
0002 - (CARRY FWD)	0.00	0.00	0.00	7,077.92	7,077.92
9600 - DEBT SERVICE	70,840.00	0.00	0.00	0.00	70,840.00
0600 - INTEREST	8,255.00	0.00	0.00	0.00	8,255.00
0608 - PRINCIPAL	62,585.00	0.00	0.00	0.00	62,585.00
Final Totals	2,864,291.00	0.00	821,218.11	242,594.08	2,285,666.97